

Message on Basalt Regional Library District 2023 Finances and 2024 Budget Strategy

2023 Finances

The Basalt Regional Library District (BRLD) covers portions of Eagle and Pitkin County. BRLD receives most of its annual funding through three (3) voter-approved annual mill levies, which are collected in equal mill amounts from Pitkin and Eagle Counties.

(1) The General Operations 2.61 mill levy delivered \$1,568,102 in 2023.

(2) The Supplemental Operational Mill Levy, approved by voters in 2016, provided an additional \$350,000 in funding. This Supplemental Operational Mill Levy expires after the 2023 budget year, see more about this below in 2024 budget strategy.

(3) The third mill levy, to repay bond debt (covering costs of land and construction of the present library), collected 2.0 mills, or \$929,661 in 2023 (unaudited). The 2023 Bond Principal & Interest payments were \$857,934. BRLD has until 2026 to pay off its bond debt, however, there is enough in the bond reserve account to pay the final debt payment in 2025. This will result in lower tax collection from property owners in the library district.

Additional revenues from all other sources (contributions & grants, motor vehicle specific ownership fees and interest) added \$230,632 (unaudited) to General Operations in 2023.

The Director and Board were informed in 2022 that the building needs a new roof due to water damage sustained since the library was built in 2010. The 2023 finances reflect a \$600,000 transfer of funds from the Operating Reserve to the Capital Reserve to pay for the new roof, which will be installed in 2024.

Overall Operational Expenses were \$1,606,191 in 2023 (unaudited), down 19% from budgeted expense. The main reason for decreased expenses was high employee turnover. The library will add an estimated \$200,000 to its operational reserves at the end of 2023.

Overall Capital Expenses were \$92,920 in 2023 (unaudited) down from a budgeted \$774,000. BRLD budgeted to have a new roof installed in 2023, and that capital expenditure has been pushed to 2024, which is the reason for the drastic underspend on capital in 2023.

2024 Budget Strategy

BRLD begins 2024 with a fund balance of \$1,467,445. This is 75% of the previous year's budgeted expenses, or a 9-month reserve, which is well above the requirement in our investment policy which requires BRLD to keep at least 50% of the previous year's budgeted expenses in reserve.

Operational Mill Levy revenues for General Operations will be higher in 2024 than in 2023 due to the biennial valuation of properties which resulted in increased property values over the past two years. For 2024 the BRLD budget for operating expenses has been increased by 8% overall due to projected increased costs for utilities, materials, contract services and insurance. The Board also approved an increase to payroll, which, when accounting for expected staff vacancies during the year, results in a net 2% increase to the overall budgeted payroll. The Board of Trustees and the Executive Director recognize the need to continue to try to pay staff as close to a living wage as possible, and this is a consideration for a potential future mill levy ballot measure. A transfer of funds to the Capital Reserve fund from the General Operational Fund is described below.

Starting in 2017 and continuing through budget year 2023, the Supplemental Operational Mill Levy provided \$350,000 per year additional funding for library operations and capital maintenance. The ballot measure, approved by voters in 2016, had a 7-year “sunset” that occurred at the end of 2023. However, given the magnitude of the increase to property valuations, the Board of Trustees voted to allow this mill levy to lapse rather than going to the voters to ask for its renewal. As a result, property owners will see a reduction in the combined mill rate of all BRLD levies from 5.35 mills in 2023 to 3.903 mills in 2024.

Since 2017, the Library Board has made annual transfers from the Operational Reserve to its Capital Reserve Fund to anticipate repair/replacement needs. BRLD will transfer \$90,000 from Operating Reserve to Capital Reserve in 2024. However, the cost of replacing the roof will greatly decrease the Capital Reserve. Therefore, a strategy to rebuild the capital reserve as part of a future mill levy ballot measure is being developed.

Please feel free to contact BRLD Executive Director, Amy Shipley, ashipley@basaltlibrary.org with questions or feedback.

Sincerely,

Eric Pelander

Eric Pelander
Board Treasurer
Basalt Regional Library District

**Basalt Regional Library District
Balance Sheet
November 2023**

	General Operating Fund	Bond Repayment Fund	Capital Reserve Fund	Total Balance	Adjustments (Conversion Fund)	Statement of Net Position
ASSETS						
Cash in Banks						
Alpine Bank #0127	205,818			205,818		205,818
Colo Trust - Tabor Reserve #8003	54,853			54,853		54,853
Colo Trust - Operating Fund #8004	1,710,387			1,710,387		1,710,387
Colo Trust - Bond Repayment #8002		223,430		223,430		223,430
Colo Trust - Capital Rsv Fund #8005			1,405,601	1,405,601		1,405,601
Cash with County Treasurer	-			-		-
Employee Ski Pass Repayment Program	2,683			2,683		2,683
Prepaid Expense	17,517			17,517		17,517
Property Tax Receivable	35,815			35,815		35,815
Pooled Cash (Interfund Transfers)	(427,898)	672,442	(244,544)	(0)		(0)
Capital Assets, net of depreciation	-	-	-	-	8,778,049	8,778,049
Total Assets	1,599,175	895,872	1,161,057	3,656,104	8,778,049	12,434,153
LIABILITIES						
Current Liabilities						
Accounts Payable & Accrued Liabilities	96,006	-	-	96,006		96,006
Other Current Liabilities						
Accrued Interest				-	12,899	12,899
Deferred Property Tax	35,725			35,725		35,725
Current Bonds Payable, 2012				-	780,000	780,000
Total Current Liabilities	131,730	-	-	131,730	792,899	924,629
Long Term Liabilities						
Bonds Payable, 2012		-		-	2,475,000	2,475,000
Accrued Compensated Absences				-	33,385	33,385
Total Long Term Liabilities	-	-	-	-	2,508,385	2,508,385
Total Liabilities	131,730	-	-	131,730	3,301,283	3,433,014
Fund Balance / Net Position						
Net Investment in Capital Assets	-	-	-	-	5,523,049	5,523,049
Non Spendable	17,517	-	-	17,517	(17,517)	-
Restricted for:						
Tabor	78,000			78,000	-	78,000
Debt Service		895,872		895,872	-	895,872
Committed for Future Projects			1,161,057	1,161,057	(1,161,057)	-
Unassigned / Unrestricted	1,371,927	-	-	1,371,927	1,132,291	2,504,218
Current Year Fund Balance / Net Position	1,467,445	895,872	1,161,057	3,524,374	5,476,765	9,001,139
Total Liabilities and Fund Balance / Net Position	1,599,175	895,872	1,161,057	3,656,104	8,778,049	12,434,153

**Basalt Regional Library District
General Fund
November 2023**

		2022 Year End Actuals	2023 Budget	YTD Actuals 11/30/23	Actuals vs Budget YTD %	2024 Budget	Budget Assumptions
General Operating Beginning Fund Balance		1,728,500	1,761,053	1,828,174	67,121	1,467,445	
Eagle County							
	Assessed Value	271,560,910	273,153,790			419,653,120	final
	% Increase	12%	0.59%			54%	
	Operating Mill Levy Rate	3.363	3.360			2.610	
Pitkin County							
	Assessed Value	192,808,360	193,543,290			299,274,620	final
	% Increase	4%	0.38%			55%	
	Operating Mill Levy Rate	3.363	3.360			2.610	
REVENUES							
4005	General Operating Mill Levy						
4010	Eagle County	702,200	712,931	707,456	99.23%	1,095,295	AV x mill levy (2.61)
4020	Pitkin County	498,072	505,148	504,803	99.93%	781,107	AV x mill levy (2.61)
4030	Mill Levy Supplement	348,618	350,023	348,350	99.52%	-	
4040	Tax Abatement - Prior Year	-	-	-	0.00%	-	
	Total General Operating Mill Levy	1,548,890	1,568,102	1,560,609	99.52%	1,876,401	120%
4100	MVSO - General Operating						
4110	Eagle County	83,759	89,737	63,595	70.87%	70,000	
4120	Pitkin County	39,343	42,475	31,646	74.50%	30,000	
	Total MVSO - General Operating	123,102	132,212	95,240	72.04%	100,000	76%
4200	Fines & Fees						
4205	Coffee Purchase	421	500	169	33.80%	-	
4210	Copies	4,758	3,500	1,331	38.03%	-	
4215	Earbuds	39	50	19	38.00%	-	
4220	Faxing	422	-	5	Not Budgeted	-	
4230	Fines	1,023	1,000	117	11.70%	-	
4240	Guest Passes	-	-	-	0.00%	-	
4250	Meeting Room Rental	1,321	1,000	663	66.25%	-	
4255	Reading Glasses	33	50	13	26.00%	-	
4260	Replacement Books	1,143	1,500	565	37.68%	-	
	Replacement Library Cards	2	-	-	0.00%	-	
4280	Test Proctoring	-	-	-	0.00%	-	
4285	Health Insurance Dividend - CEBT	-	-	6,780	Not Budgeted	-	
4290	Holy Cross Deposit Return/Member Equity	90	100	-	0.00%	-	
4261	Miscellaneous	-	-	8,921	Not Budgeted	12,000	includes coffee, copies, earbuds, fines, replacement books
	Total Fines & Fees	9,252	7,700	18,583	241.34%	12,000	156%
4300	Earnings on investments						
4310	Colotrust Int Op Acct	37,579	36,768	92,395	251.29%	80,000	
4320	Mill Levy Interest	4,897	6,234	3,503	56.19%	6,234	Flat to 2023 Forecast
	Total Earnings on investments	42,475	43,002	95,897	223.01%	86,234	201%
4400	Contributions *see detail						
4410	Contributions- Non-Restricted	7,947	5,000	71	1.43%	5,000	
4412	Contributions- Restricted	1,294	1,000	23,386	2338.59%	1,000	
	Contributions- Music	2,000	-	-	0.00%	-	
	Total Contributions	11,241	6,000	23,457	390.95%	6,000	100%
4500	Grants - Non-Restricted						

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General Fund
November 2023**

		2022 Year End Actuals	2023 Budget	YTD Actuals 11/30/23	Actuals vs Budget YTD %	2024 Budget	Budget Assumptions
4505	Grants - General Operating Grants	1,266	-	4,000	Not Budgeted	5,000	
	Grants - Alpine Bank	2,500	-	-	0.00%	-	
	Grants - Kahle Foundation	1,000	-	1,000	Not Budgeted	1,060	
	Colo Spee District - COVID-19	-	-	-	0.00%	-	
	Total Grants - Non-Restricted	4,766	-	5,000	0.00%	6,060	
4600	Grants - Restricted						
4602	Restricted - Library Foundation	1,250	5,000	2,311	46.23%	5,000	
	Restricted - American Library Association	10,000	-	-	0.00%	-	
4604	Restricted - Library Friends	2,423	5,000	4,480	89.60%	5,000	
	Restricted - State of Colorado Grant	5,943	-	-	0.00%	-	
	Restricted - Legends Event	-	-	-	0.00%	-	
	Restricted - Association of Science	6,000	-	-	0.00%	-	
	Restricted - Rotary Grant	1,000	-	-	0.00%	-	
	Restricted - CSD Safety Grant	-	-	2,135	Not Budgeted	-	
	Restricted - Cares Grant - Tmobile Data	-	-	-	0.00%	-	
	Restricted - Cares Grant - TOB Art Camp	-	-	-	0.00%	-	
	Restricted - LSTA Grant	-	-	-	0.00%	-	
	Restricted - Humanities	-	-	-	0.00%	-	
	Restricted - Outdoor Equity	5,000	-	-	0.00%	-	
	Restricted - Charge Ahead	5,000	-	4	Not Budgeted	5	
	Restricted - ARP Grant	6,478	-	-	0.00%	-	
	Restricted - GRT	5,225	-	-	0.00%	-	
	Restricted- Aspen Thrift Shop	2,500	-	-	0.00%	-	
4620.14	Restricted - Library Trust	-	5,000	5,900	118.00%	5,000	
4620.15	Restricted - Other Misc	-	30,000	33,616	112.05%	30,000	
	Total Restriced Fund Income - Foundation/Friends	50,819	45,000	48,447	107.66%	45,005	100%
	TOTAL REVENUES	1,790,546	1,802,016	1,847,233	102.51%	2,131,700	118%
	OPERATING:						
	Administration						
	Contract Services						
5010	Accounting	11,261	1,920	10,403	541.83%	15,000	under-budgeted in 2023
5020	Audit - Annual	14,000	13,250	13,250	100.00%	14,045	6% Inflation Increase quote from vendor - 12% decrease due to increased state funding
5030	Courier	2,847	11,500	10,775	93.69%	9,000	
5040	Legal	13,156	15,000	1,396	9.31%	5,000	
	Miscellaneous Contracts					20,000	Strategic Planning - \$2,000, Furniture Consultant \$3000, Updated Capital Reserve Plan - \$5,000, new website - \$10,000
	Total Contract Services	41,264	41,670	35,824	85.97%	63,045	151%
5100	Insurance						
5110	Property & Liability Insur	300	23,650	36,329	153.61%	38,509	6% Inflation Increase
5120	Worker's compensation	176	2,376	1,484	62.46%	2,519	6% Inflation Increase
	Total Insurance	476	26,026	37,813	145.29%	41,027	158%
5220	Professional Dev. & Memberships						

**Basalt Regional Library District
General Fund
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			2022 Year End Actuals	2023 Budget	YTD Actuals 11/30/23	Actuals vs Budget YTD %	2024 Budget	Budget Assumptions
5230		Board	494	1,600	890	55.64%	750	over budgeted in 2023
5235		Employers Council	1,383	3,300	3,417	103.55%	3,600	new price quoted by vendor
5240		Library Association Dues	760	1,000	1,168	116.80%	1,000	flat
5250		Spec District Ass'n Due	1,481	1,599	1,196	74.74%	1,695	6% Inflation Increase
5260		Staff	9,305	10,000	6,777	67.77%	12,000	Public Library Association Conference is every other year
5284		Developmental	-	-	-	0.00%	-	
5275		Volunteer Appreciation	-	275	453	164.65%	1,000	
5276		Staff Appreciation	-	275	1,271	462.35%	2,000	
5270		Travel expenses	7,226	4,000	8,026	200.65%	9,000	Public Library Association Conference is every other year
		Total Professional Dev. & Memberships	20,649	22,049	23,198	105.21%	31,045	141%
5280		Publicity						
5290		Advertising - General	223	6,000	1,705	28.41%	6,000	
5283		Anniversary Celebration	10,116	-	(755)	0.00%		
5285		Radio	13,329	16,000	16,055	100.34%	16,500	
5293		Signage	319	1,000	972	97.19%	1,500	
5295		Social Media Ads	559	1,500	681	45.38%	1,500	
5297		Targeted Newspaper Ads	4,131	6,000	5,179	86.32%	7,000	
5286		Spanish Language Interpretation/Translating	-	5,000	1,216	24.33%	6,000	
5287		Job Ads	-	2,000	1,207	60.35%	2,000	
		Total Publicity	28,677	37,500	26,260	70.03%	40,500	108%
5300		Supplies						
5310		Office Supplies	11,348	8,640	10,316	119.40%	14,000	underbudgeted in 2021, 2022, 2023
5320		Technical Cataloging & Service	5,295	8,500	7,835	92.17%	8,500	includes copier supplies 5750
5330		Postage & Shipping	292	1,000	782	78.19%	500	
		Total Supplies	16,934	18,140	18,933	104.37%	23,000	127%
5350		Treasurer's fees						
5360		Eagle fees	27,334	29,188	27,347	93.69%	32,859	3% of Property Tax
5370		Pitkin fees	31,015	29,918	31,089	103.92%	39,055	5% of Property Tax
		Total Treasurer's fees	58,348	59,106	58,437	98.87%	71,914	122%
		Total Administration	166,349	204,491	200,464	98.03%	270,532	132%
		Facility Expenses						
5410		Janitorial	53,337	54,913	51,112	93.08%	55,000	flat
5420		Janitorial Supplies	2,613	6,480	7,703	118.88%	9,000	underbudgeted in 2023
5430		Landscaping	10,394	10,800	11,873	109.93%	13,836	6% Inflation Increase
5440		Maintenance *Detailed List Attached	52,249	30,000	26,288	87.63%	20,000	decrease
5450		Mat Cleaning	828	-	-	0.00%	-	
5460		Snow Removal	5,705	4,620	-	0.00%	4,897	6% Inflation Increase
		Total Facility Expenses (Maintenance)	125,125	106,813	96,976	90.79%	102,733	96%
5500		Utilities						
5510		Electric	7,938	15,290	7,056	46.15%	8,000	over budgeted in 2023
5515		Compost Collection System	791	864	1,235	142.94%	1,871	6% Inflation Increase
5520		Gas	10,966	10,506	13,282	126.42%	17,798	6% Inflation Increase
5575		Hot Spots	8,194	-	-	0.00%	-	
5530		Internet Connectivity	1,239	14,904	7,311	49.05%	15,000	
5540		Sanitation	3,278	3,359	3,331	99.17%	3,561	6% Inflation Increase
5550		Telephone	5,754	8,424	5,633	66.87%	8,929	6% Inflation Increase
5560		Trash	7,543	6,221	7,602	122.20%	9,847	6% Inflation Increase
5570		Water	4,647	4,763	4,221	88.63%	5,049	6% Inflation Increase
		Total Utilities	50,350	64,331	49,671	77.21%	70,055	109%
		Total Facility Expenses	175,475	171,143	146,647	85.69%	172,787	101%

**Basalt Regional Library District
General Fund
November 2023**

			2022 Year End Actuals	2023 Budget	YTD Actuals 11/30/23	Actuals vs Budget YTD %	2024 Budget	Budget Assumptions
	Library Programs							
5610	Adult Program		10,306	9,000	14,403	160.03%	11,000	
5612	Adult Materials		1,559	-	(35)	Not Budgeted	-	
5615	Art		-	-	-	0.00%	-	
5620	Children's		10,676	4,000	6,908	172.71%	5,500	
5625	Children's Materials		2,126	-	84	Not Budgeted	-	
5630	Community		-	-	-	0.00%	-	
5634	Liquor License		500	375	90	23.99%	400	
5633	Movie License		-	550	173	31.45%	550	moved from 5835
5640	Music		15,973	15,000	20,972	139.81%	17,000	
5650	Spanish Language		832	3,000	2,666	88.87%	4,000	increase
5635	Volunteers		96	-	-	0.00%	-	
5660	Teens		6,473	4,000	6,285	157.13%	3,500	decrease
5601	Summer Reading		-	-	-	-	-	
5601.01	Adult Summer Reading		-	1,000	2,133	213.34%	1,000	
5601.02	Teen Summer Reading		-	2,000	2,147	107.34%	2,500	increase
5601.03	Children's Summer Reading		-	5,000	5,893	117.87%	5,500	increase
5601.04	Spanish Language Summer Reading		-	2,000	941	47.05%	2,000	
5602	Community Events		1,413	10,000	9,194	91.94%	15,000	
5675	Next Gen / Millennials		-	-	-	0.00%	-	
	Total Library Programs		49,953	55,925	71,855	128.48%	67,950	122%
	Technology & Equipment							
	Copiers & Equipment							
5730	Lease		3,933	-	407	Not Budgeted	-	
5740	Service Agreement / Copy Usage		5,276	5,000	5,907	118.14%	2,500	over-budgeted in 2023
5750	Copier Supplies		511	-	124	Not Budgeted	-	Moved to Technical Cataloging & Service 5320
	Total Copiers & Equipment		9,720	5,000	6,438	128.75%	2,500	50%
5760	Marmot ILS System		92,349	97,000	92,577	95.44%	99,910	vendor quoted 3% increase
5770	Miscellaneous Parts		3,153	2,000	824	41.21%	2,000	flat
5780	Support & Service Agreements		-	-	-	-	-	
5782	Adobe		915	972	870	89.50%	-	
5784	Appointment Booking		147	120	144	119.90%	-	
5793	Canva		-	-	-	0.00%	-	
5788	Domain / Network Solutions		228	250	154	61.58%	-	
5795	Emma		662	1,500	1,356	90.40%	-	
5800	Envisionware		-	-	-	0.00%	-	
5802	Google Cloud G Suite		2,313	2,900	2,864	98.77%	-	
5830	Livechat Website		192	240	240	100.00%	-	
5835	Movie License		494	-	-	0.00%	-	already moved to programming budget 5633
5820	Planning Center / Tockify		249	264	252	95.45%	-	
5824	Scheduling / When I Work		896	540	-	0.00%	-	
5825	Webpage Builder		233	250	90	35.96%	-	
5828	Zoom		162	150	150	99.93%	-	
	Marketing & Graphic Design		-	-	-	-	2,500	Adobe, Emma, canva
	Website Tools		-	-	-	-	2,500	Domain, Google Cloud, Livechat, Webpage builder,
	Communication & Time Management		-	-	-	-	4,500	Zoom, planning center, scheduling,
	Total Support & Service Agreements		6,490	7,186	6,120	85.16%	9,500	132%
5840	Tech Labor & Repair		-	2,000	-	0.00%	-	eliminate, will use 5440, Maintenance in the future
	Total Technology		111,711	113,186	105,959	93.62%	113,910	101%

**Basalt Regional Library District
General Fund
November 2023**

			2022 Year End Actuals	2023 Budget	YTD Actuals 11/30/23	Actuals vs Budget YTD %	2024 Budget	Budget Assumptions
	Collections							
5910	Audio							
5920		Adult BCD	3,598	3,000	3,493	116.42%	3,000	
5922		Spanish Audio Adult	255	750	525	70.05%	500	
5924		Spanish Audio Youth	-	500	321	64.14%	500	
5930		Youth Audio	284	2,200	1,312	59.62%	3,000	
		Total Audio	4,137	6,450	5,650	87.60%	7,000	109%
6000	Books & Magazines							
6010		Adult fiction books	10,899	12,000	7,939	66.16%	12,000	
6020		Adult non-fiction books	9,606	12,000	10,377	86.47%	12,000	
6025		Board Games	475	500	398	79.65%	500	
6030		Juvenile Fiction	4,586	7,000	6,970	99.57%	9,100	increase
6040		Juvenile Non-Fiction	3,943	3,000	2,088	69.61%	4,000	increase
6045		Large Print	1,756	2,000	1,899	94.96%	2,000	
6050		Print Subscriptions	6,994	4,500	859	19.09%	4,500	
6055		Replacement Books - Purchased	2,434	1,500	1,662	110.77%	1,500	
6060		Spanish Adult fiction	1,371	2,000	1,190	59.48%	2,000	
6070		Spanish adult non-fiction	959	1,000	627	62.73%	1,500	
6080		Spanish children's books	2,616	4,500	2,992	66.48%	5,000	
6100		YA Fiction	5,373	1,600	5,309	331.78%	3,500	
6110		YA Non-Fiction	1,499	5,400	1,426	26.41%	1,700	
6120		Special Items	779	2,000	1,599	79.93%	2,000	
		Total Books	53,290	59,000	45,334	76.84%	61,300	104%
6200	Digital Resources							
6210	<u>Annual Subscriptions:</u>							
6220		Ancestry.com	-	-	-	0.00%	-	
6230		Culturegrams	2,692	1,840	-	0.00%	-	
6235		Creative Bug	-	-	-	0.00%	-	
6240		Ency Britannica	-	-	493	Not Budgeted	-	
6245		Gale Student Resources	-	1,475	-	0.00%	-	
6250		Gale Public	536	2,205	2,035	92.27%	-	
6253		Learning Express Library	-	2,800	-	0.00%	-	
6270		Mango Languages	3,916	3,990	-	0.00%	4,000	
6275		New York Times	100	100	100	100.00%	-	
6280		Tumblebooks	52	665	(52)	-7.89%	-	
6285		Wallstreet Journal	488	465	434	93.35%	-	
6295		Pebble Go	1,679	1,500	1,469	97.91%	-	
6300	<u>Downloadable Titles:</u>							
6305		Kanopy	3,287	6,000	6,000	100.00%	6,000	
6308		OCLC World Share	-	-	-	0.00%	-	
6320		Overdrive	15,272	21,750	20,813	95.69%	25,000	
6330		RB Digital	-	-	-	0.00%	-	
		Online Databases					7,500	Gale Public, Pebble Go, Tumblebooks, encyclopedia britannica, Peterson's Test Prep New York Times, Wall Street Journal, Washington Post
		Online Newspaper Subscriptions					2,000	
		Total Digital Resources	28,021	42,790	31,291	73.13%	44,500	104%
6400	Media							
6410		Adult Music	-	300	-	0.00%	-	eliminate
6420		Juvenile Music	89	200	66	33.11%	-	eliminate
6430		Adult Movies	5,445	6,000	5,930	98.83%	6,000	flat
6440		Juvenile Movies	273	1,000	722	72.19%	1,000	flat

**Basalt Regional Library District
General Fund
November 2023**

			2022 Year End Actuals	2023 Budget	YTD Actuals 11/30/23	Actuals vs Budget YTD %	2024 Budget	Budget Assumptions
6460		Video / Games	522	800	664	83.00%	800	flat
		Total Media	6,330	8,300	7,382	88.94%	7,800	94%
		Total Collections	91,778	116,540	89,658	76.93%	120,600	103%
6800		Restricted Funds						
6802		Restricted Exp - Library Foundation	2,871		-	0.00%	-	
6804		Restricted Exp - Library Friends	2,064		-	0.00%	-	
6806		Restricted Exp - State of Colorado Grant	1,731		-	0.00%	-	
6808		Restricted Exp - Humanities Grant	2,700		-	0.00%	-	
6810		Restricted Exp - CO SHARP	800		-	0.00%	-	
6812		Restricted Exp - Growing Readers Together	5,584		-	0.00%	-	
6820.04		Restricted Exp - TOB Art Camp	-		-	0.00%	-	
6803.00		Restricted Exp - ARP Grant	21,251	-	-	0.00%	-	
6814.00		Restricted Exp - Outdoor Equity	2,975	-	-	0.00%	-	
6820.10		Restricted Exp - Special Programs	-		-	0.00%	-	
6801		Restricted Exp - Misc	-	40,000	-	0.00%	40,000	flat
		Total Restricted Funds	39,976	40,000	-	0.00%	40,000	100%
		Total Operating expenses	635,243	701,286	614,583	87.64%	825,779	118%
6900		Payroll Expenses						
6910		Payroll	822,530	991,647	791,006	79.77%	1,031,652	104%
6920		Payroll Service	6,178	8,100	5,869	72.45%	8,000	99%
6930		Payroll Taxes	63,147	80,906	62,954	77.81%	83,000	103%
6940		Retirement Plan	18,444	29,363	24,460	83.30%	25,250	86%
6950		Health Insurance	55,253	138,168	102,639	74.29%	130,500	94%
6960		Life Insurance	-	713	-	0.00%	750	105%
6965		STD/LTD	-	9,285	-	0.00%	3,500	38%
6970		FAMLI	-	8,000	3,702	46.27%	9,250	116%
6953		COVID - Weekly Testing	-	-	-	0.00%	-	
6957		Background Check	1,343	500	2,750	550.00%	950	190%
6980		Director Search	-	-	-	0.00%	-	
6985		HR Assessment	1,735	-	-	0.00%	-	
6955		Wellness / Health - CEBT Dividend Pmts	-	-	-	0.00%	-	
		Total Payroll Expenses	968,629	1,266,682	993,380	78.42%	1,292,852	102%
		TOTAL EXPENDITURES	1,603,872	1,967,968	1,607,962	81.71%	2,118,631	108%
		Net General Fund Income/(Loss)	186,674	(165,952)	239,271		13,069	-8%
		Allocation to Capital Reserve Outlay	87,000	600,000	600,000	100.00%	90,000	
		Allocation to Bond Repayment						2025 budget \$621.00
		General Fund Balance	1,828,174	995,101	1,467,445	147.47%	1,390,513	66%

**Basalt Regional Library District
Bond Repayment Fund
November 2023**

	2022 Year End Actuals	2023 Budget	YTD Actuals 11/30/23	Actuals vs Budget YTD %	2024 Budget	Budget Assumptions	2025 Prelim Budget	Budget Assumptions
Bond Repayment Beginning Fund Balance	799,713	837,168	835,076	(2,092)	903,086		953,189	
Eagle County								
Assessed Value	271,560,910	273,153,790			419,653,120	Estimate	419,653,120	Estimate
% Increase	12%	0.59%			53.63%		0.00%	
Bond Mill Levy Rate	3.363	1.992			1.293		1.110	
Pitkin County								
Assessed Value	192,808,360	193,543,290			299,274,620	Estimate	299,274,620	Estimate
% Increase	4%	0.38%			54.63%		0.00%	
Bond Mill Levy Rate	3.363	1.992			1.293		1.110	
REVENUES								
Interest Earned - Bond Repayment	16,189	16,000	31,786	198.66%	16,000		16,000	
Mill Levy Debt Repayment								
Eagle County	541,176	544,122	538,009	98.88%	542,611	AV x mill levy (1.291)	465,815	AV x mill levy (1.068)
Pitkin County	384,762	385,538	385,275	99.93%	386,962	AV x mill levy (1.291)	332,195	AV x mill levy (1.068)
Total Mill Levy Debt Repayment	925,937	929,661	923,284	99.31%	929,574		798,010	
Transfer from General Fund							479	
TOTAL REVENUES	942,126	945,661	955,071	101.00%	945,574		814,489	
EXPENDITURES								
Bond Interest	94,831	77,394	77,394	100.00%	59,844	Per Bond Documents	62,094	Per Bond Documents (2025-\$40,844; 2026-\$21,250)
Bond Repayment Principle Loan Payment	775,000	780,000	780,000	100.00%	800,000	Per Bond Documents	1,675,000	Per Bond Documents (2025-\$825,000; 2026-\$850,000)
Treasurer's Fees								
Eagle County	16,256	16,324	16,155	98.96%	16,278	3% of Property Tax	13,974	3% of Property Tax
Pitkin County	20,676	11,566	20,726	179.20%	19,348	5% of Property Tax	16,610	5% of Property Tax
Total Treasurer's Fees	36,932	27,890	36,881	132.24%	35,626		30,584	
TOTAL EXPENDITURES	906,764	885,284	894,275	101.02%	895,470		1,767,678	
Net Fund Income/(Loss)	35,363	60,377	60,796	100.69%	50,103		(953,189)	
Bond Repayment Fund Balance	835,076	897,545	895,872	99.81%	953,189		(0)	
**Bond Repayment Schedule:								
May 1 - Series 2012 Interest		38,697		5/1/2024	29,922.00		31,047.00	
November 1 - Series 2012 Interest		38,697		11/1/2024	29,922.00		31,047.00	
November 1 - Series 2012 Principle		780,000		11/1/2024	800,000.00		1,675,000.00	
Series 2012 Bond Matures 11/2026								

**Basalt Regional Library District
Capital Reserve Fund
November 2023**

		2022 Year End Actuals	2023 Budget	YTD Actuals 11/30/23	Actuals vs Budget YTD %	2024 Budget	Budget Assumptions
Capital Reserve Beginning Fund Balance		607,860	578,104	602,128	24,024	1,159,066	
REVENUES							
7210	Allocation From General Fund	87,000	600,000	600,000	100.00%	90,000	Per Mgr Estimate
7230	Interest Earned - Reserve Fund	11,917	8,744	51,849	592.97%	35,000	
TOTAL REVENUES		98,917	608,744	651,849	107.08%	125,000	
EXPENDITURES							
8310	Miscellaneous	11,473	10,000	8,786	87.86%	10,000	
8310.01	HVAC Compressors	9,211	-	-	0.00%	-	
8310.02	Painting - Exterior	32,000	-	-	0.00%	-	
8310.03	Conference Room - A/V Replace	3,532	10,000	12,639	126.39%	10,000	
8310.04	Computers - Patron	260	12,000	17,630	146.92%	12,000	
8310.05	Computers - Staff	181	12,000	9,932	82.77%	12,000	
8310.06	EV Charging Station	25,163	-	6,042	Not Budgeted	-	
8310.07	Copiers - Staff and Public Purchase	12,943	13,000	-	0.00%	-	
8310.08	Lighting Control System Replacement	9,886	-	6,944	Not Budgeted	-	
8310.09	Fiber Cable	-	5,000	-	0.00%	5,000	
8310.10	Handrail for Tent Area	-	-	6,000	Not Budgeted	-	
8310.11	Painting - Interior	-	12,000	4,947	41.23%		
8310.12	Pumps / Valves	-	-	-	0.00%		
8310.13	Security Cameras	-	-	-	0.00%	10,000	
8310.14	Televisions	-	-	-	0.00%		
8310.15	Roof	-	600,000	-	0.00%	700,000	
8310.16	Remove Solar from Roof	-	50,000	-	0.00%	50,000	
8310.17	Consulting Engineer	-	50,000	20,000	40.00%	-	
	Furniture and Fixtures					50,000	
	Replace telephone system					10,000	
	Replace kitchen appliances					2,500	
TOTAL EXPENDITURES		104,648	774,000	92,920	12.01%	871,500	
Net Fund Income/(Loss)		(5,732)	(165,256)	558,929	-338.22%	(746,500)	
Capital Reserve Fund Balance		602,128	412,848	1,161,057	281.23%	412,566	

**Basalt Regional Library District
Maintenance Detail
November 2023**

Date	Name	Category	Memo	Amount
01/05/23	Roto Rooter Plumbing	Plumbing / Heating	Sink Faucet	\$ 1,985.00
01/01/23	Acme Alarm Company	Alarm / Monitoring	1st Qtr 2023 Monitoring	\$ 118.71
01/25/23	Grizzly Creek Enterprises, Inc.	Miscellaneous	Cordless Vacuum	\$ 325.55
01/31/23	Grizzly Electric	Electrical	Misc Repairs and Maintenance	\$ 600.00
01/31/23	Grizzly Electric	Electrical	Lighting Repairs and Maintenance	\$ 312.50
Sub-Total January				\$ 3,341.76
02/13/23	S&S Automatics and Door Services	Building/Interior Maintenance	Key FOB and Key Pad Repairs and Maintenance	\$ 510.00
02/22/23	Storm King Roofing LLC	Miscellaneous	Snow Removal	\$ 750.00
02/24/23	The Glass Guru	Building/Interior Maintenance	Misc Repairs and Maintenance	\$ 115.00
02/28/23	Grizzly Creek Enterprises, Inc.	Building/Interior Maintenance	Carpets/Shelving	\$ 705.00
Sub-Total February				\$ 2,080.00
03/01/23	Johnson Controls Security Solutions	Alarm / Monitoring	Qtrly Billing 03/01 - 05/31/2023	\$ 223.95
03/03/23	Acme Alarm Company	Alarm / Monitoring	Fire Alarm Test and Inspection 2023	\$ 666.45
03/11/23	Rachels Sewing Repair Llc	Miscellaneous	Sewing repair-Canopy Tent	\$ 187.50
03/31/23	Tri County Locksmith	Building/Interior Maintenance	Locksmith	\$ 198.50
03/31/23	Grizzly Creek Enterprises, Inc.	Building/Interior Maintenance	Stainless Steel Shelving/Misc Repairs and Maintenance	\$ 663.90
Sub-Total March				\$ 1,940.30
04/01/23	Acme Alarm Company	Alarm / Monitoring	2nd Qtr 2023 Fire System Monitoring	\$ 118.71
04/13/23	Aspen Floorcovering, Inc	Building/Interior Maintenance	Carpet Repairs and Maintenance	\$ 650.00
04/14/23	The Fireplace Company	Fireplace maintenance	Fireplace Inspection	\$ 250.00
04/15/23	*Divvy	Building/Interior Maintenance	Lighting	\$ 63.25
04/30/23	Grizzly Creek Enterprises, Inc.	Building/Interior Maintenance	Misc Repairs and Maintenance	\$ 1,260.00
Sub-Total April				\$ 2,341.96
05/15/23	*Divvy	Miscellaneous	Misc Repairs and Maintenance	\$ 610.60
05/25/23	Roto Rooter Plumbing	Building/Interior Maintenance	Women's Toilet Auger	\$ 266.35
Sub-Total May				\$ 876.95
06/01/23	Johnson Controls Security Solutions	Alarm / Monitoring	Qtrly Billing 06/01 - 08/31/2023	\$ 240.75
06/05/23	Grizzly Creek Enterprises, Inc.	Miscellaneous	Misc Repair & Maintenance	\$ 899.55
06/08/23	Roto Rooter Plumbing	Plumbing / Heating	Manual Toilet flushmeter replacement	\$ 671.03
06/15/23	*Divvy	Miscellaneous	Misc Repair & Maintenance	\$ 18.41
06/29/23	Aspen Floorcovering, Inc	Building/Interior Maintenance	Ceramic Tile Repair	\$ 125.00
06/30/23	Grizzly Creek Enterprises, Inc.	Miscellaneous	Misc Repair & Maintenance	\$ 61.10
Sub-Total June				\$ 2,015.84
07/01/23	Acme Alarm Company	Alarm / Monitoring	3rd Qtr 2023 Fire System Monitoring	\$ 118.71
07/03/23	Roto Rooter Plumbing	Plumbing / Heating	Toilet Repair	\$ 471.94
07/20/23	Johnson Controls Security Solutions	Alarm / Monitoring	Service Call	\$ 73.04
07/25/23	D'AC Lighting	Building/Interior Maintenance	50% Deposit	\$ 473.00
Sub-Total July				\$ 1,136.69
08/21/23	Roto Rooter Plumbing	Plumbing / Heating	Toilet Repair	\$ 1,020.00
08/19/23	Johnson Controls Security Solutions	Alarm / Monitoring	Billing Adjustment	\$ (5.54)
08/27/23	Dexter, Sandra	Building/Interior Maintenance	Paint Chips	\$ 13.75
08/28/23	Integrity Fire Services	Building/Interior Maintenance	Fire safety inspection	\$ 988.00
08/29/23	D'AC Lighting	Building/Interior Maintenance	Final on Light Fixture	\$ 473.09
08/31/23	Grizzly Creek Enterprises, Inc.	Miscellaneous	Misc Repair & Maintenance (lights)	\$ 50.00
Sub-Total August				\$ 2,539.30
09/01/23	Johnson Controls Security Solutions	Alarm / Monitoring	Qtrly Billing 09/01 - 11/30/2023	\$ 240.75
09/01/23	Acme Alarm Company	Alarm / Monitoring	3rd Qtr 2023 Monitoring	\$ 118.71
09/04/23	Grizzly Creek Enterprises, Inc.	Miscellaneous	Misc Repair & Maintenance	\$ 612.75
09/12/23	Orkin Pest Control	Pest Control	Pest Control	\$ 645.08
09/12/23	Orkin Prepaid 2024	Pest Control	Reclassify Orkin Prepay portion for 01-01-24 through 09-30-24	\$ (483.81)
09/14/23	*Divvy - Amazon	Building/Interior Maintenance	Light Bulbs	\$ 20.99
09/14/23	*Divvy - Amazon	Building/Interior Maintenance	Light Bulbs	\$ 157.11
09/15/23	*Divvy	Miscellaneous	replacement bumper	\$ 6.85
09/18/23	First Impression Glass Cleaners	Building/Interior Maintenance	window cleaning	\$ 2,913.00
09/25/23	Young Services	Building/Interior Maintenance	Womens Bathroom repairs	\$ 384.04
09/29/23	Durgin Electric	Miscellaneous	Misc Repair & Maintenance	\$ 154.87
09/30/23	Grizzly Creek Enterprises, Inc.	Miscellaneous	Misc Repair & Maintenance	\$ 955.00
Sub-Total September				\$ 5,725.34
10/11/23	Roto Rooter Plumbing	Building/Interior Maintenance	Leaking Sink	\$ 192.75
10/23/23	Grizzly Creek Enterprises, Inc	Miscellaneous	Misc Repair & Maintenance	\$ 290.00
Sub-Total October				\$ 482.75

**Basalt Regional Library District
Maintenance Detail
November 2023**

Date	Name	Category	Memo	Amount
11/11/23	Johnson Controls Security Solutions	Alarm / Monitoring	Qtrly Billing 12/01/23 - 12/31/23	\$ 80.25
11/14/23	*Divvy	Miscellaneous		\$ 1,704.09
11/14/23	*Divvy	Miscellaneous		\$ 129.04
11/30/23	Grizzly Creek Enterprises, Inc.	Miscellaneous	Misc Repair & Maintenance	\$ 1,894.17
Sub-Total November				\$ 3,807.55

Grand Total \$ 26,288.44

Alarm / Monitoring	\$ 1,994.49
Electrical	\$ 912.50
Fireplace maintenance	\$ 250.00
Building/Interior Maintenance	\$ 10,172.73
Inspection / Testing	\$ -
Pest Control	\$ 161.27
Plumbing / Heating	\$ 4,147.97
Roof Maintenance	\$ -
Signage	\$ -
Telephones	\$ -
Window Cleaning	\$ -
Miscellaneous	\$ 8,649.48
	\$ 26,288.44

BASALT REGIONAL LIBRARY DISTRICT
ACCOUNTS PAYABLE LIST
November 7 - December 22

BUDGET DESCRIPTION	PAYEE	AMOUNT
Accounting	*Bill.com	\$ 273.93
Accounting	Karen Frye Msa	\$ 3,675.00
Adult	Courtney Keller	\$ 300.00
Adult BCD	Blackstone Publishing	\$ 1,147.67
Adult Movies	Midwest Tape	\$ 866.09
Background Check	Employers Council Services, Inc.	\$ 58.50
Bonus	Baumgarten, Christy AP	\$ 200.00
Bonus	Baumgarten, Laura	\$ 200.00
Bonus	Delaney Meyers	\$ 200.00
Bonus	Dexter, Sandra	\$ 200.00
Bonus	Doyle, Kristen	\$ 200.00
Bonus	Elizabeth DeWetter	\$ 200.00
Bonus	Evelyn Dominguez	\$ 200.00
Bonus	Gabriella Vergara	\$ 200.00
Bonus	Gaby Lagos	\$ 200.00
Bonus	Joseph Grange	\$ 200.00
Bonus	Lindahl, Kara	\$ 200.00
Bonus	Mark Fuller	\$ 200.00
Bonus	McFlynn, Donna	\$ 200.00
Bonus	Robert Durand	\$ 200.00
Bonus	Schuster, Amy E	\$ 200.00
Bonus	Shipley, Amy	\$ 200.00
Bonus	Whitney Goluba	\$ 200.00
Cap Res Exp- Painting-Interior	Todd Hill Painting & Faux Finishing	\$ 2,194.50
Capital Reserve Expense- AV	Audio Video Experts	\$ 12,007.44
Children's	Imagination Library of Colorado	\$ 83.20
Children's	Raising a Reader	\$ 100.00
Compost Collection System	EverGreen ZeroWaste	\$ 241.00
Electric	*Holy Cross Energy	\$ 649.37
Gas	*Black Hills Energy	\$ 1,069.71
Internet Connectivity	Ena Services LLC	\$ 121.52
Janitorial	Alsco	\$ 106.83
Kanopy	Kanopy LLC	\$ 2,248.00
Library Association Dues	Umb Bank N.A.	\$ 250.00
Maintenance	Johnson Controls Security Solutions	\$ 240.75
Maintenance/Janitorial	Grizzly Creek Enterprises, Inc.	\$ 10,984.17
Miscellaneous	Ingram Library Services	\$ 4,685.93
Music	Amanda Gessler	\$ 800.00
Music	Bealka Piano Service	\$ 230.00
Office Supplies	Aspen Maintenance Supply	\$ 492.77
Office Supplies	Basalt Office & Art Supply	\$ 129.19
Office Supplies	ODP Business Solutions	\$ 675.04
Overdrive	Overdrive, Inc	\$ 4,249.89

BASALT REGIONAL LIBRARY DISTRICT
ACCOUNTS PAYABLE LIST
November 7 - December 22

BUDGET DESCRIPTION	PAYEE	AMOUNT
Payroll	Brittany Crooke	\$ 200.00
Payroll	Child, Nathan	\$ 200.00
Payroll Liabilities	*TIAA-CREF	\$ 4,021.75
Payroll Service	*Paychex Payroll Service	\$ 130.50
Payroll/Mileage	Martha Elena Marquez	\$ 427.50
Prepaid Expense	Basalt Chamber of Commerce	\$ 715.00
Prepaid Expense	CLiC - Colorado Library Consortium	\$ 509.25
Prepaid Expense	Colorado Special Districts Property & Lia	\$ 1,782.00
Prepaid Expense	Division of Narva Enterprises	\$ 245.00
Prepaid Expense	Special District Association of Colorado	\$ 1,237.50
Service Agreement	Image Net Consulting	\$ 4,774.45
Snow Removal	Daly Property Services, Inc.	\$ 4,620.00
Spanish Children's Books	Chulainn Publishing Corporation	\$ 553.82
Staff	Tom Regan	\$ 280.00
Targeted Newspaper Ads	Aspen Daily News	\$ 468.77
Targeted Newspaper Ads	The Sopris Sun	\$ 525.00
Teen	Aspen Science Center	\$ 195.00
Teen	Roaring Fork College Consulting Llc	\$ 750.00
Telephone	Century Link	\$ 1,003.07
Translation / Interpretation	Dulce Andrea Suarez	\$ 140.00
Trash	Waste Management	\$ 1,501.32
Water	Town of Basalt	\$ 2,612.20
Wellness/Health Insurance	CEBT Willis of Colorado	\$ 9,694.00
Grand Total		\$ 87,866.63



VISA

Statement: 10/15/2023 -
11/15/2023

Monthly statement

VISA

Basalt Library

Account: MQU18040

Pay cycle: Auto once monthly*

We appreciate you.

Your statement balance as of 11/15/2023 is

\$11,797.06

You are set up on automatic payments.

**The automatic payment amount that will be pulled
includes your current balance plus any activity
before your payment due date.*

Summary

Previous balance	\$11,119.50
Payments	\$11,119.50
Fees	\$0.00
Adjustments	\$0.00
Transactions	\$11,797.06
Statement balance	\$11,797.06



Transactions

DATE	CARD	MERCHANT	AMOUNT	NAME
10/15/2023	**** 9304	LOVELAND EMBASSY SUITE	\$164.00	Amy Shipley
10/15/2023	**** 9304	EMBASSY ROCKY RIVER	\$27.57	Amy Shipley
10/15/2023	**** 9802	AMZN Mktp US*TP7GY0X92	\$32.99	Kara Lindahl
10/15/2023	**** 4228	LOVELAND EMBASSY SUITE	\$492.00	Laura Baumgarten
10/15/2023	**** 9304	LOVELAND EMBASSY SUITE	\$492.00	Amy Shipley
10/18/2023	**** 9304	LOWES #00907*	\$129.04	Amy Shipley
10/18/2023	**** 1835	AMZN Mktp US*TP69V9MR1	\$515.00	Brittany Crooke
10/18/2023	**** 1835	AMZN Mktp US*TD5Y78NW0	\$128.75	Brittany Crooke
10/19/2023	**** 2151	AMZN MKTP US*TP2PX75G1	\$31.99	Christy Baumgarten
10/19/2023	**** 2151	AMZN Mktp US*TP2F635X1	\$12.59	Christy Baumgarten
10/19/2023	**** 1835	Amazon.com*CS80B6DS3	\$10.10	Brittany Crooke
10/19/2023	**** 1835	AMZN Mktp US*TD8BC1090	\$42.95	Brittany Crooke
10/20/2023	**** 1835	AMZN Mktp US*TP4ON8241	\$27.26	Brittany Crooke
10/20/2023	**** 1835	Amazon.com*TD2UK0Z32	\$9.36	Brittany Crooke
10/20/2023	**** 5068	CIRCLE K # 40682	\$71.12	Elena Marquez
10/20/2023	**** 5068	TST* Viale Pizza and Kitc	\$41.56	Elena Marquez
10/20/2023	**** 5068	LA MINA	\$36.04	Elena Marquez
10/21/2023	**** 3174	AMZN Mktp US*E99WQ8SP3	\$9.97	Sandra F Dexter
10/21/2023	**** 7370	CITY-MARKET #0433	\$73.65	Evelyn I Dominguez
10/21/2023	**** 5068	THAI POT CAFE	\$28.00	Elena Marquez
10/22/2023	**** 7370	CITY-MARKET #0433	\$196.07	Evelyn I Dominguez
10/22/2023	**** 4228	JIMMY JOHNS - 1849 - E	\$739.25	Laura Baumgarten
10/23/2023	**** 5068	EUROPEAN GUSTO LLC	\$8.23	Elena Marquez
10/25/2023	**** 1835	AMAZON.COM*KT1FN3Z03	\$44.95	Brittany Crooke

DATE	CARD	MERCHANT	AMOUNT	NAME
10/25/2023	**** 1835	THRIFT BOOKS GLOBAL, LLC	\$66.97	Brittany Crooke
10/26/2023	**** 9304	CITY-MARKET #0433	\$77.50	Amy Shipley
10/26/2023	**** 1835	CC CAFE	\$60.00	Brittany Crooke
10/27/2023	**** 7327	AMZN Mktp US*KB4BJ5JP3	\$49.94	Kristen A Doyle
10/27/2023	**** 7327	AMAZON.COM*AJ94S9OG3	\$19.85	Kristen A Doyle
10/29/2023	**** 1835	AMAZON.COM*CL5813J43	\$24.29	Brittany Crooke
10/31/2023	**** 4228	Amazon.com*7O7WO0FP3	\$67.33	Laura Baumgarten
10/31/2023	**** 5068	AMZN Mktp US*T58V91692	\$54.46	Elena Marquez
10/31/2023	**** 5068	AMZN Mktp US*970KL9Z63	\$17.05	Elena Marquez
10/31/2023	**** 3174	NESPRESSO USA INC	\$150.00	Sandra F Dexter
10/31/2023	**** 9304	THE UPS STORE 2213	\$173.46	Amy Shipley
10/31/2023	**** 5068	AMZN Mktp US*SY4VJ6EQ3	\$10.99	Elena Marquez
11/01/2023	**** 1835	Amazon.com*873RJ0T13	\$4.73	Brittany Crooke
11/01/2023	**** 7370	AMZN Mktp US*4P5PG0FN3	\$61.69	Evelyn I Dominguez
11/01/2023	**** 5068	CITY-MARKET #0416	\$17.75	Elena Marquez
11/01/2023	**** 2151	FACEBK SAVKTWXLH2	\$50.00	Christy Baumgarten
11/02/2023	**** 1835	AMZN MKTP US*0F18G1003	\$42.43	Brittany Crooke
11/02/2023	**** 5068	AMZN Mktp US*EG4MK7503	\$40.73	Elena Marquez
11/02/2023	**** 3174	AMZN Mktp US*6V5I01WI3	\$9.99	Sandra F Dexter
11/02/2023	**** 2151	GOOGLE *GSUITE_BASALT	\$310.60	Christy Baumgarten
11/02/2023	**** 5068	CITY-MARKET #0416	-\$0.78	Elena Marquez
11/02/2023	**** 3174	The Webstaurant Store Inc	\$1,520.61	Sandra F Dexter
11/02/2023	**** 2151	TMOBILE POSTPAID WEB	\$585.84	Christy Baumgarten
11/03/2023	**** 3174	AMZN Mktp US*W02GH4TH3	\$71.06	Sandra F Dexter
11/03/2023	**** 1835	TIMBOS PIZZA	\$54.70	Brittany Crooke
11/04/2023	**** 2151	AMAZON.COM*C60CY92J3	\$75.93	Christy Baumgarten
11/05/2023	**** 5068	SQ *NEW YORK PIZZA BASALT	\$52.00	Elena Marquez
11/05/2023	**** 9304	DRIVERS LICENSE GUIDE CO	\$31.95	Amy Shipley

DATE	CARD	MERCHANT	AMOUNT	NAME
11/05/2023	**** 3174	CITY MARKET 447	\$30.14	Sandra F Dexter
11/06/2023	**** 5068	WWW.AMAZON.COM	\$158.88	Elena Marquez
11/06/2023	**** 3174	DREAMTIME WATER DIST	\$125.10	Sandra F Dexter
11/08/2023	**** 9304	BASALT CHAMBER OF COMMERC	\$30.00	Amy Shipley
11/08/2023	**** 7327	DEMCO INC	\$169.25	Kristen A Doyle
11/08/2023	**** 9304	TST* Capitol Creek Brewer	\$99.41	Amy Shipley
11/09/2023	**** 2151	Moo Print	\$318.45	Christy Baumgarten
11/09/2023	**** 2151	COLUMN PUBLIC NOTICE	\$94.16	Christy Baumgarten
11/09/2023	**** 2151	SWIFT COMMUNICATIONS	\$58.00	Christy Baumgarten
11/09/2023	**** 9802	WALMART.COM	\$95.48	Kara Lindahl
11/09/2023	**** 9802	WALMART.COM	\$188.23	Kara Lindahl
11/10/2023	**** 9304	CITY-MARKET #0433	\$44.34	Amy Shipley
11/10/2023	**** 3174	The Webstaurant Store Inc	\$298.72	Sandra F Dexter
11/10/2023	**** 3174	The Webstaurant Store Inc	-\$115.24	Sandra F Dexter
11/10/2023	**** 1835	THRIFT BOOKS GLOBAL, LLC	\$22.84	Brittany Crooke
11/10/2023	**** 2151	SWIFT COMMUNICATIONS	-\$58.00	Christy Baumgarten
11/10/2023	**** 0011	AMZN Mktp US*OJ5DA60Q3	\$135.85	Elizabeth DeWetter
11/11/2023	**** 4228	DD *DOORDASHDASHPASS	\$9.99	Laura Baumgarten
11/11/2023	**** 9802	WALMART.COM 8009666546	\$40.04	Kara Lindahl
11/11/2023	**** 1835	Amazon.com*453DC4913	\$9.99	Brittany Crooke
11/11/2023	**** 7327	AMAZON.COM*2E76D40E3	\$2,207.94	Kristen A Doyle
11/12/2023	**** 3174	Amazon.com*900TK69U3	\$63.84	Sandra F Dexter
11/12/2023	**** 7327	AMAZON.COM*KZ1F59G03	\$15.98	Kristen A Doyle
11/12/2023	**** 7327	AMZN MKTP US*UB4TZ3VY3	\$5.99	Kristen A Doyle
11/12/2023	**** 9802	AMZN Mktp US*2J96N9H53	\$19.95	Kara Lindahl
11/12/2023	**** 7327	AMAZON.COM*PE8TU8LL3	\$184.99	Kristen A Doyle
11/13/2023	**** 0011	AMZN Mktp US	-\$9.06	Elizabeth DeWetter

DATE	CARD	MERCHANT	AMOUNT	NAME
11/13/2023	**** 7370	ETSY, INC.	\$29.94	Evelyn I Dominguez
11/14/2023	**** 7327	AMAZON.COM*EB10B9PK3	\$359.99	Kristen A Doyle
11/14/2023	**** 0011	AMAZON.COM*JA34R5F23	\$38.46	Elizabeth DeWetter
11/14/2023	**** 7327	AMZN Mktp US*5A71F6173	\$57.90	Kristen A Doyle
Total			\$11,797.06	

RESOLUTIONS OF BASALT REGIONAL LIBRARY DISTRICT

RESOLUTION 2024-01
TO ADOPT 2024 BUDGET

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE BASALT REGIONAL LIBRARY DISTRICT, BASALT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024 AND ENDING ON THE LAST DAY OF DECEMBER 2024.

WHEREAS, the Board of Trustees of the Basalt Regional Library District has appointed a budget committee to prepare and submit a proposed 2024 budget at the proper time; and

WHEREAS, such committee has submitted a proposed budget to this governing body at the proper time, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, and a public hearing was opened on November 20, 2023 and continued to January 8, 2024, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Basalt Regional Library District, PITKIN AND EAGLE COUNTIES, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Basalt Regional Library District for the year stated above, as adjusted for immaterial changes in the final certified assessed value of the District as certified by the county assessor and corresponding adjustments resulting from such changes to the assessed value. In the event there are material changes to the assessed value then a subsequent meeting of the Board shall be called to consider such changes. Furthermore, to the extent capital or significant operating expenditures forecasted for the current year are anticipated to be extended into the following year, the expenditures and offsetting change in the budgeted beginning fund balance shall be updated to reflect management's best estimate at the time the budget is to be filed with the Colorado Division of Local Affairs.

Section 2. That the budget hereby approved and adopted shall be certified by any officer or the District Administrator of the District and made a part of the public records of the District.

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RESOLUTIONS OF BASALT REGIONAL LIBRARY DISTRICT
(CONTINUED)

TO SET MILL LEVIES

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2024, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE BASALT REGIONAL LIBRARY DISTRICT, PITKIN AND EAGLE COUNTIES, COLORADO, FOR THE 2024 BUDGET YEAR.

WHEREAS, the Board of Trustees of the Basalt Regional Library District, has adopted the annual budget in accordance with the Local Government Budget Law, on November 20th 2023 and continued to January 8, 2024 and;

WHEREAS, the amount of money necessary to balance the budget for general operating expenses and capital expenditure purposes from property tax revenue is \$ **1,876,401** and;

WHEREAS, the amount of money necessary to balance the budget for voter approved bonds and interest is \$ **929,574**, and;

WHEREAS, the 2024 preliminary valuation for assessment for the Basalt Regional Library District, as certified by the County Assessor is \$**419,653,120** for Eagle County and \$**299,274,620** for Pitkin County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the BASALT REGIONAL LIBRARY DISTRICT, PITKIN AND EAGLE COUNTIES, COLORADO:

Section 1. That for the purposes of meeting all general operating expenses of the Basalt Regional Library District during the 2024 budget year, there is hereby levied a tax of **2.61 mills** upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2024.

Section 2. That for the purpose of meeting all payments for bonds and interest of the Basalt Regional Library District during the 2024 budget year, there is hereby levied a tax of **1.293 mills** upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2024.

Section 3. That any officer or the District Administrator is hereby authorized and directed to either immediately certify to the County Commissioners of PITKIN AND EAGLE COUNTIES, Colorado, the mill levies for the Basalt Regional Library District as hereinabove determined and set, or be authorized and directed to certify to the County Commissioners of PITKIN AND EAGLE COUNTIES, Colorado, the mill levies for the Basalt Regional Library District as hereinabove determined and set based upon the final (December) certification of valuation from the county assessor.

RESOLUTIONS OF BASALT REGIONAL LIBRARY DISTRICT
(CONTINUED)

TO APPROPRIATE SUMS OF MONEY
(PURSUANT TO SECTION 29-1-108, C.R.S.)

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE BASALT REGIONAL LIBRARY DISTRICT, PITKIN AND EAGLE COUNTIES, COLORADO, FOR THE 2024 BUDGET YEAR.

WHEREAS, the Board of Trustees has adopted the annual budget in accordance with the Local Government Budget Law, on November 20, 2023 and continued to January 8, 2024, and;

WHEREAS, the Board of Trustees has made provision therein for revenues in an amount equal or greater to the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE BASALT REGIONAL LIBRARY DISTRICT, PITKIN AND EAGLE COUNTIES, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenues of each fund, to each fund, for the purposes stated:

Total Operating Fund Appropriation	\$2,118,759
Total Capital Reserve Fund Appropriation	\$871,500
Total Bond Repayment Fund Appropriation	\$895,478

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RESOLUTIONS OF BASALT REGIONAL LIBRARY DISTRICT
(CONTINUED)

TO ADOPT 2023 BUDGET, SET MILL LEVIES,
AND APPROPRIATE SUMS OF MONEY
(CONTINUED)

The above resolutions to adopt the 2024 budget, set the mill levies and to appropriate sums of money were adopted this 8th day of January 2024.

Signed:

Elaine Nagey, Board President

Eric Pelander, Board Treasurer

Amy Shipley, Executive Director