

Basalt Regional Library District Board of Trustees Meeting
Monday, January 27, 2024, 5:15 PM
Basalt Library Community Room and
Zoom Meeting, see BRLD Website Calendar for Link

All meetings of the Basalt Regional Library District are open meetings.
Members of the public are most welcome.

Board of Trustees: Elaine Nagey, President; Carolyn Kane, Vice president; Eric Pelander, Treasurer; Deborah Smith, Secretary; Suzi Jenkins, Trustee; John Goodwin, Trustee; Sarah Johnson, Trustee

MISSION STATEMENT

The confluence of community, freedom, and fun.
A Place to Go - A Place to Gather - A Place to Grow

AGENDA

1. Call to order
2. Public Comments
3. Board Comments
4. Staff Comments
5. Action Item – Approve minutes and payables
 - a. Minutes of December, 2024, Board Meeting (page 3)
 - b. December 2024 Accounts Payable (page 16)
6. Library Trust Update; *Enid Ritchy, Library Trust Board member*
7. Cybersecurity, presented by Marmot staff
8. Director's Report, *Amy Shipley* (page 6)
9. Discussion about potential 2025 ballot measure
 - a. Capital Improvement Projections
 - b. Long Range Projections
 - c. Polling Consultant options
 - d. Ballot language attorney
 - e. Ballot measure timeline
10. Draft Budget Letter, *Eric Pelander, Treasurer* (page 32)

COMMITTEE REPORTS and ACTION ITEMS

11. Facilities Committee: Deb Smith, chair
12. Finance Committee: *Eric Pelander, chair*

- a. December 2024 Financials (page 9)
 - b. 2025 budget letter (page 32)
- 13. Governance Committee
 - a. Discussion and possible vote to approve the governance committee charge (page 34)
 - b. Discussion and possible vote to appoint committee membership, including chair of committee
 - c. Discussion and possible vote to set first meeting of Governance Committee
- 14. Discussion and possible vote to appoint Nominating Committee
 - a. Nominating committee instructions (page 36)
 - b. Officer Term Expiration
 - i. Elaine Nagey, President, completed two-year term
 - ii. Carolyn Kane, Vice President, completed two-year term
 - iii. Eric Pelander, Treasurer, completed two-year term
 - iv. Deb Smith, Secretary, completed one year, may serve another year
- 15. Personnel Committee: *Carolyn Kane, chair*
- 16. Policy Committee: *Elaine Nagey, chair*
 - a. Discussion and possible vote to approve new Privacy & Confidentiality Policy (page 37)
 - b. Discussion and possible vote to approve updated Reconsideration Policy (page 39)
- 17. Discussion and possible vote to recommend Elaine Nagey for reappointment to the Board of Trustees for a second term
 - a. Application (page 44)
 - b. Resume
- 18. Discussion and possible vote to recommend Eric Pelander for reappointment to the Board of Trustees for a second term
 - a. Application (page 45)
 - b. Resume (page 46)
- 19. Discussion and possible vote to approve Resolution 2025-01, a resolution of the Basalt Regional Library District designating the official posting place for notices, adopting the official map, and setting forth other administrative matters. (page 48)
- 20. Discussion and possible vote to approve Resolution 2025-02, a Resolution to adopt the 2025 Eagle County Hazard Mitigation Plan. (Plan page 51, resolution page 103)
- 21. Adjourn Meeting

**Basalt Regional Library District Board of Trustees Meeting
Meeting Minutes
December 11, 2024**

Board of Trustees Present: Elaine Nagey, President; Carolyn Kane, Vice president (attending remotely); Eric Pelander, Treasurer; Deborah Smith, Secretary; Suzi Jenkins, Trustee; John Goodwin, Trustee; Sarah Johnson, Trustee

Public Present:

Staff Present: Amy Shipley, Executive Director; Meghan Pearlman, Executive Administrative Assistant; Elizabeth de Wetter, Community Engagement Manager Adult Programming Coordinator; Christy Baumgarten, IT & Marketing Manager

1. Call to order

Elaine called the meeting to order.

2. Public Comments

3. Board Comments

4. Staff Comments

None.

5. Action Item – Approve minutes and payables

a. Minutes of Nov.18, 2024, Board Meeting (page 3)

b. November 2024 Accounts payable

There were no corrections or additions to the minutes or accounts payables. Deb moved to approve the minutes and accounts payables for November 2024 and Eric seconded. All were in favor.

6. Director's Report, *Amy Shipley* (page 7)

Amy reported that we have received a very generous donation to underwrite the purchase of new furniture for the Library. We will be reupholstering high back chairs and poofs and benches in kids area and teen bench, which will happen in 2025. We have a new partnership with the Basalt Middle School, helping to staff their library during lunch Monday, Tuesday, Thursday, and Friday.

COMMITTEE REPORTS and ACTION ITEMS

7. Facilities Committee: *Deb Smith, chair*

The roof project is complete!

8. Finance Committee: *Eric Pelander, chair*

a. Nov. 2024 Financials (page 13)

Eric reviewed the November 2024 financials. Revenue is slightly up and expenses are where we expect them. The library will have a \$100K surplus for the year.

b. 2025 Budgets

Eric reviewed the 2025 budget for the General Fund, Bond Fund and Capital Fund. Eric reported that the General Fund revenue will remain similar to prior year and most expenses have been adjusted for 3% inflation. Payroll is up 8% mostly because of health insurance cost. There will be a slight deficit for 2025, and we will fund this through reserves. Eric said that we plan to have the Bond Fund paid off by October 2025. The Capital Reserve is forecasted to end with a higher balance than we started with.

9. Policy Committee: *Elaine Nagey, chair*

The Policy Committee will meet later this month. Amy is working on a privacy and security policy to review.

10. Strategic Planning Task Force, *Eric Pelander, Elaine Nagey*

Action

a. Discussion and possible vote to approve the Strategic Plan

Elaine suggested changing the wording in strategic initiative #2 overarching metric to: *BRLD will be fiscally accountable and transparent striving to balance taxpayer burden relative to RFV inflation and excellence in library operations as measured in annual evaluations.*

No other changes were suggested.

Eric Motion to approve the strategic plan with the amendments as discussed and Sarah seconded. The motion passed unanimously.

11. Governance Committee Charge – information item (page 44)

Carolyn and Elaine reviewed the first draft of the Governance Committee charge and it is now closer to final form. The Board will vote on it at the January meeting.

Sarah suggested that the Governance Committee meet in the morning at 7:30 or 8:00 am instead of late afternoon.

12. Discussion about potential 2025 ballot measure

Amy is reaching out to consultants. We will provide a timeline at the January meeting to hit ground running with long range planning and community conversations about possibility of going on the ballot

13. Schedule spring Board Retreat.

It was decided to hold the spring Board Retreat on Thursday, April 24, from 8 am – 12 pm. Breakfast or lunch will be catered.

14. Secretary announces upcoming board vacancies

Deb announced we will have two vacancies because Eric is ending his first term for Pitkin County and Elaine is ending her first term for Eagle county. The vacancies will be posted and made available to apply before the end of the year. Eric and Elaine indicated that they will submit an application to apply for second terms.

15. Discussion and possible vote to approve BRLD annual timeline (page 46)

The Board reviewed the annual timeline. We will update the board retreat to April and change Sandy's name in position title.

Sarah motioned to approve the annual timeline and with suggested edits and Suzy seconded. The motion passed unanimously.

16. Discussion and possible vote to approve 2025 Board Meeting Schedule (page 51)

It was suggested to change the December 2025 meeting to Thursday, Dec. 11.

Sarah motioned to approve the 2025 Board Meeting Schedule with noted change and to combine the 2025 Board meeting Schedule and Annual Timeline into one document. John seconded. The motion passed unanimously.

17. Discussion and possible vote to pass Resolution 2024-03 Resolutions of Basalt Regional Library District to Adopt 2025 Budget, Set Mill Levies, and to Appropriate Sums of Money (page 52)

The Board reviewed Resolution 2024-03 Resolutions of Basalt Regional Library District to Adopt 2025 Budget, Set Mill Levies, and to Appropriate Sums of Money. An updated version was passed out at the beginning of the meeting after the finance committee reviewed it. Eric motioned to approve the resolution and John seconded. The motion passed unanimously.

18. Adjourn Meeting

Suzy motioned to adjourn the meeting and John seconded. The motion passed unanimously. The meeting was adjourned at 6:50 pm.

BASALT REGIONAL LIBRARY DISTRICT
LEADERSHIP MONTHLY REPORT
DECEMBER 2024

Director Report
Report Month: December 2024

Administration

- Focused on year-end reconciliation processes and preparation for 2025 operations.
 - Worked on partnerships with community organizations, including Alpine Bank, Vitalant, and the Chris Klug Foundation, for financial workshops and blood drives in the coming year.
-

Personnel Management

- Welcomed and trained a new Youth Services Assistant, expanding team capacity.
 - Provided ongoing training for a new staff member in scheduling responsibilities within the IT and Marketing team.
 - The daily shift scheduling duty has transitioned from the Patron Services Manager to the Executive Assistant.
-

Board

- No specific updates related to board activities mentioned in this period.
-

Finances

- Finalized marketing contracts for 2025 with radio and newspaper vendors, some invoiced for the year.
 - Continued working on donor engagement through the Music Circle charter document, sent to major contributors with plans for monthly donor communication in 2025.
 - The annual grant requests to the Friends of the Library were submitted and await approval by the Friends.
 - The library received a \$25,000 donation to offset costs associated with new furniture for the library.
 - The library received a \$3,000 grant from the Aspen Thrift Shop to support the 2025 music concert series.
-

Collection

- The Technical Services department cataloged and processed new materials, repaired books, and conducted monthly library database maintenance.
 - Collaborated with the technical team to include new cultural items, such as Día de Los Muertos resources, in the collection.
-

Programs

- Hosted the Winter Solstice Celebration, which attracted 70 attendees.
- Concluded the Memoir Writing Series, culminating in an anthology displayed in the library.
- Planned upcoming community events, including the Summer Reading Program and partnerships for new workshops and programs.
- Hosted “Sounds of the Season” featuring the Roaring Fork Youth Orchestra, marking the start of the 2025 Music at the Library season.

- Attendance at after-school activities continues to grow. We are continuing school book clubs, and a bilingual 4th-grade book club in collaboration with the Spanish Outreach Coordinator.

Community Relations and Outreach

- Strengthened connections with local organizations through strategic planning and event collaborations.
- Planned programs for Spanish-speaking patrons, such as SAT prep, a Spanish Book Club, and summer family events including a puppet show and dance workshop.

Marketing

- Created and distributed bookmarks for the 2025 Music at the Library season.
- Advanced work on the new website, completing 75% of the content needed for the new site.
- Coordinated radio and newspaper marketing campaigns for the upcoming year.

Technology

- Ordered new computers for 2025, with installation planned for summer.
- Addressed formatting errors in 8,000 patron records, reducing the backlog to 5,000, along with a new monthly quality check process.

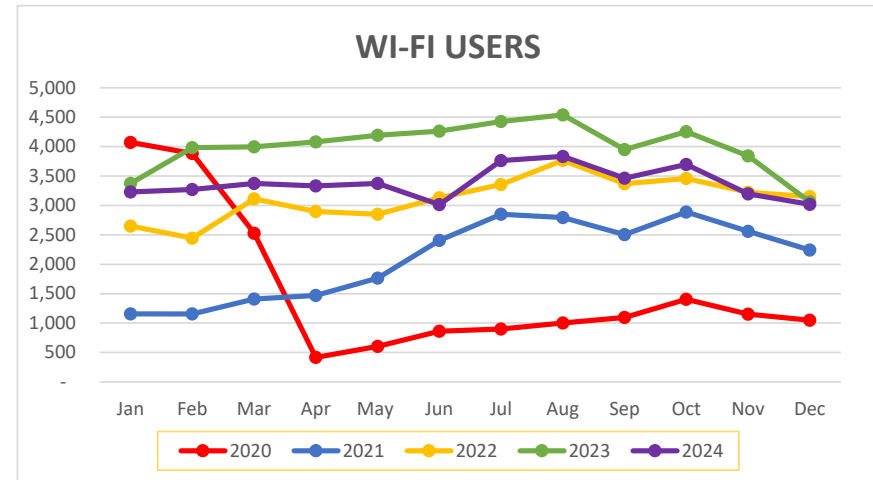
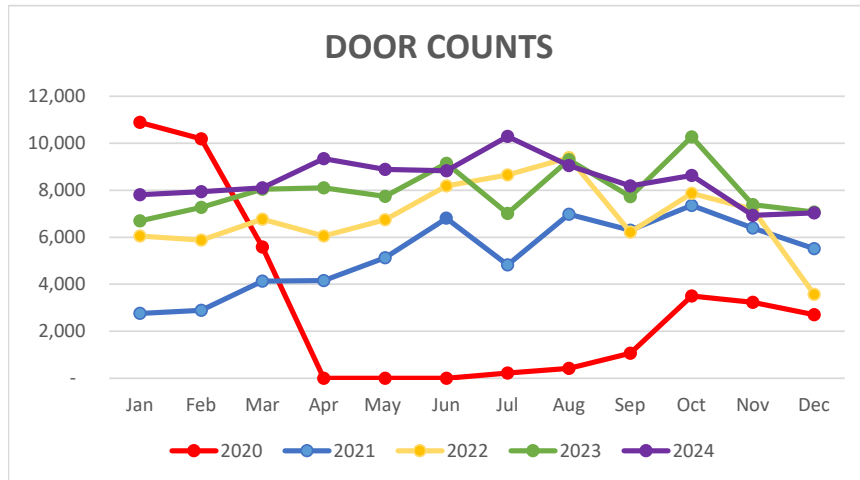
Facility Maintenance and Management

- Ordered furniture
- Replaced HVAC exhaust pumps
- The solar inverter that has not been working for a very long time has been replaced.

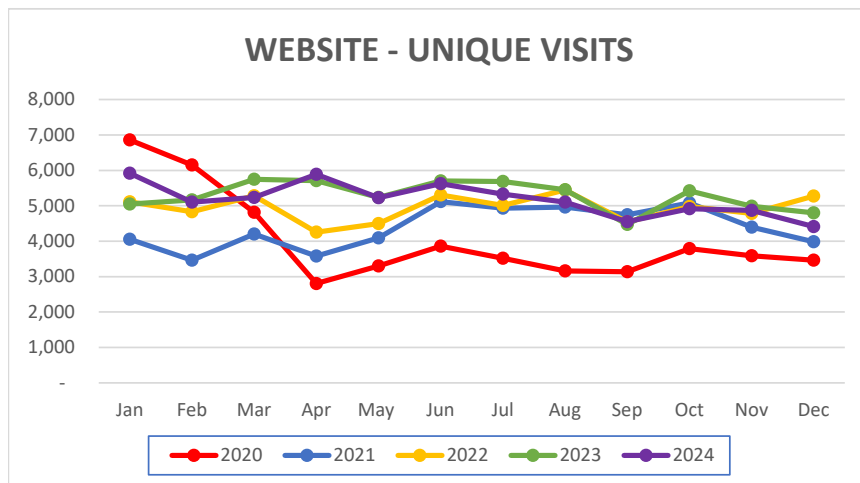
Leadership and Professional Development

- Facilitated team collaboration and strategic planning for upcoming programs and partnerships.
- Built stronger donor relationships with tailored communication efforts, starting with the Music Circle sneak peek email for 2025.

Facilities Usage



Door Counts front door count not working 6/21/24 - 6/25/24
 Door Counts - Missed 1 day in July 2022
 Door Counter main entrance broken 8 days in September 2022
 Door Counts - Missed 8 days in July 2021
 Door Counter broken several months in 2020



Basalt Regional Library District
Balance Sheet
December 2024

| | General Operating | Bond Repayment | Capital Reserve | Total | Adjustments | Statement of |
|--|-------------------|----------------|-----------------|------------------|-------------------|-------------------|
| | Fund | Fund | Fund | Balance | (Conversion Fund) | Net Position |
| ASSETS | | | | | | |
| Cash in Banks | | | | | | |
| Alpine Bank #0127 | 249,737 | | | 249,737 | | 249,737 |
| Colo Trust - Tabor Reserve #8003 | 58,105 | | | 58,105 | | 58,105 |
| Colo Trust - Operating Fund #8004 | 1,071,730 | | | 1,071,730 | | 1,071,730 |
| Colo Trust - Bond Repayment #8002 | | 108,504 | | 108,504 | | 108,504 |
| Colo Trust - Capital Rsv Fund #8005 | | | 1,671,022 | 1,671,022 | | 1,671,022 |
| Cash with County Treasurer | - | | | - | | - |
| Employee Ski Pass Repayment Program | 1,367 | | | 1,367 | | 1,367 |
| Prepaid Expense | 71,826 | | | 71,826 | | 71,826 |
| Property Tax Receivable | (76,437) | | | (76,437) | | (76,437) |
| Pooled Cash (Interfund Transfers) | 265,334 | 840,314 | (1,105,649) | (0) | | (0) |
| Capital Assets, net of depreciation | - | - | - | - | 8,539,497 | 8,539,497 |
| Total Assets | 1,641,663 | 948,818 | 565,373 | 3,155,854 | 8,539,497 | 11,695,351 |
| LIABILITIES | | | | | | |
| Current Liabilities | | | | | | |
| | 2,434 | | | 2,434 | | 2,434 |
| Other Current Liabilities | | | | | | |
| Accrued Interest | | | | - | 9,974 | 9,974 |
| Deferred Property Tax | (76,437) | | | (76,437) | | (76,437) |
| Current Bonds Payable, 2012 | | | | - | - | - |
| Total Current Liabilities | 47,547 | - | - | 47,547 | 9,974 | 57,521 |
| Long Term Liabilities | | | | | | |
| Accrued Compensated Absences | | | | - | 37,341 | 37,341 |
| Total Long Term Liabilities | - | - | - | - | 2,512,341 | 2,512,341 |
| Total Liabilities | 47,547 | - | - | 47,547 | 2,522,314 | 2,569,861 |
| Fund Balance / Net Position | | | | | | |
| Net Investment in Capital Assets | - | - | - | - | 6,064,497 | 6,064,497 |
| Non Spendable | 71,826 | - | - | 71,826 | (71,826) | - |
| Restricted for: | | | | | | |
| Tabor | 61,000 | | | 61,000 | - | 61,000 |
| Debt Service | | 948,818 | | 948,818 | - | 948,818 |
| Committed for Future Projects | | | 565,373 | 565,373 | (565,373) | - |
| Unassigned / Unrestricted | 1,371,290 | - | - | 1,461,290 | 589,885 | 2,051,174 |
| Current Year Fund Balance / Net Position | 1,504,116 | 948,818 | 655,373 | 3,108,307 | 6,017,183 | 9,125,490 |
| Total Liabilities and Fund Balance / Net Position | 1,551,663 | 948,818 | 655,373 | 3,155,854 | 8,539,497 | 11,695,351 |

**Basalt Regional Library District
General Fund
December 2024**

| | | | | YTD Actuals 12/31/23 | 2024 Budget | YTD Actuals 12/31/2024 | Actuals vs Budget YTD % | 2025 Final Budget | Budget Assumptions |
|--|--|--|--|-------------------------|-------------|---------------------------|-------------------------------|----------------------|--|
| General Operating Beginning Fund Balance | | | | 1,828,170 | 1,467,445 | 1,370,825 | (96.619) | 1,520,852 | |
| Eagle County | | | | | 419,653,120 | 419,653,120 | | 424,742,070 | December Assessed Valuation (final) |
| Assessed Value | | | | 273,153,790 | | | | | |
| % Increase | | | | 0.59% | | | | | |
| Operating Mill Levy Rate | | | | 3.360 | | | | | |
| Pitkin County | | | | | 299,274,620 | 299,274,620 | | 299,054,640 | December Assessed Valuation (final) |
| Assessed Value | | | | 193,543,290 | | | | | |
| % Increase | | | | 0.38% | | | | | |
| Operating Mill Levy Rate | | | | 3.360 | | | | | |
| REVENUES | | | | | | | | | |
| 4005 General Operating Mill Levy | | | | | | | | | |
| 4010 Eagle County | | | | 698,962 | | | | | |
| 4020 Pitkin County | | | | 505,189 | | | | | |
| 4040 Tax Abatement - Prior Year | | | | - | 1,095,295 | 1,147,186 | 104.74% | 1,108,576.80 | AV x mill levy (2.61) |
| Total General Operating Mill Levy | | | | 1,550,172 | 781,107 | 800,141 | 102.44% | 780,532.61 | AV x mill levy (2.61) |
| 4100 MVSO - General Operating | | | | - | - | - | 0.00% | - | |
| 4110 Eagle County | | | | 83,822 | 70,000 | 72,533 | 103.62% | 70,000 | |
| 4120 Pitkin County | | | | 37,040 | 30,000 | 31,309 | 104.36% | 30,000 | |
| Total MVSO - General Operating | | | | 120,861 | 100,000 | 103,841 | 103.84% | 100,000 | 100% |
| 4200 Fines & Fees | | | | | | | | | |
| 4205 Coffee Purchase | | | | 169 | - | - | 0.00% | - | |
| 4210 Copies | | | | 1,331 | - | - | 0.00% | - | |
| 4215 Earbuds | | | | 19 | - | - | 0.00% | - | |
| 4220 Faxing | | | | 5 | - | - | 0.00% | - | |
| 4230 Fines | | | | 117 | - | - | 0.00% | - | |
| 4250 Meeting Room Rental | | | | 663 | - | - | 0.00% | - | |
| 4255 Reading Glasses | | | | 13 | - | - | 0.00% | - | |
| 4260 Replacement Books | | | | 565 | - | - | 0.00% | - | |
| 4285 Health Insurance Dividend - CEBT | | | | 6,780 | - | - | 0.00% | - | |
| 4290 Holy Cross Deposit Return/Member Equity | | | | - | - | 105 | Not Budgeted | - | |
| 4261 Miscellaneous | | | | 9,399 | 12,000 | 16,026 | 133.55% | 15,000 | under-budgeted in 2024 |
| Total Fines & Fees | | | | 19,061 | 12,000 | 16,131 | 134.42% | 15,000 | 125% |
| 4300 Earnings on investments | | | | | | | | | |
| 4310 Colostrust Int Op Acct | | | | 100,753 | 80,000 | 93,791 | 117.24% | 90,000 | |
| 4320 Mill Levy Interest | | | | 3,649 | 6,234 | 5,171 | 82.96% | 5,000 | over-budgeted in 2024 |
| Total Earnings on investments | | | | 104,402 | 86,234 | 98,962 | 114.76% | 95,000 | 110% |
| 4400 Contributions *see detail | | | | | | | | | |
| 4410 Contributions- Non-Restricted | | | | 3,256 | 5,000 | 4,380 | 87.60% | 5,000 | flat |
| 4412 Contributions- Restricted | | | | 23,386 | 1,000 | 3,720 | 372.00% | 1,000 | flat |
| Total Contributions | | | | 26,642 | 6,000 | 8,100 | 135.00% | 6,000 | 100% |
| 4500 Grants - Non-Restricted | | | | | | | | | |
| 4505 Grants - General Operating Grants | | | | 4,000 | 5,000 | - | 0.00% | 5,000 | flat |
| Grants - Kahle Foundation | | | | - | 1,060 | - | 0.00% | - | should not have been budgeted in 2024 |
| Total Grants - Non-Restricted | | | | 4,000 | 6,060 | - | 0.00% | 5,000 | |
| 4600 Grants - Restricted | | | | | | | | | |
| 4601 Restricted - Library Foundation | | | | 2,311 | 5,000 | 471 | 9.43% | - | |
| 4604 Restricted - Library Friends | | | | 4,480 | 5,000 | 5,950 | 119.00% | 5,000 | flat |
| 4620.03 Restricted - CSD Safety Grant | | | | 2,135 | - | 2,428 | Not Budgeted | - | should not have been budgeted in 2024 |
| Restricted - Charge Ahead | | | | 4 | 5 | - | 0.00% | - | flat |
| 4620.14 Restricted - Library Trust | | | | 5,900 | 5,000 | 8,050 | 161.00% | 5,000 | down, no plan to bring back music circle fundraising yet |
| 4620.15 Restricted - Other Misc | | | | 33,918 | 30,000 | 10,368 | 34.56% | 5,000 | |
| Total Restrcted Fund Income - Foundation/Friends | | | | 48,748 | 45,005 | 27,267 | 60.59% | 15,000 | 33% |
| TOTAL REVENUES | | | | 1,873,886 | 2,131,700 | 2,201,629 | 103.28% | 2,125,109 | 100% |
| OPERATING: | | | | | | | | | |
| Administration | | | | | | | | | |
| Contract Services | | | | | | | | | |
| 5010 Accounting | | | | 10,679 | | | | | |
| 5020 Audit - Annual | | | | 13,250 | 14,045 | 14,045 | 100.00% | 14,888 | budgeted increase |
| 5030 Courier | | | | 10,775 | 9,000 | 9,096 | 101.06% | 7,500 | updated price from vendor |
| 5040 Legal | | | | 1,396 | 5,000 | 4,391 | 87.81% | 15,000 | adding funds for potential ballot measure |
| 5050 Miscellaneous Contracts | | | | | 20,000 | 17,873 | | 21,500 | Potential ballot measure - 10,000; marketing study - \$10,000; new website - \$5,000, \$1500 e-rate consultant |
| Total Contract Services | | | | 36,100 | 63,045 | 50,607 | 80.27% | 64,888 | 103% |
| Insurance | | | | | | | | | |
| 5110 Property & Liability Insur | | | | 36,329 | 38,509 | 39,214 | 101.83% | 39,664 | 3% inflation increase |
| 5120 Worker's compensation | | | | 1,484 | 2,519 | 1,782 | 70.75% | 2,594 | 3% inflation increase |
| Total Insurance | | | | 37,813 | 41,027 | 40,996 | 99.92% | 42,258 | 103% |
| 5220 Professional Dev. & Memberships | | | | | | | | | |
| 5230 Board | | | | 890 | 750 | 1,620 | 216.00% | 1,500 | under-budgeted in 2024 |
| 5235 Employers Council | | | | 3,417 | 3,600 | 3,799 | 105.53% | 3,600 | flat |
| 5240 Library Association Dues | | | | 1,358 | 1,000 | 2,194 | 219.40% | 1,000 | flat, no PLA in 2025 |
| 5250 Spec District Ass'n Due | | | | 1,196 | 1,695 | 1,238 | 73.01% | 1,275 | 3% Inflation Increase |
| 5260 Staff | | | | 6,994 | 12,000 | 11,254 | 93.78% | 8,000 | no PLA in 2025 |
| 5275 Volunteer Appreciation | | | | 453 | 1,000 | - | 0.00% | 1,000 | flat |

Basalt Regional Library District
General Fund
December 2024

| | | | YTD Actuals 12/31/23 | 2024 Budget | YTD Actuals 12/31/2024 | Actuals vs Budget YTD % | 2025 Final Budget | Budget Assumptions |
|---------|--|---|-------------------------|-------------|---------------------------|-------------------------------|----------------------|---|
| 5276 | | Staff Appreciation | 1,271 | 2,000 | 1,714 | 85.69% | 2,000 | flat |
| 5270 | | Travel expenses | 8,083 | 9,000 | 13,404 | 148.93% | 5,000 | no PLA in 2025 |
| | | Total Professional Dev. & Memberships | 23,662 | 31,045 | 35,222 | 113.45% | 23,375 | 75% |
| 5280 | | Publicity | | | | | | |
| 5290 | | Advertising - General | 1,705 | 6,000 | 1,982 | 33.03% | 6,000 | flat |
| 5283 | | Anniversary Celebration | (755) | | - | 0.00% | | no longer use this code, currently use 5602 |
| 5285 | | Radio | 16,055 | 16,500 | 16,252 | 98.50% | 17,850 | 108% |
| 5293 | | Signage | 972 | 1,500 | 656 | 43.71% | 500 | done with signage project |
| 5295 | | Social Media Ads | 681 | 1,500 | 881 | 58.72% | 3,000 | increase for potential ballot measure |
| 5297 | | Targeted Newspaper Ads | 5,896 | 7,000 | 4,678 | 66.83% | 9,500 | 136% |
| 5286 | | Spanish Language Interpretation/Translating | 1,933 | 6,000 | 4,661 | 77.69% | 6,000 | flat |
| 5287 | | Job Ads | 1,207 | 2,000 | 1,018 | 50.90% | 2,000 | flat |
| | | Total Publicity | 27,693 | 40,500 | 30,128 | 74.39% | 44,850 | 111% |
| 5300 | | Supplies | | | | | | |
| 5310 | | Office Supplies | 11,321 | 14,000 | 14,988 | 107.06% | 14,000 | flat |
| 5320 | | Technical Cataloging & Service | 8,873 | 8,500 | 7,584 | 89.22% | 8,500 | flat |
| 5330 | | Postage & Shipping | 1,133 | 500 | 52 | 10.31% | 500 | flat |
| | | Total Supplies | 21,327 | 23,000 | 22,623 | 98.36% | 23,000 | 100% |
| 5350 | | Treasurer's fees | | | | | | |
| 5360 | | Eagle fees | 27,021 | 32,859 | 34,459 | 104.87% | 33,257 | 3% of Property Tax |
| 5370 | | Pitkin fees | 31,115 | 39,055 | 34,907 | 89.38% | 39,027 | 5% of Property Tax |
| | | Total Administration | 204,732 | 270,531 | 248,941 | 92.02% | 270,655 | 100% |
| | | Facility Expenses | | | | | | |
| 5410 | | Janitorial | 55,583 | 55,000 | 49,891 | 90.71% | 55,000 | flat |
| 5420 | | Janitorial Supplies | 8,281 | 9,000 | 7,422 | 82.46% | 9,000 | flat |
| 5430 | | Landscaping | 11,873 | 13,835 | 11,500 | 83.12% | 12,000 | over-budgeted in 2024 |
| 5440 | | Maintenance *Detailed List Attached | 28,762 | 20,000 | 30,125 | 150.62% | 20,000 | flat |
| 5460 | | Snow Removal | 4,620 | 4,898 | 4,718 | 96.33% | 5,045 | 3% inflation increase |
| | | Total Facility Expenses (Maintenance) | 109,119 | 102,733 | 103,655 | 100.90% | 101,045 | 98% |
| 5500 | | Utilities | | | | | | |
| 5510 | | Electric | 7,980 | 8,000 | 9,439 | 117.99% | 8,240 | 3% inflation increase |
| 5515 | | Compost Collection System | 1,403 | 1,871 | 2,372 | 126.78% | 1,927 | 3% inflation increase |
| 5520 | | Gas | 15,326 | 17,798 | 14,895 | 83.69% | 18,332 | 3% inflation increase |
| 5530 | | Internet Connectivity | 8,051 | 15,000 | 9,673 | 64.49% | 15,450 | 3% inflation increase |
| 5540 | | Sanitation | 3,331 | 3,561 | 3,337 | 93.72% | 3,667 | 3% inflation increase |
| 5550 | | Telephone | 6,130 | 8,930 | 6,264 | 70.15% | 9,198 | 3% inflation increase |
| 5560 | | Trash | 8,346 | 9,847 | 11,089 | 112.61% | 10,142 | 3% inflation increase |
| 5570 | | Water | 5,481 | 5,049 | 4,557 | 90.27% | 5,200 | 3% inflation increase |
| | | Total Utilities | 56,048 | 70,055 | 61,628 | 87.97% | 72,157 | 103% |
| | | Total Facility Expenses | 165,167 | 172,788 | 165,282 | 95.66% | 173,201 | 100% |
| | | Library Programs | | | | | | |
| 5610 | | Adult Program | 14,935 | 11,000 | 12,378 | 112.53% | 11,000 | flat |
| 5620 | | Children's | 7,265 | 5,500 | 13,037 | 237.04% | 5,500 | flat |
| 5634 | | Liquor License | 665 | 400 | 700 | 175.00% | 400 | flat |
| 5633 | | Movie License | 173 | 550 | 865 | 157.27% | 550 | flat |
| 5640 | | Music | 21,789 | 17,000 | 24,741 | 145.54% | 17,000 | flat |
| 5650 | | Spanish Language | 2,746 | 4,000 | 2,798 | 69.94% | 4,000 | flat |
| 5635 | | Volunteers | - | - | - | 0.00% | - | - |
| 5660 | | Teens | 6,230 | 3,500 | 8,062 | 230.33% | 3,500 | flat |
| 5601 | | Summer Reading | | | | | | |
| 5601.01 | | Adult Summer Reading | 2,133 | 1,000 | 666 | 66.63% | 1,000 | flat |
| 5601.02 | | Teen Summer Reading | 2,147 | 2,500 | 3,838 | 153.51% | 2,500 | flat |
| 5601.03 | | Children's Summer Reading | 5,893 | 5,500 | 4,907 | 89.21% | 5,500 | flat |
| 5601.04 | | Spanish Language Summer Reading | 941 | 2,000 | 652 | 32.62% | 2,000 | flat |
| 5602 | | Community Events | 9,194 | 15,000 | 9,650 | 64.34% | 15,000 | flat |
| 5675 | | Next Gen / Millennials | - | - | - | 0.00% | - | - |
| | | Total Library Programs | 74,161 | 67,950 | 82,294 | 121.11% | 67,950 | 100% |
| | | Technology & Equipment | | | | | | |
| | | Copiers & Equipment | | | | | | |
| 5730 | | Lease | 407 | - | - | 0.00% | - | - |
| 5740 | | Service Agreement / Copy Usage | 4,142 | 2,500 | 4,738 | 189.53% | 2,500 | flat |
| 5750 | | Copier Supplies | 124 | - | - | 0.00% | - | - |
| | | Total Copiers & Equipment | 4,673 | 2,500 | 4,738 | 189.53% | 2,500 | 100% |
| 5760 | | Marmot ILS System | 92,577 | 99,910 | 94,884 | 94.97% | 105,730 | vendor quoted 9% increase |
| 5770 | | Miscellaneous Parts | 824 | 2,000 | 2,561 | 128.07% | 2,000 | flat |
| 5780 | | Support & Service Agreements | | | | | | |
| 5782 | | Adobe | 870 | - | - | 0.00% | - | - |
| 5784 | | Appointment Booking | 144 | - | 156 | Not Budgeted | - | - |
| 5788 | | Domain / Network Solutions | 154 | - | - | 0.00% | - | - |
| 5795 | | Emma | 1,356 | - | - | 0.00% | - | - |
| 5802 | | Google Cloud G Suite | 3,181 | - | - | 0.00% | - | - |
| 5830 | | Livechat Website | 240 | - | - | 0.00% | - | - |
| 5820 | | Planning Center / Tockify | 260 | - | - | 0.00% | - | - |
| 5825 | | Webpage Builder | 234 | - | - | 0.00% | - | - |
| 5828 | | Zoom | 150 | - | - | 0.00% | - | - |
| 5781 | | Marketing & Graphic Design | - | 2,500 | 3,986 | 159.42% | 3,300 | 132% underbudgeted in 2024 |
| 5783 | | Website Tools | 1,998 | 2,500 | 3,680 | 147.21% | 9,400 | 376% added password tool for all staff, new website platform fees |
| 5785 | | Communication & Time Management | - | 4,500 | 3,901 | 86.69% | 7,500 | 167% added two accessibility tool licenses |
| | | Total Support & Service Agreements | 8,587 | 9,500 | 11,723 | 123.40% | 20,200 | 213% |
| 5840 | | Tech Labor & Repair | - | - | - | 0.00% | - | - |
| | | Total Technology | 106,661 | 113,910 | 113,906 | 100.00% | 130,430 | 115% |
| | | Collections | | | | | | |
| 5910 | | Audio | | | | | | |

Basalt Regional Library District
General Fund
December 2024

| | | | YTD Actuals 12/31/23 | 2024 Budget | YTD Actuals 12/31/2024 | Actuals vs Budget YTD % | 2025 Final Budget | Budget Assumptions |
|------|--|--|-------------------------|-------------|---------------------------|-------------------------------|----------------------|--------------------|
| 5920 | | Adult BCD | 3,528 | 3,000 | 2,592 | 86.40% | 3,000 | flat |
| 5922 | | Spanish Audio Adult | 525 | 500 | 484 | 96.79% | 500 | flat |
| 5924 | | Spanish Audio Youth | 321 | 500 | 510 | 101.97% | 500 | flat |
| 5930 | | Youth Audio | 1,312 | 3,000 | 2,827 | 94.24% | 3,000 | flat |
| | | Total Audio | 5,686 | 7,000 | 6,413 | 91.61% | 7,000 | 100% |
| 6000 | | Books & Magazines | | | | | | |
| 6010 | | Adult fiction books | 10,835 | 12,000 | 12,262 | 102.19% | 12,800 | 107% |
| 6020 | | Adult non-fiction books | 13,267 | 12,000 | 12,131 | 101.09% | 12,800 | 107% |
| 6025 | | Board Games | 398 | 500 | 492 | 98.31% | 500 | flat |
| 6030 | | Juvenile Fiction | 8,438 | 9,100 | 8,709 | 95.70% | 9,100 | flat |
| 6040 | | Juvenile Non-Fiction | 2,094 | 4,000 | 3,769 | 94.23% | 4,000 | flat |
| 6045 | | Large Print | 2,421 | 2,000 | 2,231 | 111.53% | 2,000 | flat |
| 6050 | | Print Subscriptions | 4,082 | 4,500 | 3,683 | 81.84% | 3,500 | 78% |
| 6055 | | Replacement Books - Purchased | 2,100 | 1,500 | 3,828 | 255.17% | 1,500 | flat |
| 6060 | | Spanish Adult fiction | 1,692 | 2,000 | 2,147 | 107.36% | 2,000 | flat |
| 6070 | | Spanish adult non-fiction | 948 | 1,500 | 1,592 | 106.15% | 1,500 | flat |
| 6080 | | Spanish children's books | 4,109 | 5,000 | 5,686 | 113.73% | 5,000 | flat |
| 6100 | | YA Fiction | 5,754 | 3,500 | 3,627 | 103.63% | 4,000 | 114% |
| 6110 | | YA Non-Fiction | 1,559 | 1,700 | 1,773 | 104.27% | 1,700 | flat |
| 6120 | | Special Items | 1,798 | 2,000 | 3,332 | 166.59% | 2,000 | flat |
| | | Total Books | 59,498 | 61,300 | 65,261 | 106.46% | 62,400 | 102% |
| 6200 | | Digital Resources | | | | | | |
| 6210 | | Annual Subscriptions: | | | | | | |
| 6240 | | Ency Britannica | 493 | - | - | 0.00% | - | |
| 6250 | | Gale Public | 2,035 | - | - | 0.00% | - | |
| 6270 | | Mango Languages | - | 4,000 | 4,111 | 102.79% | - | |
| 6275 | | New York Times | 100 | - | - | 0.00% | - | |
| 6280 | | Tumblebooks | (52) | - | - | 0.00% | - | |
| 6285 | | Wallstreet Journal | 434 | - | - | 0.00% | - | |
| 6295 | | Pebble Go | 1,469 | - | - | 0.00% | - | |
| 6300 | | Downloadable Titles: | | | | | | |
| 6305 | | Kanopy | 6,000 | 6,000 | 2,000 | 33.33% | 5,000 | 83% |
| 6320 | | Overdrive | 20,816 | 25,000 | 26,958 | 107.83% | 27,000 | 108% |
| 6340 | | Online Databases | 146 | 7,500 | 8,437 | 112.49% | 9,500 | 127% |
| 6350 | | Online Newspaper Subscriptions | - | 2,000 | 1,299 | 64.95% | 2,000 | 100% |
| | | Total Digital Resources | 31,440 | 44,500 | 42,805 | 96.19% | 43,500 | 98% |
| 6400 | | Media | | | | | | |
| 6420 | | Juvenile Music | 66 | - | - | 0.00% | - | |
| 6430 | | Adult Movies | 6,145 | 6,000 | 5,769 | 96.15% | 6,000 | flat |
| 6440 | | Juvenile Movies | 735 | 1,000 | 837 | 83.72% | 1,000 | flat |
| 6460 | | Video / Games | 768 | 800 | 666 | 83.29% | 1,500 | 188% |
| | | Total Media | 7,714 | 7,800 | 7,272 | 93.24% | 8,500 | 109% |
| | | Total Collections | 104,337 | 120,600 | 121,752 | 100.95% | 121,400 | 101% |
| 6800 | | Restricted Funds | | | | | | |
| 6801 | | Restricted Exp - Misc | - | 40,000 | - | 0.00% | 30,000 | down |
| | | Total Restricted Funds | - | 40,000 | - | 0.00% | 30,000 | 75% |
| | | Total Operating expenses | 655,057 | 785,779 | 732,175 | 93.18% | 793,636 | 101% |
| 6900 | | Payroll Expenses | | | | | | |
| 6910 | | Payroll | 863,099 | 1,031,652 | 1,004,721 | 97.39% | 1,091,075 | 106% |
| 6920 | | Payroll Service | 6,343 | 8,000 | 6,796 | 84.96% | 8,075 | 101% |
| 6930 | | Payroll Taxes | 68,510 | 83,000 | 78,723 | 94.85% | 87,791 | 106% |
| 6940 | | Retirement Plan | 26,048 | 25,250 | 23,060 | 91.33% | 33,770 | 134% |
| 6950 | | Health Insurance | 102,207 | 130,500 | 124,650 | 95.52% | 160,284 | 123% |
| 6960 | | Life Insurance | - | 750 | - | 0.00% | 645 | 86% |
| 6965 | | STD/LTD | - | 3,500 | - | 0.00% | 3,624 | 104% |
| 6970 | | FAMLI | 7,222 | 9,250 | 6,859 | 74.15% | 9,780 | 106% |
| 6957 | | Background Check | 2,750 | 950 | 1,355 | 142.58% | 1,900 | 200% |
| 6955 | | Wellness / Health - CEBT Dividend Pmts | - | - | - | 0.00% | - | |
| | | Total Payroll Expenses | 1,076,178 | 1,292,852 | 1,246,164 | 96.39% | 1,396,945 | 108% |
| | | TOTAL EXPENDITURES | 1,731,235 | 2,078,631 | 1,978,339 | 95.18% | 2,190,581 | 105% |
| | | Net General Fund Income/(Loss) | 142,652 | 53,069 | 223,290 | | (65,472) | -123% |
| | | Allocation to Capital Reserve Outlay | 600,000 | 90,000 | 90,000 | 100.00% | 232,000 | |
| | | Allocation to Bond Repayment | | | | | 242 | |
| | | General Fund Balance | 1,370,825 | 1,430,513 | 1,504,116 | 105.15% | 1,223,380 | 56% |

**Basalt Regional Library District
Bond Repayment Fund
December 2024**

| | | | | 2022 Year End Actuals | YTD Actuals 12/31/23 | 2024 Budget | YTD Actuals 12/31/2024 | Actuals vs Budget YTD % | 2025 Final Budget | Budget Assumptions |
|--|---------------------------------------|---------------|--|-----------------------|----------------------|---------------|------------------------|-------------------------|-------------------|---|
| Bond Repayment Beginning Fund Balance | | | | 799,713 | 835,076 | 903,086 | 890,909 | (12,177) | 948,818 | |
| Eagle County | | | | | | | | | | |
| | Assessed Value | | | 271,560,910 | 273,153,790 | 419,653,120 | | | 424,742,070 | Final Valuation |
| | % Increase | | | 12% | 1% | 54.53% | | | 1.21% | |
| | Bond Mill Levy Rate | | | 3.363 | 1.992 | 1.293 | | | 1.082 | |
| Pitkin County | | | | | | | | | | |
| | Assessed Value | | | 192,808,360 | 193,543,290 | 299,274,620 | | | 299,054,640 | Final Valuation |
| | % Increase | | | 4% | | 55.22% | | | -0.07% | |
| | Bond Mill Levy Rate | | | 3.363 | 1.992 | 1.293 | | | 1.082 | |
| REVENUES | | | | | | | | | | |
| | Interest Earned - Bond Repayment | | | 16,189 | 32,845 | 16,000 | 23,786 | 148.66% | 16,000 | |
| | Mill Levy Debt Repayment | | | | | | | | | |
| | | Eagle County | | 541,176 | 531,516 | 542,611 | 537,868 | 99.13% | 459,570.92 | AV x mill levy (1.084) |
| | | Pitkin County | | 384,762 | 385,570 | 386,962 | 395,779 | 102.28% | 323,577.12 | AV x mill levy (1.084) |
| | Total Mill Levy Debt Repayment | | | 925,937 | 917,086 | 929,574 | 933,646 | 100.44% | 783,148.04 | |
| | Transfer from General Fund | | | | | | | | 35 | |
| TOTAL REVENUES | | | | 942,126 | 949,931 | 945,574 | 957,432 | 101.25% | 799,183 | |
| EXPENDITURES | | | | | | | | | | |
| | Bond Interest | | | 94,831 | 77,394 | 59,844 | 60,094 | 100.42% | 40,844 | Per Bond Documents (2025-\$40,844) |
| | Bond Repayment Principle Loan Payment | | | 775,000 | 780,000 | 800,000 | 800,000 | 100.00% | 1,675,000 | Per Bond Documents (2025-\$825,000; 2026-\$850,000) |
| | Treasurer's Fees | | | | | | | | | |
| | | Eagle County | | 16,256 | 15,961 | 16,278 | 16,157 | 99.26% | 13,787 | 3% of Property Tax |
| | | Pitkin County | | 20,676 | 20,744 | 19,348 | 23,271 | 120.28% | 16,179 | 5% of Property Tax |
| | Total Treasurer's Fees | | | 36,932 | 36,704 | 35,626 | 39,429 | 110.67% | 29,966 | |
| TOTAL EXPENDITURES | | | | 906,764 | 894,098 | 895,470 | 899,523 | 100.45% | 1,745,810 | |
| Net Fund Income/(Loss) | | | | 35,363 | 55,833 | 50,103 | 57,910 | 115.58% | (946,627) | |
| Bond Repayment Fund Balance | | | | 835,076 | 890,909 | 953,189 | 948,818 | 99.54% | 2,192 | |
| **Bond Repayment Schedule: | | | | | | 2024 | | | | |
| | May 1 - Series 2012 Interest | | | | | 29,921.88 | 5/1/2024 | | | |
| | November 1 - Series 2012 Interest | | | | | 29,921.88 | 11/1/2024 | | | |
| | November 1 - Series 2012 Principle | | | | | 800,000.00 | 11/1/2024 | | | |
| | Series 2012 Bond Matures 11/2026 | | | | | | | | | |
| | | | | | | 2025 | | | | |
| | May 1 - Series 2012 Interest | | | | | 20,421.88 | 5/1/2025 | | | |
| | November 1 - Series 2012 Interest | | | | | 20,421.88 | 11/1/2025 | | | |
| | November 1 - Series 2012 Principle | | | | | \$ 825,000.00 | 11/1/2025 | | | |
| | Series 2012 Bond Matures 11/2026 | | | | | | | | | |

**Basalt Regional Library District
Capital Reserve Fund
December 2024**

| | | | | | YTD Actuals 12/31/23 | 2024 Budget | YTD Actuals 12/31/2024 | Actuals vs Budget YTD % | 2025 Final Budget | Budget Assumptions |
|---|--|-------------------------------------|--|--|-------------------------|------------------|---------------------------|-------------------------------|----------------------|--------------------|
| Capital Reserve Beginning Fund Balance | | | | | 602,128 | 1,159,066 | 1,150,083 | (8,984) | 604,807 | |
| | | | | | | | | | | |
| REVENUES | | | | | | | | | | |
| 7210 | | Allocation From General Fund | | | 600,000 | 90,000 | 90,000 | 100.00% | 232,000 | |
| 7230 | | Interest Earned - Reserve Fund | | | 58,509 | 35,000 | 78,761 | 225.03% | 35,000 | projected 5% rate |
| | | | | | | | | | | |
| TOTAL REVENUES | | | | | 658,509 | 125,000 | 168,761 | 135.01% | 267,000 | |
| | | | | | | | | | | |
| EXPENDITURES | | | | | | | | | | |
| 8310 | | Miscellaneous | | | 8,786 | 10,000 | 915 | 9.15% | 25,000 | 250% |
| 8310.04 | | Computers - Patron | | | 21,136 | 12,000 | 10,785 | 89.87% | 3,500 | 29% |
| 8310.05 | | Computers - Staff | | | 9,932 | 12,000 | 6,171 | 51.43% | 24,500 | 204% |
| 8310.06 | | EV Charging Station | | | 6,042 | - | - | 0.00% | - | |
| 8310.08 | | Lighting Control System Replacement | | | 6,944 | - | - | 0.00% | - | |
| 8310.09 | | Fiber Cable | | | - | 5,000 | 4,649 | 92.97% | - | |
| 8310.10 | | Handrail for Tent Area | | | 6,000 | - | - | 0.00% | - | |
| 8310.11 | | Painting - Interior | | | 19,075 | - | 11,552 | Not Budgeted | - | |
| 8310.13 | | Security Cameras | | | - | 10,000 | - | 0.00% | 10,000 | 100% |
| 8310.15 | | Roof | | | - | 700,000 | 544,714 | 77.82% | - | |
| 8310.16 | | Remove Solar from Roof | | | - | 50,000 | - | 0.00% | - | |
| 8310.17 | | Consulting Engineer | | | 20,000 | | 49,618 | Not Budgeted | - | |
| 8310.18 | | Furniture and Fixtures | | | | 50,000 | 21,382 | | 50,000 | 100% |
| 8310.19 | | Replace telephone system | | | | 10,000 | | | 10,000 | 100% |
| 8310.20 | | Replace kitchen appliances | | | | 2,500 | | | 2,500 | 100% |
| | | Replace/repair windows | | | | | | | 20,000 | new item |
| | | Handicap Assecible Door Openers | | | | | | | 15,000 | new item |
| TOTAL EXPENDITURES | | | | | 110,554 | 871,500 | 663,471 | 76.13% | 160,500 | |
| | | | | | | | | | | |
| Net Fund Income/(Loss) | | | | | 547,954 | (746,500) | (494,710) | 66.27% | 106,500 | |
| | | | | | | | | | | |
| Capital Reserve Fund Balance | | | | | 1,150,083 | 412,566 | 655,373 | 158.85% | 711,307 | |

**Basalt Regional Library District
Maintenance Detail**

| Date | Name | Category | Memo | Amount |
|----------------------------|-------------------------------------|-------------------------------|--|---------------------|
| 01/01/24 | Orkin | Pest Control | Jan through September Fees | \$ 483.81 |
| 01/01/24 | Johnson Controls Security Solutions | Alarm / Monitoring | Qtrly Billing 01/01/24 - 02/29/24 | \$ 160.50 |
| 01/01/24 | Acme Alarm Company | Alarm / Monitoring | 1st Qtr 2024 | \$ 129.39 |
| Sub-Total January | | | | \$ 773.70 |
| 02/14/24 | Young Services | Building/Interior Maintenance | Bathroom Repairs | \$ 240.00 |
| 02/21/24 | Rexel | Miscellaneous | Replacement Battery | \$ 242.04 |
| 02/23/24 | Acme Alarm Company | Alarm / Monitoring | Test and Inspection 2024 | \$ 600.00 |
| 02/25/24 | Grizzly Creek Enterprises, Inc. | Building/Interior Maintenance | Misc Repairs and Maintenance | \$ 75.00 |
| 02/26/24 | Young Services | Building/Interior Maintenance | Bathroom Repairs | \$ 190.00 |
| 02/29/24 | Grizzly Creek Enterprises, Inc. | Building/Interior Maintenance | Misc Repairs & Maintenance | \$ 280.00 |
| Sub-Total February | | | | \$ 1,627.04 |
| 03/01/24 | Johnson Controls Security Solutions | Alarm / Monitoring | Qtrly Billing 03/01/2024- 05/31/24 | 240.75 |
| 03/01/24 | Lassiter Electric Inc. | Building/Interior Maintenance | Lighting Repair & Maintenance | 1,122.93 |
| 03/01/24 | Acme Alarm Company | Alarm / Monitoring | 2nd Qtr 2024 Monitoring | 129.39 |
| 03/06/24 | Todd Hill Painting & Faux Finishing | Building/Interior Maintenance | Conference Room Painting | 2,930.00 |
| 03/08/24 | Rolling River Shading | Building/Interior Maintenance | Office Shade Repair & Maintenance | 250.00 |
| 03/14/24 | *Divvy | Miscellaneous | Door stops for study rooms | 7.98 |
| 03/21/24 | aspen carpet floors | Building/Interior Maintenance | Carpeting | 1,217.91 |
| 03/29/24 | Lassiter Electric Inc. | Electrical | Lighting Repairs & Maintenance | 1,630.00 |
| 03/31/24 | Grizzly Creek Enterprises, Inc. | Building/Interior Maintenance | Misc Repairs & Maintenance | 1,236.42 |
| Sub-Total March | | | | \$ 8,765.38 |
| 04/08/24 | First Impression Glass Cleaners | Window Cleaning | window cleaning | \$ 1,857.00 |
| 04/14/24 | *Divvy | Miscellaneous | Keybox | \$ 11.99 |
| Sub-Total April | | | | \$ 1,868.99 |
| 06/01/24 | Johnson Controls Security Solutions | Alarm / Monitoring | Qtrly Billing 06/01/2024- 08/31/24 | \$ 258.81 |
| 06/01/24 | Acme Alarm Company | Alarm / Monitoring | 3rd Qtr 2024 Monitoring | \$ 129.39 |
| 06/03/24 | Grizzly Creek Enterprises, Inc. | Building/Interior Maintenance | Misc Repairs & Maintenance | \$ 188.57 |
| 06/03/24 | Grizzly Creek Enterprises, Inc. | Building/Interior Maintenance | Misc Repairs & Maintenance | \$ 475.00 |
| 06/09/24 | Daly Property Services, Inc. | Miscellaneous | Irrigation Repair | \$ 417.30 |
| 06/30/24 | Grizzly Creek Enterprises, Inc. | Building/Interior Maintenance | Misc Repairs & Maintenance | \$ 211.23 |
| Sub-Total June | | | | \$ 1,680.30 |
| 07/08/24 | Roto Rooter Plumbing | Plumbing / Heating | Apply Calci Solve To Drain And Thoroughly Air Out Area | \$ 844.30 |
| 07/31/24 | Grizzly Creek Enterprises, Inc. | Building/Interior Maintenance | Misc Repairs & Maintenance | \$ 955.00 |
| Sub-Total July | | | | \$ 1,799.30 |
| 08/05/24 | Threshold | Inspection / Testing | Mold Testing | \$ 600.00 |
| 08/06/24 | Threshold | Inspection / Testing | Air Quality Testing | \$ 100.00 |
| 08/07/24 | Integrity Fire Safety Services | Inspection / Testing | Inspections fire safety | \$ 942.00 |
| 08/09/24 | Roto Rooter Plumbing | Plumbing / Heating | Misc Repairs & Maintenance | \$ 694.00 |
| 08/09/24 | Lassiter Electric Inc. | Electrical | Lighting Repairs & Maintenance | \$ 1,145.00 |
| 08/30/24 | Lassiter Electric Inc. | Electrical | Lighting Repairs & Maintenance | \$ 332.50 |
| Sub-Total August | | | | \$ 3,813.50 |
| 09/01/24 | Johnson Controls Security Solutions | Alarm / Monitoring | Qtrly Billing 09/01/2024- 11/30/24 | \$ 258.81 |
| 09/09/24 | Pinyon Mesa Automatic Services | Miscellaneous | Misc Repairs & Maintenance | \$ 937.50 |
| 09/17/24 | Orkin Pest Control | Pest Control | Pest Control | \$ 25.52 |
| 09/17/24 | Orkin Pest Control | Pest Control | Annual Pest Control 9/1/24-12/31/24 | \$ 243.19 |
| 09/30/24 | Daly Property Services, Inc. | Miscellaneous | Irrigation Repair | \$ 89.35 |
| 09/30/24 | Young Services | Plumbing / Heating | Bathroom Repairs | \$ 1,605.00 |
| 09/30/24 | Grizzly Creek Enterprises, Inc. | Miscellaneous | Misc Repairs & Maintenance | \$ 673.00 |
| Sub-Total September | | | | \$ 3,832.37 |
| 10/01/24 | Acme Alarm Company | Alarm / Monitoring | 4th Qtr 2024 Monitoring | \$ 129.39 |
| 10/02/24 | First Impression Glass Cleaners | Window Cleaning | window cleaning | \$ 3,349.00 |
| 10/07/24 | Pinyon Mesa Automatic Services | Miscellaneous | 5440 ADS 10/08/2024 | \$ 680.04 |
| Sub-Total October | | | | \$ 4,158.43 |
| 11/13/24 | The Fireplace Company | Inspection / Testing | Gas Service Call | \$ 199.00 |
| Sub-Total November | | | | \$ 199.00 |
| 12/01/24 | Johnson Controls Security Solutions | Alarm / Monitoring | Qtrly Billing 12/01/2024- 12/31/24 | \$ 172.54 |
| 12/07/24 | Grizzly Creek Enterprises, Inc | Miscellaneous | Misc Repairs & Maintenance | \$ 1,161.75 |
| 12/07/24 | Grizzly Creek Enterprises, Inc | Miscellaneous | Misc Repairs & Maintenance | \$ 232.65 |
| 12/14/24 | *Divvy | Miscellaneous | Misc Repairs & Maintenance | \$ 39.70 |
| Sub-Total December | | | | \$ 1,606.64 |
| Grand Total | | | | \$ 30,124.65 |

| | |
|-------------------------------|---------------------|
| Alarm / Monitoring | \$ 2,208.97 |
| Electrical | \$ 3,107.50 |
| Fireplace maintenance | \$ - |
| Building/Interior Maintenance | \$ 9,372.06 |
| Inspection / Testing | \$ 1,841.00 |
| Pest Control | \$ 752.52 |
| Plumbing / Heating | \$ 3,143.30 |
| Roof Maintenance | \$ - |
| Signage | \$ - |
| Telephones | \$ - |
| Window Cleaning | \$ 5,206.00 |
| Miscellaneous | \$ 4,493.30 |
| | \$ 30,124.65 |

BASALT REGIONAL LIBRARY DISTRICT
ACCOUNTS PAYABLE LIST
December 6 - January 17

| BUDGET DESCRIPTION | PAYEE | AMOUNT |
|--------------------------------|---|---------------|
| Accounting | *Bill.com | 268.51 |
| Gas | *Black Hills Energy | 2,189.45 |
| Multiple | *Divvy | 7,083.65 |
| Electric | *Holy Cross Energy | 694.31 |
| Payroll Service | *Paychex Payroll Service | 507.08 |
| Payroll Liabilities | *TIAA-CREF | 6,684.92 |
| Prepaid Expense | Acme Alarm Company | 133.26 |
| Janitorial | Alsco | 74.59 |
| Replacement Books - Purchased | Alyssa Erdman | 54.99 |
| Targeted Newspaper Ads | Aspen Daily News | 382.52 |
| Janitorial Supplies | Aspen Maintenance Supply | 841.96 |
| Radio Advertising | Aspen Public Radio | 5,150.00 |
| Library Association Dues | Basalt Chamber of Commerce | 740.00 |
| Office Supplies | Basalt Office & Art Supply | 100.55 |
| Sanitation | Basalt Sanitation District | 1,010.63 |
| Payroll | Baumgarten, Christy AP | 200.00 |
| Payroll | Baumgarten, Laura | 200.00 |
| Adult BCD | Blackstone Publishing | 212.20 |
| Postage & Shipping | Brigham Young University | 15.00 |
| Payroll | Brittany Crooke | 200.00 |
| Radio Advertising | Carbondale Community Access Radio | 6,750.00 |
| Prepaid Expense | CEBT Willis of Colorado | 13,859.49 |
| Telephone | Century Link | 986.06 |
| Payroll | Child, Nathan | 200.00 |
| Advertising - General | Colorado Mountain News Media | 550.00 |
| Prepaid Expense | Colorado Special Districts Property & Lia | 40,869.00 |
| Translation / Interpretation | Convey Language Solutions | 303.36 |
| Furniture & Fixtures | Cosecha Textiles LLC | 5,165.50 |
| Snow Removal | Daly Property Services, Inc. | 97.75 |
| Music | Delaney Meyers | 465.91 |
| Furniture & Fixtures | Demco | 1,034.98 |
| Prepaid Expense | Emerson Enterprise Enterprises | 1,100.00 |
| Payroll | Doyle, Kristen | 200.00 |
| Translation / Interpretation | Dulce Andrea Suarez | 376.25 |
| Payroll | Elizabeth DeWetter | 200.00 |
| Technical Cataloging & Service | Elm USA Inc | 206.40 |
| Background Check | Employers Council Services, Inc. | 118.00 |
| Internet Connectivity | Ena Services Llc | 210.00 |
| Payroll | Evelyn Dominguez | 200.00 |
| Compost Collection System | EverGreen ZeroWaste | 181.50 |
| Payroll | Gabriella Vergara | 200.00 |
| Payroll | Gaby Lagos | 200.00 |
| Janitorial Supplies | Grizzly Creek Enterprises, Inc | 10,944.16 |

BASALT REGIONAL LIBRARY DISTRICT
ACCOUNTS PAYABLE LIST
December 6 - January 17

| BUDGET DESCRIPTION | PAYEE | AMOUNT |
|--------------------------------|--|-----------------------------|
| Service Agreement | Image Net Consulting | 1,034.39 |
| Children's | Imagination Library of Colorado | 109.25 |
| Multiple | Ingram Library Services | 5,866.80 |
| Juvenile Fiction | Jill Sheeley | 12.57 |
| Payroll | Joseph Grange | 200.00 |
| Adult | Katherine Reppa | 151.99 |
| Payroll | Linda Campbell | 200.00 |
| Prepaid Expense | Lingöpie | 1,000.00 |
| Payroll | Livier Cruz Guerrero | 200.00 |
| Payroll | Mark Fuller | 200.00 |
| Capital Reserve Exp-Staff Comp | Marmot Library Network, Inc. | 49,769.12 |
| Payroll | McFlynn, Donna | 200.00 |
| Payroll | Meghan Hayes | 200.00 |
| Payroll | Meghan Pearlman | 200.00 |
| Adult Movies | Midwest Tape | 1,201.74 |
| Office Supplies | ODP Business Solutions | 283.74 |
| Furniture & Fixtures | Office Outfitters Planners Inc | 13,027.21 |
| Overdrive | Overdrive, Inc | 3,853.46 |
| Youth Audio | Playaway Products | 740.87 |
| Children's | Raising a Reader | 600.00 |
| Payroll | Robert Durand | 200.00 |
| Maintenance | Roto Rooter Plumbing | 3,106.62 |
| Payroll | Samuel Schoon | 200.00 |
| Payroll | Schuster, Amy E | 200.00 |
| Payroll | Shipley, Amy | 200.00 |
| Prepaid Expense | Special District Association of Colorado | 1,217.44 |
| Website Tools | Springshare LLC | 2,068.00 |
| Payroll | Steven Garcia-Machuca | 200.00 |
| Maintenance | The Fireplace Company | 199.00 |
| Water | Town of Basalt | 1,107.98 |
| Community Events | Two Rivers Bar and Cafe Inc | 432.80 |
| Bond Interest | Umb Bank N.A. | 250.00 |
| Trash | Waste Management | 1,532.84 |
| Grand Total | | <u>\$ 200,272.80</u> |

Amazon Transaction Details
December 2024

| Order Date | Order ID | PO Number | Order Subto | Title |
|------------|-------------|---------------|-------------|--|
| 12/24/2024 | 112-2670417 | 5650 | 8.99 | La luna embrujada (The Cursed Moon) (Spanish Edition) Valentine Treat Bags, 100 Pcs Valentines Cellophane Treat Bags, Valentine Day Red Goodies Candy Cookie Valentine Gift |
| 12/21/2024 | 112-9182187 | 5650 | 21.71 | Bags with Twist Tie for Valentine's Day Wedding Party Favor Supplies (4 Styles) Fruidles Valentines Day Lollipops Mini Red Heart Shaped Strawberry Flavored Lollipop, Individually Wrapped, 5g Lollipops |
| 12/21/2024 | 112-9182187 | 5650 | | (40 Lollipops (Half-Pound)) FEBSNOW Valentine Day Stickers,100 Sheets Valentine Stickers for Kids Over 1000pcs Assorted Animal Heart Labels Sticker |
| 12/21/2024 | 112-9182187 | 5650 | | Holiday Love Stickers Crafts for Valentine Day Party Favors Gifts Decor Pressman Chess / Checkers / Backgammon - 3 Games in One with Full Size Staunton Chess Pieces and Interlocking |
| 12/20/2024 | 114-5783596 | 5610 | | Checkers, 15.62 x 8.00 x 1.50 Inches |
| 12/20/2024 | 114-8869547 | 5310 | 23.18 | Bounty Paper Napkins, White, 1 Pack, 400 Sheets per Pack Crystalware, 500 Pack White Beverage Paper Napkins, 1 Ply Cocktail Napkins, For Restaurant, Bar or Home use |
| 12/20/2024 | 114-8869547 | 5310 | | Palmolive Ultra Dishwashing Liquid Dish Soap, Pure + Clear Fragrance Free - 32.5 Fluid Ounce (Packaging may vary) |
| 12/20/2024 | 114-8869547 | 5310 | | Nature's Bakery Whole Wheat Fig Bars, Apple Cinnamon, Real Fruit, Vegan, Non-GMO, Snack Bar, 1 Box With 12 Twin Packs |
| 12/20/2024 | 114-0794482 | 5610 | 28.32 | (12 Twin Packs) Gourmet Kitchn Nature's Bakery Whole Wheat Fig Bars - 3 Twin Pack Boxes, 72 Bars (36 Blueberry, 36 Raspberry Each) - |
| 12/20/2024 | 114-3264916 | 5610 | 49.4 | Healthy Snacks - Vegan, Non-GMO Spot It! Classic - Award-Winning Card Game with Endless Playability, Fast-Paced Observation Game for the Whole Family! |
| 12/18/2024 | 112-5639417 | 5620 LC | 12.99 | Ages 6+, 2-8 Players, 15 Minute Playtime, Made by Zygomatic Mattel Games UNO Card Game for Family Night, Travel Game & Gift for Kids in a Collectible Storage Tin for 2-10 Players |
| 12/18/2024 | 112-7070726 | 5620 LC | 7.49 | (Amazon Exclusive) |
| 12/17/2024 | 112-3621183 | Library Trust | 449.7 | Cursed Moon (Star Touched: Wolf Born 3) |
| 12/17/2024 | 112-0823256 | 5650 | 242.73 | La luna embrujada (The Cursed Moon) (Spanish Edition) |
| 12/17/2024 | 112-0089097 | 5650 | 281.17 | DUVALIN candies (18 pieces in all 3 boxes) US Citizenship Flash Cards 2025: Study Guide: Ciudadania Americana Spanish and English. 100 Flash Cards incluye Audios |
| 12/17/2024 | 112-0089097 | 5650 | | Online. USCIS 100 Preguntas y respuestas SAT Level Up! Verbal: 300+ Easy, Medium, and Hard Drill Questions for Scoring Success on the Digital SAT (College Test |
| 12/17/2024 | 112-0089097 | 5650 | | Preparation) WATINC 60 pcs Mexican Fiesta Scratch Cards Art Set for Kids and Adults, Cinco De Mayo Party Decorations Favor, DIY Magic |
| 12/17/2024 | 112-0089097 | 5650 | | Colorful Art Craft Kit, Scratch Paper Ornaments for Birthday Party KIND Chewy Granola Bars, Chocolate Chip and Peanut Butter Chocolate Chip, Variety Pack, 100% Whole Grains, Gluten Free |
| 12/17/2024 | 112-0089097 | 5650 | | Bars, 0.81 oz (20 Count) |
| 12/17/2024 | 112-0089097 | 5650 | | Authentic Loteria Card Game Gift Box Set (Premium pack) SAT Level Up! Math: 300+ Easy, Medium, and Hard Drill Questions for Scoring Success on the Digital SAT (College Test |
| 12/17/2024 | 112-0089097 | 5650 | | Preparation) Acrylic Paint Brush Set, 6 Packs / 60 pcs Nylon Hair Brushes for All Purpose Oil Watercolor Painting Artist Professional Kits |
| 12/17/2024 | 112-0089097 | 5650 | | Morcheiong 24Pcs DIY Mini Wooden Maracas for Kids with 24Pcs Multicolor Pens, Fiesta Mexican Maracas Favors, Cinco De |
| 12/17/2024 | 112-0089097 | 5650 | | Mayo Party Supplies Decorations Yo Sabo: Family Friendly Bilingual Card Game for Game Nights - Hilarious Challenges, Trivia & Spanish Learning Fun for All |
| 12/17/2024 | 112-0089097 | 5650 | | Ages - Juego de Mesa inifus 22 PCS Paint Tray Palettes for Kids, Plastic Paint Pallet with 10 Wells, Acrylic Artist Paint Tray Palette for Kids, Students |
| 12/17/2024 | 112-0089097 | 5650 | | to Acrylic Oil Watercolor Craft Supplies DIY Art Painting KLOO Learn Spanish Board Game Race to Madrid Home Fun for Family Kids Adults Colored vocab Cards Make |
| 12/17/2024 | 112-0089097 | 5650 | | Sentences & Talk in a Flash Juegos de Mesa en Español para la Familia Boardgame for 1-4 |
| 12/17/2024 | 112-0089097 | 5650 | | LORENA-PELON PELON PELO RICO Tamarind Candy Bottles, 1 oz (36 Count) KEFF Canvas Boards for Painting - 6x8 24-Pack Bulk Canvas Panels, 100% Cotton Triple Primed Small Canvases for Painting |
| 12/17/2024 | 112-0089097 | 5650 | | Supplies, Acrylic, Oil, Watercolor & Tempera Hiware 8-Piece Serving Spoons Set - Includes 4 Serving Spoons and 4 Slotted Spoons, 18/8 Stainless Steel Buffet Serving |
| 12/17/2024 | 114-4843764 | 5602 | 650.31 | Utensils - Mirror Polished, Dishwasher Safe, 8.6-Inch ALELION Acacia Wood Utensil Holder for Party - Paper Plate Organizer for Countertop - Silverware Caddy with 6 |
| 12/17/2024 | 114-4843764 | 5602 | | Compartments for Plate, Cup, Fork, Spoon - Cutlery Holder for Kitchen Camping Buffet Bormioli Rocco Hermetic Seal Pitcher With Lid and Spout [68 Ounce] for Homemade Juice & Iced Tea or for Glass Milk |
| 12/17/2024 | 114-4843764 | 5602 | | Bottles, Clear |
| 12/17/2024 | 114-4843764 | 5602 | | HINMAY Mini Tongs with Silicone Tips 7-Inch Kitchen Tongs, Set of 3 (Black) PYY Electric Chafing Dish Buffet Set, Roll Top Chafing Dish, Stainless Steel Chaffing Server Set Chafer for Catering,Buffets (2 |
| 12/17/2024 | 114-4843764 | 5602 | | Half-Size with Lid) |
| 12/17/2024 | 114-4843764 | 5602 | | Delling Large Serving Platter, 16/14/12 Inch Rectangular Serving Trays for Serving Food, Serving Tray for Party - Set of 3, White SUNEE File Folders Letter Size, 100 Pack Manilla Folders 8.5 x 11 1/3-Cut Tabs, Colored File Folders Office Home School for |
| 12/16/2024 | 114-1959758 | 5310 | 45.44 | Documents Files Paper Comix Durable 3 Ring Binder, 4 inch D Ring Binders, Hold 835 Sheets of US Letter Size Paper, 2 Pack (Black) |
| 12/16/2024 | 114-1959758 | 5310 | | |
| 12/16/2024 | 111-6097086 | 5660 BC 12-: | 65.38 | Unravel Me (Shatter Me Book 2) |
| 12/13/2024 | 114-5264988 | 5310 | 21.87 | FVS6328199 - Mini-Moo` s Creamers |



Monthly statement

This is not a bill.

VISA

Basalt Library

Account: MQU18040

Pay cycle: Auto once monthly*

Statement Summary

| | |
|-------------------------------|-------------|
| Balance (from previous cycle) | \$6,386.91 |
| Transactions | \$7,060.85 |
| Fees | \$0.00 |
| Adjustments | \$0.00 |
| Payments | -\$6,386.91 |
| Statement balance | \$7,060.85 |

We appreciate you.



Transactions

| DATE | CARD | MERCHANT | AMOUNT | NAME |
|------------|-----------|---------------------------|----------|--------------------|
| 11/15/2024 | **** 0011 | THRIFT BOOKS GLOBAL, LLC | \$163.24 | Elizabeth DeWetter |
| 11/15/2024 | **** 9304 | 97595 - 303 EAST 17TH AVE | \$38.00 | Amy Shipley |
| 11/15/2024 | **** 0011 | TIMBOS PIZZA | \$21.75 | Elizabeth DeWetter |
| 11/15/2024 | **** 9304 | WARWICK DENVER HOTEL | -\$60.80 | Amy Shipley |
| 11/15/2024 | **** 7553 | AMAZON MKTPL*0C6NI3UO3 | \$99.99 | Linda Campbell |
| 11/15/2024 | **** 1835 | Amazon.com*DW0NK9SU3 | \$184.98 | Brittany Crooke |
| 11/16/2024 | **** 7553 | CITY-MARKET #0433 | \$84.88 | Linda Campbell |
| 11/16/2024 | **** 7327 | AMAZON MKTPL*1I2227M53 | \$12.66 | Kristen A Doyle |
| 11/16/2024 | **** 7327 | AMAZON MKTPL*6Y8G62OF3 | \$30.30 | Kristen A Doyle |
| 11/16/2024 | **** 7327 | HIGH COUNTRY NEWS | \$45.00 | Kristen A Doyle |
| 11/17/2024 | **** 7327 | AMAZON RETA* OR0JL9DB3 | \$18.62 | Kristen A Doyle |
| 11/19/2024 | **** 2151 | BLT*OfficeSignCompany | \$152.99 | Christy Baumgarten |
| 11/19/2024 | **** 7327 | AMAZON RETA* 518UD0763 | \$12.99 | Kristen A Doyle |
| 11/19/2024 | **** 7327 | AMAZON MKTPL*SW12H9893 | \$9.20 | Kristen A Doyle |
| 11/20/2024 | **** 7327 | AMAZON MKTPL*TC37K0LF3 | \$6.99 | Kristen A Doyle |
| 11/20/2024 | **** 1835 | AMAZON MKTPL*O74CK1WG3 | \$12.80 | Brittany Crooke |
| 11/20/2024 | **** 1835 | AMAZON RETA* 968YP3AU3 | \$47.74 | Brittany Crooke |
| 11/21/2024 | **** 7553 | AMZN Mktp US*787Y00PK3 | \$22.15 | Linda Campbell |
| 11/21/2024 | **** 0011 | BIG JOHNS ACE HDWE | \$4.85 | Elizabeth DeWetter |
| 11/21/2024 | **** 7553 | AMZN Mktp US*P18UH8TD3 | \$132.95 | Linda Campbell |
| 11/22/2024 | **** 7553 | AMAZON MKTPL*951BR4483 | \$29.98 | Linda Campbell |
| 11/22/2024 | **** 7553 | AMAZON MKTPL*D15R86RL3 | \$7.99 | Linda Campbell |
| 11/22/2024 | **** 2151 | AMAZON MKTPL*XG1WH36O3 | \$6.99 | Christy Baumgarten |
| 11/22/2024 | **** 7553 | AMAZON MKTPL*IY3CB5903 | \$37.08 | Linda Campbell |
| 11/23/2024 | **** 7327 | AMZN Mktp US*KC24D5VN3 | \$199.98 | Kristen A Doyle |

| DATE | CARD | MERCHANT | AMOUNT | NAME |
|------------|-----------|------------------------|------------|--------------------|
| 11/23/2024 | **** 2151 | SQ *SQUARE WEEBLY | \$144.00 | Christy Baumgarten |
| 11/23/2024 | **** 7327 | AMZN Mktp US*OQ3AU99T3 | \$6.98 | Kristen A Doyle |
| 11/23/2024 | **** 4587 | AMZN Mktp US | -\$31.67 | Meghan Pearlman |
| 11/23/2024 | **** 7370 | MOUNTAIN STATE EMPLOYE | \$75.00 | Evelyn I Dominguez |
| 11/23/2024 | **** 4228 | Amazon.com*TT3BF2G73 | \$32.97 | Laura Baumgarten |
| 11/23/2024 | **** 7327 | REI.COM 800-426-4840 | \$171.00 | Kristen A Doyle |
| 11/23/2024 | **** 7327 | REI.COM 800-426-4840 | \$266.04 | Kristen A Doyle |
| 11/23/2024 | **** 7327 | AMAZON MKTPL*5D2TA54Z3 | \$97.95 | Kristen A Doyle |
| 11/24/2024 | **** 1835 | Amazon.com*TQ5IP6XN3 | \$110.80 | Brittany Crooke |
| 11/24/2024 | **** 7553 | Amazon.com*4R4M723A3 | \$29.99 | Linda Campbell |
| 11/25/2024 | **** 7553 | AMAZON MKTPL*DC2AL0ZF3 | \$138.62 | Linda Campbell |
| 11/25/2024 | **** 7553 | AMAZON MKTPL*ZV59Z9MZ3 | \$23.38 | Linda Campbell |
| 11/26/2024 | **** 7327 | AMZN Mktp US*T96K031C3 | \$10.60 | Kristen A Doyle |
| 11/26/2024 | **** 7327 | AMAZON MKTPL*0N9CE3AX3 | \$1,067.20 | Kristen A Doyle |
| 11/27/2024 | **** 7327 | AMAZON MKTPL*Z39UU0TB2 | \$37.96 | Kristen A Doyle |
| 11/28/2024 | **** 7553 | AMAZON MKTPL*Z33N16VA0 | \$26.46 | Linda Campbell |
| 11/28/2024 | **** 7553 | AMAZON MKTPL*Z30YL90X2 | \$39.98 | Linda Campbell |
| 11/28/2024 | **** 7327 | AMAZON MKTPL*Z30CLOM50 | \$15.19 | Kristen A Doyle |
| 11/28/2024 | **** 4228 | AMAZON MKTPL*Z300Y8GJ2 | \$79.92 | Laura Baumgarten |
| 11/29/2024 | **** 7370 | AMAZON MKTPL*Z33FH3Q52 | \$75.95 | Evelyn I Dominguez |
| 11/30/2024 | **** 4228 | AMZN Mktp US*Z34VL4071 | \$19.95 | Laura Baumgarten |
| 11/30/2024 | **** 7553 | AMAZON MKTPL*Z312Y41G1 | \$27.92 | Linda Campbell |
| 11/30/2024 | **** 4228 | AMAZON MKTPL*Z341F6732 | \$5.50 | Laura Baumgarten |
| 11/30/2024 | **** 4228 | AMAZON MKTPL*Z39OZ7VS1 | \$5.49 | Laura Baumgarten |
| 11/30/2024 | **** 4228 | AMAZON MKTPL*Z357B6V81 | \$5.50 | Laura Baumgarten |
| 11/30/2024 | **** 0011 | Amazon.com*Z35H399V2 | \$54.99 | Elizabeth DeWetter |
| 11/30/2024 | **** 7553 | AMAZON MKTPL*Z34A94MN1 | \$26.83 | Linda Campbell |
| 12/02/2024 | **** 4228 | AMAZON MKTPL*ZL58J5Z62 | \$130.06 | Laura Baumgarten |
| 12/02/2024 | **** 2151 | GOOGLE*GSUITE BASALTLI | \$326.40 | Christy Baumgarten |

| DATE | CARD | MERCHANT | AMOUNT | NAME |
|------------|-----------|--------------------------|----------|----------------------|
| 12/03/2024 | **** 7370 | AMAZON MKTPL*ZL47V4CO1 | \$342.00 | Evelyn I Dominguez |
| 12/03/2024 | **** 2151 | TMOBILE POSTPAID WEB | \$608.07 | Christy Baumgarten |
| 12/04/2024 | **** 4228 | Amazon.com*ZL2R49KB2 | \$19.95 | Laura Baumgarten |
| 12/04/2024 | **** 7370 | AMAZON MKTPL*ZL4C247Y0 | \$456.00 | Evelyn I Dominguez |
| 12/05/2024 | **** 7370 | Amazon.com*ZL6NX1XU1 | \$45.86 | Evelyn I Dominguez |
| 12/06/2024 | **** 2151 | DRI*UPRINTING | \$118.20 | Christy Baumgarten |
| 12/06/2024 | **** 4480 | AMZN Mktp US*ZR2X534M0 | \$20.98 | Steven GarciaMachuca |
| 12/06/2024 | **** 4587 | NESPRESSO USA, INC. | \$45.78 | Meghan Pearlman |
| 12/07/2024 | **** 9304 | DREAMTIME WATER DIST | \$148.90 | Amy Shipley |
| 12/07/2024 | **** 7553 | Amazon.com*ZR3JB6HS2 | \$14.76 | Linda Campbell |
| 12/08/2024 | **** 4587 | AMAZON MKTPL*ZR0RN12V2 | \$26.47 | Meghan Pearlman |
| 12/08/2024 | **** 4587 | Amazon.com*ZR0FD1K12 | \$49.14 | Meghan Pearlman |
| 12/08/2024 | **** 1835 | AMAZON MKTPL*ZR66U5U12 | \$66.94 | Brittany Crooke |
| 12/08/2024 | **** 4480 | AMAZON MKTPL*ZR9QC3I22 | \$253.94 | Steven GarciaMachuca |
| 12/10/2024 | **** 4587 | BASALT PRINTING | \$31.50 | Meghan Pearlman |
| 12/10/2024 | **** 0011 | THRIFT BOOKS GLOBAL, LLC | -\$16.55 | Elizabeth DeWetter |
| 12/10/2024 | **** 0011 | THRIFT BOOKS GLOBAL, LLC | -\$16.55 | Elizabeth DeWetter |
| 12/10/2024 | **** 0011 | THRIFT BOOKS GLOBAL, LLC | -\$16.55 | Elizabeth DeWetter |
| 12/10/2024 | **** 0011 | THRIFT BOOKS GLOBAL, LLC | -\$16.55 | Elizabeth DeWetter |
| 12/10/2024 | **** 0011 | THRIFT BOOKS GLOBAL, LLC | -\$16.56 | Elizabeth DeWetter |
| 12/10/2024 | **** 0011 | THRIFT BOOKS GLOBAL, LLC | -\$16.55 | Elizabeth DeWetter |
| 12/10/2024 | **** 0011 | THRIFT BOOKS GLOBAL, LLC | -\$4.65 | Elizabeth DeWetter |
| 12/10/2024 | **** 0011 | THRIFT BOOKS GLOBAL, LLC | -\$4.65 | Elizabeth DeWetter |
| 12/10/2024 | **** 0011 | THRIFT BOOKS GLOBAL, LLC | -\$16.55 | Elizabeth DeWetter |
| 12/10/2024 | **** 0011 | THRIFT BOOKS GLOBAL, LLC | -\$16.55 | Elizabeth DeWetter |
| 12/11/2024 | **** 1835 | CITY-MARKET #0433 | \$196.33 | Brittany Crooke |
| 12/11/2024 | **** 1835 | AMAZON MKTPL*ZR3LB28H1 | \$27.71 | Brittany Crooke |
| 12/11/2024 | **** 0011 | AMAZON MKTPL*ZR00T2KL1 | \$18.75 | Elizabeth DeWetter |
| 12/12/2024 | **** 4587 | QUICK RESPONSE FIRE SUPP | \$39.70 | Meghan Pearlman |

| DATE | CARD | MERCHANT | AMOUNT | NAME |
|------------|-----------|------------------------|------------|--------------------|
| 12/12/2024 | **** 9304 | CITY-MARKET #0433 | \$11.31 | Amy Shipley |
| 12/12/2024 | **** 2151 | AMZN Mktp US*ZX0ZV9952 | \$158.00 | Christy Baumgarten |
| 12/13/2024 | **** 1835 | TIMBOS PIZZA | \$24.75 | Brittany Crooke |
| 12/13/2024 | **** 4587 | Amazon.com*ZX9BK23U1 | \$28.80 | Meghan Pearlman |
| 12/14/2024 | **** 4587 | AMZN Mktp US*ZX7CV50W1 | \$21.87 | Meghan Pearlman |
| 12/14/2024 | **** 4587 | USPS PO 0706120530 | \$14.60 | Meghan Pearlman |
| 12/14/2024 | **** 9304 | Amazon.com*ZX9UN1970 | \$67.99 | Amy Shipley |
| Total | | | \$7,060.85 | |

| | | | Basalt Regional Library District | | | |
|-------------|-------------------------|--------------------------------------|---|---------------------------|-------------------|--|
| | | | 2024 Grant Spending Summary by Grant | | | |
| Date | Vendor | Expense | Budget Code | Budget Description | Amount | Grant |
| 5/6/2024 | Program leader | program | 5601.03 | Kids Summer Reading | \$400.00 | Alpine Bank |
| 7/16/2024 | PSS Wildlife | summer reading program | 5601.03 | Kids Summer Reading | \$100.00 | Alpine Bank |
| 3/20/2024 | amazon | giveaways for library lover's party | 5602 | Community Events | \$181.81 | Alpine Bank |
| 3/23/2024 | amazon | giveaways for library lover's party | 5602 | Community Events | \$483.65 | Alpine Bank |
| | | | | | \$1,165.46 | |
| 5/6/2024 | performer | Workshop & Concert | 5640 | Music Program | \$3,000.00 | Aspen Thrift Shop |
| 7/16/2024 | PSS Wildlife | summer reading program | 5601.03 | Kids Summer Reading | \$50.00 | Baron vonK9 |
| 7/23/2024 | program leader | summer reading program | 5601.03 | Kids Summer Reading | \$450.00 | Baron vonK9 |
| | | | | | \$500.00 | |
| 2/21/2024 | amazon | craft supplies for library lovers pa | 5602 | Community Events | \$368.00 | Contributions non-restrictred |
| 5/23/2024 | Raising a Reader | bolsitas rojas jan-may 2024 | 5620 | Kids Programming | \$750.00 | Contributions non-restrictred |
| 5/29/2024 | Raising a Reader | blue bag days | 5620 | Kids Programming | \$766.50 | Contributions non-restrictred |
| 12/17/2024 | Raising a Reader | bolsitas rojas Sept, Oct, Nov, Dec | 5620 | Kids Programming | \$600.00 | Contributions non-restrictred |
| | | | | | \$2,484.50 | |
| 9/18/2024 | Eagle County Board of C | Cycle of Memory | 5610 | Adult Programming | \$175.00 | Cycle of Memory/Eagle County Board of Commisions |
| 2/13/2024 | Amazon | period supplies | 5610 | Adult Programming | \$77.32 | Friends of the Library |
| 2/13/2024 | Amazon | period supplies | 5610 | Adult Programming | \$156.44 | Friends of the Library |
| 2/14/2024 | Amazon | period supplies | 5610 | Adult Programming | \$28.76 | Friends of the Library |
| 3/13/2024 | Amazon | Garden seeds | 5610 | Adult Programming | \$749.33 | Friends of the Library |
| 3/18/2024 | Calkins LLC | Valley Hopper transporation servic | 5640 | Music Circle | \$1,500.00 | Friends of the Library |
| 4/2/2024 | Holiday Inn | PLA hotel | 5270 | Staff Travel | \$510.63 | Friends of the Library |
| 4/2/2024 | Holiday Inn | PLA hotel | 5270 | Staff Travel | \$510.63 | Friends of the Library |
| 4/2/2024 | Holiday Inn | PLA hotel | 5610 | Adult Programming | \$592.24 | Friends of the Library |
| 4/12/2024 | amazon | snack kits | 5601.02 | Teen Summer Reading | \$79.90 | Friends of the Library |
| 4/12/2024 | amazon | snack kits | 5601.02 | Teen Summer Reading | \$304.44 | Friends of the Library |
| 4/12/2024 | amazon | snack kits | 5601.02 | Teen Summer Reading | \$37.98 | Friends of the Library |
| 4/12/2024 | amazon | snack kits | 5601.02 | Teen Summer Reading | \$101.97 | Friends of the Library |
| 4/12/2024 | amazon | snack kits | 5601.02 | Teen Summer Reading | \$22.75 | Friends of the Library |
| 5/29/2024 | Program leader | Summer reading | 5601.02 | Teen Summer Reading | \$300.00 | Friends of the Library |

| | | | Basalt Regional Library District | | | |
|------------|---------------------------|--------------------------|----------------------------------|------------------------|-------------------|------------------------|
| 6/4/2024 | Amazon | period supplies | 5610 | Adult Programming | \$103.71 | Friends of the Library |
| 6/6/2024 | City Market | Ice Cream | 5601.02 | Teen Summer Reading | \$86.59 | Friends of the Library |
| 6/17/2024 | amazon | Summer reading | 5601.02 | Teen Summer Reading | \$11.49 | Friends of the Library |
| 6/28/2024 | Amazon | period supplies | 5610 | Adult Programming | \$23.47 | Friends of the Library |
| 7/29/2024 | Amazon | Period & Diaper supplies | 5610 | Adult Programming | \$103.53 | Friends of the Library |
| 8/28/2024 | Amazon | Period supplies | 5610 | Adult Programming | \$114.02 | Friends of the Library |
| 6/6/2024 | Carlson Creative | Summer reading | 5601.01 | Adult Programming | \$500.00 | Friends of the Library |
| | | | | | \$5,915.20 | |
| | | | | | | |
| 12/16/2024 | Office Outfitters | down payment | 8310.18 | Furniture and Fixtures | \$13,027 | Furniture Grant |
| | | | | | | |
| 9/20/2024 | | clothing drive bags | 5602 | Community Events | \$775.00 | Heirlooms |
| | | | | | | |
| 1/2/2024 | ThriftBooks | book talk | 5610 | Adult Programming | \$63.48 | Library Trust |
| 1/16/2024 | Aspen Science Center | Whatlow Stem | 5660 | Teen Programming | \$210.00 | Library Trust |
| 1/23/2024 | ThriftBooks | book talk | 5610 | Adult Programming | \$51.89 | Library Trust |
| 1/26/2024 | Book Outlet | book talk | 5610 | Adult Programming | \$93.23 | Library Trust |
| 2/14/2024 | ASpen Science Center | Whatlow Stem | 5660 | Teen Programming | \$210.00 | Library Trust |
| 3/18/2024 | Imagination Library of Co | DPIL monthly book order | 5620 | Kids Programming | \$190.06 | Library Trust |
| 3/14/2024 | aspen Science Center | Whatlow Stem | 5660 | Teen Programming | \$210.00 | Library Trust |
| 4/17/2024 | aspen Science Center | Whatlow Stem | 5660 | Teen Programming | \$210.00 | Library Trust |
| 7/19/2024 | amazon | teen cafe | 5660 | Teen Programming | \$69.94 | Library Trust |
| 7/19/2024 | NESPRESSO | teen cafe | 5660 | Teen Programming | \$190.63 | Library Trust |
| 7/1/2024 | NESPRESSO | Teen Cafe | 5660 | Teen Programming | \$47.33 | Library Trust |
| 7/15/2024 | Amazon | Back to School Fair | 5660 | Teen Programming | \$754.10 | Library Trust |
| 4/19/2024 | Imagination Library of Co | DPIL monthly book order | 5620 | Kids Programming | \$90.19 | Library Trust |
| 7/15/2024 | Imagination Library of Co | DPIL monthly book order | 5620 | Kids Programming | \$373.00 | Library Trust |
| 8/14/2024 | Other | Teen Cafe | 5660 | Teen Programming | \$6.17 | Library Trust |
| 7/16/2024 | Amazon | back to School Fair | 5660 | Teen Programming | \$251.41 | Library Trust |
| 8/6/2024 | Walmart | Back to School Fair | 5660 | Teen Programming | \$54.27 | Library Trust |
| 8/7/2024 | 7 Eleven | Back to School Fair | 5660 | Teen Programming | \$3.67 | Library Trust |
| 8/14/2024 | Whole Foods | Back to School Fair | 5660 | Teen Programming | \$6.17 | Library Trust |
| 8/31/2024 | aspen Science Center | Whatlow Stem | 5620 | Kids Programming | \$210.00 | Library Trust |
| 9/15/2024 | aspen Science Center | Whatlow Stem | 5620 | Kids Programming | \$210.00 | Library Trust |
| 10/15/2024 | aspen Science Center | Whatlow Stem | 5620 | Kids Programming | \$210.00 | Library Trust |
| 10/24/2024 | Amazon | Book Club | 5660 | Teen Programming | \$38.76 | Library Trust |
| 10/9/2024 | Amazon | Gingerbread | 5620 | Kids Programming | \$23.97 | Library Trust |

| Basalt Regional Library District | | | | | | |
|----------------------------------|---------------------------|-------------------------|------|------------------|-------------------|--------------------------|
| 10/9/2024 | Amazon | Gingerbread | 5620 | Kids Programming | \$1,175.75 | Library Trust |
| 10/11/2024 | Amazon | book club | 5660 | Teen Programming | \$101.16 | Library Trust |
| 10/24/2024 | Amazon | book club | 5660 | Teen Programming | \$31.44 | Library Trust |
| 10/24/2024 | NESPRESSO | Teen Cafe | 5660 | Teen Programming | \$34.97 | Library Trust |
| 10/31/2024 | Amazon | book club | 5660 | Teen Programming | \$114.36 | Library Trust |
| 11/4/2024 | Imagination Library of Co | DPIL monthly book order | 5620 | Kids Programming | \$103.37 | Library Trust |
| 11/12/2024 | Aspen Science Center | Whatlow Stem | 5620 | Kids Programming | \$210.00 | Library Trust |
| 11/20/2024 | Amazon | book club | 5660 | Teen Programming | \$47.74 | Library Trust |
| 11/22/2024 | Amazon | Gingerbread | 5620 | Kids Programming | \$184.98 | Library Trust |
| 11/22/2024 | Amazon | book club | 5660 | Teen Programming | \$110.80 | Library Trust |
| 12/1/2024 | City Market | Gingerbread | 5620 | Kids Programming | \$196.33 | Library Trust |
| 12/16/2024 | Amazon | book club | 5660 | Teen Programming | \$65.38 | Library Trust |
| 12/18/2024 | Imagination Library of Co | DPIL monthly book order | 5620 | Kids Programming | \$109.25 | Library Trust |
| 12/18/2024 | Aspen Science Center | Whatlow Stem | 5620 | Kids Programming | \$210.00 | Library Trust |
| | | | | | \$6,473.80 | |
| | | | | | | |
| 5/6/2024 | artist | Workshop & concert | 5640 | Music Program | \$1,500.00 | Music Circle |
| 6/5/2024 | City Market | reception groceries | 5640 | Music Program | \$193.00 | Music Circle |
| 6/6/2024 | The Basalt Mountain Inn | Rhythm Future Quartet | 5640 | Music Program | \$193.50 | Music Circle |
| 7/17/2024 | City Market | reception groceries | 5640 | Music Program | \$274.03 | Music Circle |
| 7/25/2024 | City Market | reception groceries | 5640 | Music Program | \$112.21 | Music Circle |
| 7/31/2024 | City Market | reception groceries | 5640 | Music Program | \$173.50 | Music Circle |
| 8/6/2024 | City Market | reception groceries | 5640 | Music Program | \$158.94 | Music Circle |
| 8/6/2024 | City Market | reception groceries | 5640 | Music Program | \$48.64 | Music Circle |
| 8/14/2024 | City Market | reception groceries | 5640 | Music Program | \$210.11 | Music Circle |
| 8/8/2024 | Calkins LLC | Valley Hopper | 5640 | Music Program | \$150.00 | Music Circle |
| 11/14/2024 | City Market | reception groceries | 5640 | Music Program | \$154.77 | Music Circle |
| 9/18/2024 | City Market | reception groceries | 5640 | Music Program | \$239.32 | Music Circle |
| 10/10/2024 | City Market | reception groceries | 5640 | Music Program | \$210.67 | Music Circle |
| | | | | | \$3,618.69 | |
| | | | | | | |
| 1/16/2024 | Young Services | Work on toilets | 5440 | Maintenance | \$1,117.37 | Safety Grant |
| 3/21/2024 | Aspen Carpet Floor | Carpet Tiles repair | 5440 | Maintenance | \$1,217.91 | Safety Grant |
| | | | | | \$2,335.28 | |
| | | | | | | |
| 3/21/2024 | OverDrive | ebooks | 6320 | OverDrive | \$342.29 | State Grant to Libraries |
| 3/21/2024 | OverDrive | ebooks | 6320 | OverDrive | \$980.15 | State Grant to Libraries |

| Basalt Regional Library District | | | | | | |
|----------------------------------|-----------|---------------------------------|--------------------|-----------|-------------------|--------------------------|
| 3/18/2024 | OverDrive | ebooks | 6320 | OverDrive | \$1,332.37 | State Grant to Libraries |
| 4/11/2024 | OverDrive | ebooks | 6320 | OverDrive | \$11.00 | State Grant to Libraries |
| | | | | | \$2,665.81 | |
| | | | | | | |
| | | Grant | Total | | | |
| | | Alpine Bank | \$1,165.46 | | | |
| | | Aspen Thrift Shop | \$3,000.00 | | | |
| | | Baron vonK9 | \$500.00 | | | |
| | | Contributions Nonrestricted | \$2,484.50 | | | |
| | | Eagle County Board of Commissio | \$175.00 | | | |
| | | Friends of the Library | \$5,915.20 | | | |
| | | Furniture Grant | \$13,027.00 | | | |
| | | Heirlooms | \$775.00 | | | |
| | | Library Trust | \$6,473.80 | | | |
| | | Music Circle | \$3,618.69 | | | |
| | | Safety Grant | \$2,335.28 | | | |
| | | State Grants to Libraries | \$2,665.81 | | | |
| | | TOTAL | \$42,135.74 | | | |

Basalt Regional Library District
2024 Grant Spending Summary by Budget Code

| <u>Date</u> | <u>Vendor</u> | <u>Expense</u> | <u>Budget Code</u> | <u>Budget Description</u> | <u>Amount</u> | <u>Grant</u> |
|-------------|--------------------|---------------------------------------|--------------------|---------------------------|-------------------|------------------------------|
| 4/2/2024 | Holiday Inn | PLA hotel | 5270 | Staff Travel | \$510.63 | Friends of the Library |
| 4/2/2024 | Holiday Inn | PLA hotel | 5270 | Staff Travel | \$510.63 | Friends of the Library |
| | | | | | \$1,021.26 | |
| 1/16/2024 | Young Services | Work on toilets | 5440 | Maintenance | \$1,117.37 | Safety Grant |
| 3/21/2024 | Aspen Carpet Flour | Carpet Tiles repair | 5440 | Maintenance | \$1,217.91 | Safety Grant |
| | | | | | \$2,335.28 | |
| 6/6/2024 | Carlson Creative | Summer reading | 5601.01 | Adult Summer Reading | \$500.00 | Friends of the Library |
| 4/12/2024 | amazon | snack kits | 5601.02 | Teen Summer Reading | \$79.90 | Friends of the Library |
| 4/12/2024 | amazon | snack kits | 5601.02 | Teen Summer Reading | \$304.44 | Friends of the Library |
| 4/12/2024 | amazon | snack kits | 5601.02 | Teen Summer Reading | \$37.98 | Friends of the Library |
| 4/12/2024 | amazon | snack kits | 5601.02 | Teen Summer Reading | \$101.97 | Friends of the Library |
| 4/12/2024 | amazon | snack kits | 5601.02 | Teen Summer Reading | \$22.75 | Friends of the Library |
| 5/29/2024 | program leader | Summer reading | 5601.02 | Teen Summer Reading | \$300.00 | Friends of the Library |
| 6/6/2024 | City Market | Ice Cream | 5601.02 | Teen Summer Reading | \$86.59 | Friends of the Library |
| 6/17/2024 | amazon | Summer reading | 5601.02 | Teen Summer Reading | \$11.49 | Friends of the Library |
| | | | | | \$945.12 | |
| 5/6/2024 | program leader | program | 5601.03 | Kids Summer Reading | \$400.00 | Alpine Bank |
| 7/16/2024 | PSS Wildlife | summer reading program | 5601.03 | Kids Summer Reading | \$100.00 | Alpine Bank |
| 7/16/2024 | PSS Wildlife | summer reading program | 5601.03 | Kids Summer Reading | \$50.00 | Baron vonK9 |
| 7/23/2024 | program leader | summer reading program | 5601.03 | Kids Summer Reading | \$450.00 | Baron vonK9 |
| | | | | | \$1,000.00 | |
| 3/20/2024 | amazon | giveaways for library lover's party | 5602 | Community Events | \$181.81 | Alpine Bank |
| 3/23/2024 | amazon | giveaways for library lover's party | 5602 | Community Events | \$483.65 | Alpine Bank |
| 2/21/2024 | amazon | craft supplies for library lovers par | 5602 | Community Events | \$368.00 | Contributions non-restricted |
| 9/20/2024 | | clothing drive bags | 5602 | Community Events | \$775.00 | Heirlooms |
| | | | | | \$1,808.46 | |
| 1/2/2024 | ThriftBooks | book talk | 5610 | Adult Programming | \$63.48 | Library Trust |
| 1/23/2024 | ThriftBooks | book talk | 5610 | Adult Programming | \$51.89 | Library Trust |

| | | | | | | |
|------------|------------------------------------|--------------------------------------|------|-------------------|-------------------|--|
| 1/26/2024 | Book Outlet | book talk | 5610 | Adult Programming | \$93.23 | Library Trust |
| 2/13/2024 | Amazon | period supplies | 5610 | Adult Programming | \$77.32 | Friends of the Library |
| 2/13/2024 | Amazon | period supplies | 5610 | Adult Programming | \$156.44 | Friends of the Library |
| 2/14/2024 | Amazon | period supplies | 5610 | Adult Programming | \$28.76 | Friends of the Library |
| 3/13/2024 | Amazon | Garden seeds | 5610 | Adult Programming | \$749.33 | Friends of the Library |
| 4/2/2024 | Holiday Inn | PLA hotel | 5610 | Adult Programming | \$592.24 | Friends of the Library |
| 6/4/2024 | Amazon | period supplies | 5610 | Adult Programming | \$103.71 | Friends of the Library |
| 6/28/2024 | Amazon | period supplies | 5610 | Adult Programming | \$23.47 | Friends of the Library |
| 7/29/2024 | Amazon | Period & Diaper supplies | 5610 | Adult Programming | \$103.53 | Friends of the Library |
| 8/28/2024 | Amazon | Period supplies | 5610 | Adult Programming | \$114.02 | Friends of the Library |
| 9/18/2024 | Eagle County Board of Commisioners | Alex Leff Honorarium | 5610 | Adult Programming | \$175.00 | Cycle of Memory/Eagle County Board of Commisions |
| | | | | | \$2,332.42 | |
| 3/18/2024 | Imagination Library of Colorado | DPIL monthly book order | 5620 | Kids Programming | \$190.06 | Library Trust |
| 4/19/2024 | Imagination Library of Colorado | DPIL monthly book order | 5620 | Kids Programming | \$90.19 | Library Trust |
| 5/23/2024 | Raising a Reader | bolsitas rojas jan-may 2024 | 5620 | Kids programming | \$750.00 | Contributions non-restrictred |
| 5/29/2024 | Raising a Reader | blue bag days | 5620 | Kids programming | \$766.50 | Contributions non-restrictred |
| 7/15/2024 | Imagination Library of Colorado | DPIL monthly book order | 5620 | Kids Programming | \$373.00 | Library Trust |
| 8/31/2024 | aspen Science Center | Whatlow Stem | 5620 | Kids Programming | \$210.00 | Library Trust |
| 9/15/2024 | aspen Science Center | Whatlow Stem | 5620 | Kids Programming | \$210.00 | Library Trust |
| 10/9/2024 | Amazon | Gingerbread | 5620 | Kids Programming | \$23.97 | Library Trust |
| 10/9/2024 | Amazon | Gingerbread | 5620 | Kids Programming | \$1,175.75 | Library Trust |
| 10/15/2024 | aspen Science Center | Whatlow Stem | 5620 | Kids Programming | \$210.00 | Library Trust |
| 11/4/2024 | Imagination Library of Colorado | DPIL monthly book order | 5620 | Kids Programming | \$103.37 | Library Trust |
| 11/12/2024 | Aspen Science Center | Whatlow Stem | 5620 | Kids Programming | \$210.00 | Library Trust |
| 11/22/2024 | Amazon | Gingerbread | 5620 | Kids Programming | \$184.98 | Library Trust |
| 12/1/2024 | City Market | Gingerbread | 5620 | Kids Programming | \$196.33 | Library Trust |
| 12/17/2024 | Raising a Reader | bolsitas rojas Sept, Oct, Nov, Dec | 5620 | Kids programming | \$600.00 | Contributions non-restrictred |
| 12/18/2024 | Imagination Library of Colorado | DPIL monthly book order | 5620 | Kids Programming | \$109.25 | Library Trust |
| 12/18/2024 | Aspen Science Center | Whatlow Stem | 5620 | Kids Programming | \$210.00 | Library Trust |
| | | | | | \$5,613.40 | |
| 3/18/2024 | Calkins LLC | Valley Hopper transportation service | 5640 | Music Program | \$1,500.00 | Friends of the Library |
| 5/6/2024 | Performer | Workshop & Concert | 5640 | Music Program | \$3,000.00 | Aspen Thrift Shop |
| 5/6/2024 | Performer | Workshop & concert | 5640 | Music Program | \$1,500.00 | Music Circle |
| 6/5/2024 | City Market | reception groceries | 5640 | Music Program | \$193.00 | Music Circle |
| 6/6/2024 | The Basalt Mountain Inn | Jason Arnick/Rhythm Future Wart | 5640 | Music Program | \$193.50 | Music Circle |
| 7/17/2024 | City Market | reception groceries | 5640 | Music Program | \$274.03 | Music Circle |

| | | | | | | |
|------------|----------------------|---------------------|------|------------------|-------------------|--------------------------|
| 7/25/2024 | City Market | reception groceries | 5640 | Music Program | \$112.21 | Music Circle |
| 7/31/2024 | City Market | reception groceries | 5640 | Music Program | \$173.50 | Music Circle |
| 8/6/2024 | City Market | reception groceries | 5640 | Music Program | \$158.94 | Music Circle |
| 8/6/2024 | City Market | reception groceries | 5640 | Music Program | \$48.64 | Music Circle |
| 8/8/2024 | Calkins LLC | Valley Hopper | 5640 | Music Program | \$150.00 | Music Circle |
| 8/14/2024 | City Market | reception groceries | 5640 | Music Program | \$210.11 | Music Circle |
| 9/18/2024 | City Market | reception groceries | 5640 | Music Program | \$239.32 | Music Circle |
| 10/10/2024 | City Market | reception groceries | 5640 | Music Program | \$210.67 | Music Circle |
| 11/14/2024 | City Market | reception groceries | 5640 | Music Program | \$154.77 | Music Circle |
| | | | | | \$8,118.69 | |
| | | | | | | |
| 1/16/2024 | Aspen Science Center | Whatlow Stem | 5660 | Teen Programming | \$210.00 | Library Trust |
| 2/14/2024 | ASpen Science Center | Whatlow Stem | 5660 | Teen Programming | \$210.00 | Library Trust |
| 3/14/2024 | aspen Science Center | Whatlow Stem | 5660 | Teen Programming | \$210.00 | Library Trust |
| 4/17/2024 | aspen Science Center | Whatlow Stem | 5660 | Teen Programming | \$210.00 | Library Trust |
| 7/1/2024 | NESPRESSO | Teen Cafe | 5660 | Teen Programming | \$47.33 | Library Trust |
| 7/15/2024 | Amazon | Back to School Fair | 5660 | Teen Programming | \$754.10 | Library Trust |
| 7/16/2024 | Amazon | back to School Fair | 5660 | Teen Programming | \$251.41 | Library Trust |
| 7/19/2024 | amazon | teen cafe | 5660 | Teen Programming | \$69.94 | Library Trust |
| 7/19/2024 | NESPRESSO | teen cafe | 5660 | Teen Programming | \$190.63 | Library Trust |
| 8/6/2024 | Walmart | Back to School Fair | 5660 | Teen Programming | \$54.27 | Library Trust |
| 8/7/2024 | 7 Eleven | Back to School Fair | 5660 | Teen Programming | \$3.67 | Library Trust |
| 8/14/2024 | Other | Teen Cafe | 5660 | Teen Programming | \$6.17 | Library Trust |
| 8/14/2024 | Whole Foods | Back to School Fair | 5660 | Teen Programming | \$6.17 | Library Trust |
| 10/11/2024 | Amazon | book club | 5660 | Teen Programming | \$101.16 | Library Trust |
| 10/24/2024 | Amazon | Book Club | 5660 | Teen Programming | \$38.76 | Library Trust |
| 10/24/2024 | Amazon | book club | 5660 | Teen Programming | \$31.44 | Library Trust |
| 10/24/2024 | NESPRESSO | Teen Cafe | 5660 | Teen Programming | \$34.97 | Library Trust |
| 10/31/2024 | Amazon | book club | 5660 | Teen Programming | \$114.36 | Library Trust |
| 11/20/2024 | Amazon | book club | 5660 | Teen Programming | \$47.74 | Library Trust |
| 11/22/2024 | Amazon | book club | 5660 | Teen Programming | \$110.80 | Library Trust |
| 12/16/2024 | Amazon | book club | 5660 | Teen Programming | \$65.38 | Library Trust |
| | | | | | \$2,768.30 | |
| | | | | | | |
| 3/18/2024 | OverDrive | ebooks | 6320 | OverDrive | \$1,332.37 | State Grant to Libraries |
| 3/21/2024 | OverDrive | ebooks | 6320 | OverDrive | \$342.29 | State Grant to Libraries |
| 3/21/2024 | OverDrive | ebooks | 6320 | OverDrive | \$980.15 | State Grant to Libraries |
| 4/11/2024 | OverDrive | ebooks | 6320 | OverDrive | \$11.00 | State Grant to Libraries |

| | | | | | | |
|------------|-------------------|------------------------|--------------------|------------------------|-------------------|-----------------|
| | | | | | \$2,665.81 | |
| 12/16/2024 | Office Outfitters | down payment | 8310.18 | Furniture and Fixtures | \$13,027 | Furniture Grant |
| | | | | | | |
| | | | | | | |
| | 5270 | Staff Travel | \$1,021.26 | | | |
| | 5440 | Maintenance | \$2,335.28 | | | |
| | 5601.01 | Adult Summer Reading | \$500.00 | | | |
| | 5601.02 | Teen Summer Reading | \$945.12 | | | |
| | 5601.03 | Kids Summer Reading | \$1,000.00 | | | |
| | 5602 | Community Events | \$1,808.46 | | | |
| | 5610 | Adult Programming | \$2,332.42 | | | |
| | 5620 | Kid's Programming | \$5,613.40 | | | |
| | 5640 | Music Program | \$8,118.69 | | | |
| | 5660 | Teen Programming | \$2,768.30 | | | |
| | 6320 | OverDrive | \$2,665.81 | | | |
| | 8310.18 | Furniture and Fixtures | \$13,027.00 | | | |
| | | TOTAL | \$42,135.74 | | | |

Message on Basalt Regional Library District 2024 Finances and 2025 Budget Strategy

2024 Finances

The Basalt Regional Library District (BRLD) covers portions of Eagle and Pitkin County. BRLD receives most of its annual funding through two (2) voter-approved annual mill levies, which are collected in equal mill amounts from Pitkin and Eagle Counties.

(1) The General Operations 2.61 mill levy delivered roughly \$1,947,000 in 2024 (unaudited).

(2) The second mill levy, to repay bond debt (covering costs of land and construction of the present library), collected 1.293 mills, or \$933,646 in 2024 (unaudited). The 2024 Bond Principal & Interest payments were \$860,094. BRLD has until 2026 to pay off its bond debt, however, there is enough in the bond reserve account to pay the final debt payment in 2025. This will result in lower tax collection from property owners in the library district.

Additional revenues from all other sources (contributions & grants, motor vehicle specific ownership fees and interest) added slightly over \$254,000 (unaudited) to General Operations in 2024.

Starting in 2017 and continuing through budget year 2023, BRLD had a Supplemental Operational Mill Levy, which provided \$350,000 per year additional funding for library operations and capital maintenance. The ballot measure, approved by voters in 2016, had a 7-year “sunset” that occurred at the end of 2023. Given the magnitude of the increase in property valuations, the Board of Trustees voted to allow this mill levy to lapse rather than going to the voters to ask for its renewal. As a result, property owners saw a reduction in the combined mill rate of all BRLD levies from 5.35 mills in 2023 to 3.903 mills in 2024.

Total Operational Expenses were approximately \$1,989,000 in 2024 (unaudited), representing 95.7% of budgeted expenses. The primary reasons for actual expenses running less than budget were strong fiscal management and timing of employee departures and hires. The library will add an estimated \$212,000 to its operational reserves at the end of 2024.

The Director and Board were informed in 2022 that the building needs a new roof due to water damage sustained since the library was built in 2010. The roof was replaced in 2024, with a cost of approximately \$594,000, including reinstallation of solar panels and consulting engineer fees, paid from the Capital Reserve Fund. Overall Capital Expenses, including the new roof, were just over \$663,000 in 2024 (unaudited) down from a budgeted \$871,500. The primary reason for underspending the Capital budget by over \$200,000 was effective and cost-efficient management of the new roof contracting and installation process.

2025 Budget Strategy

BRLD begins 2025 with a fund balance of approximately \$1,583,000. This is 76% of the previous year’s budgeted expenses, or a 9-month reserve, which is well above the requirement in our investment policy which requires BRLD to keep at least 50% of the previous year’s budgeted expenses in reserve.

Operational Mill Levy revenues for General Operations will be roughly equivalent in 2025 to our 2024 budget, with no revaluation of properties for 2025 (properties are reassessed biannually; the next reassessment will take effect for the 2026 calendar year). For 2025 the BRLD budget for total expenses has been increased by 5% from the 2024 budget. Non-payroll expenses are budgeted to increase by 1% overall, with inflationary impact offset by some cost efficiencies and effective cost management. Budgeted expenses also include an increase to total payroll costs of 8%, reflecting increased health insurance costs, wage increases, and assumed greater employee participation in health insurance and retirement savings accounts. The Board of Trustees and the Executive Director recognize the need to continue to close the gap between employee wages and the cost of

living in the Roaring Fork Valley. This is one of the considerations for a potential future mill levy ballot measure.

Since 2017, the Library Board has made annual transfers from the Operational Reserve to its Capital Reserve Fund to anticipate repair/replacement needs. BRLD will transfer \$232,000 from Operating Reserve to Capital Reserve in 2025. This transfer will help begin increasing the Capital Reserve Fund to address future repair/replacement needs of an aging building. Rebuilding the Capital Reserve Fund is one consideration of a potential future mill levy ballot measure.

Please feel free to contact BRLD Executive Director, Amy Shipley, ashipley@basaltlibrary.org with questions or feedback.

Sincerely,

Eric Pelander

Eric Pelander

Board Treasurer

Basalt Regional Library District

DRAFT

BRLD Governance Committee

Purpose

The purpose of the governance committee is to formulate policies and procedures for its operation of the BRLD Board of Trustees, provide guidance to the Board, and oversee trustee recruitment.

Committee Charge

The governance committee is charged by the Board of Trustees to create, review, and evaluate policies and procedures that guide the functioning of the Board of Trustees as it fulfills its responsibilities. The committee's work is guided by the Bylaws. Below are topics that may be undertaken by the committee.

1. Identify and formulate policies that apply to the operation of the Board. These policies are separate and distinct from the policies that apply to the operation of the library.
2. Refine a recruitment procedure for new trustees based on the existing procedures including participation in the interview process.
3. Develop an officer election procedure based on the requirements of the bylaws.
4. Develop a grievance/conflict resolution procedure for Trustee issues which may arise that are separate from the day to day operations of the library.
5. Working with the executive director, develop and implement an annual Board workday.
6. Refine and elaborate on the Code of Ethics as included in the Library Bylaws.
7. Compile a Board operations manual including all policies, procedures, timelines, etc.
8. Monitor and evaluate the operations of the Board of Trustees with an annual review of activities and accomplishments.
9. Work on other issues directly affecting board operations as they arise and as directed by The Board of Trustees

The Committee will meet regularly In its first year to develop a list of governance issues and goals while establishing its role in the operation of the Board. Decisions on policies and procedures will be made by a majority vote of the Board.

Committee Membership and Structure

The Committee will consist of the president, and officer of the Board, one additional non-officer trustee, and the executive director. Community representation is not appropriate for this committee since its work deals with the internal operations of the Board.

One of the members will chair the committee with another member designated as a scribe to record the outcomes of substantive discussions and decisions. The committee does not need to use formal guidelines for its meetings' format. Decisions on issues will be made by the full Board on recommendation of the committee.

Implementation

The governance committee recommends policies and procedures to the Board for approval and monitors their implementation. From time to time these policies and procedures may require an ad hoc committee or task force may be needed for implementation, e.g. nominating committee.

Timeline

Existing procedures such as the nominating committee or trustee recruitment will continue according to the current timeline. The committee will set a time for the annual meeting, an annual retreat, and a review based on the overall board work calendar.

Meetings

The committee may meet monthly at its outset. Once the initial policies and procedures have been codified, the committee may choose to meet quarterly or at some interval other than monthly.

Evaluation

The committee will review its operations and outcomes at least once a year at a meeting designated as the final meeting for the year. The review will consist of

- a listing of policies, procedures, and issues needing action,
- policies and procedures reviewed or developed,
- the policies and procedures ready for Board review and approval, and
- policies and procedures approved and implemented.

The Board Policy and Procedure Manual will be reviewed as part of this process. The Board will be part of the evaluation process.

Draft: 10-21-24

ETN

Committee Approved

10-21-24 Board Meeting

Revised 11-21-24

ETN CK

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Officer Nominating Committee Procedures

Updated March 2023

Consistent with BRLD Bylaws Art. 5, Sec. 6 and the Board of Trustees Annual Timeline

Each year at the Annual Meeting in January, the President will appoint two non-officer Trustees to form a Nominating Committee. The President will also detail which Officers cannot continue in the same office due to term restrictions. Trustees are limited to serving only 2 years per officer position (BRLD Bylaws Art. 5, Sec. 1).

1. The Nominating Committee will comply with Colorado Sunshine Laws by designating only one committee member to individually contact each of the other Trustees asking for nominations for each officer position (President, Vice President, Treasurer, Secretary).
2. One Committee member will contact each nominee to obtain their acceptance of the nomination. The nominators' names will remain confidential.
3. The Committee will work to ensure that there is at least one nomination per office position. Each office may have more than one nominee.
4. If an office does not have a nominee listed, the Committee may ask the Trustees to engage in open deliberation about the open position during the February Board of Trustees meeting.

During the March Board of Trustees meeting the Nominating Committee will:

1. Present to the Board the nominees for each office.
2. Each office will be filled in sequence, beginning with the office of the President, then Vice President, then Treasurer, and finally Secretary. Once elected, nominee names will be removed from eligibility for other offices.
3. The President will call for additional nominations prior to the vote of each office.
4. Voting will be by confidential paper ballots.
5. Two people, who must not be Board members, will act as tellers.

New officer terms will take effect at the meeting following election of officers.



BASALT REGIONAL LIBRARY DISTRICT PRIVACY AND CONFIDENTIALITY POLICY

It is the policy of the Board of Trustees of the Basalt Regional Library District (BRLD) to protect patron privacy with the understanding that privacy is essential to the exercise of free speech, free thought, and free association. Library patrons have the legal right to privacy in their use of the library as provided for in Colorado Library Law (CRS 24-90-119). This law prohibits BRLD from divulging any record or other information that identifies a person as having requested or obtained specific library materials or services or as otherwise having used the library. Pursuant to the law, the library may only disclose patron records in the following instances:

1. when necessary for the reasonable operation of the library;
2. upon written consent of the user;
3. pursuant to a subpoena, upon court order, or where otherwise required by law;
4. to a custodial parent or legal guardian who has access to a minor's library card or its authorization number.

To receive library services by registering for library cards, registering for programs, receiving personal responses to questions, or being added to specific mailing lists, patrons choose to submit their names, email addresses, postal addresses, and telephone numbers. This personally identifiable information (PII) will be kept confidential and will not be sold, licensed, or disclosed to any third party except those working under contract with the library or as required by law. The library will take reasonable measures to ensure the confidentiality of each patron's library card account and library use by securing and limiting access to these records to approved staff members only. The library will only collect and store PII when needed for business purposes or to conduct informational campaigns. Information overheard by people who are not employed or volunteering at the library is not considered confidential.

All patrons registering for a library card account will automatically be added to the library's newsletter email list, and a digital system that provides hold, overdue, and billed notices will be sent via email. Some patrons may also choose to take advantage of notices sent via text messages. These systems send PII related to library use via public communication networks. Patrons are cautioned that any electronic communication utilizing the Internet, or a wireless network may be intercepted. At any time, patrons may "opt-out" or "unsubscribe" from further email or text contact from the library.

It is the patron's responsibility to notify the library immediately if the patron's library card is lost or stolen or if the patron believes that someone is using their card or card number without permission. The library encourages patrons to protect library cards and card numbers for privacy and security. Patrons may access their own PII held by the library and are responsible for keeping their information accurate and up to date.

Library Law protects the privacy of all patrons, no matter their age. Parents or guardians of a minor who wish to obtain access to their child's library records, including the titles of materials checked out or overdue, must provide their child's library card number. Information about overdue or billed books that are accruing fines may be provided to the adult who is financially responsible for the juvenile's account.

When paper or electronic documentation containing PII is no longer needed, staff will destroy or arrange for the destruction of such paper and electronic documents by shredding, erasing, or otherwise modifying the information to make it unreadable.

Patrons may conduct only legal activity while using library resources and services. Nothing in this policy prevents the library from exercising its right to enforce its Patron Behavior Policy, protect its patrons, staff, facilities, network, and equipment from harm, or prevent the use of library facilities and equipment for illegal purposes. Staff are authorized to take immediate action to protect the security of patrons, staff, facilities, computers, and the network. This includes contacting law enforcement authorities and providing information that may identify individual(s) suspected of a violation.

Requests made by subpoena or court order must be served upon the Library Director or authorized designee, who may then consult legal counsel. Records may only be disclosed pursuant to subpoena, upon court order, or where otherwise required by law. As a governmental agency, we are governed by open records laws.

Additionally, the library is obligated to comply with the information disclosure requirements of the USA Patriot Act.



BASALT REGIONAL LIBRARY DISTRICT RECONSIDERATION POLICY

It is the policy of the Basalt Regional Library District (BRLD) for staff to develop library resources that provide information, opportunities for learning, and entertainment. The Library upholds the American Library Association's (ALA) Library Bill of Rights, providing library resources for the interest, information, and enlightenment of all people of the community while avoiding exclusion of library resources due to the origin, background, or views of those contributing to their creation. The Library upholds the freedom to read and view materials as a purely individual matter.

STAFF RESPONSIBILITY

- The responsibility for selection and evaluation of library resources and services is delegated to the Executive Director
- The Executive Director appoints professional staff to carry out day-to-day curation of the Library's collection, creating displays, developing programs, and authorizing meeting room use by outside groups.
- Library resources support the Library's mission and service priorities, within budget and space limitations, to serve the needs of all individuals.
- Selection of library resources does not express or imply endorsement of the views, language or lifestyles portrayed in the material.
- Library resources are based on the merits of the material in relation to the development of resources that serve the needs and interests of a diverse population.
- The Library does not restrict any patron's freedom to read, view, or listen to library resources, including both children and adults.

PATRON RESPONSIBILITY

- Library patrons have widely diverse and separate interests, backgrounds, cultural heritages, social values, and informational needs.
- The Library supports the right of each patron to decide which items are appropriate for their personal use.
- Language, situations, or subjects which may be offensive to some patrons do not disqualify a library resource which, in its entirety, is judged to be of value.
- Patrons may decline use of library resources of which they do not approve.
- Patrons may not act in a way to limit access to library materials and services by other patrons.
- Any act to exercise censorship and/or to restrict the freedom of others to obtain such resources may result in loss of library privileges.
- Only parents and guardians have the right and the responsibility to determine their minor children's — and only their children's — access to library resources.
- Patrons may make comments and suggestions on library resources. Suggestions are considered based on guidelines established in the Materials Collection Policy, Program Policy, Display Policy, Meeting Spaces Policy, and Study Room Policy.
- An individual requesting reconsideration of any library resources must complete, sign, and submit to the Executive Director a Request for Reconsideration form.

RECONSIDERATION PROCESS

- Requests for reconsideration will be reviewed only if the requester is a resident of the Roaring Fork Valley.
- The Executive Director, in consultation with staff, will review the request and provide a written reply within 30 days. The library resource in question will continue to be available to the public during the reconsideration process. The written response will include the Executive Director's decision and the reasons for the decision.
- Requests for reconsideration on any one title will only be reviewed once per title in each two year period. If a second request is submitted on a title that has already been considered, the requester will receive a letter indicating that their request will not be considered because it has already been considered.
- Should the individual(s) requesting reconsideration ~~would like choose~~ to appeal the Executive Director's decision, ~~a written appeal may be made to the Board of Trustees.~~, they may make a final appeal in writing directly to the Board of Trustees citing the reasons they dispute the decision. Within sixty (60) days of receiving the final written appeal, the Board will schedule and conduct a public meeting in order to reach a final decision. This decision, and its reasoning, shall be reflected in the library's regular minutes. If a written appeal is submitted to the Board of Trustees, the name of the person making the appeal will be made public, pursuant to the Colorado Open Meetings Law (Section 24-6-401 and 24-6-402, C.R.S.).

DRAFT



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DRAFT

| | |
|---|---|
| Timestamp | 1/22/2025 17:20:27 |
| Name | Elaine Nagey |
| Phone Number | |
| Mailing Address | |
| Street Address (if different from above) | |
| In which county or area do you reside? | Eagle County |
| How long have you lived in the Library District? | 5.5 years |
| What background and/or special skills would you bring to this position? | 20 years as Director of Development; 5 years as Director of Policy and Communication (Indian Creek School - PK through 12); Degree in Political Science/History Education (Purdue), Masters of Ed in Counseling; ABD Higher Education Administration (Duke). Columnist- Annapolis Capital Newspaper - 10 years; Adjunct Administrator- Duke U. School of Nursing. Most importantly 3 years on the BRLD Board that has taught me that I have learned much in life, but still have more to learn. Whether or not it is apparent, I have taken a large dose of humility over the last three years that should serve the library and me well. |
| Have you been involved in other boards or committees? If so, which ones? | President, Chartwell Community Association - Maryland; Vice President, Greater Severna Park Council - Maryland; Sherwood Forest Forest Management Committee, Sherwood Forest Cultural Arts Committee- Maryland; Greater Severna Park Mothers and Toddlers- Founding member, Parent Teacher Organization- Indian Creek School as fundraising events chair. Habitual volunteer. |
| What would you like to achieve through your involvement on this Board? | In these times, preserving freedom of speech and intellectual freedom fuel my passions. I want to assure that the BRLD continues to be funded to fulfill its mission through a ballot measure. In addition, I want to see the establishment and smooth functioning of the Board Governance Committee. Finally, I would like to see the library and Trust work together to expand the financial base for the library. |
| Talk about your personal values and how you view them overlapping with library values? | I value each individual and believe in the power each individual has to chart their way given a level field of opportunity. Social institutions have the ability to enable the actualization of that value. I have seen this value at work in my daily life and during my time at Indian Creek School where students of many abilities, talents, and backgrounds were able to succeed. I have watched the library as it works to meet this values and the other values it has identified. |
| What do you see as the top issues or challenges facing the Library District and how would you assist fellow Board members in addressing these issues? | <p>The top issue for me is the national political environment that has empowered those who would curtail intellectual freedom, destroy our institutions, and create hardships for various populations. Locally, building awareness of the library beyond it being a "wonderful place" to the realization of the breadth of its mission and the resources required to fulfill it.</p> <p>The library has a strong strategic plan in place. Working together with other Board members to fulfill the plan by staying on track means I will need to listen, to do my homework, and to participate as fully as possible on the Board and in library activities. If I can do these things, perhaps I can encourage those who need encouragement to do the same, and laud all Board members for their efforts on behalf of the library.</p> |
| What barriers to participating on the Board of Trustees are in your way? Childcare? Needing language interpretation? Needing a bite to eat after a long workday in order to attend evening meetings? Other? | None |
| Are you able to attend monthly meetings on the third Monday of each month at 5:15 pm? | Yes |
| Board Trustees are asked to serve on one or two board committees which meet monthly. Are you able to commit to this? | Yes |

| | |
|---|--|
| Timestamp | 1/7/2025 10:22:26 |
| Name | Eric Pelander |
| Phone Number | |
| Mailing Address | |
| Street Address (if different from above) | |
| In which county or area do you reside? | Pitkin County |
| How long have you lived in the Library District? | 6+ years (full time) |
| What background and/or special skills would you bring to this position? | Finance and strategy background, 3 years on the Library board, experience on multiple non-profit boards |
| Have you been involved in other boards or committees? If so, which ones? | Basalt Regional Library Board (chair Finance Committee, member Strategic Planning Committee). Aspen Christ Church (Episcopal) Vestry (governing board). Formerly chair of Ohio GuideStone board, member of Cleveland Playhouse board, president of HBS Club of NE Ohio... |
| What would you like to achieve through your involvement on this Board? | Execution of the 2024 Strategic Plan, continued involvement in ensuring the financial sustainability of the library and effective stewardship of taxpayer resources. |
| Talk about your personal values and how you view them overlapping with library values? | Belief in the role of community institutions and the positive impact they can have on the welfare of all citizens in the community. Belief in the power of education and reading. Belief in the value of free expression, ideas and imagination. Belief in the expanding and reimagined role of libraries as evolving community resources. All of these values overlap with the Library's core values. |
| What do you see as the top issues or challenges facing the Library District and how would you assist fellow Board members in addressing these issues? | Continued evolution of services and offerings to the community and financial sustainability over the longer term. I would continue to help through my work with Finance and Strategy. |
| What barriers to participating on the Board of Trustees are in your way? Childcare? Needing language interpretation? Needing a bite to eat after a long workday in order to attend evening meetings? Other? | None |
| Are you able to attend monthly meetings on the third Monday of each month at 5:15 pm? | Yes |
| Board Trustees are asked to serve on one or two board committees which meet monthly. Are you able to commit to this? | Yes |

Experience

Independent Board Member and Advisor

Self-employed

Apr 2019 - Present · 5 yrs 10 mos

Snowmass, Colorado, United States

Serve on boards and as an advisor/consultant to technology and tech-enabled services companies.



Member Board Of Directors

Image API

Oct 2012 - Jun 2023 · 10 yrs 9 mos

Image API provides business process optimization solutions, digital content management and imaging services, primarily to government and related organizations. Image API is a portfolio company of Milestone Partners. www.imageapi.com



External Executive Advisor

West Monroe

Apr 2019 - Jan 2022 · 2 yrs 10 mos

Following the sale of Waterstone to West Monroe Partners, I became an External Executive Advisor, continuing to serve select clients, supporting business development and helping to ensure a smooth transition for the Waterstone team.

Member of Board

Savigent

Jul 2018 - Mar 2021 · 2 yrs 9 mos

Savigent Software's software suite provides manufacturing customers with a comprehensive operations management platform. Savigent was acquired by Symphony AI in 2021. www.savigent.com



Co-Chairman and Founder

Waterstone Management Group

Aug 2005 - Apr 2019 · 13 yrs 9 mos

Waterstone Management Group was a management consulting firm that helped the executives and investors of technology companies create measurable value by identifying and capitalizing on disruptive growth opportunities and by driving excellence in Services, Cloud, and Customer Success performance. Our clients were CEOs and their management teams in the software, hardware, communications, information and IT services sectors. We also served leading private equity firms investing in these sectors.

Our Team was comprised of senior executives who have led and advised multi-billion dollar, global technology and related services companies.

In April, 2019 we sold Waterstone to West Monroe Partners.



VP and Global Leader, Strategy & Change Services

IBM Global Business Services

Jun 2001 - Aug 2005 · 4 yrs 3 mos

Worldwide leader for IBM's strategy and change consulting services.

Service line included business strategy, technology strategy, organization change and operations strategy consulting within IBM's Global Business Services organization. Over 3000 consultants and close to \$1B revenue for this service line.

SVP, Consulting and Sales

Mainspring

Jan 2000 - Jun 2001 · 1 yr 6 mos

Mainspring was a consulting/research firm focused on ebusiness strategy. I was a member of the management team which increased revenue from \$5MM to \$37MM, took the firm public and successfully executed the sale to IBM in 2001. My specific responsibilities were consulting and sales.

Partner and Leader Strategy Consulting Services

Ernst & Young Consulting

1994 - 1999 · 5 yrs

**BASALT REGIONAL LIBRARY DISTRICT BOARD
RESOLUTION NO. 2025-01**

A RESOLUTION OF THE BASALT REGIONAL LIBRARY DISTRICT DESIGNATING THE
OFFICIAL POSTING PLACE FOR NOTICES, ADOPTING THE OFFICIAL DISTRICT MAP AND
SETTING FORTH OTHER ADMINISTRATIVE MATTERS.

WHEREAS, pursuant to C.R.S. § 24-6-402(2)(c) the Library District is required annually to designate a place for the posting of official notices; and

WHEREAS, pursuant to C.R.S. § 24-90-109(1)(p.5) the Library District is required to adopt a current, accurate map of the District boundaries and to provide it to the state library, and;

WHEREAS, the Library District desires to establish its official mailing address, telephone number, contact person, and president of the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE BASALT REGIONAL LIBRARY DISTRICT THE FOREGOING RECITALS ARE INCORPORATED BY REFERENCE AS FINDINGS AND DETERMINATIONS OF THE BOARD.

1. Posting: The official place for the posting of all required legal notices shall be the front door/south entrance of the library building located at 14 Midland Ave. Basalt, CO 81621.
2. Adoption of Map: The District boundary map attached hereto as Exhibit A is hereby adopted as the official map for the District.
3. Administrative Matters: The following are hereby adopted as the official administrative and contact information for the District:

Address: 14 Midland Ave.
Basalt, CO 81621

Phone number: 970-927-4311

Website: www.basaltlibrary.org

Contact person: Amy Shipley, Executive Director

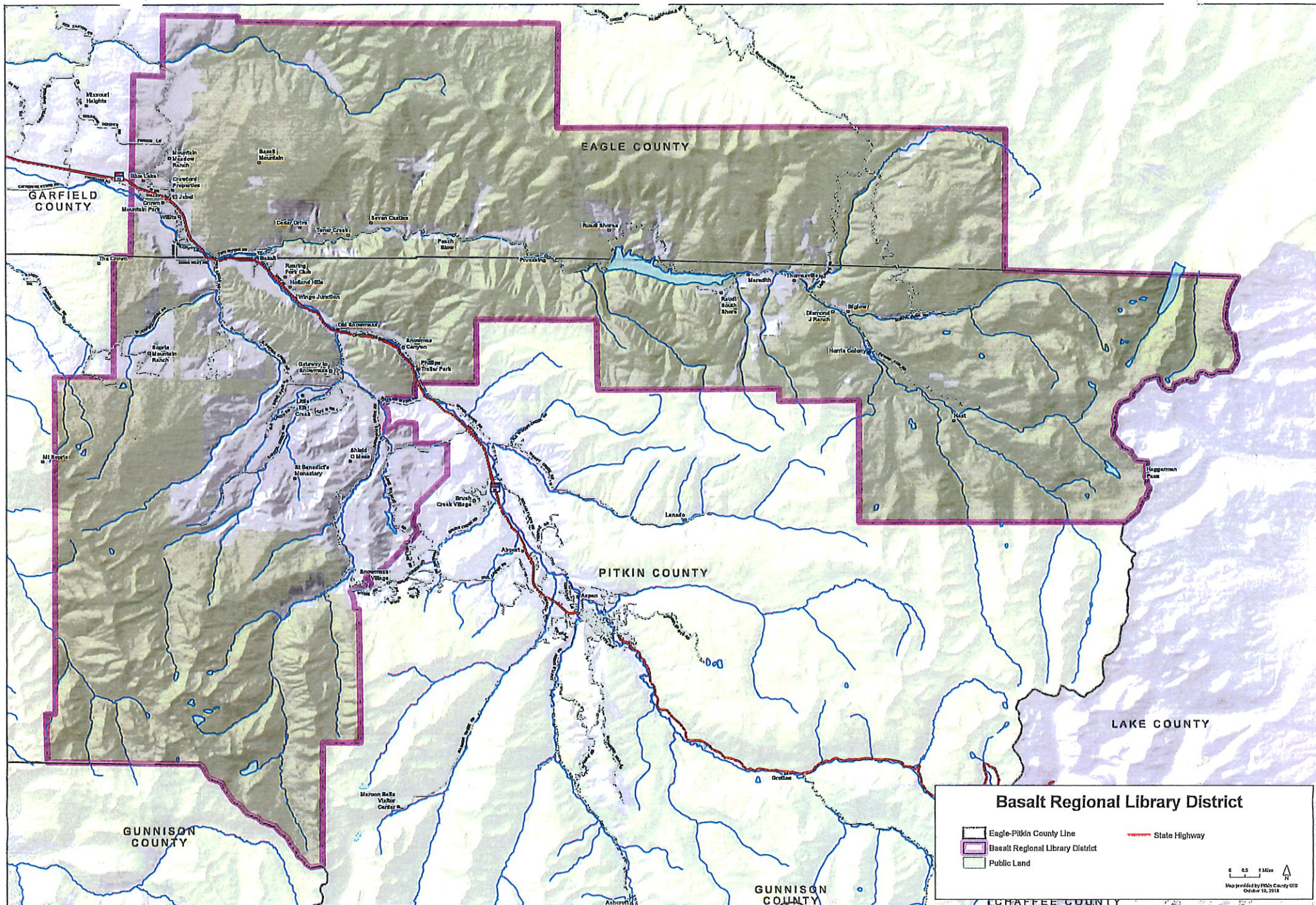
Board President: Elaine Nagey

This resolution 2025-01 is hereby ADOPTED by a vote of _____ on this 27th day of January, 2025.

BASALT REGIONAL LIBRARY DISTRICT
ATTEST:

Elaine Nagey, President

Carolyn Kane, Vice President





Eagle County

Hazard Mitigation Plan 2025

Prepared by:



JEO CONSULTING GROUP



Eagle County Planning Team

| Name | Title | Jurisdiction |
|------------------|----------------------------------|---|
| Birch Barron | Director of Emergency Management | Eagle County |
| Fernando Almanza | Deputy Emergency Manager | Eagle County |
| *Phil Luebbert | Project Coordinator | JEO Consulting Group Inc. |
| *Karl Dietrich | Planner | JEO Consulting Group Inc. |
| *Mark Thompson | State Hazard Mitigation Officer | Colorado Division of Homeland Security and Emergency Management |
| *Matthew West | Mitigation Planning Supervisor | Colorado Division of Homeland Security and Emergency Management |

**Served in an advisory or consultant role.*

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[Eagle County and Community Appendix](#)

Eagle County

Town of Avon

Town of Basalt*

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Town of Minturn
Town of Red Cliff
Town of Vail

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Basalt Sanitation District
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Eagle County Paramedic Services
Eagle County School District
Eagle River Fire Protection District
Eagle River Water & Sanitation District
Eagle Vail Metropolitan District
Eagle Valley Library District
Eagle Valley Transportation Authority
Greater Eagle Fire Protection District
Gypsum Fire Protection District
Mountain Recreation Metropolitan District
Roaring Fork Fire Rescue Authority
Vail Recreation District

Appendix A: Full Risk Assessment

Appendix B: Planning Process Documentation

Appendix C: Planning Area Profile

Appendix D: Mitigation Strategy

Appendix E: Hazard Mitigation Project Funding Guidebook

Appendix F: Guide to Review and Update the Hazard Mitigation Plan

Appendix G: Eagle County Community Wildfire Protection Plan

**Participated in the Pitkin County Hazard Mitigation Plan¹*

¹ Pitkin County. April 2023. "Pitkin County Hazard Mitigation Plan". <https://pitkincounty.com/DocumentCenter/View/31286/Pitkin-County-Hazard-Mitigation-Plan-2023>.

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Section One: Introduction

Hazard Mitigation Planning

Hazard mitigation planning is a process in which hazards are identified and profiled; people and facilities at-risk are identified and assessed for threats and potential vulnerabilities; and strategies and mitigation measures are identified. Hazard mitigation planning increases the ability of communities and other governmental entities to effectively function in the face of natural disasters. The goal of the process is to reduce risk and vulnerability, in order to lessen impacts on life, the economy, and infrastructure.



FEMA definition of
Hazard Mitigation

“Any sustained action taken to reduce or eliminate the long-term risk to human life and property from [natural] hazards.”

Severe weather and hazardous events are occurring more frequently in our daily lives. Pursuing mitigation strategies reduces risk and is socially and economically responsible to prevent long-term risks from natural and human-caused hazard events.

Hazards, such as severe winter weather, avalanche, severe wind, intentional attacks, landslides, floods, lightning, and wildfires are part of the world around us. These hazard events can occur as a part of normal operation or because of human error. All jurisdictions participating in this planning process are vulnerable to a wide range of hazards that threaten the safety of residents and have the potential to damage or destroy both public and private property, cause environmental degradation, or disrupt the local economy and overall quality of life.

This plan is an update to the Eagle County Hazard Mitigation Plan approved in 2019. The plan update was developed in compliance with the requirements of the Disaster Mitigation Act of 2000 (DMA 2000). By preparing this plan, Eagle County has demonstrated a commitment to reducing risks from hazards and to helping decision makers establish mitigation activities and resources.

Hazard Mitigation Assistance

On June 1, 2009, FEMA initiated the Hazard Mitigation Assistance program integration, which aligned certain policies and timelines of the various mitigation programs. These Hazard Mitigation Assistance programs present a critical opportunity to minimize the risk to individuals and property from hazards while simultaneously reducing the reliance on federal disaster funds.

Mitigation is the cornerstone of emergency management. Mitigation focuses on breaking the cycle of disaster damage, reconstruction, and repeated damage. Mitigation lessens the impact disasters have on people's lives and property through damage prevention, appropriate development standards, and affordable flood insurance. Through measures such as avoiding building in damage-prone areas, stringent building codes, and floodplain management regulations, the impact on lives and communities is lessened.

- FEMA Mitigation Directorate

Each Hazard Mitigation Assistance program was authorized by separate legislative actions, and as such, each program differs slightly in scope and intent.

- **Hazard Mitigation Grant Program:** To qualify for post-disaster mitigation funds, local jurisdictions must adopt a mitigation plan that is approved by FEMA. Hazard Mitigation Grant Program provides funds to states, territories, Indian tribal governments, local governments, and eligible private non-profits following a presidential disaster declaration. The DMA 2000 authorizes up to seven percent of Hazard Mitigation Grant Program funds available to a state after a disaster to be used for the development or update of state, tribal, and local mitigation plans.
- **Flood Mitigation Assistance:** This program provides grant funds to implement projects such as acquisition or elevation of flood-prone homes. Jurisdictions must be participating communities in the National Flood Insurance Program to qualify for this grant. The goal of Flood Mitigation Assistance is to reduce or eliminate claims under the National Flood Insurance Program.
- **Building Resilient Infrastructure and Communities:** This program replaced the Pre-Disaster Mitigation Program beginning in 2020 and provides funds on an annual allocation basis to local jurisdictions for implementing programs and projects to improve resiliency and local capacity before disaster events.
- **Pre-Disaster Mitigation:** The Pre-Disaster Mitigation grant program makes federal funds available to state, local, tribal, and territorial governments to implement measures designed to reduce the risk to individuals and property from future natural hazards. The Consolidated Appropriations Act of 2023 authorizes funding for 100 projects with total funds of \$233,043,782 in 2023.
- **Fire Mitigation Assistance Grants:** Section 404 of the Stafford Act allows FEMA to provide Hazard Mitigation Grant Program grants to any area that received a Fire Management Assistance Grant declaration even if no major Presidential declaration was made. Fire Mitigation Assistance Grants aids communities in implementing long-term mitigation measures after a wildfire event.

For more information about these grant programs and other funding opportunities to help implement identified mitigation actions see [Appendix E: Hazard Mitigation Project Funding Guidebook](#).

Summary of Changes

The hazard mitigation planning process goes through changes during each plan update to best accommodate the planning area and specific conditions. Changes from the 2019 Hazard Mitigation Plan and planning process in this update included: an updated plan layout, greater efforts to reach and include stakeholder groups, greater effort to include all taxing authorities as participants; a more in-depth funding guidebook; and changes to meet updated FEMA hazard mitigation plan policies. The plan was also updated to reflect changing priorities for each participating jurisdiction. Prioritized hazards of concern were identified by each local planning team along with a review of mitigation actions. Each local planning team reviewed the mitigation actions from 2019 and updated the timeline, priority (high, medium, low), and status. Local planning teams were also able to add new mitigation actions to better fit any changing priorities and concerns. The 2019 Eagle County Hazard Mitigation Plan Review Tool was reviewed for possible changes to incorporate into this plan update and were addressed where applicable. These changes are described in the table below.

Table 1: 2019 Plan Comments and Revisions

| Comment/Revision from 2019 Review Tool | Location of Revision | Summary of Changes |
|---|--|--|
| Consider utilizing GIS data of hazards, people, and structures during the annual review process to simplify the exposure and vulnerability update in the next plan. | Participant Profile, Appendix A: Full Risk Assessment | GIS data and maps were added and included throughout the plan when data was available. |

Goals and Objectives

The potential for disaster losses and the probability of occurrence of natural and human-caused hazards present a significant concern for the jurisdictions participating in this plan. The driving motivation behind this hazard mitigation plan is to reduce vulnerability and the likelihood of impacts to the health, safety, and welfare of all citizens in the planning area. To this end, the Eagle County Planning Team reviewed and approved goals which helped guide the process of identifying both broad-based and jurisdictional-specific mitigation strategies and projects that will, if implemented, reduce their vulnerability, and help build stronger, more resilient communities.

Goals from the 2019 hazard mitigation plan were reviewed, and the Eagle County Planning Team agreed that they are still relevant and applicable for this plan update. The updated goals and objectives for this plan update are as follows.

Goal 1: Protect Life, Property, and the Environment by Reducing the Impact of Natural and Human-Caused Hazards in Eagle County

Objectives

- A. Enhance assessment of multi-hazard risk to life, property, and the environment to identify areas within Eagle County that are at particular risk from catastrophic loss due to wildfires, floods, avalanches, and other hazards.
- B. Develop and implement action plans to reduce potential loss of life, property, critical infrastructure, and valued resources while protecting the safety of the public and emergency responders.
- C. Provide framework for implementation and management of mitigation actions identified by this plan.
- D. Increase public education and awareness of hazards and risk reduction measures.

Goal 2: Minimize Economic Losses and Speed Recovery and Redevelopment Following Future Disaster Events

Objectives

- A. Strengthen disaster resiliency of governments, businesses, and community members.
- B. Promote and conduct continuity of operations and continuity of governance planning.
- C. Reduce financial exposure of the county, municipal governments, and fire protection districts.

Goal 3: Implement the Mitigation Actions Identified in this Plan

Objectives

- A. Engage collaborative partners, community organizations, businesses, and others.
- B. Commit to hazard mitigation principles and integrate mitigation activities into existing and new community plans and policies.
- C. Comply with federal and state legislation and guidance for local hazard mitigation planning.
- D. Proactively prepare to minimize secondary hazards associated with expected events.
- E. Monitor, evaluate, and update the mitigation plan on an annual basis and modify plans, as necessary.

Participating Jurisdictions

Jurisdictions that participated in the Eagle County Hazard Mitigation Plan are listed in the table below. These jurisdictions met all the requirements for participation by attending required meetings, assisting in data collection, identifying mitigation actions, reviewing plan drafts, and either adopting the plan by resolution or planning to adopt the plan by resolution.

Table 2: Participating Jurisdictions

| Participating Jurisdictions | |
|-----------------------------|---|
| Eagle County | Eagle County Paramedic Services |
| Town of Avon | Eagle County School District |
| Town of Basalt* | Eagle River Fire Protection District |
| Town of Eagle | Eagle River Water & Sanitation District |
| Town of Gypsum | Eagle Vail Metropolitan District |
| Town of Minturn | Eagle Valley Library District |
| Town of Red Cliff | Eagle Valley Transportation Authority |
| Town of Vail | Greater Eagle Fire Protection District |
| Basalt Library District | Gypsum Fire Protection District |
| Basalt Sanitation District | Mountain Recreation Metropolitan District |
| Berry Creek Metro District | Roaring Fork Fire Rescue Authority |
| Cordillera Metro District | Vail Recreation District |

*Participates in the Pitkin County Hazard Mitigation Plan²

2 Pitkin County. April 2023. "Pitkin County Hazard Mitigation Plan". <https://pitkincounty.com/DocumentCenter/View/31286/Pitkin-County-Hazard-Mitigation-Plan-2023>.

Section Two: How to Use This Hazard Mitigation Plan

Introduction

This hazard mitigation plan was developed for anyone that lives, works, owns a business, owns land, or visits Eagle County. Different sections of the plan will be helpful to different people. This section is designed to help guide readers to the most relevant information.

How to Use This Document

Jurisdiction that Participated in the Plan

I am a governing official from a participating jurisdiction and want to learn more about the hazards that could impact my jurisdiction, identify strategies to reduce vulnerability to those hazards, how to secure funding for those strategies, and how to keep the plan up to date. I would review:

- **Section Three Planning Area Overview and [Appendix C Planning Area Profile](#):** To learn about demographics, at-risk populations, housing, employment, economics, social vulnerability, rural capacity index, state and federal areas, and historical sites.
- **Section Five Risk Assessment Summary and [Appendix A Full Risk Assessment](#):** To learn about the hazards that could impact Eagle County, where those hazards are likely to occur, how often they are likely to occur, the possible extent of the hazards, how climate change will impact the hazards, and countywide vulnerabilities.
- **Section Six Plan Implementation and Maintenance and [Appendix F Guide to Review and Update the Hazard Mitigation Plan](#):** To learn about plan maintenance and how to update your participant section.
- **Section Eight Plan Participant Profiles:** To learn jurisdictional specific information about Eagle County, local communities, and other local jurisdictions. Each participant section contains information about prioritized hazards, infrastructure critical to community lifelines, and mitigation strategies.
- **[Appendix E Hazard Mitigation Funding Guidebook](#):** To learn about various federal, state, and other funding sources to help pay for identified mitigation strategies.

Resident, Landowner, Visitor, or Business

I am a resident, landowner, visitor, or business and want to learn about Eagle County/my community, protecting my family, home, and property from natural and human-caused hazards. I would review:

- **Section Three Planning Area Overview and [Appendix C Planning Area Profile](#):** To learn about demographics, at-risk populations, housing, employment, economics, social vulnerability, rural capacity index, state and federal areas, and historical sites.

- **Section Five Risk Assessment Summary and [Appendix A Full Risk Assessment](#):** To learn about the hazards that could impact Eagle County, where those hazards are likely to occur, how often they are likely to occur, the possible extent of the hazards, how climate change will impact the hazards, and countywide vulnerabilities.
- **Section Seven Plan Implementation and Maintenance:** To learn jurisdictional specific information about Eagle County, local communities, and other local jurisdictions. Each participant section contains information about prioritized hazards, infrastructure critical to community lifelines, and mitigation strategies.

State or Federal Agency

I am with a state or federal agency and want to learn more about the planning process, hazard risks, and mitigation strategies across all jurisdictions in Eagle County. I would review:

- **Section One Introduction:** To learn about the goals and objectives of the Eagle County Hazard Mitigation Plan.
- **Section Three Planning Area Overview and [Appendix C Planning Area Profile](#):** To learn about demographics, at-risk populations, housing, employment, economics, social vulnerability, rural capacity index, state and federal areas, and historical sites.
- **Section Four Planning Process Summary and [Appendix B Planning Process Documentation](#):** To learn about the planning process, who attended meetings, and who was invited to participate.
- **Section Five Risk Assessment Summary and [Appendix A Full Risk Assessment](#):** To learn about the hazards that could impact Eagle County, where those hazards are likely to occur, how often they are likely to occur, the possible extent of the hazards, how climate change will impact the hazards, and countywide vulnerabilities.
- **[Appendix D Mitigation Strategy](#):** To learn about the mitigation strategies identified by each participating jurisdiction.

Section Three: Planning Area Overview

Introduction

To identify jurisdictional vulnerabilities, it is vitally important to understand the people and built environment of the planning area. The following section provides a summary of Eagle County's characteristics. A more detailed profile broken down by community is covered in [Appendix C: Planning Area Profile](#), including demographics, at-risk populations, employment, economics, and housing.

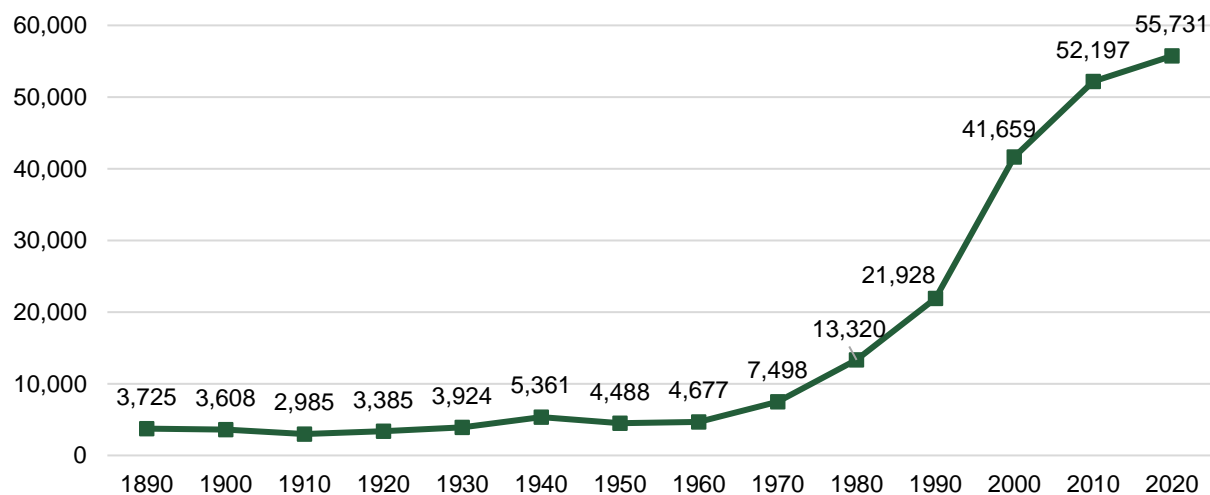
Location and Geography

Eagle County is located in the Rocky Mountains of northwestern Colorado. The county covers 1,692 square miles and elevation ranges from 6,128 feet to 14,011 feet above sea level. The White River National Forest covers a large portion of the eastern and southern portions of the county. There are seven incorporated communities in Eagle County: Town of Avon, Town of Basalt, Town of Eagle, Town of Gypsum, Town of Minturn, Town of Red Cliff, and the Town of Vail. Major transportation routes include Interstate 70, U.S. Highway 6, U.S. Highway 24, State Highway 82, and State Highway 131. Major waterways in the district include the Colorado River, Eagle River, Piney River, Gypsum Creek, Brush Creek, Derby Creek, Rock Creek, Alkali Creek, and Gore Creek. Figure 2 shows Eagle County, incorporated communities, major transportation routes, major waterways, and location within the state.

Demographics

The U.S. Census Bureau collects specific demographic information for Eagle County. The estimated population of the planning area is 55,731.³

Figure 1: County Population, 1890-2020



Source: U.S. Census Bureau⁴

3 United States Census Bureau. "2020 Census Bureau Decennial Census: P1: Race." <https://data.census.gov/>.

4 United States Census Bureau. "2020 Census Bureau Decennial Census: P1: Race." <https://data.census.gov/>.

Figure 2: Eagle County Planning Area

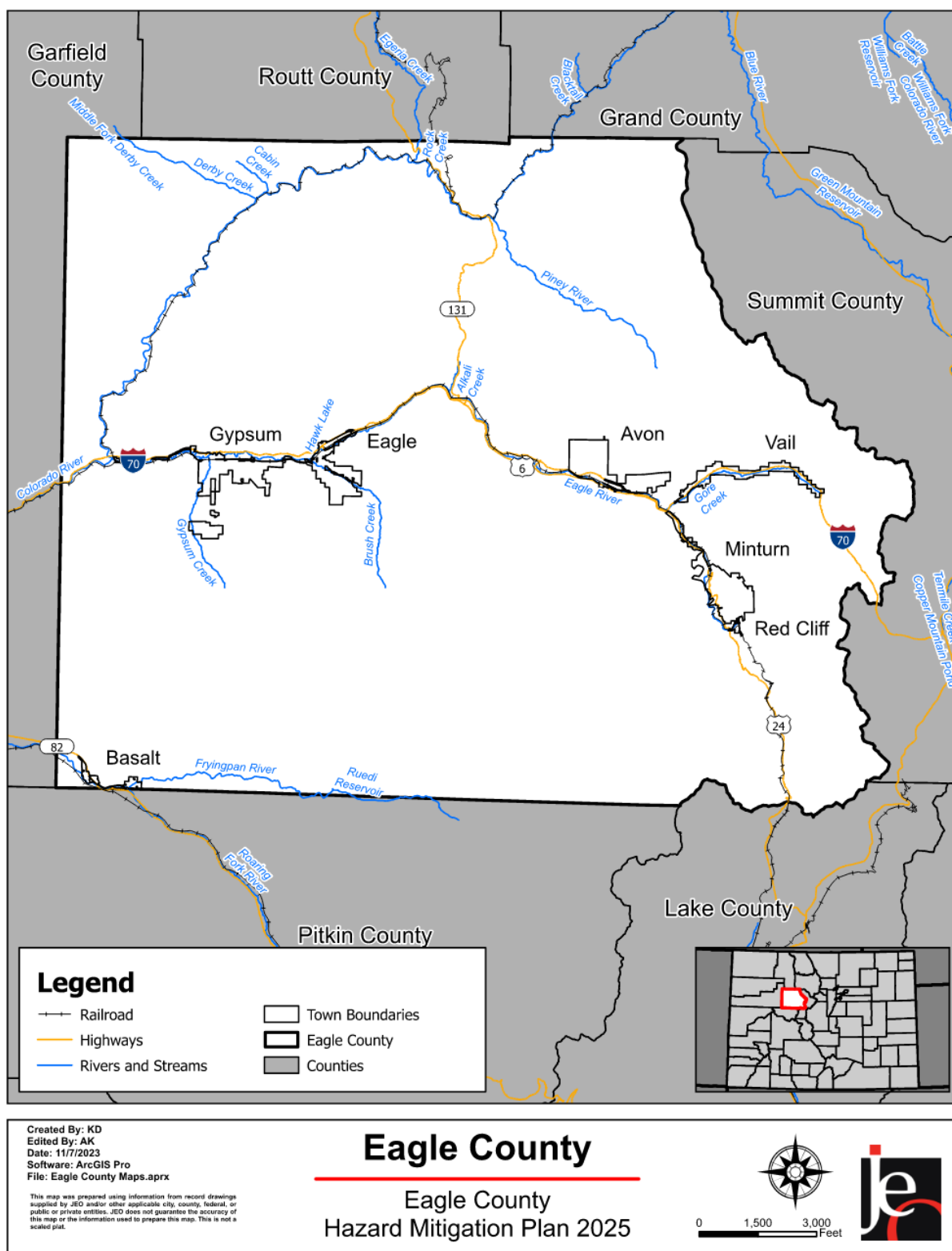
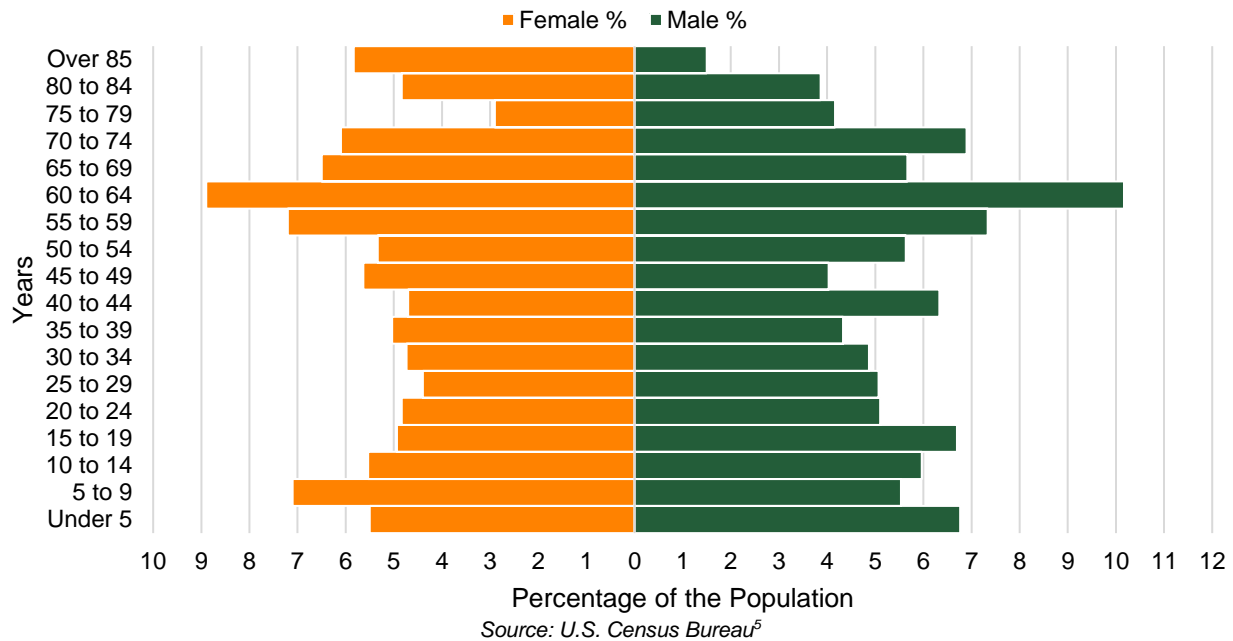


Figure 3: Population by Age Cohort and Sex (2020)

Community and regional vulnerability are impacted by growing or declining populations. Areas growing quickly may lack resources to provide services for all residents in a reasonable timeframe including snow removal, emergency storm shelters, repairs to damaged infrastructure, or even tracking the location of vulnerable populations. Eagle County has displayed large population growth since 1970. However, growth has slowed in 2010 and 2020. Additional population information broken down by community can be found in [Appendix C: Planning Area Profile](#).

In general, certain populations may have increased vulnerability due to difficulty with medical issues, extremes in age, and communication issues due to language barriers. Several at-risk populations have been identified in Eagle County. These include:

- Schools
- Care Facilities
- Populations That Speak English as a Second Language
- Racial Minorities

The tables on the next page list the at-risk populations in Eagle County. For additional information about at-risk populations see [Appendix C: Planning Area Profile](#).

Table 3: School Inventory

| School District | Total Enrollment (2022-2023) | Teachers (2022-2023) |
|------------------------------|------------------------------|----------------------|
| Eagle County School District | 6,623 | 532 |

Source: Colorado Department of Education^{6,7}

5 United States Census Bureau. "2020 Census Bureau Decennial Census: P1: Race." <https://data.census.gov/>.

6 Colorado Department of Education. September 2023. "PK-12 Membership Trend by District."

<https://www.cde.state.co.us/cdereval/pupilcurrent>.

7 Colorado Department of Education. September 2023. "Count of Teachers by District, Ethnicity and Gender."

<https://www.cde.state.co.us/cdereval/pupilcurrent>.

Table 4: County Inventory of Care Facilities

| Hospitals | Adult Care Homes | Assisted Living Homes |
|-----------|------------------|-----------------------|
| 1 | 1 | 1 |

Source: Colorado Department of Public Health and Environment⁸

Table 5: County & State ESL and Poverty At-Risk Populations

| Jurisdiction | Percent That Speaks English as Second Language |
|-------------------|--|
| Eagle County | 25.8% |
| State of Colorado | 16.3% |

Source: U.S. Census Bureau⁹

Table 6: County Racial Composition Trends

| Race | 2010 | 2010 | 2021 | 2021 | % Change |
|--|--------|------------|--------|------------|----------|
| | Number | % of Total | Number | % of Total | |
| White, Not Hispanic | 43,428 | 83.2% | 45,334 | 81.4% | -1.8% |
| Black | 365 | 0.7% | 501 | 0.9% | 0.2% |
| American Indian and Alaskan Native | 365 | 0.7% | 56 | 0.1% | -0.6% |
| Asian | 522 | 1.0% | 779 | 1.4% | 0.4% |
| Native Hawaiian and Other Pacific Islander | 0 | 0.0% | 56 | 0.1% | 0.1% |
| Other Races | 6,421 | 12.3% | 2,061 | 3.7% | -8.6% |
| Two or More Races | 1,096 | 2.1% | 6,906 | 12.4% | 10.3% |
| Total Population | 52,197 | - | 55,694 | - | - |

Source: U.S. Census Bureau^{10,11}

Housing

The U.S. Census Bureau provides information related to housing units and potential areas of vulnerability. Potentially vulnerable housing characteristics include vacant housing, rental properties, mobile homes, older housing, those with no internet, and homes with no vehicles available. The tables below show vulnerable housing characteristics in Eagle County. Additional housing information broken down by community can be found in [Appendix C: Planning Area Profile](#).

Table 7: County Housing Characteristics

| Jurisdiction | Occupied Housing Units | Vacant Housing Units | Owner Occupied Housing Units | Renter Occupied Housing Units |
|--------------|------------------------|----------------------|------------------------------|-------------------------------|
| Eagle County | 19,511 (59.8%) | 13,100 (40.2%) | 13,884 (71.2%) | 5,627 (28.8%) |

Source: U.S. Census Bureau¹²

8 Colorado Department of Public Health and Environment. 2023. "Regulated Health Facilities". <https://cdphe.colorado.gov/find-and-compare-facilities>.

9 United States Census Bureau. "2021 Census Bureau American Community Survey: S1601: Language Spoken at Home." <https://data.census.gov/>.

10 United States Census Bureau. "2010 Census Redistricting Data (Public Law 94-171): P1: Race." <https://data.census.gov/>.

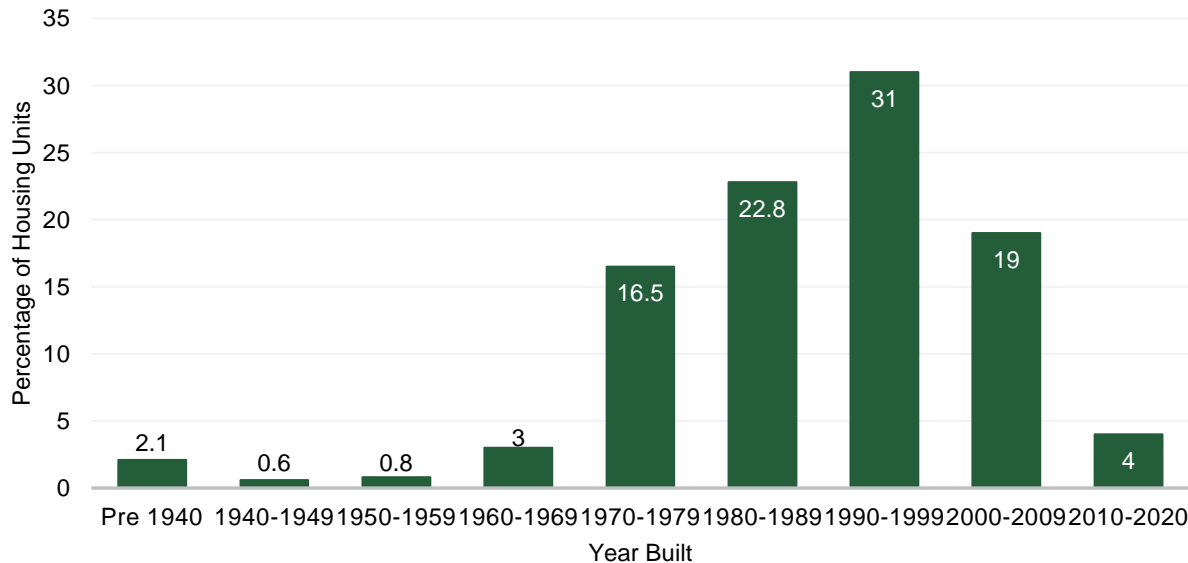
11 United States Census Bureau. "2021 Census Bureau American Community Survey: DP05: ACS Demographic and Housing Estimates." <https://data.census.gov/>.

12 United States Census Bureau. "2021 Census Bureau American Community Survey: DP04: Selected Housing Characteristics." <https://data.census.gov/>.

Table 8: Vulnerable County & State Housing Characteristics

| Housing Characteristics | Eagle County | State of Colorado |
|--------------------------------------|-------------------|----------------------|
| Occupied Housing Units | 19,511 (59.8%) | 2,227,932 (90.8%) |
| Lacking Complete Plumbing Facilities | 0.1% | 0.3% |
| Lacking Complete Kitchen Facilities | 0.5% | 0.7% |
| No Telephone Service Available | 1.0% | 1.0% |
| Broadband Internet Subscription | 95.1% | 90.9% |
| No Vehicles Available | 3.4% | 5.0% |
| Mobile Homes | 5.9% | 3.8% |

Source: U.S. Census Bureau^{13,14}

Figure 4: Housing Age in Eagle County

Source: U.S. Census Bureau¹⁵

Housing Crisis

Eagle County is a highly desirable area to visit and live in, with premier ski resorts and abundant public land for recreation. However, the cost of housing in Eagle County has increased dramatically over the last decade because of low interest rates on secondary properties and increases in short-term rental properties. The lack of available and affordable workforce housing has caused many employers to have unfilled positions. Those working in Eagle County often have to pay high rents, work multiple jobs, or commute into the county from other areas.¹⁶

13 United States Census Bureau. "2021 Census Bureau American Community Survey: DP04: Selected Housing Characteristics." <https://data.census.gov/>.

14 United States Census Bureau. "2021 Census Bureau American Community Survey: DP02: Selected Social Characteristics in the United States." <https://data.census.gov/>.

15 United States Census Bureau. "2021 Census Bureau American Community Survey: DP04: Selected Housing Characteristics." <https://data.census.gov/>.

16 Eagle County. December 2023. "Eagle County Community Wildfire Protection Plan". https://csfs.colostate.edu/wp-content/uploads/2023/12/Community_Wildfire_Protection_Plan-ECFinal.pdf.

Employment and Economics

The U.S. Census Bureau provides information related to employment and economic indicators. Low-income populations and the unemployed may be more vulnerable to certain hazards like flooding and severe winter weather. Additional employment and economic information broken down by community can be found in [Appendix C: Planning Area Profile](#).

Table 9: Vulnerable Employment & Economic Characteristics

| Employment and Economic Characteristics | Eagle County | State of Colorado |
|---|--------------|-------------------|
| Percent of People Living Below the Poverty Line | 9.2% | 9.6% |
| Median Household Income | \$91,338 | \$80,184 |
| Unemployment Rate | 3.9% | 4.6% |

Source: U.S. Census Bureau¹⁷

¹⁷ United States Census Bureau. "2021 Census Bureau American Community Survey: DP03: Selected Economic Characteristics." <https://data.census.gov/>.

Section Four: Planning Process Summary

Introduction

The process utilized to develop a hazard mitigation plan is often as important as the final planning document. For this planning process, Eagle County adapted the four-step hazard mitigation planning process outlined by FEMA to fit the needs of the participating jurisdictions. The following pages give a summary of the planning process that took place during the plan update.

FEMA Planning Process Requirements

Requirement §201.6(b): Planning process. An open public involvement process is essential to the development of an effective plan. In order to develop a more comprehensive approach to reducing the effects of natural disasters, the planning process shall include:

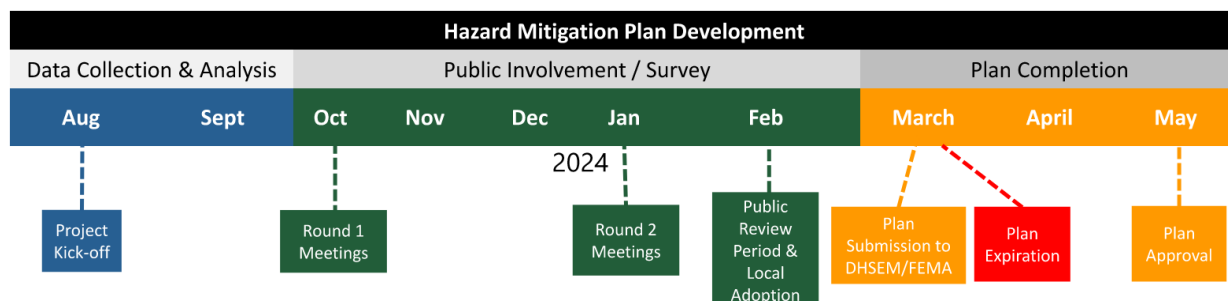
- (1) An opportunity for the public to comment on the plan during the drafting stage and prior to plan approval;
- (2) An opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, and agencies that have the authority to regulate development, as well as businesses, academia, and other private and non-profit interests to be involved in the planning process; and
- (3) Review and incorporation, if appropriate, of existing plans, studies, reports, and technical information.

Requirement §201.6(c)(1): The plan shall document the planning process used to develop the plan, including how it was prepared, who was involved in the process, and how the public was involved.

Plan Update Process

Once Eagle County was awarded a FEMA grant for their hazard mitigation plan update, JEO Consulting Group, Inc. was contracted to assist, guide, and facilitate the planning process and plan assembly. To start the project, a meeting was held between Eagle County staff and JEO Consulting Group, Inc. to discuss the planning process and a general schedule for the plan update (Figure 5).

Figure 5: Project Timeline



To be a participant in the development of this plan update, jurisdictions were required to have, at a minimum, one representative present at the Round 1 or Round 2 meetings, view meeting recordings, or attend a follow-up meeting with either JEO Consulting Group, Inc., or Eagle County.

Round 1 Meetings: Hazard Identification & Plan Integration

The intent of the Round 1 Meeting was to familiarize jurisdictional representatives (i.e., the local planning teams), stakeholders, and the public with the plan update process, expected actions for the coming months, the responsibilities of being a participant, and to collect preliminary information to update the plan. After the meeting, the attendees conducted risk and vulnerability assessments based on local capabilities, previous occurrences of hazards, and potential exposure. In addition, local planning team members evaluated potential integration of the hazard mitigation plan alongside other local planning mechanisms.

The Round 1 Meeting was held as a hybrid meeting where participants, stakeholders, and the public could either join in-person or online via Google Meets. The meeting was held on Monday October 2, 2023, at the Eagle County Building Emergency Operations Center from 10:00am to 11:30am. Virtual and in-person sign-in sheets can be found in [Appendix B: Planning Process Documentation](#).

Round 2 Meetings: Mitigation Strategies, National Flood Insurance Program, & Plan Maintenance

Round 2 information was designed to identify and prioritize new mitigation measures, update previous mitigation actions from the 2019 hazard mitigation plan, update National Flood Insurance Program information, and identify when the plan would be reviewed and by whom. Attendees were also asked to review the information collected from the Round 1 meeting related to their jurisdiction through this planning process for accuracy.

The Round 2 Meeting was held as a hybrid meeting where participants, stakeholders, and the public could either join in-person or online via Google Meets. The meeting was held on Wednesday January 17, 2024, at the Eagle County Building Emergency Operations Center from 10:30am to 11:30am. Virtual and in-person sign-in sheets can be found in [Appendix B: Planning Process Documentation](#).

Public Review

Once the hazard mitigation plan draft was completed, a public review period was opened to allow local planning teams and community members at large to review the plan, provide comments, and request changes. The public review period was open from February 28, 2024, through March 13, 2024. Participating jurisdictions were emailed a notification of this public review period. A link to the draft plan was also made available on the county's website (https://www.eaglecounty.us/departments_services/emergency_management/emergency_plans.php) and a Facebook post was made to the Eagle County Public Information Office page. Jurisdictions and the public could provide comments via phone call or email. A review of the comments and who they were from can be found in [Appendix B: Planning Process Documentation](#). All changes and comments were reviewed and incorporated into the plan as applicable.

Plan Adoption

Based on FEMA requirements, this multi-jurisdictional hazard mitigation plan must be formally adopted by each participant through approval of a resolution. This approval will create individual ownership of the plan by each participant. Formal adoption provides evidence of a participant's

full commitment to implement the plan's goals, objectives, and action items. A copy of the resolution draft provided to participating jurisdictions is located in [Appendix B: Planning Process Documentation](#) along with any copies of adoption resolutions that have already been received.

FEMA Plan Adoption Requirement

Requirement §201.6(c)(5): For multi-jurisdictional plans, each jurisdiction requesting approval of the plan must document that it has been formally adopted.

Stakeholder and Public Involvement

To notify and engage the public in the planning process, a wide range of stakeholder groups, State of Colorado agencies, neighboring jurisdictions, and the general public were contacted and encouraged to participate in the plan update. Lists of the notified stakeholders, agencies, and neighboring jurisdictions can be found in [Appendix B: Planning Process Documentation](#).

The Eagle County Planning Team was asked to identify any underserved communities or vulnerable populations in the planning area not already identified, so they could have the opportunity to be involved in the planning process. The planning team identified individuals and families where Spanish is the primary language spoken. To include this group, the public survey was made available in Spanish, and the project website was also made available in Spanish.

Stakeholder Groups

There were 37 stakeholder groups that were identified and emailed invitations to participate in the planning process by attending meetings. Climax Molybdenum, Vail Mountain School, Stone Creek Charter School, Arrowhead Metro District, Lake Creek Metro District, Reudi Shores Metro District, Timber Springs Metro, Holland Creek Metro District, Red Sky Ranch Metro District, Two Rivers Metro District, Bachelor Gulch Metro District, and Buckhorn Valley Metro District attended meetings. Vail Mountain School returned information about their prioritized hazards of concern. Those hazards and reasons they were selected as a prioritized hazard are given below.

- **Avalanche:** Vail Mountain School is concerned with avalanches because they threaten backcountry school programming and experiential education, risk of injury to students and staff, blocked transportation routes, and damage to the school building.
- **Drought:** Direct impacts on the school are unlikely, however, drought can have a large impact on the local ski and recreation economy. This can have a trickle-down effect on the school budget and student population. Drought also increases the likelihood of wildfires.
- **Landslides:** Vail Mountain School is concerned with landslides because of the risk of injury to students and staff, blocked transportation routes, disruption of services, and damage to the school building.
- **Severe Winter Weather:** Vail Mountain School is concerned with severe winter weather's ability to cause injuries, blocked transportation routes, and disruption of services. The school is often interrupted when severe weather closes Interstate 70.
- **Wildfire:** Vail Mountain School is concerned with a wildfire impacting families causing them to leave the area. Wildfire could also damage the school and cause a long-term disruption in operations and school programming.

Vulnerable Populations

Through discussions with Eagle County Emergency Management, those who primarily speak Spanish, were identified as a potential vulnerable population in the county. Targeted outreach to this population included a project announcement on the county website in Spanish and the public survey available in Spanish. The Spanish Public Survey was posted on the Eagle County Public Safety Information and Eagle County Emergency Management website, the Family Resource Center Facebook page, the Mi Salud and Mi Charco Facebook pages, and a WhatsApp group of 166 Spanish speakers in Eagle County. Copies of the postings can be found in [Appendix B: Planning Process Documentation](#). Survey results from the Spanish survey were added to the overall public survey responses and given to Eagle County Emergency Management.

State of Colorado Agencies

To comply with the additional State of Colorado plan requirements various state agencies were contacted and emailed invitations to participate in the planning process by attending meetings or reviewing the draft plan. Representatives from Colorado Department of Transportation, Colorado Department of Natural Resources, and Colorado Division of Homeland Security and Emergency Management attended the public meetings.

Neighboring Jurisdictions

Neighboring jurisdictions were notified and invited to participate in the planning process by attending meetings. A representative from Summit County and the City of Leadville attended the Round 1 Meeting. No comments or revisions were received from any neighboring jurisdictions.

Public Survey

The general public was encouraged to participate in the planning process through a public survey that was available online and by hard copy in both English and Spanish. The survey was shared with the public using the county's website, social media posts, and direct contacts. Copies of the survey along with outreach documentation can be found in [Appendix B: Planning Process Documentation](#). The purpose of the survey was to collect specific concerns related to hazards and projects the public have a vested interest in. It was available beginning after the Round 1 meeting and closed a week prior to the Round 2 meeting. In total there were 92 responses to the survey from members of the public with a majority (40/92) coming from the Town of Gypsum.

Results of the public survey were shared with participating jurisdictions during the Round 2 meeting. These results helped influence hazard prioritization and mitigation actions selected by local planning teams. The public survey could also be used by participating jurisdictions to determine needed capabilities and future outreach preferences.

The most commonly experienced hazard events for residents included wildfire, severe winter weather, and lightning. This was similar to the ranked level of concern for hazard events, with one major difference, drought. The top hazards of concern included: wildfire, drought, and severe winter weather. Wildfire fuels reduction and early warning systems were the most popular mitigation projects of importance for the public. The full results of the public survey can be found in [Appendix B: Planning Process Documentation](#).

Section Five: Risk Assessment Summary

Introduction

The ultimate purpose of this hazard mitigation plan is to minimize the loss of life and property across Eagle County due to natural and human-caused hazards. The basis for the planning process is the county and local risk assessment. This section contains a summary of potential hazards, county vulnerabilities and exposures, probability of future occurrences, and potential impacts and losses. By conducting a county and local risk assessment, participating jurisdictions can develop specific strategies to address areas of concern identified through this process. This section is meant to provide a summary of the risk assessment for Eagle County. The full risk assessment can be found in [Appendix A: Full Risk Assessment](#).

Hazard Identification

The identification of relevant hazards for Eagle County began with a review of the Colorado Enhanced State Hazard Mitigation Plan 2023-2028. The Eagle County Planning Team reviewed, discussed, and determined the list of hazards to be profiled in this hazard mitigation plan update. It was decided that the hazards addressed in the 2019 Hazard Mitigation Plan were still applicable and would be used for this plan update. Two hazards were added to the plan: intentional attack and transportation incidents. The hazards for which a risk assessment was completed are listed below.

Table 10: Hazards Addressed in the Plan

| Hazards Addressed in the Plan | | |
|-------------------------------|-----------------------|--------------------------|
| Avalanche | Landslides | Transportation Incidents |
| Drought | Lightning | Wildfire |
| Floods | Severe Wind | |
| Intentional Attack | Severe Winter Weather | |

Hazards identified in the Colorado Enhanced State Hazard Mitigation Plan 2023 - 2028 that were not identified in the Eagle County Hazard Mitigation Plan update include the following list.¹⁸

- Animal Disease Outbreak
- Earthquake
- Erosion / Deposition
- Expansive Soils
- Extreme Heat
- Ground Subsidence
- Hail
- Pandemic
- Pest Infestation
- Tornado

¹⁸ Colorado Division of Homeland Security & Emergency Management. 2023. "Colorado Enhanced State Hazard Mitigation Plan 2023-2028". <https://drive.google.com/file/d/1MPL0Oiy-yZYDIMziTvYkR12s35FzG-G8/view>.

These hazards were reviewed by Eagle County and the participating jurisdictions and were chosen to not be included in this plan due to a variety of reasons. Specific reasons for omission are discussed by hazard below.

Animal Disease Outbreak

Animal agriculture is not a large portion of Eagle County's local economy. In the 2022 Census of Agriculture, the county ranks 47 out of 63 Colorado counties in livestock products sold. Eagle County and the local planning teams felt that this hazard was of very low concern and did not need to be profiled in the hazard mitigation plan.

Earthquake

Earthquakes were not profiled in this plan due to minimal historical incidents and low magnitudes. According to the U.S. Geological Survey, there have been eight earthquakes in Eagle County since 1900.¹⁹ These earthquakes had an average magnitude of 2.3 on the Richter Scale with the largest being 3.4. Earthquakes at this magnitude have no potential damage.²⁰

Erosion / Deposition

Erosion and deposition can come from several sources including water, wind, waves, or moving ice. The most common way this occurs in Colorado is water and wind. As outlined in the Colorado Enhanced State Hazard Mitigation Plan 2023-2028, wind deposits for Eagle County are low at between 6.3%-17.9%.²¹ Erosion and deposition from water is addressed in the Floods risk assessment of this plan. Erosion / Deposition is not specifically profiled in this hazard mitigation plan because of these reasons.

Expansive Soils

Expansive soils are not profiled in this plan due to several reasons. In the Colorado Enhanced State Hazard Mitigation Plan 2023-2028, the amount of Eagle County land covered by expansive soils is low at between 1%-8.28%.²² In discussion with the planning team, there have been no notable past events or damages from expansive soils.

Extreme Heat

Due to the high elevation of Eagle County, extreme heat is not a concern for the planning team. Historical temperature data shows average highs in the summer between 70°F and 80°F.²³ Average monthly high temperature has only been over 80°F three times since 1895. Because of this, extreme heat has not been profiled in this plan.

Ground Subsidence

Ground subsidence risk for Eagle County is low according to the planning team. According to the Colorado Enhanced State Hazard Mitigation Plan 2023-2028, the percentage of ground subsidence areas in the county is between 9.87% and 28.6%.²⁴ While there has been a history of

19 U.S. Geological Survey. 2024. "Earthquake Catalog". <https://earthquake.usgs.gov/earthquakes/search/>.

20 U.S. Geological Survey. 2024. "Earthquake Magnitude, Energy Release, and Shaking Intensity". <https://www.usgs.gov/programs/earthquake-hazards/earthquake-magnitude-energy-release-and-shaking-intensity>.

21 Colorado Division of Homeland Security & Emergency Management. 2023. "Colorado Enhanced State Hazard Mitigation Plan 2023-2028". <https://drive.google.com/file/d/1MPL0Oiy-yZDIMziTvYkR12s35FzG-G8/view>.

22 Colorado Division of Homeland Security & Emergency Management. 2023. "Colorado Enhanced State Hazard Mitigation Plan 2023-2028". <https://drive.google.com/file/d/1MPL0Oiy-yZDIMziTvYkR12s35FzG-G8/view>.

23 National Centers for Environmental Information. April 2024. "Climate at a Glance County Time Series". https://www.ncei.noaa.gov/access/monitoring/climate-at-a-glance/county/time-series/CO-037/tmax/1/0/1895-2024?base_prd=true&begbaseyear=1901&endbaseyear=2024.

24 Colorado Division of Homeland Security & Emergency Management. 2023. "Colorado Enhanced State Hazard Mitigation Plan 2023-2028". <https://drive.google.com/file/d/1MPL0Oiy-yZDIMziTvYkR12s35FzG-G8/view>.

ground subsidence events in Eagle County, this has been mostly taken care of by local building codes and development regulations. The Planning Team could not identify any further mitigation actions so this hazard will not be specifically profiled in the plan.

Hail

Hail has rarely occurred in Eagle County in the past. Since 1996, National Centers for Environmental Information (NCEI) data has reported two hail events in Eagle County. Both hail events were sized at 0.75 inches and did not cause any reported damage.²⁵ Due to the lack of historical events, the likelihood of future occurrences is low and therefore this hazard has not been profiled in this plan.

Pandemic

As shown by the most recent Covid-19 Pandemic, a disease outbreak pandemic can occur in any location and have a large impact on people and the local economy. However, in discussions with the planning team, it was decided that the Pandemic hazard would not be profiled in this hazard mitigation plan. The planning team felt this hazard would be better addressed in plans created by the state and local health department.

Pest Infestation

Eagle County's primary concern regarding pest infestation is tree kill leading to increased wildfire risk. Both the Western Balsam Bark Beetle and the Western Spruce Budworm are active in the county and can kill fir and spruce trees.²⁶ Pests impacting wildfire risk is discussed in the wildfire risk assessment. Because of this, pest infestation will not be individually profiled in this plan.

Tornado

Tornadoes have very rarely occurred in Eagle County in the past. Since 1996, NCEI data reported one tornado event in Eagle County. This tornado was an F0 and did not result in any damage. Due to the lack of historical events, this hazard has not been profiled in this plan.

Hazard Assessment Summary Tables

The following table provides an overview of the data contained in the hazard profiles. This table is intended to be a quick reference for people using the plan. There are five main pieces of data used within these tables.

- **Property and Crop Damage in Dollars:** This is the total dollar amount of all property damage and crop damage as recorded in federal, state, and local data sources. The limitation to these data sources is that dollar figures usually are estimates and often do not include all damages from every event, but only officially recorded damages from reported events.
- **Total Years of Record:** This is the span of years there is data available for recorded events.
- **Number of Hazard Events:** This shows how often an event occurs. The frequency of a hazard event will affect how a community responds. Severe winter weather may not cause

25 National Centers for Environmental Information. May 2023. "Storm Events Database".

<https://www.ncdc.noaa.gov/stormevents/choosedates.jsp?statefips=8%2CCOLORADO>.

26 Colorado State Forest Service. 2023. "Current Insect & Disease Activity in Colorado." <https://csfs.colostate.edu/forest-management/common-forest-insects-diseases/>.

much damage each time, but multiple storms can have an incremental effect on housing and utilities. In contrast, severe wind can have a widespread effect on a community.

- **Annual probability:** This can be calculated based on the total years of record and the total number of years in which an event occurred. An example of the annual probability estimate is found below:

$$\text{Annual Probability (\%)} = \frac{\text{Total Years with an Event Occuring (\#)}}{\text{Total Years of Record (\#)}} \times 100$$

The following table provides loss estimates for hazards with sufficient data. Detailed descriptions of major events are included in [Appendix A: Full Risk Assessment](#) and *Section Eight: Participant Profiles*. It should be noted that NCEI data are not all inclusive and the database provides very limited information on crop losses. To provide a better picture of the crop losses associated with the hazards within Eagle County, crop loss information provided by the Spatial Hazard Events and Losses Database for the United States (SHELDUS) was utilized for this update of the plan. Data for all the hazards are not always available, so only those with an available dataset are included in the loss estimation.

Table 11: Loss Estimation for Eagle County

| Hazard Type | | Number of Events | Property Damage ¹ | Crop Damage ² |
|------------------------------------|--|-------------------------|------------------------------|--------------------------|
| Avalanche ¹¹ | | 14 | N/A | N/A |
| Drought ⁵ | | 551 out of 1,545 Months | \$0 | \$943,396 |
| Floods | Flash Flood ¹ | 22 | \$727,500 | \$172,414 |
| | Flood ¹ | 10 | \$3,240,000 | |
| | Dam Failure ³ | 4 | N/A | |
| Intentional Attack ⁴ | | 1 | \$24,000,000 | N/A |
| Landslides ¹ | | 19 | \$3,206,000 | \$0 |
| Lightning ² | | 8 | \$513,379 | \$0 |
| Severe Wind ¹ | Strong Wind | 7 | \$35,500 | \$9,747 |
| | Thunderstorm Wind | 32 | \$14,000 | |
| Severe Winter Weather ¹ | Blizzard | 3 | N/A | N/A |
| | Extreme Cold/Wind Chill | 1 | N/A | |
| | Heavy Snow | 178 | N/A | |
| | Ice Storm | 1 | N/A | |
| | Winter Storm | 441 | N/A | |
| | Winter Weather | 939 | N/A | |
| Transportation Incidents | Auto ⁷ | 14,700 | N/A | N/A |
| | Aviation ⁸ | 49 | N/A | |
| | Rail ⁹ | 30 | \$16,421,960 | |
| | Hazardous Materials Release ^{10,12} | 87 | \$1,044,567 | |

| Hazard Type | Number of Events | Property Damage ¹ | Crop Damage ² |
|-----------------------------|------------------|------------------------------|--------------------------|
| Wildfire⁶ | 1,447 | \$14,030,000 | \$0 |
| Total | 17,993 | \$63,232,906 | \$1,125,557 |

1 – NCEI, 1996 – May 2023²⁷

2 – SHELUDUS, 1960 – 2021²⁸

3 – Stanford University, 1890 – September 2023²⁹

4 – University of Maryland, 1970-2020.³⁰ Eagle County Planning Team

5 – NCEI, 1895 – September 2023³¹

6 – U.S. Forest Service, 1992 – 2020³²

7 – Colorado Department of Transportation, 2010 – 2022³³

8 – National Transportation Safety Board, 1962 – September 2023³⁴

9 – Federal Railroad Administration, 1975 – July 2023³⁵

10 – Pipeline and Hazardous Materials Safety Administration, 1971 – 2022³⁶

11 – Colorado Avalanche Information Center, 2010 – 2023³⁷

12 – Colorado State Patrol, 2013 – 2023³⁸

Table 12: County Risk Assessment

| Hazard | Previous Occurrence Events/Years of Record | Approximate Annual Probability | Likely Extent |
|---------------------------------------|--|--------------------------------|--|
| Avalanche¹¹ | 10/14 | 71% | D1-D5 |
| Drought⁵ | 551/1,545 months | 36% | D1-D4 |
| Floods^{1,3} | Floods: 19/27 Dam Failure: 4/133 | Floods: 70% Dam Failure: 3% | Some inundation of structures (5% of structures) and roads near streams. Some evacuations of people may be necessary |
| Intentional Attack⁴ | 1/51 | 2% | Varies by event |
| Landslides¹ | 11/27 | 41% | Varies by event |
| Lightning² | 61/61 | 100% | Varies by event |
| Severe Wind¹ | 13/27 | 48% | Avg: 65 mph Range: 52-92 mph |

27 National Centers for Environmental Information. May 2023. "Storm Events Database".

<https://www.ncdc.noaa.gov/stormevents/choosedates.jsp?statefips=8%2CCOLORADO>.

28 Arizona State University. 2021. "Spatial Hazard Events and Losses Database for the United States".

<https://sheldus.asu.edu/SHELDUS/>.

29 Stanford University. September 2023. "National Performance of Dams Program: Dam Incident Database."

http://npdp.stanford.edu/dam_incidents.

30 University of Maryland and National Consortium for the Study of Terrorism and Response to Terrorism. 1970-2020. "Global Terrorism Database". <https://www.start.umd.edu/gtd/>.

31 National Centers for Environmental Information. 1895-Sept 2023. "County Time Series".

https://www.ncei.noaa.gov/access/monitoring/climate-at-a-glance/county/time-series/CO-037/pdsi/all/9/1895-2023?base_prd=true&begbaseyear=1901&endbaseyear=2000.

32 U.S. Forest Service. 2022. "Spatial Wildfire Occurrence Data for the United States, 1992-2020".

<https://www.fs.usda.gov/rds/archive/catalog/RDS-2013-0009.6>.

33 Colorado Department of Transportation. 2010-2022. "Colorado Crash Data Dashboard".

https://tableau.state.co.us/t/CDOT/views/CDOTCrashSummaryAVtestver2_0/StatewideSummary?%3Aorigin=card_share&link%3Aembed=y&%3AisGuestRedirectFromVizportal=y.

34 National Transportation Safety Board. 1962-September 2023. "Aviation Accident Database".

<https://www.nts.gov/Pages/AviationQueryV2.aspx>.

35 Federal Railroad Administration. 1975-July 2023. "Summary of Train Accidents with Reportable Damage, Casualties, and Major Causes". <https://safetydata.fra.dot.gov/OfficeofSafety/publicsite/query/TrainAccidentDamage.aspx>.

36 Pipeline and Hazardous Materials Safety Administration. 1971-2022. "Incident Statistics: Colorado".

<https://www.phmsa.dot.gov/hazmat-program-management-data-and-statistics/data-operations/incident-statistics>.

37 Colorado Avalanche Information Center. 2023. "Colorado Avalanche Accidents".

<https://avalanche.state.co.us/accidents/colorado>.

38 Colorado State Patrol. 2013-2023. Direct Communication.

Section Five | Risk Assessment Summary

| Hazard | Previous Occurrence Events/Years of Record | Approximate Annual Probability | Likely Extent |
|---|--|--|---|
| Severe Winter Weather¹ | 27/27 | 100% | 15°-30° below zero (wind chill) 2-24" snow |
| Transportation Incidents^{7,8,9,10,12} | Auto: 13/13 Aviation: 33/61 Rail: 20/48 Hazardous Material Release: 11/11 | Auto: 100% Aviation: 54% Rail: 42% Hazardous Material Release: 100% | Varies by event |
| Wildfire⁶ | 1,447/29 | 100% | Avg 28.4 acres Homes and structures in the WUI at risk |

1 – NCEI, 1996 – May 2023³⁹

2 – SHELDUS, 1960 – 2021⁴⁰

3 – Stanford University, 1890 – September 2023⁴¹

4 – University of Maryland, 1970-2020.⁴² Eagle County Planning Team

5 – NCEI, 1895 – September 2023⁴³

6 – U.S. Forest Service, 1992 – 2020⁴⁴

7 – Colorado Department of Transportation, 2010 – 2022⁴⁵

8 – National Transportation Safety Board, 1962 – September 2023⁴⁶

9 – Federal Railroad Administration, 1975 – July 2023⁴⁷

10 – Pipeline and Hazardous Materials Safety Administration, 1971 – 2022⁴⁸

11 – Colorado Avalanche Information Center, 2010 – 2023⁴⁹

12 – Colorado State Patrol, 2013 – 2023⁵⁰

39 National Centers for Environmental Information. May 2023. "Storm Events Database".

<https://www.ncdc.noaa.gov/stormevents/choosedates.jsp?statefips=8%2CCOLORADO>.

40 Arizona State University. 2021. "Spatial Hazard Events and Losses Database for the United States".

<https://sheldus.asu.edu/SHELDUS/>.

41 Stanford University. September 2023. "National Performance of Dams Program: Dam Incident Database."

http://npdp.stanford.edu/dam_incidents.

42 University of Maryland and National Consortium for the Study of Terrorism and Response to Terrorism. 1970-2020. "Global Terrorism Database". <https://www.start.umd.edu/gtd/>.

43 National Centers for Environmental Information. 1895-Sept 2023. "County Time Series".

https://www.ncei.noaa.gov/access/monitoring/climate-at-a-glance/county/time-series/CO-037/pdsi/all/9/1895-2023?base_prd=true&begbaseyear=1901&endbaseyear=2000.

44 U.S. Forest Service. 2022. "Spatial Wildfire Occurrence Data for the United States, 1992-2020".

<https://www.fs.usda.gov/rds/archive/catalog/RDS-2013-0009.6>.

45 Colorado Department of Transportation. 2010-2022. "Colorado Crash Data Dashboard".

https://tableau.state.co.us/t/CDOT/views/CDOTCrashSummaryAVtestver2_0/StatewideSummary?%3Aorigin=card_share_link&%3Aembed=y&%3AisGuestRedirectFromVizportal=y.

46 National Transportation Safety Board. 1962-September 2023. "Aviation Accident Database".

<https://www.nts.gov/Pages/AviationQueryV2.aspx>.

47 Federal Railroad Administration. 1975-July 2023. "Summary of Train Accidents with Reportable Damage, Casualties, and Major Causes". <https://safetydata.fra.dot.gov/OfficeofSafety/publicsite/query/TrainAccidentDamage.aspx>.

48 Pipeline and Hazardous Materials Safety Administration. 1971-2022. "Incident Statistics: Colorado".

<https://www.phmsa.dot.gov/hazmat-program-management-data-and-statistics/data-operations/incident-statistics>.

49 Colorado Avalanche Information Center. 2023. "Colorado Avalanche Accidents".

<https://avalanche.state.co.us/accidents/colorado>.

50 Colorado State Patrol. 2013-2023. Direct Communication.

FEMA National Risk Index

FEMA's National Risk Index is an online tool that analyzes natural hazard and community risk factors to develop a risk measurement for each county in the United States. Eighteen natural hazards are given a score from very high to very low. The table below gives the National Risk Index ratings for Eagle County. Risk Index scores are calculated using an equation that combines scores for expected annual loss, social vulnerability, and community resilience. All values fall between 0 (lowest possible value) and 100 (highest possible value).

Table 13: National Risk Index

| Hazard | Eagle County |
|--------------------------|----------------------------|
| Avalanche | Very High (94.7) |
| Coastal Flooding | Not Applicable |
| Cold Wave | Very Low (27.9) |
| Drought | Very Low (22.2) |
| Earthquake | Very Low (60.0) |
| Hail | Relatively Low (69.0) |
| Heat Wave | No Rating (0.0) |
| Hurricane | Not Applicable |
| Ice Storm | Relatively Low (49.3) |
| Landslide | Relatively Moderate (94.7) |
| Lightning | Relatively Moderate (83.5) |
| Riverine Flooding | Relatively Low (50.6) |
| Strong Wind | Very Low (3.6) |
| Tornado | Very Low (16.0) |
| Tsunami | Not Applicable |
| Volcanic Activity | Not Applicable |
| Wildfire | Relatively Low (65.0) |
| Winter Weather | Very Low (4.0) |
| Overall Score | Very Low (32.01) |

Source: FEMA⁵¹

Historical Disaster Declarations

Presidential Disaster Declarations

Presidential disaster declarations by county are available via FEMA from 1953 to October 2023. The following table describes the presidential disaster declarations within the county for the period of record. Eagle County has received nine presidential disaster declarations.

Table 14: Presidential Disaster Declarations

| Disaster Declaration Number | Declaration Date | Title | Incident Type |
|-----------------------------|------------------|---|---------------|
| 3025 | 1/29/1977 | Drought | Drought |
| 719 | 7/27/1984 | Severe Storms, Mudslides, Landslides & Flooding | Flood |
| 1421 | 6/19/2002 | Wildfires | Fire |
| 2457 | 7/31/2002 | CO – Panorama Fire | Fire |

51 FEMA. "The National Risk Index". Accessed September 2023. <https://hazards.fema.gov/nri/map>.

| Disaster Declaration Number | Declaration Date | Title | Incident Type |
|-----------------------------|------------------|------------------------------|---------------|
| 3224 | 9/5/2005 | Hurricane Katrina Evacuation | Coastal Storm |
| 5249 | 7/4/2018 | Lake Christine Fire | Fire |
| 3436 | 3/13/2020 | Covid-19 | Biological |
| 4498 | 3/28/2020 | Covid-19 Pandemic | Biological |
| 5334 | 8/19/2020 | Grizzly Creek Fire | Fire |

Source: Federal Emergency Management Agency, 1953-October 2023⁵²

USDA Secretarial Disasters

Several U.S. Department of Agriculture Secretarial Disasters for Eagle County have occurred since 2012. Table 15 lists these disaster events. All of the disasters were caused by drought.

Table 15: USDA Secretarial Disasters (2012-2023)

| Year | Type | Declaration Number |
|------|---------|--------------------|
| 2012 | Drought | S3260 |
| 2013 | Drought | S3456 |
| 2013 | Drought | S3548 |
| 2013 | Drought | S3575 |
| 2018 | Drought | S4336 |
| 2018 | Drought | S4352 |
| 2018 | Drought | S4386 |
| 2019 | Drought | S4468 |
| 2019 | Drought | S4481 |
| 2020 | Drought | S4648 |
| 2020 | Drought | S4755 |
| 2020 | Drought | S4770 |
| 2020 | Drought | S4775 |
| 2021 | Drought | S4917 |
| 2022 | Drought | S5147 |

Source: U.S. Department of Agriculture, 2003-2021⁵³

State Emergency Declarations

From 1980 to 2023, there have been 21 emergency declarations from Colorado governors for events that impacted Eagle County. The table below shows all the declarations, the year they occurred, the hazard, and locations affected.

Table 16: State Emergency Declarations

| Year | Type | Location Affected |
|------|-----------|---|
| 1984 | Flooding | Delta, Dolores, Hinsdale, Saguache, Mesa, Montrose, Moffat, Rio Blanco, Pitkin, San Miguel, Ouray, Eagle, Gunnison Counties |
| 1994 | Wildfires | Statewide |
| 2002 | Wildfires | Statewide |
| 2002 | Drought | Statewide |
| 2003 | Sinkhole | Interstate 70, Eagle County |

52 Federal Emergency Management Agency. October 2023. "Disaster Declarations". <https://www.fema.gov/openfema-data-page/disaster-declarations-summaries-v2>.

53 U.S. Department of Agriculture. 2023. "Disaster Designation Information" <https://www.fsa.usda.gov/programs-and-services/disaster-assistance-program/disaster-designation-information/index>.

| Year | Type | Location Affected |
|------|---|---|
| 2003 | Snow Emergency | Statewide |
| 2009 | Severe Blizzard | Statewide |
| 2009 | Severe Spring Snowstorm | Statewide |
| 2013 | Winter Storm | Statewide |
| 2017 | Wildfire | Statewide |
| 2018 | Wildfire | Statewide |
| 2018 | Wildfire | Statewide |
| 2018 | Drought | 40 Counties (Including Eagle County) |
| 2020 | COVID-19 | Statewide |
| 2020 | Wildfire | Garfield, Eagle Counties |
| 2020 | Wildfire | Statewide |
| 2021 | Severe Winter Weather | Statewide |
| 2021 | Burn Scar Flooding, Mudslides, Rockslides | Garfield, Larimer, Eagle, Grand, Routt, Rio Blanco, Pitkin Counties |
| 2022 | Avian Influenza | Statewide |
| 2022 | Highly Pathogenic Avian Influenza | Statewide |
| 2023 | Extreme Cold | Statewide |

Source: State of Colorado, 1980-2023⁵⁴

Hazard Profiles

Information from participating jurisdictions was collected and reviewed alongside hazard occurrence, magnitude, and event narratives as provided by local, state, and federal databases. Profiles for each identified hazard in the plan were created to examine their risk and potential impact in Eagle County. These full profiles can be found in [Appendix A: Full Risk Assessment](#). Hazards of local concern or events which have deviated from the norm are discussed in greater detail in each respective participant profile (see *Section Eight: Participant Profiles* of this plan).

Local planning teams prioritized hazards of concern from the county hazard list based on historical hazard occurrences, potential impacts, and local capabilities. The table below lists the participants along with their prioritized hazards of concern. It is important to note that while a jurisdiction may not have selected a specific hazard as prioritized, hazard events can impact any jurisdiction at any time and their selection is not a full indication of risk.

Table 17: Prioritized Hazards of Concern by Jurisdiction

| Jurisdiction | Avalanche | Drought | Floods | Intentional Attack | Landslides | Lightning | Severe Wind | Severe Winter Weather | Transportation Incidents | Wildfire |
|---------------|-----------|---------|--------|--------------------|------------|-----------|-------------|-----------------------|--------------------------|----------|
| Eagle County | | X | X | | X | | | | X | X |
| Town of Avon | | X | | | X | | | | | X |
| Town of Eagle | | | X | | | | | X | | X |

54 Colorado Division of Homeland Security & Emergency Management. 2023. "Colorado Enhanced State Hazard Mitigation Plan 2023-2028". <https://drive.google.com/file/d/1MPL0Oiy-yZYDIMziTVYkR12s35FzG-G8/view>.

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| Jurisdiction | Avalanche | Drought | Floods | Intentional Attack | Landslides | Lightning | Severe Wind | Severe Winter Weather | Transportation Incidents | Wildfire |
|---|-----------|---------|--------|--------------------|------------|-----------|-------------|-----------------------|--------------------------|----------|
| Town of Gypsum | | X | X | | | | | X | | X |
| Town of Minturn | X | X | X | | | | | X | | X |
| Town of Red Cliff | X | | X | | X | | | | | X |
| Town of Vail | X | | X | | X | | | X | X | X |
| Basalt Library District | | | X | | | | | | | X |
| Basalt Sanitation District | | | X | | | X | X | | | X |
| Berry Creek Metro District | | | | | | | | | | X |
| Cordillera Metro District | | | | | X | X | | X | | X |
| Eagle County Paramedic Services | | | X | | | | | X | | X |
| Eagle County School District | | | | X | | | | X | | X |
| Eagle River Fire Protection District | | | X | | | | | X | | X |
| Eagle River Water & Sanitation District | | X | X | X | | | | | X | X |
| Eagle Vail Metropolitan District | | X | X | | | | | | | X |
| Eagle Valley Library District | | | X | | | X | | | | X |
| Eagle Valley Transportation Authority | | | | | X | | | X | X | X |
| Greater Eagle Fire Protection District | | X | X | | | X | X | X | | X |
| Gypsum Fire Protection District | | | | X | X | X | | | | X |
| Mountain Recreation Metropolitan District | | | X | | | X | X | X | | X |

| Jurisdiction | Avalanche | Drought | Floods | Intentional Attack | Landslides | Lightning | Severe Wind | Severe Winter Weather | Transportation Incidents | Wildfire |
|------------------------------------|-----------|---------|--------|--------------------|------------|-----------|-------------|-----------------------|--------------------------|----------|
| Roaring Fork Fire Rescue Authority | | | | | | X | X | X | | X |
| Vail Recreation District | X | | X | | | X | | X | | X |

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Section Six: Mitigation Strategy

Introduction

The primary focus of the mitigation strategy is to identify action items to reduce the effects of hazards on existing infrastructure and property based on the established goals and objectives of the hazard mitigation plan. These actions should consider the most cost effective and technically feasible options to address risk.

FEMA Mitigation Strategy Requirements

Requirement §201.6(c)(3)(i): [The hazard mitigation strategy shall include a] description of mitigation goals to reduce or avoid long-term vulnerabilities to the identified hazards.

Requirement §201.6(c)(3)(ii): [The mitigation strategy shall include a] section that identifies and analyzes a comprehensive range of specific mitigation actions and projects being considered to reduce the effects of each hazard, with particular emphasis on new and existing buildings and infrastructure.

Requirement: §201.6(c)(3)(ii): [The mitigation strategy] must also address the jurisdiction's participation in the National Flood Insurance Program, and continued compliance with NFIP requirements, as appropriate.

Requirement: §201.6(c)(3)(iii): [The mitigation strategy section shall include] an action plan describing how the actions identified in section (c)(3)(ii) will be prioritized, implemented, and administered by the local jurisdiction. Prioritization shall include a special emphasis on the extent to which benefits are maximized according to a cost benefit review of the proposed projects and their associated costs.

Requirement §201.6(c)(3)(iv): For multi-jurisdictional plans, there must be identifiable action items specific to the jurisdiction requesting FEMA approval or credit of the plan.

Summary of Changes

The development of the mitigation strategy for this plan update includes the addition of new mitigation actions, updated status or removal of past mitigation actions, and revisions to descriptions for consistency across Eagle County.

Selected Mitigation and Strategic Actions

After establishing the goals, the local planning teams evaluated mitigation and strategic actions. These actions included: the mitigation and strategic actions identified by each participating jurisdiction in the previous plan and additional actions discussed during the update planning process. The Eagle County Planning Team provided each participant a link to the FEMA Mitigation Ideas document to be used as a starting point to review a wide range of potential mitigation actions. Participants were also encouraged to think of actions that may need FEMA grant assistance and to review their hazard prioritization section for potential mitigation and strategic actions. Members of the Eagle County Planning Team were also available to help local jurisdictions identify additional action alternatives. These suggestions helped participants determine which actions would best assist their respective jurisdiction in alleviating damage in the event of a disaster.

During the update of previous identified actions and the identification of new actions, local planning teams prioritized each identified mitigation and strategic action as high, medium, or low. The listed priority rating does not indicate which actions will be implemented first. Generally, high priority actions either address a major concern for the jurisdiction, have few to no challenges in implementation, and/or garner large support from the public and administration. Low priority actions either address a minor concern for the jurisdiction, have many challenges in implementation, and/or may not have support from the public or administration at this time. Medium priority actions may only have one or two of the items listed above. A mitigation and strategic action's priority may change very quickly as circumstances change.

The mitigation and strategic actions are the core of a hazard mitigation plan. The local planning teams were instructed that each hazard identified in the plan must have an action that addresses it. Mitigation and strategic actions were evaluated based on referencing the community's risk assessment and capability assessment. Jurisdictions were encouraged to choose actions that were realistic and relevant to the concerns identified.

It is important to note that not all the mitigation and strategic actions identified by a jurisdiction may ultimately be implemented due to limited capabilities, prohibitive costs, low benefit-cost ratio, or other concerns. These factors may not be identified during this planning process. Additionally, some jurisdictions may identify and pursue additional mitigation actions not identified in this hazard mitigation plan.

Participant Mitigation and Strategic Actions

Mitigation and strategic actions identified by participants of the HMP are found in the Mitigation and Strategic Actions Matrix in [Appendix D: Mitigation Strategy](#). Additional information about selected actions can be found in the participant profiles in *Section Eight: Participant Profiles*. Each action includes the following information in the respective community profile.

- **Action:** General title of the action item.
- **Description:** Brief summary of what the action item(s) will accomplish.
- **Hazard(s) Addressed:** Which hazard the mitigation action aims to address.
- **Estimated Cost:** General cost estimate for implementing the mitigation action for the appropriate jurisdiction.
- **Local Funding:** A list of any potential local funding mechanisms to fund the action.
- **Timeline:** General timeline as established by planning participants.
- **Priority:** General description of the importance and workability in which an action may be implemented (high/medium/low).
- **Lead agency:** Listing of agencies or departments which may lead or oversee the implementation of the action item.
- **Status:** A description of what has been done, if anything, to implement the action item.

Implementation of the actions will vary between individual plan participants based upon the availability of existing information; funding opportunities and limitations; and administrative capabilities of communities. Establishing a cost-benefit analysis is beyond the scope of this plan and could potentially be completed prior to submission of a project grant application or as part of a five-year update. Completed, removed, kept, and new mitigation actions for each participating jurisdiction can be found in *Section Eight: Participant Profiles*.

Section Seven: Plan Implementation and Maintenance

Monitoring, Evaluating, and Updating the Plan

Each participating jurisdiction in the Eagle County Hazard Mitigation Plan will be responsible for monitoring, evaluating, and updating the plan during its five-year lifespan. Hazard mitigation projects will be prioritized by each participant's governing body with support and suggestions from the public and business owners. Each local planning team will be responsible for plan maintenance, the frequency of review, and how the public will be involved. This information can be found in each participant's profile under the Local Planning Team section. During the review, the local planning team can report on the effectiveness of the hazard mitigation plan, the status of projects and include which implementation processes worked well, any difficulties encountered, how coordination efforts are proceeding, and which strategies could be revised.

FEMA Plan Maintenance and Update Requirements

Requirement §201.6(c)(4)(i): [The plan maintenance process shall include a] section describing the method and schedule of monitoring, evaluating, and updating the mitigation plan within a five-year cycle.

Requirement §201.6(c)(4)(ii): [The plan shall include a] process by which local governments incorporate the requirements of the mitigation plan into other planning mechanisms such as comprehensive or capital improvement plans, when appropriate.

Requirement §201.6(c)(4)(iii): [The plan maintenance process shall include a] discussion on how the community will continue public participation in the plan maintenance process.

In addition, each local planning team will be responsible for ensuring that the plan's goals are incorporated into applicable revisions of their jurisdiction's relevant planning documents. The hazard mitigation plan will also consider any changes in planning documents and incorporate the information accordingly in its next update. [Appendix F: Guide to Review and Update the Hazard Mitigation Plan](#) may also be used to assist with plan updates.

The FEMA required update of this plan will occur at least every five years, to reduce the risk of the plan expiring. Updates may be incorporated more frequently, especially in the event of a major hazard. Eagle County will start meetings to discuss mitigation plan updates at least nine months prior to the deadline for completing the plan update. The Eagle County Emergency Management Department will review the goals and objectives of the previous plan and evaluate them to determine whether they are still pertinent and current. Among other criteria, they may want to consider the following.

- Do the goals and objectives address current and expected conditions?
- If any of the recommended projects have been completed, did they have the desired impact on the goal for which they were identified? If not, what was the reason it was not

successful (lack of funds/resources, lack of political/popular support, underestimation of the amount of time needed, etc.)?

- Have either the nature, magnitude, and/or type of risks changed?
- Are there implementation problems?
- Are current resources appropriate to implement the plan?
- Were the outcomes as expected?
- Did the plan partners participate as originally planned?
- Are there other agencies which should be included in the revision process?

If deemed necessary, a private consulting firm or individual will be hired to help facilitate the plan update process.

Continued Public Involvement

To ensure continued plan support and input from the public and stakeholders, public involvement should remain a top priority for each participating jurisdiction. Every participant identified ways the public will be involved in the update process. These ways can be found in the individual participant profiles in *Section Eight: Participant Profiles*. The following list below shows common ways participants will involve the public in the updated process.

- Social Media
- Websites
- Board/Council Meetings
- Meeting Minutes
- Email
- Press Releases

Unforeseen Opportunities

If new, innovative mitigation options arise that could impact Eagle County or elements of this plan, which are determined to be of importance, a plan amendment may be proposed and considered separate from the annual review and other proposed plan amendments. Eagle County, as the plan sponsor, provides an opportunity for jurisdictions to compile proposed amendments and send them to the Colorado Division of Homeland Security and Emergency Management, and subsequently to FEMA, for a plan amendment. Such amendments should include all applicable information for each proposal including description of changes, identified funding, responsible agencies, etc.

Incorporation into Existing Planning Mechanisms

The Eagle County Planning Team utilized a variety of plan integration tools to help communities determine how their existing planning mechanisms were related to the Hazard Mitigation Plan. Utilizing FEMA's *Integrating the Local Natural Hazard Mitigation Plan into a Community's Comprehensive Plan*⁵⁵ guidance, as well as FEMA's *2015 Plan Integration*⁵⁶ guide, each jurisdiction engaged in a plan integration discussion. This discussion was facilitated by a Plan Integration Worksheet or set of questions, created by the Eagle County Planning Team. This

55 Federal Emergency Management Agency. November 2013. "FEMA Region X Integrating the Local Natural Hazard Mitigation Plan into a Community's Comprehensive Plan". <https://www.fema.gov/sites/default/files/2020-07/integrating-hazard-mitigation-local-plan.pdf>.

56 Federal Emergency Management Agency. July 2015. "Plan Integration: Linking Local Planning Efforts." https://www.fema.gov/sites/default/files/2020-06/fema-plan-integration_7-1-2015.pdf.

offered an easy way for participants to notify the Eagle County Planning Team of existing planning mechanisms, and if they interface with the hazard mitigation plan.

Each jurisdiction referenced all relevant existing planning mechanisms and provided information on how these did or did not address hazards and vulnerability. Summaries of plan integration are found in each individual *Participant Profile*. For jurisdictions that lack existing planning mechanisms, especially smaller communities, the plan may be used as a guide for future activity and development in the jurisdiction.

Figure 6: First Responders at an Emergency Incident



Source: Eagle County

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Section Eight: Participant Profiles

Purpose of Participant Profiles

Participant profiles contain information specific to jurisdictions participating in the Eagle County Hazard Mitigation Plan planning effort. Participant profiles were developed with the intention of highlighting each jurisdiction's unique characteristics that affect its vulnerability to hazards. These profiles may serve as a short reference of identified vulnerabilities and mitigation actions for a jurisdiction as they implement the mitigation plan. Information from individual jurisdictions was collected at public and one-on-one meetings and used to establish their section of the plan. Participant profiles may include the following elements:

- Location Map
- Local Planning Team
- Capability Assessment
- Plans and Studies
- Future Development Trends
- Community Lifelines
- Hazard Prioritization and Mitigation Strategy

Individual participant profiles can be found in the [Eagle County and Community Appendix](#) or [Special Districts Appendix](#). The location of the profiles is given below.

[Eagle County and Community Appendix](#)

Eagle County
Town of Avon
Town of Eagle
Town of Gypsum
Town of Minturn
Town of Red Cliff
Town of Vail

[Special Districts Appendix](#)

Basalt Library District
Basalt Sanitation District
Berry Creek Metro District
Cordillera Metro District
Eagle County Paramedic Services
Eagle County School District
Eagle River Fire Protection District
Eagle River Water & Sanitation District
Eagle Vail Metropolitan District
Eagle Valley Library District
Eagle Valley Transportation Authority
Greater Eagle Fire Protection District
Gypsum Fire Protection District
Mountain Recreation Metropolitan District

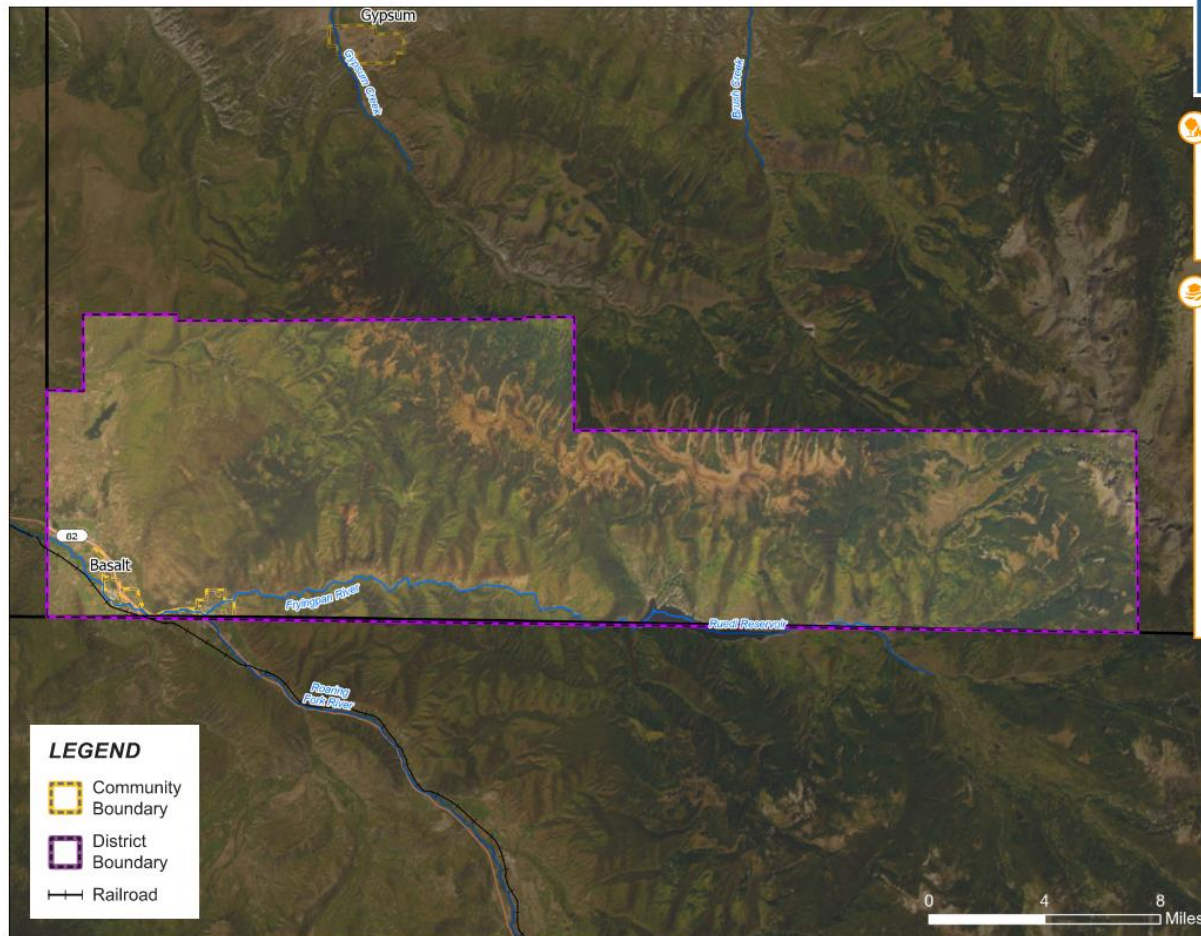
Section Eight | Participant Profiles

Roaring Fork Fire Rescue Authority
Vail Recreation District

Basalt Library District Profile

Basalt Library District

EAGLE COUNTY HAZARD MITIGATION PLAN 2025



PRIORITIZED HAZARDS

-  Floods
-  Wildfire



ACTION: Investigate Upgraded HVAC System
Investigate the feasibility of an HVAC solution to improve air quality inside the library in the event of a wildfire that causes poor air quality.



ACTION: Public Education and Outreach
Educate staff and visitors on their risks to hazards, how to get information and emergency notifications, and preparedness actions to keep themselves safe. Coordinate with Eagle County and other project partners on outreach and education projects and materials. In partnership with the Roaring Fork Conservancy, convene a one-hour lecture at the library featuring an expert on flooding in the Roaring Fork Valley. The presentation would cover risks to people and property, and mitigation possibilities people can undertake to ensure safety in the event of a flood.

Local Planning Team

Local Planning Team

| Name | Title | Jurisdiction | Round 1 Meeting | Round 2 Meeting |
|-------------|--------------------|-------------------------|---------------------------------|---------------------------------|
| Amy Shipley | Executive Director | Basalt Library District | Attended, Materials Development | Attended, Materials Development |

Plan Maintenance

Hazard Mitigation Plans are living documents and should be updated regularly to ensure effectiveness and reflect changes in hazard events, priorities, and mitigation actions. These updates are encouraged to occur after every major disaster event, alongside planning document updates, before the hazard mitigation assistance grant cycle begins, and/or prior to other funding opportunity cycles beginning.

The Executive Director will be responsible for reviewing and updating this participant profile outside of the five-year update. Basalt Library District will review the plan bi-annually and the public will be notified through Public Board of Trustees meetings.

Capability Assessment

Basalt Library District exists to provide library services to everyone in the Basalt community. The district has approximately 20 full time employees and the library has wi-fi, public computers, meeting rooms, 57,000 items to check out, and a variety of programs throughout the year. The planning team assessed Basalt Library District's hazard mitigation capabilities by reviewing planning and regulatory capabilities, administrative and technical capabilities, fiscal capabilities, and education and outreach capabilities.

Capability Assessment

| Capability Mechanism | Yes/No |
|--------------------------------------|--------|
| Comprehensive Plan | No |
| Capital Improvements Plan | No |
| Economic Development Plan | No |
| Emergency Operations Plan | Yes |
| Floodplain Management Plan | No |
| Stormwater Management Plan | No |
| Zoning Ordinance | No |
| Subdivision Regulation/Ordinance | No |
| Floodplain Ordinance | No |
| Building Codes | No |
| Source Water Protection Plan | No |
| Water System Emergency Response Plan | No |
| National Flood Insurance Program | No |
| Community Rating System | No |
| Community Wildfire Protection Plan | No |
| Other (if any) | - |
| Planning Commission | No |
| Floodplain Administration | No |

| Capability Mechanism | Yes/No |
|--|--------|
| Geographic Information System Capabilities | No |
| Chief Building Official | No |
| Civil Engineering | No |
| Grant Manager | No |
| Mutual Aid Agreement | No |
| Other (if any) | - |
| 1- & 6-Year Plan | No |
| Applied for Grants in the Past | Yes |
| Awarded a Grant in the Past | Yes |
| Authority to Levy Taxes for Specific Purposes such as Mitigation Projects | No |
| Gas/Electric/Water/Sewer Service Fees | No |
| Storm Water Service Fees | No |
| Development Impact Fees | No |
| General Obligation Revenue or Special Tax Bonds | No |
| Other (if any) | - |
| Local Citizen Groups or Non-Profit Organizations Focused on Environmental Protection, Emergency Preparedness, Access and Functional Needs Populations, etc. | No |
| Ongoing Public Education or Information Program (e.g., Responsible Water Use, Fire Safety, Household Preparedness, Environmental Education) | No |
| Natural Disaster or Safety Related School Programs | No |
| StormReady Certification | No |
| Firewise Communities Certification | No |
| Tree City USA | No |
| Other (if any) | - |

Overall Capability

| Overall Capability | Limited/Moderate/High |
|--|-----------------------|
| Financial Resources to Implement Mitigation Projects | Limited |
| Staff/Expertise to Implement Projects | Limited |
| Public Support to Implement Projects | Moderate |
| Time to Devote to Hazard Mitigation | Moderate |
| Ability to Expand and Improve the Identified Capabilities to Achieve Mitigation | Limited |

Despite limited financial resources, staff expertise, and ability to improve capabilities, Basalt Library will seek out opportunities for additional training and funding mechanisms (including grants) and opportunities to partner with other agencies/organizations in order to further implement mitigation projects.

Plans and Studies

Basalt Library District has limited planning documents that discuss or relate to hazard mitigation. Each plan is listed below along with a short description of how it is integrated with the hazard mitigation plan or how it contains hazard mitigation principles. When the district updates these planning mechanisms, the local planning team will review the hazard mitigation plan for opportunities to incorporate the goals and objectives, risk and vulnerability data, and mitigation actions into the update. Unless otherwise specified below, the hazard mitigation plan has not been integrated into these or other planning mechanisms, and there are no plans to integrate the hazard mitigation plan in the future.

Emergency Procedures Plan (2017)

The district's emergency procedures plan covers the actions that employees should take during various emergency events. These events include evacuation, evacuation of special needs persons, bomb threat, fire, lockdown, lockout, medical emergency, earthquake, unruly patrons, workplace violence, and active shooter.

Future Development Trends

There have been no building changes or upgrades in the last five years, according to the local planning team. However, a new roof is planned for the library in 2024. The new roof will reduce vulnerability to severe winter weather and severe wind. Risk and vulnerability to all other hazards is likely to stay the same. No other changes are planned at this time.

Basalt Library District does not collect demographic information of their population, nor does the U.S. Census Bureau recognize library districts as a distinct unit. As a result, future population trends are not able to be analyzed. For general population trends, see the Eagle County profile.

Community Lifelines

As listed in the following table, each participating jurisdiction identified infrastructure critical to community lifelines that is vital for disaster response and essential for returning the jurisdiction's functions to normal during and after a disaster per the FEMA Community Lifelines guidance. Eagle County's community lifelines include Safety and Security; Food, Water, and Shelter; Health and Medical; Energy; Communication; Transportation; Hazardous Materials; and Natural Resources and the Economy.



Infrastructure Critical to Basalt Library District Community Lifelines

| Name | Community Lifeline Type | Generator (Y/N) | Floodplain (Y/N) |
|-------------------------|--|-----------------|------------------|
| Basalt Regional Library | Other Critical Government Infrastructure | No | Yes (1%) |

District Owned Asset Vulnerability and Impacts

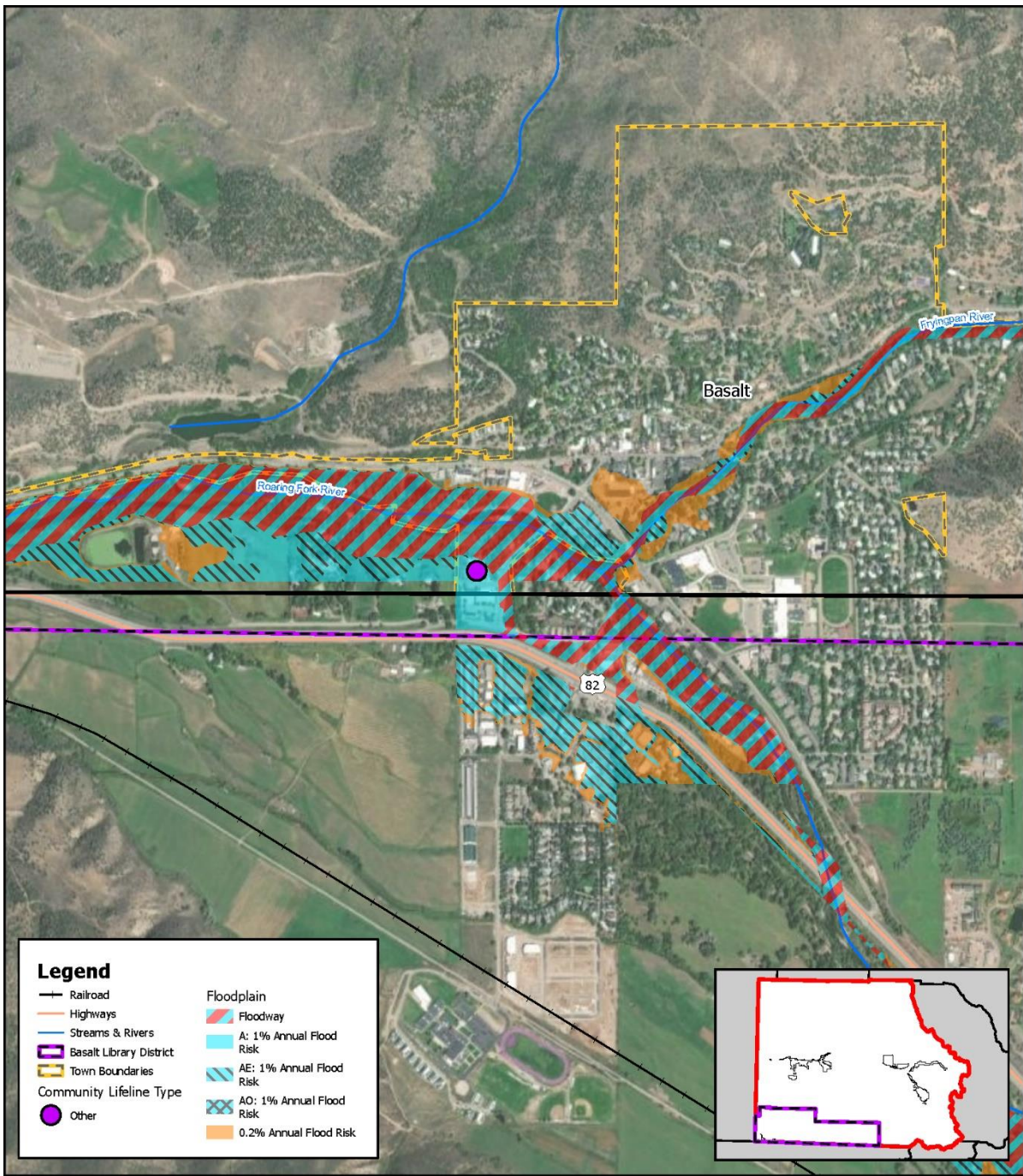
Asset Vulnerability and Impacts – Hazards 1 of 2

| Asset | Avalanche | Drought | Floods | Intentional Attack | Landslides |
|--------------------------------|--|---|---|--|--|
| Basalt Regional Library | None: Not located in a known avalanche area. | None: Drought will not impact the building or services. | Elevated vulnerability because of location in the 100-year floodplain and floodway. Impacts include building damage, contents damage, and loss of services. | No specific vulnerabilities. Impacts include building damage, contents damage, and loss of services. | None: Not located in a known landslide area. |

Asset Vulnerability and Impacts – Hazards 2 of 2

| Asset | Lightning | Severe Wind | Severe Winter Weather | Transportation Incidents | Wildfire |
|--------------------------------|---|---|---|--|--|
| Basalt Regional Library | No specific vulnerabilities. Impacts include building damage, power loss, and loss of services. | No specific vulnerabilities. Impacts include building damage, power loss, and loss of services. | No specific vulnerabilities. Impacts include building damage, power loss, and loss of services. | Elevated vulnerability because of location near Highway 82. Impacts include evacuation and loss of services due to a chemical spill. | No specific vulnerabilities. Impacts include building damage, contents damage, and loss of services. |

Infrastructure Critical to Community Lifelines Map



Created By: AK
Date: 11/16/2023
Software: ArcGIS Pro
File: Eagle County Maps.aprx

This map was prepared using information from record drawings supplied by JEI and/or other applicable city, county, federal, or public or private entities. JEI does not warrant the accuracy of this map or the information used to prepare this map. This is not a scaled plan.

Infrastructure Critical to Community Lifelines

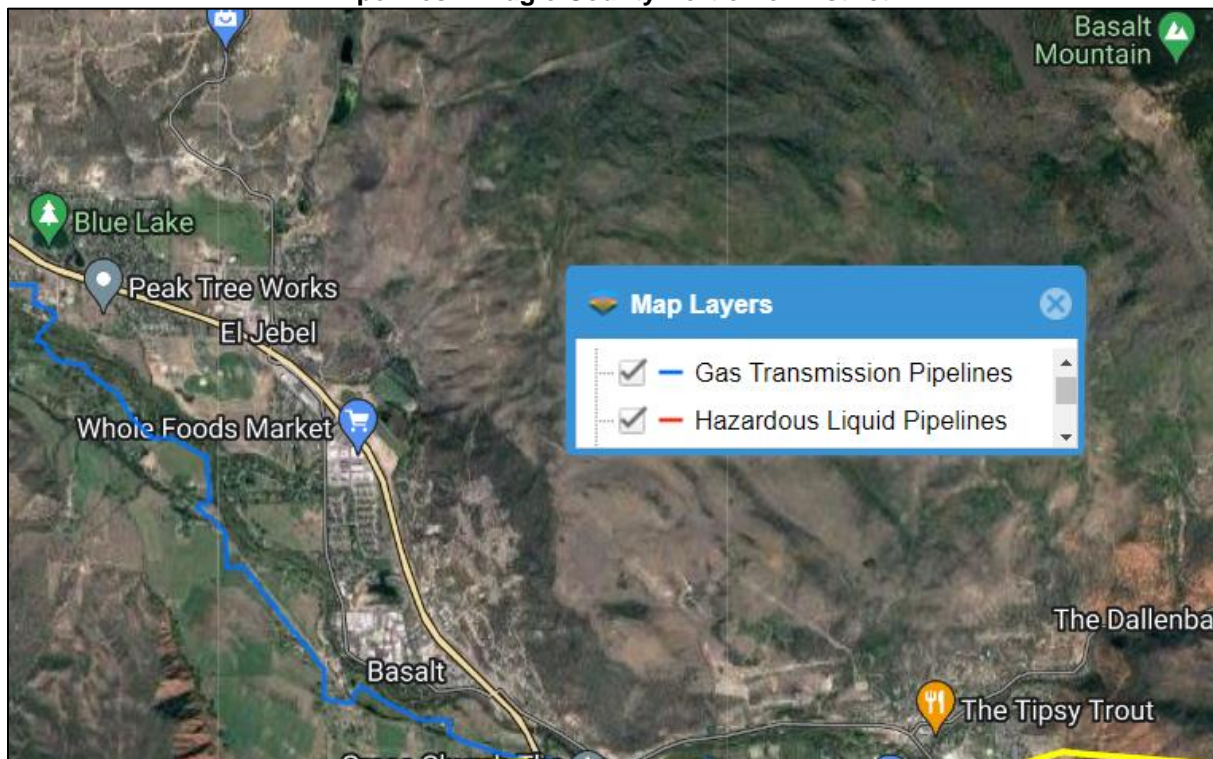
Basalt Library District



0 1,500 3,000 Feet

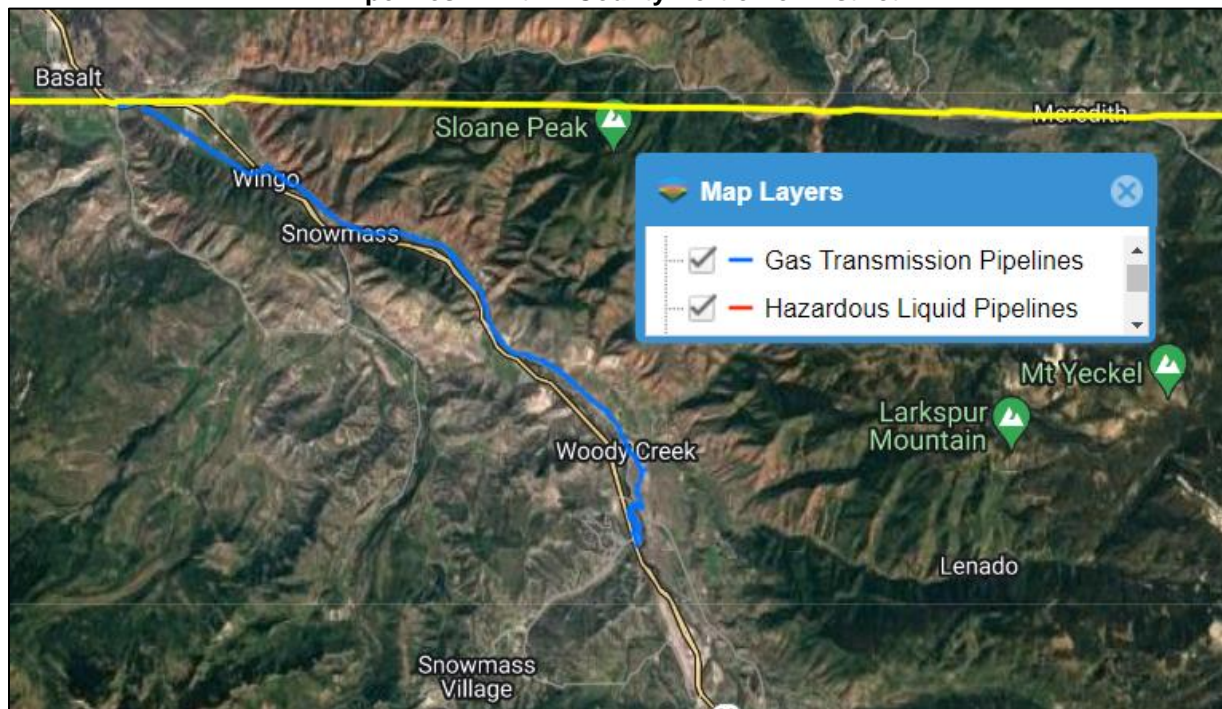


Pipelines in Eagle County Portion of District



Source: National Pipeline Mapping System¹

Pipelines in Pitkin County Portion of District



Source: National Pipeline Mapping System

¹ National Pipeline Mapping System. 2023. "Public Viewer". <https://pvnpm.phmsa.dot.gov/PublicViewer/>.

Hazard Prioritization and Mitigation Strategy

The Eagle County Hazard Mitigation Plan evaluates a range of natural and human-caused hazards which pose a risk to the county, communities, and other participants. However, during the planning process, the local planning team identified specific hazards of top concern for Basalt Library District which required a more nuanced and in-depth discussion of past significant local events, potential impacts, capabilities, and vulnerabilities. The following section expands on the hazards of top concern identified by Basalt Library District. Based on this analysis, the local planning team determined their vulnerability to all other hazards to be of low concern. For a review, analysis, and full list of historical hazard events, please see *Section Five: Risk Assessment Summary* and *A: Full Risk Assessment*.

Floods

The local planning team identified floods as a top hazard of concern due to the library's proximity to Roaring Fork River and sitting in the 100-year floodplain. According to the National Centers for Environmental Information, there were five flood events in Basalt between 1996 and May 2023; however, the planning team indicated that flooding has not impacted the library building during those events. The building's foundation was originally fortified to prevent flood impacts. This would limit some of the building damage during a flood event. However, during a flood the library would likely see damage to its parking lots, sidewalks, landscaping, and building contents. A flood event would cause the closure of the library until the building is cleaned and any damage is repaired.

Wildfire

Past wildfire events have impacted the library district. The smoke from the Lake Christine Fire in 2018 polluted the air and even affected the air quality inside the building. Main concerns for this hazard include the potential for fire to spread to the building, smoke, and poor air quality. Any wildfire near Basalt would likely cause the library to close, especially during an evacuation event. The library is located adjacent to a public park and the Roaring Fork River. This causes the surrounding landscape to be heavily vegetated. A wildfire that spreads to the library would likely cause considerable damage to the building and building contents. It is possible that the library building could be completely destroyed during an event. There have been no projects completed to reduce risk or vulnerability to this hazard.

New Mitigation and Strategic Actions

| Action | Drainage Study |
|---------------------|---|
| Description | Perform a drainage study on library property to identify areas where flooding is likely to occur and ways to mitigate the flooding. |
| Hazard(s) Addressed | Flooding |
| Estimated Cost | \$5,000+ |
| Local Funding | Capital Improvement Budget |
| Timeline | 5+ Years |
| Priority | Low |
| Lead Agency | Executive Director |
| Status | Not Started |

| Action | Investigate Upgraded HVAC System |
|---------------------|--|
| Description | Investigate the feasibility of an HVAC solution to improve air quality inside the library in the event of a wildfire that causes poor air quality. |
| Hazard(s) Addressed | Wildfire |
| Estimated Cost | \$10,000 |
| Local Funding | Capital Improvement Budget |
| Timeline | 5+ Years |
| Priority | Low |
| Lead Agency | Executive Director |
| Status | Not Started |

| Action | Public Education and Outreach |
|---------------------|---|
| Description | <p>Educate staff, residents, and visitors on their risks to all hazards that could impact the community, how to get information and emergency notifications, mitigation actions that can be taken, and preparedness actions to keep themselves safe. Keeping residents, staff, and visitors informed about hazards that could impact the community and opportunities for mitigating risks can help protect public health safety, and welfare. Coordinate with Eagle County and other project partners on outreach and education projects and materials. Basalt Library District will amplify and expand on education and outreach strategies created by Eagle County. Outreach and education may include but is not limited to booths at local events, social media posts, flyers, mailings, and in person updates for the local governing body. These activities will occur at a minimum on an annual basis.</p> <p>In partnership with the Roaring Fork Conservancy, convene a one-hour lecture at the library featuring an expert on flooding in the Roaring Fork Valley. The presentation would cover risks to people and property, and mitigation possibilities people can undertake to ensure safety in the event of a flood.</p> |
| Hazard(s) Addressed | All Hazards |
| Estimated Cost | \$1,000 |
| Local Funding | Operational Budget, Staff Time (Operational Budget) |
| Timeline | 1 Year |
| Priority | Medium |
| Lead Agency | Eagle County (Lead) Executive Director (Support) |
| Status | Not Started |

RESOLUTION OF BASALT REGIONAL LIBRARY DISTRICT

RESOLUTION 2025-02

TO ADOPT THE 2025 EAGLE COUNTY HAZARD MITIGATION PLAN

WHEREAS, the Federal Disaster Mitigation Act of 2000 was signed into law on October 30, 2000, placing new emphasis on state and local mitigation planning for natural hazards and requiring jurisdictions to adopt a hazard mitigation action plan to be eligible for pre-disaster and post-disaster federal funding for mitigation purposes; and

WHEREAS, a Multi-Jurisdictional Hazard Mitigation Plan was prepared by Eagle County, CO, with assistance from JEO Consulting Group, Inc.

WHEREAS, the purpose of the mitigation plan was to lessen the effects of disasters by increasing the disaster resistance of the county and participating jurisdictions located within the planning area by identifying the hazards that affect the Basalt Regional Library District (BRLD) and prioritize mitigation actions and strategies to reduce potential loss of life and property damage from those hazards, and

WHEREAS, FEMA regulations require documentation that the plan has been formally adopted by the governing body of BRLD in the form of a resolution and further requesting approval of the plan at the Federal Level; and

NOW, THEREFORE, the governing body of BRLD does herewith adopt the most recent and FEMA approved version of the Eagle County Hazard Mitigation Plan 2025 in its entirety; and

PASSED AND APPROVED this _____ day of _____, 2025.

Elaine Nagey, President of the Board

ATTEST:

Deb Smith, Secretary