

Minutes of the April 17, 2017 Board meeting

The meeting was called to order at 5:16 by Michael Latousek, Vice President. Present were Michael Latousek, Dick Hampleman, Roger Garrett, and Becky Musselman.

Bonnie Armand gave a report for the Friends of the Library. They have \$3,139.55 from profits from the Book Store.

Corrections to the minutes of the March 20 meeting were: Carolyn Kane retired after 5 years, not 6. Bonnie's last name is Armand, not Arnott. There was no attachment from Carolyn Kane who read a letter aloud at the March 20 meeting, but did not submit it. Approval of the minutes of the March 20 and March 28 meetings as changed was pushed to the May meeting because there was not a quorum of qualified Board members at this meeting.

Committee Reports:

Facility Committee: Dick Hampleman mentioned the possibility of a contest for the District children for design of tiny libraries. There was a report on the maintenance of the landscaping and the LED light project.

Policy Committee: A meeting time needs to be set for the committee and will be announced.

No report for Personnel/human resources.

Bylaws Committee: no report

Director Search Committee: Becky Musselman reported on the progress. The committee reviewed 2 batches of applicants. The telephone interviews will be the next step. Step 2 will be the in-person interview. There were 11 applicants reviewed. Step 2 applicants will get a copy of the benefits package and a travel allowance. A discussion of the PTO offer followed. The applicant offered the job will get 2 weeks of PTO for the 1st 6 months or until December 31. If the contract is renewed in January 2018, the offer will be 4 weeks of PTO.

Roger suggested a 2 pronged background check. An simple online background check will be made on the finalist, and a criminal background check will be made on the person who will be offered the job.

Discussion followed about covering the travel costs of the finalists. A maximum of \$2500.00 will be considered. This sum will be taken from the Payroll line item.

Action items: Roger moved that the sum of not more than \$15,000.00 to cover travel costs and background checks be voted on. Michael seconded. The vote was unanimous in agreement.

Dick moved to adjourn the meeting at 6:15, Roger seconded. Meeting adjourned at 6:15.

Respectfully submitted,

Barbara Milnor