Basalt Regional Library District Board of Trustees Meeting February 24, 2025, 5:15 PM Basalt Library Community Room and Zoom Meeting, see BRLD Website Calendar for Link

All meetings of the Basalt Regional Library District are open meetings.

Members of the public are most welcome.

Board of Trustees: Elaine Nagey, President; Carolyn Kane, Vice president; Eric Pelander, Treasurer; Deborah Smith, Secretary; Suzi Jenkins, Trustee; John Goodwin, Trustee; Sarah Johnson, Trustee

MISSION STATEMENT

The confluence of community, freedom, and fun. A Place to Go - A Place to Gather - A Place to Grow

AGENDA

- 1. Call to order
- 2. Public Comments
- 3. Board Comments
- 4. Staff Comments
- 5. Action Item Approve minutes and payables
 - a. Minutes of Jan. 27, 2025, Board Meeting (page 3)
 - b. January 2025 Payables (page 18)
- 6. Friends of the Library, Deb McCanne
- 7. Librarianship 101, Amy Shipley
- 8. Director's Report, Amy Shipley (page 8)
- 9. Discussion about potential 2025 Ballot Measure
 - a. Financial projections (page 25)
 - b. Polling vs. consultant vs. both
 - i. Magellan proposal (page 28)
 - ii. Bill Ray proposal (page 43)
 - iii. Team CivX proposal (page 49)
- 10. Discussion and possible vote to approve one or more ballot measure consultant proposals.
- 11. Discussion and possible vote to appoint ballot measure committee comprised of two trustees, the executive director, and potential community representatives
- 12. Discussion about developing a board purpose statement, *Elaine Nagey*

13. Discussion about Strategic Plan updates. How does the board want to be updated on progress on the Strategic Plan? *Amy Shipley*

COMMITTEE REPORTS and ACTION ITEMS

- 14. Facilities Committee: Deb Smith, chair
- 15. Finance Committee: *Eric Pelander, chai*r a. January 2025 Financials (page 10)
- 16. Personnel Committee: Carolyn Kane, chair
- 17. Policy Committee: Elaine Nagey, chair
 - a. Discussion and possible vote to approve Electronic Access Policy (page 54)
 - b. Discussion and possible vote to approve Donations and Gifts Policy (page 68)
- 18. Governance Committee: Elaine Nagey, chair
- 19. Nominating Committee: Suzi Jenkins and Sarah Johnson
- 20. Adjourn Meeting

Basalt Regional Library District Board of Trustees Meeting Meeting Minutes January 27, 2025

Board of Trustees Present: Elaine Nagey, President; Carolyn Kane, Vice president (attended via zoom); Eric Pelander, Treasurer; Deborah Smith, Secretary; Suzi Jenkins, Trustee; Sarah Johnson, Trustee (attended via zoom)

Public Present: Enid Ritchy

Staff Present: Amy Shipley (attended via zoom), Executive Director; Meghan Pearlman, Executive Administrative Assistant

Minutes

1. Call to order

Elaine called the meeting to order at 5:15 pm and thanked the Board for volunteering their time in the new year.

2. Public Comments

Enid congratulated the board for all their successful work.

3. Board Comments

Sarah suggested discussing how the library uses the vendor Amazon at a future board meeting.

4. Staff Comments

None.

5. Action Item – Approve minutes and payables

a. Minutes of December, 2024, Board Meeting (page 3)

The following changes were suggested:

- In #6: Change "kinds area" to "kids area"
- In #11: It was noted that members of the governance committee prefer not to meet before 8:00am.
- It was noted that the Board Meeting Schedule and BRLD timeline reside in the board packets, where they are publicly available.

b. December 2024 Accounts Payable (page 16)

Eric noted that all vendor payments and purchases are reviewed and approved every month.

Eric moved to approve the December 2024 Minutes and Accounts Payable and Deb seconded. The motion passed unanimously.

6. Library Trust Update; Enid Ritchy, Library Trust Board member

Enid provided an update on the Library Trust. She said that the Trust board welcomed a new board member, Meghan Grabow. She said that at their last meeting, the trust reviewed the 2024 budget and grant expenditures. It was noted that the IRS temporarily rescinded the Trust's tax-exempt status. The Trust is working to get it reestablished and to take steps to ensure this doesn't happen again. The Trust currently has \$12,983 in its account and the grant money is non-restricted but is given in support of Basalt Regional Library programs and services.

7. Cybersecurity, presented by Marmot staff

Adam Murray, Executive Director of Marmot, provided an overview of Marmot's cyber security programs. Marmot provides IT and cyber security support for 14 library districts, including Basalt Regional Library.

BRLD staff have received cyber security training through Marmot and do so yearly. It was requested to invite the board to participate in the training with staff and to offer cyber security training to the public.

8. Director's Report, Amy Shipley (page 6)

Amy shared a summary of her Director's report. She said that Library Foundation has closed their account and gave us a check for a little less than \$500. She noted that we have received Aspen Thrift Shop Grant and that we have \$9K in grant requests out to the Friends of the Library for primarily programming support. Amy and a coworker received subpoena to appear in court in March 2025 about an incident that occurred with a patron at the library.

9. Discussion about potential 2025 ballot measure

The board reviewed capital improvement projections, long range funding needs, polling consultation options, and ballot measure timeline. Amy is meeting potential polling consultants and a ballot language attorney. It was noted that if we decide to go on the ballot it is likely ok to say this year only, "without raising taxes." It was noted that if we were to go on the ballot, it would be for this November. In February, the board will designate an ad hoc committee and begin organizing community conversations to receive feedback from community members. The board will officially vote whether to go on the ballot in July, and until then must say, "we are considering going on the ballot."

10. Draft Budget Letter, Eric Pelander, Treasurer (page 32)

See #13b

COMMITTEE REPORTS and ACTION ITEMS

11. Facilities Committee: Deb Smith, chair

Facilities committee hasn't met in a few months because there hasn't been a need. Amy has been keeping the committee abreast through emails. It was noted that the HVAC has been having problems, which have been resolved.

- 12. Finance Committee: Eric Pelander, chair
 - a. December 2024 Financials (page 9)

Eric said that the library ended 2024 with over \$200K surplus for the year, which will go into the reserve for next year. Eric congratulated Amy and staff for being efficient and financially effective.

b. 2025 budget letter (page 32)

Eric reviewed the 2025 budget letter. It was noted there was a typo in the sixth paragraph "that the building needs a new roof" change to "that the building needed a new roof." It was also suggested adding at the end of the second paragraph, changing "This will result in lower tax collection . . ." to "This decision will result in lower tax collection . . ."

Eric asked for comments and suggestions. It was suggested that we submit a shorter version of this to local papers as a letter to the editor. Amy said it would take an action to vote on this at the next board meeting.

Eric pointed to page 24, the summary of grants the library received in 2024. He noted that if there's an area where we overspent the budget, it's likely because we received and spent grant money.

13. Governance Committee

a. Discussion and possible vote to approve the governance committee charge (page 34)

No discussion or questions.

b. Discussion and possible vote to appoint committee membership, including chair of committee.

As the president, Elaine will serve as chair of the committee, Sarah has agreed to represent the non-officer of the committee and Deb, as secretary, volunteered to be the officer on the committee. Amy will serve as the staff member.

Eric motioned to approve Elaine as chair of the committee, Deb seconded, and the motion passed unanimously.

c. Discussion and possible vote to set first meeting of Governance Committee.

Eric moved and Deb seconded that the meeting time for the Governance Committee will be at 8:00 am the second Tuesday of the month, beginning Feb. 11. The motion passed unanimously.

- 14. Discussion and possible vote to appoint Nominating Committee
 - a. Nominating committee instructions (page 36). Elaine reviewed.
 - b. Officer Term Expiration
 - i. Elaine Nagey, President, completed two-year term
 - ii. Carolyn Kane, Vice President, completed two-year term
 - iii. Eric Pelander, Treasurer, completed two-year term
 - iv. Deb Smith, Secretary, completed one year, may serve another year

Eric moved and Deb seconded that Sarah and Suzi make up the nominating committee. The motion passed unanimously.

15. Personnel Committee: Carolyn Kane, chair

No new business.

- 16. Policy Committee: Elaine Nagey, chair
 - a. Discussion and possible vote to approve new Privacy & Confidentiality Policy (page 37).

Eric moved to approve the new Privacy & Confidentiality Policy and Suzi seconded. The motion passed unanimously.

b. Discussion and possible vote to approve updated Reconsideration Policy (page 39).

It was suggested that the wording at the top of page 40 be changed from "Roaring Fork Valley" to "Basalt Regional Library district."

Eric moved to approve the policy with suggested change and Suzi seconded. The motion passed unanimously.

Discussion and possible vote to recommend Elaine Nagey for reappointment to the Board of Trustees for a second term. Elaine turned discussion over to Carolyn.

- c. Application (page 44)
- d. Resume

All were in favor of recommending Elaine for a second three-year term.

- 17. Discussion and possible vote to recommend Eric Pelander for reappointment to the Board of Trustees for a second term
 - a. Application (page 45)
 - b. Resume (page 46)

All were in favor of recommending Eric for a second three-year term.

Amy will let county commissioners know that the board has passed the vote and get on the agenda to appoint Elaine and Eric for a second term.

- 18. Discussion and possible vote to approve Resolution 2025-01, a resolution of the Basalt Regional Library District designating the official posting place for notices, adopting the official map, and setting forth other administrative matters. (page 48)
 - Eric moved to approve Resolution 2025-01, and Deb seconded. The motion passed unanimously.
- 19. Discussion and possible vote to approve Resolution 2025-02, a Resolution to adopt the 2025 Eagle County Hazard Mitigation Plan. (Plan page 51, resolution page 103)
 - Eric moved to approve Resolution 2025-02, and Suzi seconded. The motion passed unanimously.

20. Adjourn Meeting

Eric moved to adjourn the meeting and Suzi seconded. The motion passed unanimously. The meeting adjourned at 7:38 pm.



BASALT REGIONAL LIBRARY DISTRICT LEADERSHIP MONTHLY REPORT JANUARY 2025

Administration

We are fully staffed following the successful hire of a Part-Time Patron Services Associate. This addition brings our team back to full capacity, ensuring we continue providing excellent service to our patrons.

Personnel Management

Current Staff Overview:

Total Staff Count: 23Total FTE: 18.30

• Total Weekly Staff Hours: 712

• Staff Eligible for Benefits (Over 20 hours): 20

• Staff Not Eligible for Benefits (Under 20 hours): 3

Collection

- Cataloging and processing new books remains a priority, along with monthly collection maintenance.
- The collection management librarian has updated monthly reports and tracking spreadsheets for the new year.
- New digital resources, Lingopie (language learning) and Hiveclass (health & wellness), have been launched and are now available for patrons.

Programs

- The Library Lovers Party planning phase is complete, and the team is now focused on execution and setup. The party will be on Friday, April 25, from 6:00pm to 8:00pm.
- A new initiative, the Shared Shelf Project, will launch this year, featuring a broader community read with bilingual book discussions in July.
- The team is planning a booth at the town's Earth Day event, which will feature a renewable energy craft for school-age children.
- Preparations for the Summer Camp-Out at the Library event are under way as part of the Summer Reading Program in June.

Community Relations and Outreach

- A tour of all three schools is planned in May to promote summer reading and encourage early sign-ups.
- The Youth Services team continues its partnership with Basalt Middle School, providing book clubs and maintaining library access during lunch hours.

Marketing

 Newspaper ads have been reformatted to highlight one event at a time, improving visual engagement and public awareness.

Technology

- An additional desktop computer has been ordered for the children's area due to the increased after-school usage.
- New Wi-Fi access points have been installed, resolving previous slow connection issues and preventing dropped video calls.
- The IT & Marketing Manager is finalizing the cancellation of the old Comcast services, following the successful transition to fiber internet.
- A Request for Proposals (RFP) for security camera installation has been posted, with proposals due by March 9th.

Facility Maintenance and Management

- We are working on reconnecting with window vendors to get updated quotes to replace windows with damaged seals this year.
- Furniture replacements will be arriving soon, including lounge chairs, side tables, and tables for the children's computer area.

Leadership and Professional Development

- Staff training on new online resources (Lingopie and Hiveclass) has been completed to improve service offerings.
- Ongoing efforts are being made to enhance accessibility and digital services for patrons.

Basalt Regional Library District Balance Sheet January 2025

| | General Operating | Bond Repayment | Capital Reserve | Total | Adjustments | Statement of |
|--|-------------------|----------------|-----------------|-----------|---|----------------|
| | Fund | Fund | Fund | Balance | (Conversion Fund) | Net Position |
| ASSETS | | | | | (000,000,000,000,000,000,000,000,000,00 | - 1,01 - 0,010 |
| Cash in Banks | | | | | | |
| Alpine Bank #0127 | 151,041 | | | 151,041 | | 151,041 |
| Colo Trust - Tabor Reserve #8003 | 58,328 | | | 58,328 | | 58,328 |
| Colo Trust - Operating Fund #8004 | 880,479 | | | 880,479 | | 880,479 |
| Colo Trust - Bond Repayment #8002 | 000,175 | 111,397 | | 111,397 | | 111,397 |
| Colo Trust - Capital Rsv Fund #8005 | | 111,557 | 1,677,444 | 1,677,444 | | 1,677,444 |
| Cash with County Treasurer | _ | | 1,077,111 | - | | - |
| Employee Ski Pass Repayment Program | 740 | | | 740 | | 740 |
| Prepaid Expense | 740 | | | 740 | | 740 |
| Property Tax Receivable | 2,672,257 | | | 2,672,257 | | 2,672,257 |
| Pooled Cash (Interfund Transfers) | 212,565 | 837,785 | (1,050,350) | (0) | | 2,072,237 |
| Capital Assets, net of depreciation | - | - | (1,030,330) | - | 8,539,497 | 8,539,497 |
| Capital Assets, liet of depreciation | - | - | - | - | 0,339,497 | 0,339,497 |
| Total Assets | 3,975,410 | 949,182 | 627,094 | 5,551,685 | 8,539,497 | 14,091,182 |
| | | | | , , | | , , |
| LIABILITIES | | | | | | |
| Current Liabilities | | | | | | |
| Accounts Payable & Accrued Liabilities | 45,772 | - | - | 45,772 | | 45,772 |
| Other Current Liabilities | | | | | | |
| Accrued Interest | | | | - | 9,974 | 9,974 |
| Deferred Property Tax | 2,672,257 | | | 2,672,257 | | 2,672,257 |
| Current Bonds Payable, 2012 | ,,,,,,, | | | - | - | - |
| Total Current Liabilities | 2,718,029 | - | - | 2,718,029 | 9,974 | 2,728,003 |
| | | | | , , | | |
| Long Term Liabilities | | | | | | |
| | | | | | | |
| Accrued Compensated Absences | | | | - | 37,341 | 37,341 |
| Total Long Term Liabilities | - | - | - | - | 2,512,341 | 2,512,341 |
| | | | | | | |
| Total Liabilities | 2,718,029 | - | - | 2,718,029 | 2,522,314 | 5,240,343 |
| Fund Balance / Net Position | | | | | | |
| Net Investment in Capital Assets | - | _ | _ | - | 6,064,497 | 6,064,497 |
| Non Spendable | - | | - | - | 0,004,477 | 0,000,777 |
| Restricted for: | - | - | - | - | - | _ |
| Tabor | 61,000 | | | 61,000 | _ | 61,000 |
| Debt Service | 01,000 | 949,182 | | 949,182 | - | 949,182 |
| Committed for Future Projects | | 949,102 | 627,094 | 627,094 | (627,094) | 949,182 |
| Unassigned / Unrestricted | 1,196,380 | _ | 027,094 | 1,196,380 | 579,780 | 1,776,160 |
| Current Year Fund Balance / Net Position | 1,257,380 | 949,182 | 627,094 | 2,833,656 | 6,017,183 | 8,850,839 |
| Current rear runu darance / Net Position | 1,237,380 | 949,182 | 027,094 | 2,033,030 | 0,017,183 | 0,030,839 |
| Total Liabilities and Fund Balance / Net | | | | | | |
| Position | | 949,182 | 627,094 | 5,551,685 | 8,539,497 | 14,091,182 |

| | | | | | | Actuals vs |
|-----------------|--------------|--|---------------------------|----------------------|-----------------------|-----------------|
| | | | YTD Actuals 12/31/2024 | 2025 Final Budget | YTD Actuals 1/31/2025 | Budget YTD % |
| General Ope | rating Begi | inning Fund Balance | 1,370,825 | 1,520,852 | 1,505,519 | (15,334 |
| _ | | | | | | |
| Eagle Coun | | | 440 500 400 | | 440 555 450 | |
| | Assessed V | Value | 419,653,120 | 424,742,070 | 419,653,120 | |
| | % Increase | Mill Levy Rate | 2.610 | 2.610 | 2.610 | |
| | Operating | , will bevy Rate | 2.010 | 2.010 | 2.010 | |
| Pitkin Cour | nty | | | | | |
| | Assessed V | Value | 299,274,620 | 299,054,640 | 299,274,620 | |
| | % Increase | | | | | |
| | Operating | Mill Levy Rate | 2.610 | 2.610 | 2.610 | |
| DEVENILE | C | | | | | |
| REVENUE 4005 | | perating Mill Levy | | | | |
| 4010 | | • | 1,147,189 | 1,108,576.80 | _ | 0.00 |
| 4020 | | • | 800,008 | 780,532.61 | _ | 0.00 |
| | 1 1 | eral Operating Mill Levy | 1,947,197 | 1,889,109.41 | - | 0.00 |
| 4100 | | deneral Operating | | | | |
| 4110 | | | 79,983 | 70,000 | - | 0.00 |
| 4120 | | · | 34,078 | 30,000 | - | 0.00 |
| | | SO - General Operating | 114,062 | 100,000 | - | 0.009 |
| | Fines & Fe | | 105 | | | 0.000 |
| 4290 4261 | Miscell | ross Deposit Return/Member Equity | 105 16,325 | 15,000 | 1,698 | 0.009 |
| 4201 | Total Fines | | 16,431 | 15,000 | 1,698 | 11.32 |
| 4300 | | n investments | 10,431 | 13,000 | 1,098 | 11.32 |
| 4310 | | st Int Op Acct | 93,791 | 90,000 | 3,986 | 4.43 |
| 4320 | | vy Interest | 5,150 | 5,000 | - | 0.00 |
| | Total Earn | ings on investments | 98,941 | 95,000 | 3,986 | 4.20 |
| 4400 | Contribution | ons *see detail | | | | |
| 4410 | | outions- Non-Restricted | 4,380 | 5,000 | 5,000 | 100.009 |
| 4412 | | outions- Restricted | 360 | 1,000 | - | 0.009 |
| | Total Cont | ributions | 4,740 | 6,000 | 5,000 | 83.339 |
| 4500 | Grants N | on-Restricted | | | | |
| 4505 | | - General Operating Grants | _ | 5,000 | 2,500 | 50.009 |
| 4303 | | ts - Non-Restricted | _ | 5,000 | 2,500 | 0.009 |
| | | | | 2,000 | _,_ ,_ , | |
| 4600 | Grants - Re | estricted | | | | |
| 4601 | Restrict | ted - Library Foundation | 471 | - | - | 0.009 |
| 4604 | | ted - Library Friends | 5,950 | 5,000 | - | 0.009 |
| 4620.03 | | ted - CSD Safety Grant | 2,428 | - | - | 0.009 |
| 4620.14 | Restrict | ted - Library Trust | 8,050 | 5,000 | - | 0.009 |
| 4620.15 | Restrict | ted - Other Misc | 13,728 | 5,000 | 25,000 | 500.009 |
| | Total Restr | riced Fund Income - Foundation/Friends | 30,627 | 15,000 | 25,000 | 166.679 |
| | | | | | | |
| | | | | | | |
| TOTAL RE | VENUES | | 2,211,997 | 2,125,109 | 38,184 | 1.80% |
| | 0.000 | | | | | |
| | OPERAT | | | | | |
| | | istration ntract Services | | | | |
| 5010 | | Accounting | 5,203 | 6,000 | 299 | 4.989 |
| 5020 | | Audit - Annual | 14,045 | 14,888 | - | 0.00 |
| 5030 | | Courier | 9,096 | 7,500 | 7,184 | 95.789 |
| 5040 | | Legal | 4,391 | 15,000 | - | 0.000 |
| | | | | | | |
| 5050 | | Miscellaneous Contracts | 17,873 | 21,500 | | 0.009 |
| 5030 | | tal Contract Services | 50,607 | 64,888 | 7,482 | 11.539 |
| | 10 | mi = 011111401 D01 11003 | 50,007 | 07,000 | 7,702 | 11.33 |

| | | | YTD Actuals 12/31/2024 | 2025 Final Budget | YTD Actuals 1/31/2025 | Actuals vs Budget YTD % |
|--------------|----------|--|------------------------|----------------------|--------------------------|-------------------------------|
| 5100 | | | | | | |
| 5100 5110 | In | Surance | 20.214 | 20.664 | 12.250 | 100 200/ |
| 5110 | | Property & Liability Insur Worker's compensation | 39,214 1,782 | 39,664 2,594 | 43,350 | 109.29% 0.00% |
| 3120 | T | otal Insurance | 40,996 | 42,258 | 12 250 | 102.58% |
| | 10 | otal insurance | 40,996 | 42,238 | 43,350 | 102.38% |
| 5220 | Pr | rofessional Dev. & Memberships | | | | |
| 5230 | | Board | 1,620 | 1,500 | _ | 0.00% |
| 5235 | | Employers Council | 3,799 | 3,600 | 2,216 | 61.56% |
| 5240 | | Library Association Dues | 2,194 | 1,000 | 890 | 89.00% |
| 5250 | | Spec District Ass'n Due | 1,238 | 1,275 | 1,217 | 95.48% |
| 5260 | | Staff | 11,254 | 8,000 | 30 | 0.38% |
| 5275 | | Volunteer Appreciation | - | 1,000 | 65 | 6.50% |
| 5276 | | Staff Appreciation | 1,714 | 2,000 | 192 | 9.62% |
| 5270 | | Travel expenses | 13,404 | 5,000 | - | 0.00% |
| | | otal Professional Dev. & Memberships | 35,222 | 23,375 | 4,611 | 19.73% |
| 5280 | Pı | ıblicity | | | | |
| 5290 | | Advertising - General | 1,982 | 6,000 | - | 0.00% |
| 5285 | | Radio | 16,252 | 17,850 | 17,067 | 95.61% |
| 5293 | | Signage | 656 | 500 | - | 0.00% |
| 5295 | | Social Media Ads | 881 | 3,000 | 50 | 1.66% |
| 5297 | | Targeted Newspaper Ads | 5,038 | 9,500 | 540 | 5.68% |
| 5286 | | Spanish Language Interpretation/Translating | 4,661 | 6,000 | 411 | 6.85% |
| 5287 | т. | Job Ads | 1,018 | 2,000 | 81 | 4.05% |
| 5200 | | otal Publicity | 30,488 | 44,850 | 18,149 | 40.47% |
| 5300 5310 | St | ipplies | 14.000 | 14,000 | 1.025 | 7.40% |
| 5320 | | Office Supplies Technical Cataloging & Service | 14,988 7,670 | 14,000 8,500 | 1,035 714 | 8.40% |
| 5330 | | Postage & Shipping | 52 | 500 | 11 | 2.10% |
| 3330 | T | otal Supplies | 22,709 | 23,000 | 1,760 | 7.65% |
| 5350 | | reasurer's fees | 22,707 | 23,000 | 1,700 | 7.037 |
| 5360 | 1 | Eagle fees | 34,459 | 33,257 | _ | 0.00% |
| 5370 | | Pitkin fees | 34,901 | 39,027 | - | 0.00% |
| | Total | Administration | 249,381 | 270,655 | 75,352 | 27.84% |
| | _ | y Expenses | 247,301 | 270,033 | 73,332 | 27.047 |
| 5410 | | nitorial | 49,891 | 55,000 | 5,074 | 9.22% |
| 5420 | | nitorial Supplies | 8,123 | 9,000 | 919 | 10.21% |
| 5430 | - | andscaping | 11,500 | 12,000 | - | 0.00% |
| 5440 | | aintenance *Detailed List Attached | 34,445 | 20,000 | 6,393 | 31.96% |
| 5460 | Sr | now Removal | 4,718 | 5,045 | - | 0.00% |
| | Total F | Facility Expenses (Maintenance) | 108,676 | 101,045 | 12,385 | 12.26% |
| 5500 | Utilitie | es | | | | |
| 5510 | El | ectric | 10,300 | 8,240 | - | 0.00% |
| 5515 | C | ompost Collection System | 2,372 | 1,927 | 75 | 3.89% |
| 5520 | G | | 14,895 | 18,332 | 2,220 | 12.11% |
| 5530 | | ternet Connectivity | 9,883 | 15,450 | - | 0.00% |
| 5540 | | nitation | 3,337 | 3,667 | 1,011 | 27.56% |
| 5550 | | elephone | 6,264 | 9,198 | - | 0.00% |
| 5560 | | rash | 11,089 | 10,142 | - | 0.00% |
| 5570 | | ater | 4,557 | 5,200 | 2 206 | 0.00% |
| | _ | Jtilities | 62,698 | 72,157 | 3,306 | 4.58% |
| - | | Facility Expenses ry Programs | 171,374 | 173,201 | 15,690 | 9.06% |
| 5610 | | dult Programs | 12,457 | 11,000 | 317 | 2.88% |
| 5620 | | duit Program hildren's | 12,437 | 5,500 | 1,000 | 18.19% |
| 5634 | | quor License | 700 | 5,500 400 | 1,000 | 0.00% |
| 5633 | | ovie License | 865 | 550 | | 0.009 |
| 5640 | | usic | 24,741 | 17,000 | | 0.007 |
| 5650 | | panish Language | 2,798 | 4,000 | 914 | 22.85% |
| | | | 2,770 | * | | |
| 5660 | | eens | 8,062 | 3,500 | 651 | 18.60% |

| | | | YTD Actuals 12/31/2024 | 2025 Final Budget | YTD Actuals 1/31/2025 | Actuals vs Budget YTD % |
|--------------|-------|---|------------------------|----------------------|-----------------------|-------------------------------|
| 5601.01 | | Adult Summer Reading | 666 | 1,000 | _ | 0.00% |
| 5601.02 | | Teen Summer Reading | 3,838 | 2,500 | _ | 0.00% |
| 5601.03 | | Children's Summer Reading | 4,907 | 5,500 | - | 0.00% |
| 5601.04 | | Spanish Language Summer Reading | 652 | 2,000 | - | 0.00% |
| 5602 | | Community Events | 9,650 | 15,000 | 1,296 | 8.64% |
| | Total | Library Programs | 82,270 | 67,950 | 4,178 | 6.15% |
| | | | | | | |
| | | nology & Equipment | | | | |
| 5520 | (| Copiers & Equipment | | | | 0.000 |
| 5730 5740 | | Lease | 4,738 | 2.500 | - | 0.00% |
| 3/40 | - | Service Agreement / Copy Usage Total Copiers & Equipment | 4,738 | 2,500 2,500 | - | 0.00% |
| 5760 | | Marmot ILS System | 94,884 | 105,730 | 28,658 | 27.10% |
| 5770 | | Miscellaneous Parts | 2,561 | 2,000 | 621 | 31.07% |
| 5780 | | Support & Service Agreements | 2,301 | 2,000 | 021 | 31.077 |
| 5784 | | Appointment Booking | 156 | _ | _ | 0.00% |
| 5781 | | Marketing & Graphic Design | 3,986 | 3,300 | 660 | 19.99% |
| 0,01 | | Triantening of Grapine Besign | 3,,,,, | 2,500 | | 13.337 |
| 5783 | | Website Tools | 3,680 | 9,400 | 1,000 | 10.64% |
| 5785 | | Communication & Time Management | 3,901 | 7,500 | 896 | 11.95% |
| | - | Total Support & Service Agreements | 11,723 | 20,200 | 2,556 | 12.65% |
| 5840 | | Tech Labor & Repair | - | | - | 0.00% |
| | | Technology | 113,906 | 130,430 | 31,835 | 24.41% |
| | | ctions | | | | |
| 5910 | 1 | Audio | | | | |
| 5920 | | Adult BCD | 2,891 | 3,000 | - | 0.00% |
| 5922 | | Spanish Audio Adult | 484 | 500 | - | 0.00% |
| 5924 | | Spanish Audio Youth | 510 | 500 | - | 0.00% |
| 5930 | - | Youth Audio | 2,827 | 3,000 7,000 | 57 57 | 1.90% |
| 6000 | | Total Audio Books & Magazines | 6,712 | 7,000 | 3/ | 0.81% |
| 6010 | 1 | Adult fiction books | 12,262 | 12,800 | 366 | 2.86% |
| 6020 | | Adult non-fiction books | 12,131 | 12,800 | 81 | 0.63% |
| 6025 | | Board Games | 492 | 500 | - | 0.00% |
| 6030 | | Juvenile Fiction | 8,709 | 9,100 | 754 | 8.28% |
| 6040 | | Juvenile Non-Fiction | 3,769 | 4,000 | 398 | 9.95% |
| 6045 | | Large Print | 2,231 | 2,000 | _ | 0.00% |
| 6050 | | Print Subscriptions | 3,683 | 3,500 | _ | 0.00% |
| 6055 | | Replacement Books - Purchased | 3,828 | 1,500 | 25 | 1.67% |
| 6060 | | Spanish Adult fiction | 2,147 | 2,000 | 157 | 7.84% |
| 6070 | | Spanish adult non-fiction | 1,592 | 1,500 | - | 0.00% |
| 6080 | | Spanish children's books | 5,700 | 5,000 | - | 0.00% |
| 6100 | | YA Fiction | 3,627 | 4,000 | 195 | 4.86% |
| 6110 | | YA Non-Fiction | 1,773 | 1,700 | 69 | 4.05% |
| 6120 | | Special Items | 3,332 | 2,000 | - | 0.00% |
| | | Total Books | 65,275 | 62,400 | 2,043 | 3.27% |
| 6200 | I | Digital Resources | | | | |
| 6210 | ++ | Annual Subscriptions: | 4 4 4 4 | | | 0.000 |
| 6270 | | Mango Languages | 4,111 | - | - | 0.00% |
| 6300 | | Downloadable Titles: | 2.000 | 5,000 | 2.000 | (0.000 |
| 6305 6320 | ++ | Kanopy Overdrive | 2,000 | 5,000 | 3,000 858 | 60.00% 3.18% |
| 6320 | +++ | Online Databases | 26,958 8,437 | 27,000 9,500 | 5,432 | 57.18% |
| 6350 | | Online Newspaper Subscriptions | 1,299 | 2,000 | 5,432 | 0.00% |
| 0330 | - | Total Digital Resources | 42,805 | 43,500 | 9,290 | 21.36% |
| 6400 | | Media | 42,803 | 43,300 | 9,290 | 21.30% |
| 6430 | | Adult Movies | 5,769 | 6,000 | 76 | 1.27% |
| 6440 | + | Juvenile Movies | 837 | 1,000 | - | 0.00% |
| 6460 | | Video / Games | 666 | 1,500 | | 0.007 |
| 2.100 | 1 | Total Media | 7,272 | 8,500 | 76 | 0.90% |
| | | | 1,414 | 0,500 | / 0 | 0.707 |
| + | | Collections | 122,065 | 121,400 | 11,466 | 9.44% |

| | | | YTD Actuals 12/31/2024 | 2025 Final Budget | YTD Actuals 1/31/2025 | Actuals vs Budget YTD % |
|-------------|-------------|------------------------------|---------------------------|----------------------|--------------------------|-------------------------------|
| 6801 | Rest | tricted Exp - Misc | - | 30,000 | - | 0.00% |
| | Tota | al Restricted Funds | - | 30,000 | - | 0.00% |
| | Total Oper | rating expenses | 738,996 | 793,636 | 138,522 | 17.45% |
| 6900 | Payroll Exp | penses | | | | |
| 6910 | Payroll | | 1,004,721 | 1,091,075 | 120,364 | 11.03% |
| 6920 | Payroll S | Service | 6,796 | 8,075 | 1,079 | 13.36% |
| 6930 | Payroll T | Taxes | 78,723 | 87,791 | 10,264 | 11.69% |
| 6940 | Retireme | ent Plan | 23,060 | 33,770 | 2,861 | 8.47% |
| 6950 | Health Ir | nsurance | 124,650 | 160,284 | 12,997 | 8.11% |
| 6960 | Life Insu | irance | - | 645 | - | 0.00% |
| 6965 | STD/LT | D | - | 3,624 | - | 0.00% |
| 6970 | FAMLI | | 9,003 | 9,780 | - | 0.00% |
| 6957 | Backgrou | und Check | 1,355 | 1,900 | 235 | 12.37% |
| | Total Payro | oll Expenses | 1,248,308 | 1,396,945 | 147,800 | 10.58% |
| | | | | | | |
| TOTAL EXP | ENDITURI | ES | 1,987,304 | 2,190,581 | 286,322 | 13.07% |
| Net General | Fund Incom | ne/(Loss) | 224,693 | (65,472) | (248,138) | |
| | | | | | | |
| | Allocatio | on to Capital Reserve Outlay | 90,000 | 232,000 | - | 0.00% |
| | Allocatio | on to Bond Repayment | | 242 | | |
| General Fun | l Balance | | 1,505,519 | 1,223,380 | 1,257,380 | 102.78% |

Basalt Regional Library District Bond Repayment Fund January 2025

| | | | | | YTD Actuals 12/31/2024 | 2025 Final Budget | YTD Actuals 1/31/2025 | Actuals vs Budget YTD % |
|--------------------|-----------|--------------|----------------------|------|--|---------------------------------------|-----------------------|----------------------------|
| Bond Repayment Be | ginning | Fund Bal | ance | | 890,909 | 948,818 | 948,758 | (61) |
| Eagle County | | | | | | | | |
| Assesse | d Value | | | | | 424,742,070 | | |
| % Increa | se | | | | | 75.64% | | |
| Bond M | Iill Levy | Rate | | | | 1.082 | | |
| Pitkin County | | | | | | | | |
| | d Value | | | | | 299,054,640 | | |
| % Increa | | <u> </u> | | | | 61.88% | | |
| Bond M | | Rate | | | | 1.082 | | |
| | | | | | | | | |
| REVENUES | In | tarast Forn | ed - Bond Repayme | nt | 23,786 | 16,000 | 424 | 2.65% |
| | 111 | terest Earn | ed - Bolid Kepayille | IIι | 23,780 | 10,000 | 424 | 2.0376 |
| | M | ill Levy De | bt Repayment | | | | | |
| | | | Eagle County | | 537,869 | 459,570.92 | - | 0.00% |
| | | | Pitkin County | | 395,713 | 323,577.12 | - | 0.00% |
| | To | otal Mill Le | vy Debt Repayment | t | 933,582 | 783,148.04 | - | 0.00% |
| | Tr | ansfer from | n General Fund | | | 35 | | |
| TOTAL REVENUES | S | | | | 957,368 | 799,183 | 424 | 0.05% |
| | | | | | | | | |
| EXPENDITURES | | | | | | | | |
| Bond In | terest | | | | 60,094 | 40,844 | - | 0.00% |
| Bond Ro | enavmen | nt Principle | Loan Payment | | 800,000 | 1,675,000 | _ | 0.00% |
| | er's Fees | | | | | | | |
| | Ea | agle County | I . | | 16,157 | 13,787 | - | 0.00% |
| | Pi | tkin Count | y | | 23,268 | 16,179 | - | 0.00% |
| Total Tr | easurer's | s Fees | | | 39,425 | 29,966 | - | 0.00% |
| | | | | | | | | |
| TOTAL EXPENDIT | URES | | | | 899,519 | 1,745,810 | - | 0.00% |
| Net Fund Income/(L | (220 | | | | 57,849 | (946,627) | 424 | -0.04% |
| | 000) | | | | 0.,015 | (>10,021) | .21 | 010170 |
| Bond Repayment Fu | nd Bala | ince | | | 948,758 | 2,192 | 949,182 | 43311.43% |
| | | | | | | | | |
| | | | | | Sond Repayment S | 2024 | 5/1/2024 | |
| | | | | | ay 1 - Series 2012 l ovember 1 - Series | 29,921.88 29,921.88 | 5/1/2024 11/1/2024 | |
| | | | | 1 | ovember 1 - Series ovember 1 - Series | 800,000.00 | 11/1/2024 | |
| | | | | + | les 2012 Bond Mat | · · · · · · · · · · · · · · · · · · · | 11/1/2024 | |
| | | | | | | | | |
| | | | | | | 2025 | | |
| | | | | _ | ay 1 - Series 2012 l | 20,421.88 | 5/1/2025 | |
| | | | | _ | ovember 1 - Series | 20,421.88 | 11/1/2025 | |
| | | | | + | ovember 1 - Series | | 11/1/2025 | |
| | | | | Seri | es 2012 Bond Mat | ures 11/2026 | | |

Basalt Regional Library District Capital Reserve Fund January 2025

| | | YTD Actuals 12/31/2024 | 2025 Final Budget | YTD Actuals 1/31/2025 | Actuals vs Budget YTD % |
|--------------------------|-------------------------------------|------------------------|----------------------|--------------------------|-------------------------------|
| Capital Reserve Beginnin | ng Fund Balance | 1,150,083 | 604,807 | 655,373 | 50,566 |
| | | | | | |
| REVENUES | | | | | |
| 7210 | Allocation From General Fund | 90,000 | 232,000 | - | 0.00% |
| 7230 | Interest Earned - Reserve Fund | 78,761 | 35,000 | 6,423 | 18.35% |
| TOTAL REVENUES | | 168,761 | 267,000 | 6,423 | 2.41% |
| EXPENDITURES | | | | | |
| 8310 | Miscellaneous | 915 | 25,000 | | 0.00% |
| 8310.04 | Computers - Patron | 10,785 | 3,500 | 2,495 | 71.29% |
| 8310.05 | Computers - Staff | 6,171 | 24,500 | 20,116 | 82.11% |
| 8310.06 | EV Charging Station | - | - | 20,110 | 0.00% |
| 8310.08 | Lighting Control System Replacement | _ | _ | _ | 0.00% |
| 8310.09 | Fiber Cable | 4,649 | _ | _ | 0.00% |
| 8310.10 | Handrail for Tent Area | - | _ | _ | 0.00% |
| 8310.11 | Painting - Interior | 11,552 | _ | _ | 0.00% |
| 8310.13 | Security Cameras | _ | 10,000 | _ | 0.00% |
| 8310.15 | Roof | 544,714 | - | _ | 0.00% |
| 8310.17 | Consulting Engineer | 49,618 | - | - | 0.00% |
| 8310.18 | Furniture and Fixtures | 21,382 | 50,000 | 5,797 | |
| 8310.19 | Replace telephone system | | 10,000 | - | |
| 8310.20 | Replace kitchen appliances | | 2,500 | - | |
| 8310.21 | HVAC Parts | | | 6,293 | |
| | Replace/repair windows | | 20,000 | - | |
| | Handicap Accessible Door Openers | | 15,000 | - | |
| TOTAL EXPENDITURE | ES | 663,471 | 160,500 | 34,701 | 21.62% |
| Net Fund Income/(Loss) | | (494,710) | 106,500 | (28,279) | -26.55% |
| | | | | | |
| Capital Reserve Fund Ba | lance | 655,373 | 711,307 | 627,094 | 88.16% |

Basalt Regional Library District Maintenance Detail

| Date | Name | Category | Memo | | Amount |
|------------------|-------------------------------|-------------------------------|-------------------------------------|-------------|----------|
| 01/01/25 Orkin I | Pest Control | Pest Control | Annual Pest Control 1/1/25-12/31/25 | \$ | 486.37 |
| 01/01/25 Johnson | n Controls Security Solutions | Alarm / Monitoring | Qtrly Billing 1/01/2025- 2/28/25 | \$ | 86.27 |
| 01/01/25 Acme | Alarm Company | Alarm / Monitoring | 1st Qtr 2025 Monitoring | \$ | 133.26 |
| 01/11/25 Roto R | ooter Plumbing | Plumbing / Heating | Misc Repairs & Maintenance | \$ | 3,106.62 |
| 01/22/25 Green l | Electrical Solutions LLC | Building/Interior Maintenance | Solar System Repair & Maintenance | \$ | 2,580.00 |
| | Sub-Total Janu | ary | | \$ | 6,392.52 |
| | | | | Grand Total | 6,392.52 |
| | | | Alarm / Monitoring | \$ | 219.53 |
| | | | Electrical | \$ | - |
| | | | Fireplace maintenance | \$ | - |
| | | | Building/Interior Maintenance | \$ | 2,580.00 |
| | | | Inspection / Testing | \$ | |
| | | | Pest Control | \$ | 486.37 |
| | | | Plumbing / Heating | \$ | 3,106.62 |
| | | | Roof Maintenance | \$ | - |
| | | | Signage | \$ | - |
| | | | Telephones | \$ | - |
| | | | Window Cleaning | \$ | - |
| | | | Miscellaneous | \$ | <u>-</u> |
| | | | | \$ | 6,392.52 |

BASALT REGIONAL LIBRARY DISTRICT ACCOUNTS PAYABLE LIST

January 17 - February 7

| BUDGET DESCRIPTION | PAYEE | AMOUNT |
|--------------------------------|---|--------------|
| Accounting | *Bill.com | 263.71 |
| Accounting | *Square Services | 35.00 |
| Adult BCD | Blackstone Publishing | 154.74 |
| Adult BCD | Playaway Products | 201.47 |
| Adult Movies | Midwest Tape | 76.20 |
| Background Check | Employers Council Services, Inc. | 235.00 |
| Children's | Aspen Science Center | 220.00 |
| Compost Collection System | EverGreen ZeroWaste | 75.00 |
| Electric | *Holy Cross Energy | 860.69 |
| Gas | *Black Hills Energy | 2,220.05 |
| HVAC Parts | Colorado Controls | 6,293.00 |
| Internet Connectivity | Ena Services Llc | 210.00 |
| Kanopy | Kanopy LLC | 3,000.00 |
| Maintenance | Green Electrical Solutions LLC | 2,580.00 |
| Maintenance | Lassiter Electric Inc. | 4,271.60 |
| Marmot ILS System | Colorado Alliance of Research | 1,500.00 |
| Multiple | *Divvy | 12,126.56 |
| Multiple | Ingram Library Services | 1,968.91 |
| Office Supplies | Basalt Office & Art Supply | 19.10 |
| Office Supplies | ODP Business Solutions | 56.62 |
| Online Databases | Cengage Learning | 3,097.50 |
| Overdrive | Overdrive, Inc | 857.88 |
| Payroll Liabilities | *TIAA-CREF | 3,654.95 |
| Payroll Service | *Paychex Payroll Service | 326.16 |
| Radio Advertising | Entravision Communications Corporation | 5,167.00 |
| Targeted Newspaper Ads | The Sopris Sun | 900.00 |
| Technical Cataloging & Service | Demco | 86.10 |
| Translation / Interpretation | Dulce Andrea Suarez | 411.25 |
| Website Tools | EVmatch | 1,000.00 |
| Wellness/Health Insurance | CEBT Willis of Colorado | 13,859.49 |
| | | \$ 65,727.98 |



Monthly statement

This is not a bill.

VISA

Basalt Library

Account: MQU18040

Pay cycle: Auto once monthly*

Statement Summary

| Balance (from previous cycle) | \$7,060.85 |
|-------------------------------|-------------|
| Transactions | \$12,769.94 |
| Fees | \$0.00 |
| Adjustments | -\$643.38 |
| Payments | -\$7,060.85 |
| Statement balance | \$12,126.56 |

We appreciate you.



Transactions

| DATE | CARD | MERCHANT | AMOUNT | NAME |
|------------|-----------|------------------------|------------|----------------------|
| 12/15/2024 | **** 4587 | AMAZON MKTPL*ZX6VX4DM1 | \$66.02 | Meghan Pearlman |
| 12/16/2024 | **** 4587 | Amazon.com | -\$28.71 | Meghan Pearlman |
| 12/16/2024 | **** 4480 | AMAZON MKTPL*Z14P83FI1 | \$82.94 | Steven GarciaMachuca |
| 12/17/2024 | **** 7370 | TST*OPEN SESAME | \$149.50 | Evelyn I Dominguez |
| 12/17/2024 | **** 2151 | ADOBE *ADOBE | \$239.88 | Christy Baumgarten |
| 12/18/2024 | **** 1835 | AMAZON RETA* Z17Q09SH0 | \$65.38 | Brittany Crooke |
| 12/18/2024 | **** 7327 | CITY-MARKET #0433 | \$42.99 | Kristen A Doyle |
| 12/19/2024 | **** 1835 | CITY-MARKET #0433 | \$59.59 | Brittany Crooke |
| 12/19/2024 | **** 4587 | AMAZON MKTPL*Z15IY1631 | \$45.44 | Meghan Pearlman |
| 12/19/2024 | **** 4480 | Amazon.com*Z179E6DD1 | \$242.73 | Steven GarciaMachuca |
| 12/20/2024 | **** 4587 | KLOG | \$5,797.04 | Meghan Pearlman |
| 12/20/2024 | **** 7553 | Amazon.com*Z12EC9UE1 | \$7.49 | Linda Campbell |
| 12/20/2024 | **** 4228 | AMAZON MKTPL*Z13LH1WM1 | \$650.31 | Laura Baumgarten |
| 12/21/2024 | **** 9304 | CITY-MARKET #0433 | \$69.55 | Amy Shipley |
| 12/21/2024 | **** 7553 | Amazon.com*Z95BM5O91 | \$449.70 | Linda Campbell |
| 12/21/2024 | **** 4587 | 7-ELEVEN 22021 | \$43.68 | Meghan Pearlman |
| 12/21/2024 | **** 4587 | Amazon.com*Z92M59LE1 | \$28.32 | Meghan Pearlman |
| 12/22/2024 | **** 4587 | AMAZON MKTPL*Z91EY6KU0 | \$23.18 | Meghan Pearlman |
| 12/23/2024 | **** 4480 | AMAZON MKTPL*Z99AP5X71 | \$21.71 | Steven GarciaMachuca |
| 12/23/2024 | **** 4480 | AMAZON MKTPL*Z97Z06YU0 | \$281.17 | Steven GarciaMachuca |
| 12/24/2024 | **** 0011 | Amazon.com*ZE4CX7HS2 | \$54.60 | Elizabeth DeWetter |
| 12/24/2024 | **** 4587 | AMZN Mktp US*Z900H8HY1 | \$49.40 | Meghan Pearlman |
| 12/24/2024 | **** 4587 | USPS PO 0706120530 | \$10.50 | Meghan Pearlman |
| 12/24/2024 | **** 2151 | ADOBE *ADOBE | \$419.88 | Christy Baumgarten |
| | | | | |
| 12/26/2024 | **** 0011 | WHENIWORK.COM | \$570.00 | Elizabeth DeWetter |

| DATE | CARD | MERCHANT | AMOUNT | NAME |
|------------|-----------|---------------------------|----------|----------------------|
| 12/27/2024 | **** 0011 | CITY-MARKET #0433 | \$101.89 | Elizabeth DeWetter |
| 12/27/2024 | **** 7552 | Amazon.com*ZE1PB5R32 | \$12.99 | Linda Campball |
| | | | | Linda Campbell |
| 12/28/2024 | | Amazon.com*ZE76C5BQ0 | \$8.99 | Steven GarciaMachuca |
| 12/31/2024 | **** 2151 | FACEBK *KBNUYHLMH2 | \$49.83 | Christy Baumgarten |
| 01/02/2025 | **** 2151 | GOOGLE*GSUITE BASALTLI | \$326.40 | Christy Baumgarten |
| 01/03/2025 | **** 2151 | SWIFT COMMUNICATIONS | \$81.00 | Christy Baumgarten |
| 01/03/2025 | **** 2151 | TMOBILE POSTPAID WEB | \$609.46 | Christy Baumgarten |
| 01/04/2025 | **** 1835 | AMZN Mktp US*ZD2OT4052 | \$9.99 | Brittany Crooke |
| 01/04/2025 | **** 4587 | AMAZON MKTPL*ZD2DQ4XS2 | \$20.48 | Meghan Pearlman |
| 01/06/2025 | **** 1835 | AMAZON MKTPL*ZP9456RY0 | \$25.98 | Brittany Crooke |
| 01/06/2025 | **** 1835 | Amazon.com*ZD5YI8D62 | \$71.40 | Brittany Crooke |
| 01/06/2025 | **** 2151 | AMAZON MKTPL*ZP0ED9PX1 | \$11.99 | Christy Baumgarten |
| 01/06/2025 | **** 9304 | DREAMTIME WATER DIST | \$232.20 | Amy Shipley |
| 01/06/2025 | **** 4228 | Amazon.com*ZP8217VD1 | \$473.20 | Laura Baumgarten |
| 01/07/2025 | **** 0011 | Amazon.com*ZP3ZS65J1 | \$162.50 | Elizabeth DeWetter |
| 01/07/2025 | **** 9304 | FSP*CAL-COASSOCLIBRARIES | \$150.00 | Amy Shipley |
| 01/07/2025 | **** 1835 | CLIC | \$30.00 | Brittany Crooke |
| 01/07/2025 | **** 7553 | CLIC | \$30.00 | Linda Campbell |
| 01/07/2025 | **** 4228 | CLIC | \$30.00 | Laura Baumgarten |
| 01/08/2025 | **** 1835 | CITY-MARKET #0433 | \$68.23 | Brittany Crooke |
| 01/08/2025 | **** 1835 | CITY-MARKET #0433 | \$11.10 | Brittany Crooke |
| 01/08/2025 | **** 1835 | AMAZON MKTPL*Z586S4ZK2 | \$25.56 | Brittany Crooke |
| 01/08/2025 | **** 4228 | CLIC | \$30.00 | Laura Baumgarten |
| 01/08/2025 | **** 1835 | TST* NEW YORK PIZZA - BAS | \$26.92 | Brittany Crooke |
| 01/09/2025 | **** 1835 | AMAZON MKTPL*Z59MC0TV2 | \$23.98 | Brittany Crooke |
| 01/09/2025 | **** 4587 | AMZN Mktp US*ZD86M8VW0 | \$25.65 | Meghan Pearlman |
| 01/09/2025 | **** 9304 | AMAZON MKTPL*Z51TX3EH2 | \$14.98 | Amy Shipley |
| 01/10/2025 | **** 4587 | Amazon.com*ZD1DB8H60 | \$284.50 | Meghan Pearlman |
| 01/10/2025 | | AMAZON MKTPL*ZD0Z40LK1 | \$63.63 | Brittany Crooke |
| | 21 | | | |

| DATE | CARD | MERCHANT | AMOUNT | NAME | |
|------------|-----------|------------------------|----------|----------------------|-------------|
| 01/11/2025 | **** 1835 | AMAZON RETA* ZD5SG2J41 | \$224.70 | Brittany Crooke | |
| 01/11/2025 | **** 1835 | AMAZON MKTPL*ZD4AY19Q0 | \$34.11 | Brittany Crooke | |
| 01/12/2025 | **** 4587 | CITY-MARKET #0433 | \$24.33 | Meghan Pearlman | |
| 01/14/2025 | **** 4480 | CITY-MARKET #0433 | \$15.83 | Steven GarciaMachuca | |
| 01/14/2025 | **** 4480 | CITY-MARKET #0433 | \$15.83 | Steven GarciaMachuca | |
| | | Total | | | \$12,769.94 |

| Order Date | Order ID | PO Number | Order Subtotal | Title |
|------------------------|--|--------------|----------------|--|
| oraci Dato | 0.00.12 | | oran cantotat | LiKee Strong Magnetic Maze, Montessori Toys for 1 2 3 Years Old Boy Girl, Wodden Puzzle Develop Fine Motor Skills, Kids |
| 1/31/2025 | 112-2663970-1178642 | 5620 | 38.98 | On Road Trip Travel Airplane Activity, 1-5 Preschool Learning Shape & Color |
| 1/31/2025 | 112-2663970-1178642 | 5620 | | Shape & Color Sorting Montessori Toys for Toddlers 1-3, Soft Silicone Sensory Toys, Preschool Learning Activities Matching Game, Educational Toy for Fine Motor Skills, Travel Gift for Boys and Girls |
| 1/31/2025 | 112-2003970-1170042 | 3020 | | KUK 5.3 Gallon Kitchen Trash Can with Lid, Heavy Duty Hands-Free Stainless Steel Commercial Step Trash Bin with |
| 1/29/2025 | 114-4157088-6573817 | 5310 | 69.00 | Removable Inner Bucket, Pedal Rubbish Bin for Home Office and Kitchen, 20L/5.3Gal |
| 1/29/2025 | 114-9602444-5517026 | 5310 | 31.91 | Clorox Disinfecting Wipes Value Pack, Household Essentials, 75 Count, Pack of 3 (Package May Vary) |
| | | | | Avery Customizable Name Tags, 2-1/3" x 3-3/8", White with Blue Border, 6 Packs of 100, 600 Removable Name Badges |
| 1/29/2025 | 114-9602444-5517026 | | | Total (44144) |
| 1/28/2025 | 114-7395230-2660202 | 6055 | 15.58 | LNKA 2Piece Auxiliary Spool Pin R60033210 for Singer 4411 4423 6510 4432 4452 Heavy Duty |
| 1/28/2025 | 114-7395230-2660202 | 6055 | | Wave Spring Washers, 300 Pcs 304 Stainless Steel Curved Spring Washers, Wave Washers Springs Gaskets Assortment Kit, Metric M3/M4/M5/M6/M8/M10/M12 |
| 1/27/2025 | 112-0059709-2264226 | | 96.68 | Frito Lay Party Mix Variety Pack, (Pack of 40) |
| 1/27/2025 | 112-0059709-2264226 | | 00.00 | Lay's Potato Chips, 4 Flavor Variety Pack, 1 oz Single Serve Bags, (40 Pack) |
| 1/27/2025 | 112-0059709-2264226 | 5620 | | SunChips Multigrain Snacks, Variety Pack, 1 Ounce (Pack of 40) |
| 1/27/2025 | 112-0059709-2264226 | 5620 | | Frito Lay Fun Times Mix Variety Pack, (Pack of 40) |
| 1/27/2025 | 112-0059709-2264226 | 5620 | 96.68 | Slim Jim Smoked Meat Sticks, Original Flavor, 6g Protein Per Serving, Snack Size, 0.28 oz. (46 Count) |
| 4 10 4 10005 | 440 0504070 0505400 | 5000 | | Homaisson 10 Pcs Paper Making Frame Kit - 5"x7" Paper Making Screens Papermaking Frames Wooden Paper Making |
| 1/24/2025 | 112-3501378-9595402 | 5620 | 38.99 | Mould Deckles with Mesh for DIY Paper Crafts, Handcraft Paper Making Kit |
| 1/24/2025 | 112-2618141-7500243 | 5601 | 330 63 | Suction Bath Toys for Kids, 18 Pcs Silicone Ocean Animal Suction Cup Toys with Eggshell & Bag, No Hole Mold Free Bath Toy, Sensory Window Building Toys for Toddlers Boys Girls 3 4 5 6 Year Old |
| 1/24/2025 | 112-2618141-7500243 | | 303.03 | LOLO TOYS Large Building Foam Blocks for Toddlers - Giant Jumbo Big Building Blocks (30 Pieces) |
| | | | | OLINGYOU Glitter Marker Pens, 36 Colors Self-Shimmer Metallic Markers, Glitter Paint Pens DIY Crafts Greeting Birthday |
| 1/24/2025 | 112-2618141-7500243 | 5601 | | Cards, Making Poster, Album, Scrapbooking, Wood, Mugs |
| | | | | 18pcsBabyBathToyswithSoftCuteOceanAnimalsBathSquirtersandFishingNet,WaterToysforKids,BirthdayGiftsforGiftsG |
| 1/24/2025 | 112-2618141-7500243 | 5601 | | Boys & Girls |
| | | | | Easy Playhouse Police and Fire Station - Kids Art & Craft for Indoor & Outdoor Fun - Decorate & Personalize The Cardboard |
| 1/24/2025 | 112-2618141-7500243 | 5601 | | Fort, 32" X 26. 5" X 40. 5" - Made in USA, Age 3+ [Amazon Exclusive], white |
| 1/24/2025 | 112-2618141-7500243 | 5601 | | Cleboen Ocean Sensory Bin - 2lbs Magic Sand & Magnetic Fishing Toys, 30PCS Play Sand Kits - 3 Fish, 6 Molds & 8 Ocean Animals - Sensory Toys for Toddlers Kids Birthday 3 4 5 6 7 8 Year Old |
| 1/24/2023 | 112-2010141-7300243 | 3001 | | Unicorn Playhouse Huge DIY Unicorn Large Spring Coloring Cardboard House Indoor Outdoor Fall Art and Craft for Kids |
| 1/24/2025 | 112-2618141-7500243 | 5601 | | Toddler Boys Girls Decorate and Personalize a Cardboard Fort Gift 32" X 26" X 41" |
| | | | | Easy Playhouse Barn - Kids Art & Craft for Indoor & Outdoor Fun, Color Favorite Farm Animals - Decorate & Personalize The |
| 1/24/2025 | 112-2618141-7500243 | 5601 | | Cardboard Fort, 32" X 26. 5" X 40. 5" - Made in USA, Age 3+ |
| | | | | 24 Pcs Party Favors for Kids, 3D Animal Pop Fidget Toys Bulk, Sensory Bath Suction Toys for Toddlers, Carnival Treasure |
| 1/24/2025 | 112-2618141-7500243 | 5601 | | Classroom Prizes Box Toys, Fidget Stocking Stuffers Birthday Party Gifts |
| 1/2//2025 | 110 0610141 7500040 | EC01 | | Easy Playhouse Cardboard Dinosaur House - Kids Art & Craft for Indoor & Outdoor Fun, Color Dino Species, |
| 1/24/2025 | 112-2618141-7500243 | 2001 | | 32inchesX26.5inchesX40.5inches Fervfes 48 Packs Unicorn Galaxy Slime, Colorful Sludgy Gooey Fidget Galaxy Slime Kit for Sensory and Tactile Stimulation, |
| 1/24/2025 | 112-2618141-7500243 | 5601 | | Prize, Party Slime Favors, Easter Basket Stuffers |
| | | | | Microscope for Kids, SKYBASIC 2" IPS Screen 1000X Handheld Digital Microscopes HD Pocket Portable Mini USB |
| 1/24/2025 | 112-2618141-7500243 | 5601 | | Microscope Camera, PC Compatible, Science Edu Fun Birthday Gifts Toys for Children Students |
| | | | | Easy Playhouse Fairy Tale Castle - Kids Art and Craft for Indoor and Outdoor Fun, Color, Draw, Doodle - Decorate and |
| 1/24/2025 | 112-2618141-7500243 | 5601 | | Personalize a Cardboard Fort, 32" X 32" X 43. 5" - Made in USA, Age 3+, White |
| | | | | AVANTEK Wireless Door Bell, BA-11 Waterproof Battery Operated Doorbell Chime Operating at 1000 Feet, Portable Door |
| 1/24/2025 | 113-5768350-8765841 | | 13.89 | Chime kit with 52 Melodies, 5 Volume Levels, and CD Quality Sound 2080PCS Letter Beads, 3 Colors A-Z Alphabet Beads for Jewelry Making Friendship Bracelets, White Gold Colorful Round |
| 1/23/2025 | 112-3903619-7861031 | 5620 | 36.42 | Alphabet Beads for Teen Girl Gifts (4x7mm) |
| 1/23/2025 | 112-3903619-7861031 | 5620 | | Liquitex Professional Matte Gel Medium, 237ml (8-oz) |
| | | | | Japanese Washi Origami Paper 500 Sheets, 10 Vivid Colors, Colors Make Colorful and Easy Origami, 6 Inch Square Sheet, |
| 1/23/2025 | 112-3903619-7861031 | 5620 | 36.42 | for Kids & Adults, Papers, Arts and Crafts Projects (E-Book Included) |
| 1/20/2025 | 112-9294740-5404242 | 6055 | 5 25.91 | Bob Books, Collection 3: Compound Words and Long Vowels |
| | | | | Niubee Acrylic Sign Holder 11 x 17 inches Wall Mount Sign Holders Clear Acrylic Frame with Double Sided Tape Clear |
| 1/17/2025 | 114-8476305-7893801 | 5320 | | Poster Frames Plastic Sign Holder for Office, Home, Restaurant, Vertical, 3 Pack Avery Early Pool Printable Address Labels with Sure Food. 1" v. 3 F/9" White 3, 000 Plant Mailing Labels (05160) |
| 1/17/2025 1/17/2025 | 114-0551724-7289803 114-0551724-7289803 | 5310 5310 | | Avery Easy Peel Printable Address Labels with Sure Feed, 1" x 2-5/8", White, 3,000 Blank Mailing Labels (05160) Clorox Free & Clear Compostable Cleaning Wipes, Light Lemon Scent, 75 Count, Pack of 3 (Pack May Vary) |
| 1/17/2025 | 114-0551724-7289803 | 5610 | | Nature's Bakery Whole Wheat Fig Bars, Variety Pack |
| -11112UZU | 1110000-0141010 | 3010 | , ,4.70 | Nature's Bakery Whole Wheat Fig Bars, Apple Cinnamon, Real Fruit, Vegan, Non-GMO, Snack Bar, 1 Box With 12 Twin |
| 1/17/2025 | 114-4734688-6290601 | 5610 | 96.55 | Packs (12 Twin Packs) |
| | | | | U by Kotex Click Multipack Tampons, Compact, Regular/Super Absorbency, Unscented, 180 Count (6 Packs of 30) |
| 1/17/2025 | 114-4734688-6290601 | 5610 |) | (Packaging May Vary) |
| | | | | Pura Natural Sensitive Baby Wipes, 99% Water, Unscented & Hypoallergenic, Suitable for Sensitive & Eczema-prone Skin, |
| 1/17/2025 | 114-4734688-6290601 | 5610 |) | Hypoallergenic, EWG Verified, 10 Pack of 60 Wet Wipes (600 Diaper Wipes) Bulk Buy |
| 1/17/0005 | 110 0040050 0700001 | 5000 | 47.45 | Magnetic Alphabet Tracing Board - double sided letters & numbers Magnetic Tracing Board, ABC magnets learn to write |
| 1/17/2025 1/17/2025 | 112-9842350-0720221 111-2213747-9096249 | 5620 5660 | | with magnetic pen, STEM toy letters learning, handwriting games, writing montessori Fahrenheit 451 |
| 1/1//2025 | 111-2213747-9096249 | 6055 | | HONEYSEW 2pcs Spool Pin for Singer 3232 Simple 4423 5523#V610443210,416169501,68004413,V610443209 |
| 5 520 | | 0000 | 7.00 | 500 Pieces Paper Popcorn Bags 1 oz Small Pop Corner Bags Individual Servings for Popcorn Machine Christmas Party |
| 1/16/2025 | 112-1632586-0013864 | 5620 | 64.79 | Disposable Pop Corn Storage Bag Bulk |
| 1/16/2025 | 112-1632586-0013864 | 5620 |) | Snappy Butter Burst Flavored Popcorn Kit, Buttery Flavored Theater Salt |
| | | | | |

Amazon Transaction Details January 2025

| Order Date | Order ID | PO Number Order Su | ıbtotal | Title |
|----------------------|--|----------------------|---------|--|
| 1/15/2025 | 112-2753828-8641839 | 5620 | | Wipe Clean Workbook: Numbers 1-50: Ages 3-5; wipe-clean with pen (Wipe Clean Learning Books) |
| | | | | 1 Pack Thumbprint Fingerprint Ink Pad Stamp Pad for Notary Supplies Identification Security ID Fingerprint Cards Law |
| 1/15/2025 | 112-2753828-8641839 | 5620 | | Enforcement Fingerprint Black Stamp Ink pad |
| 1/15/2025 | 112-2753828-8641839 | 5620 | | Creativity Street Sequins & Spangles Jar, Assorted Colors and Sizes, 230 Grams |
| 1/15/2025 | 111-8438859-7184256 | 5660 | 81.51 | Six of Crows (Six of Crows, 1) |
| 1/15/2025 | 114-8413307-3613838 | 5320 | 25.99 | HATCHBOX Matte PLA 3D Printer Filament, Dimensional Accuracy +/- 0.03 mm, 1 kg Spool, 1.75 mm, White |
| | | | | Marketing Holders 10 Pack Slatwall Sign Holder 11 Inch by 17 Inch Double Sided Large Ad Frame Clear Acrylic Sleeve for |
| 1/15/2025 | 111-4850425-7299459 | 5320 | 125.49 | Events and Tradeshows |
| 1/15/2025 | 111-6918909-6375409 | 5656 | | Restore Me (Shatter Me Book 4) |
| 1/15/2025 | 111-6918909-6375409 | 5656 | | Believe Me (The Shatter Me) |
| 1/15/2025 | 111-6918909-6375409 | 5656 | | Restore Me (Shatter Me Book 4) |
| 1/15/2025 | 111-6918909-6375409 | 5656 | | Defy Me (Shatter Me Book 5) |
| 1/15/2025 | 111-6918909-6375409 | 5656 | | Imagine Me (Shatter Me, 6) |
| | | | | IRIS USA 13 Qt Stackable Plastic Storage Bins with Lids, 6 Pack - BPA-Free, Made in USA - See-Through Organizing |
| 1/14/2025 | 111-5964105-4092210 | 5660 | 67.09 | Solution, Latches, Durable Nestable Containers, Secure Pull Handle - Clear |
| | | | | 32 Pack Composition Notebooks Bulk, Feela Kraft Cover Lined Blank College Ruled Composition Travel Journals with |
| 1/14/2025 | 111-5964105-4092210 | 5660 | | Rainbow Spines For Women Students Business, 60 Pages, 8.3"x 5.5", A5, 8 Colors |
| 1/8/2025 | 114-2012246-0300237 | 5310 | 25.65 | FVS6328199 - Mini-Moo`s Creamers |
| 1/8/2025 | 114-6841129-7424255 | 5310 | 284.50 | Nespresso Capsules Vertuo, Melozio, Medium Roast Coffee, 30-Count Coffee Pods, Brews 7.8oz. |
| 1/8/2025 | 114-6841129-7424255 | 5310 | | Seventh Generation Dishwasher Detergent Packs for sparkling dishes Free & Clear Dishwasher Tabs (72 Count) |
| 1/8/2025 | 114-6841129-7424255 | 5310 | | U by Kotex Ultra Thin Pads, Clean & Secure, Heavy Absorbency, 56 Count (Packaging May Vary) |
| | | | | Band-Aid Brand Adhesive Bandages Family Variety Pack, Sheer & Clear Flexible Sterile Individually Wrapped Bandages for |
| 1/8/2025 | 114-6841129-7424255 | 5310 | | First Aid Wound Care for Minor Cuts & Scrapes, Assorted Sizes, 280 ct |
| | | | | eletecpro 12x12 Picture Frame Made of Solid Wood with Real Glass Cover, Wooden Photo Frame Display Picture 8x8 with |
| 1/7/2025 | 111-5350099-2562610 | 5310 | 14.98 | Mat or 12x12 Without Mat for Wall and Tabletop Display, Black |
| 1/7/2025 | 111-7940129-0913809 | 5660 | 224.70 | Unite Me (Shatter Me) |
| 1/7/2025 | 111-7940129-0913809 | 5660 | | Ignite Me (Shatter Me Book 3) |
| 1/7/2025 | 111-7940129-0913809 | 5660 | | Find Me (Shatter Me Novella) |
| 1/7/2025 | 111-2170402-5461016 | 5660 | 87.61 | Miracle-Gro Indoor Potting Mix - Blended for a Wide Variety of Container Plants, 16 qt. (2-Pack) |
| | | | | Doter Peat Moss 2qt, Added to Soil and Enriches Plant Roots, Gardening Soil Amendment and Carnivorous Plant Soil |
| 1/7/2025 | 111-2170402-5461016 | 5660 | | Media |
| | | | | DUSPRO Orchid Potting Mix for Repotting with Moss Pine Bark Mulch Perlite Stone & Coco Peat Natural Ingredients, |
| 1/7/2025 | 111-2170402-5461016 | 5660 | | Orchid Bark Potting Mix, Orchid Repotting Kit Drainage Indoor Potting Medium Great 1QT |
| | | | | Flower Pot Hole Mesh Pad 10PCS 11.8 X 7.8 Inch Plastic Mesh Screen DIY Drainage Netting Pot Bottom Grid Mat Plant |
| 1/7/2025 | 111-2170402-5461016 | 5660 | | Drainage Screen Mesh Bonsai Mesh Keep Soil from Flowing Away |
| | | | | novelinks 16 OZ Clear Plastic Mason Jars with Airtight Lids - Plastic Mason Jars 16 OZ Plastic Jars with Lids for Kitchen & |
| 1/7/2025 | 111-2170402-5461016 | 5660 | | Household Storage (12 PACK, Black) |
| 1/7/2025 | 111-2170402-5461016 | 5660 | | Mosser Lee ML1113 Desert Sand 7 lb. |
| | | | | Woanger 30 Pcs Fairy Outdoor Garden Accessories Resin Mini Hedgehog Mushroom Miniature Figurines Garden Tiny |
| 1/7/2025 | 111-2170402-5461016 | 5660 | | Animals Figurines for House Terrarium Plant Bonsai Craft Decor(Cute) |
| | | | | 20 Acrylic Yarn Skeins - 438 Yards Multicolored Yarn in Total - Great Crochet and Knitting Starter Kit for Colorful Craft - |
| 1/6/2025 | 111-7967886-9950656 | 5660 | 59.67 | Assorted Colors |
| | | | | Friendship Bracelet String 50 Skeins Rainbow Color Embroidery Floss Cross Stitch Embroidery Thread Cotton Floss |
| 1/6/2025 | 111-7967886-9950656 | 5660 | | Bracelet Yarn, Craft Floss |
| | | | | Mayboos 10 Pcs Small Size Crochet Hook Set, 0.5mm - 2.3mm Ergonomic Soft Handle Crochet Crochets Arthritic Hands |
| 1/6/2025 | 111-7967886-9950656 | 5660 | | Lace Crochet Hooks Set Craft Crochet Hook for Beginner |
| 1/6/2025 | 111-7967886-9950656 | 5660 | | Crochet Techniques & Tips |
| 1/6/2025 | 111-7967886-9950656 | 5660 | | Show-How Guides: Friendship Bracelets: The 10 Essential Bracelets Everyone Should Know! |
| 4 /0 /0005 | 444 7007000 0050050 | 5000 | | Choose Friendship, My Friendship Bracelet Maker®, an American Original 20 Pre-Cut Threads - Makes Up to 8 Bracelets |
| 1/6/2025 | 111-7967886-9950656 | 5660 | 00.40 | Craft Kit, Kids Jewelry-Making Kit, Gifts for Girls 8-12 |
| 1/3/2025 | 114-0204768-9859468 | 5310 | 20.48 | U Brands Push Pins, Clear Plastic Head Thumbtacks, Steel Point, 200-Count |
| 1/2/2025 | 114 0004700 0050400 | F210 | | Scotch Double Sided Tape with Tape Dispenser, Office and School Supplies for Arts and Crafts, Alternative to |
| 1/3/2025 | 114-0204768-9859468 | 5310 | 0.00 | Scrapbooking Tape, 0.5 in. x 500 in., 6 Tape Rolls With One Tape Dispenser Loftus International Detective Sherlock Hat & Pipe 2pc Accessory Kit Grey One Size Novelty Item |
| 1/3/2025 | 111-1085112-7502667 | 5660 | 9.99 | |
| 1/3/2025 | 111-505/665 5571/02 | 5660 | 25.00 | Command Large Utility Hooks, Holds up to 5 lb, 7 Hooks and 12 Command Strips, Damage Free Hanging Wall Hooks with Adhesive Strips, No Tools Adhesive Hooks for Hanging Christmas Decorations |
| | 111-5054665-5571403 | | 20.56 | Crayola Crayons, White, Single Color Crayon Refill, 12 Count Bulk Crayons, School Supplies |
| 1/3/2025 1/3/2025 | 111-5054665-5571403 | 5660 5660 | | Beistle 8 Piece Sherlock Holmes Wanted Sign Cutouts, 15.25", Black/Gray |
| 1/3/2025 | 111-5054665-5571403 114-8860015-2077045 | | 162 50 | Black AF History: The Un-Whitewashed Story of America |
| 1/2/2025 | 114-7573886-8357812 | | | The Cursed Moon |
| 1/2/2025 | 111-9656695-8457024 | 5660 | | Looking for Alaska |
| 11212020 | 111-3030033-0437024 | 3000 | /1.40 | 4Pack USB C Charger Block, iGENJUN 20W for Phone Fast Charger Wall Charger with PD 3.0, Compact Type C Power |
| 1/2/2025 | 113-8722537-1501023 | | 11 99 | Adapter for Phone 16/15/14/13, Galaxy, Pixel, AirPods Pro (Arctic White) |
| 11212020 | 110 0,2200,-1001020 | Total 3,: | 117.71 | |
| | | | | • |

Basalt Regional Library District Operating Fund Actuals 2023 Budget & Projections 2025-2032

| Model Assumptions: | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 | 2034 | 2035 |
|---|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| | | | | | | | | | | | | |
| Assessed Value - % increase in valuations | 0% | 0% | 5% | 0% | 5% | 0% | 5% | 0% | 5% | 0% | 5% | 0% |
| Assessed Value - % increase in inventory | 0% | 2% | 0% | 2% | 0% | 2% | 0% | 2% | 0% | 2% | 0% | 2% |
| Other Revenue - % increase | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% |
| Expenses (except Payroll) inflation | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% |
| Payroll inflation | 8% | 4% | 8% | 4% | 8% | 4% | 8% | 4% | 8% | 4% | 8% | 4% |
| Transfer from Oper Fund to Cap Fund | 90,000 | 232,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 |
| Capital expenditures inflation | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% |
| 2024 Capital expenditures | 871,500 | 160,500 | 169,800 | 100,000 | 357,700 | 100,000 | 352,450 | 352,450 | 352,450 | 352,450 | 352,450 | 352,450 |
| Taxpayer Options: | | | | | | | | | | | | |
| Increased mill levy | 0.000 | 0.000 | 0.600 | 0.600 | 0.600 | 0.600 | 0.600 | 0.600 | 0.600 | 0.600 | 0.600 | 0.600 |
| Supplemental operating levy (fixed) | - | - | - | - | - | - | - | - | - | - | - | - |

| | Audited Actuals | ACTUALS TBD | | | | | | Projections | | | | | |
|---|-----------------|-------------|-------------|---------------------------------------|-------------|-------------|-------------|-------------|-------------|---------------------------------------|-------------|---------------------------------------|---------------|
| | 2023 | 2024 Budget | 2025 Budget | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 | 2034 | 2035 |
| Assessed Value: | | | | | | | | | | | | | |
| - Eagle County | 273,153,790 | 419,653,120 | 424,878,900 | | | | | | | | | | |
| - Pitkin County | 193,543,290 | 299,274,620 | 308,142,010 | | | | | | | | | | |
| Total Assessed Value | 466,697,080 | 718,927,740 | 733,020,910 | 769,671,956 | 785,065,395 | 824,318,664 | 840,805,038 | 882,845,290 | 900,502,195 | 945,527,305 | 964,437,851 | 1,012,659,744 | 1,032,912,939 |
| | | | | | | | | | | | | | |
| Operating Mill Levy (2.61 mills) | 1,207,801 | 1,947,327 | 1,913,185 | 2,008,844 | 2,049,021 | 2,151,472 | 2,194,501 | 2,304,226 | 2,350,311 | 2,467,826 | 2,517,183 | 2,643,042 | 2,695,903 |
| Supplemental Operating Levy | 346,020 | - | - | - | - | - | - | - | - | - | - | - | - |
| Other Revenue | 320,065 | 254,302 | 216,000 | 224,640 | 233,626 | 242,971 | 252,689 | 262,797 | 273,309 | 284,241 | 295,611 | 307,435 | 319,733 |
| New Increased Mill Levy | | - | - | 461,803 | 471,039 | 494,591 | 504,483 | 529,707 | 540,301 | 567,316 | 578,663 | 607,596 | 619,748 |
| New Supplemental Operating Levy (fixed) | 4 072 000 | 2 204 620 | 2 420 405 | 2 COF 207 | 2 752 606 | 2 000 024 | 2.054.674 | 2 006 720 | 2 162 021 | 2 240 204 | 2 204 456 | - 2 550 072 | |
| Total Revenue | 1,873,886 | 2,201,629 | 2,129,185 | 2,695,287 | 2,753,686 | 2,889,034 | 2,951,674 | 3,096,730 | 3,163,921 | 3,319,384 | 3,391,456 | 3,558,073 | 3,635,383 |
| Percent Change | 2.93% | 17.49% | -3.29% | 26.59% | 2.17% | 4.92% | 2.17% | 4.91% | 2.17% | 4.91% | 2.17% | 4.91% | 2.17% |
| - | | | | | | | | | | | | | |
| Total Operating Expense before Payroll | 657,807 | 743,131 | 804,628 | 836,813 | 870,286 | 905,097 | 941,301 | 978,953 | 1,018,111 | 1,058,836 | 1,101,189 | 1,145,237 | 1,191,046 |
| Percent Change | -18.71% | 12.97% | 8.28% | 4.00% | 4.00% | 4.00% | 4.00% | 4.00% | 4.00% | 4.00% | 4.00% | 4.00% | 4.00% |
| | | | | | | | | | | | | | |
| Payroll Expenses | 1,073,429 | 1,246,164 | 1,369,830 | 1,479,416 | 1,538,593 | 1,661,681 | 1,728,148 | 1,866,400 | 1,941,056 | 2,096,340 | 2,180,194 | 2,354,609 | 2,448,793 |
| Percent Change | 11.69% | 16.09% | 9.92% | 8.00% | 4.00% | 8.00% | 4.00% | 8.00% | 4.00% | 8.00% | 4.00% | 8.00% | 4.00% |
| | | | | | | | | | | | | | |
| Total Expenses | 1,731,236 | 1,989,295 | 2,174,458 | 2,316,230 | 2,408,879 | 2,566,778 | 2,669,449 | 2,845,353 | 2,959,167 | 3,155,176 | 3,281,383 | 3,499,846 | 3,639,839 |
| Percent Change | -2.21% | 14.91% | 9.31% | 6.52% | 4.00% | 6.55% | 4.00% | 6.59% | 4.00% | 6.62% | 4.00% | 6.66% | 4.00% |
| Net Income | 142,650 | 212,334 | (45,273) | 379,057 | 344,807 | 322,256 | 282,225 | 251,378 | 204,754 | 164,208 | 110,074 | 58,228 | (4,456) |
| _ | · | <u> </u> | | · · · · · · · · · · · · · · · · · · · | | | | | <u> </u> | · · · · · · · · · · · · · · · · · · · | | · · · · · · · · · · · · · · · · · · · | |
| Transfer Oper Fund> Capital Fund | 600,000 | 90,000 | 232,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 |
| Capital Fund Interest Earned | · · | 78,731 | 35,000 | 46,842 | 49,444 | 55,666 | 49,315 | 55,531 | 49,435 | 55,656 | 60,364 | 55,382 | 61,901 |
| Capital Expenditures | 110,554 | 663,471 | 160,500 | 169,800 | 100,000 | 357,700 | 100,000 | 352,450 | 100,000 | 136,500 | 335,000 | 100,000 | 212,300 |
| Ending Capital Fund Balance | 1,150,083 | 655,343 | 761,843 | 813,885 | 938,329 | 811,296 | 935,611 | 813,691 | 938,126 | 1,032,282 | 932,646 | 1,063,028 | 1,087,630 |
| | | | | | | | | | | | | | |
| Operating Fund Balance | 1,370,825 | 1,493,159 | 1,215,886 | 1,419,943 | 1,589,750 | 1,737,006 | 1,844,231 | 1,920,609 | 1,950,363 | 1,939,571 | 1,874,645 | 1,757,873 | 1,578,417 |
| | | | | | | | | | | | | | |
| Fund Balance % of Expenses | 79% | 75% | 56% | 61% | 66% | 68% | 69% | 67% | 66% | 61% | 57% | 50% | 43% |

CAPITAL EXPENSE PROJECTION

| YEAR | OPENING BALANCE | CONTRIBUTION | SUBTOTAL | INTEREST | SUBTOTAL | CAPITAL EXPENSE | MISC EXPENSE | TOTAL EXPENSE | REMAINING BALANCE |
|------|-----------------|--------------|----------------|-------------|----------------|-----------------|--------------|----------------|-------------------|
| 2025 | \$655,343.00 | \$232,000.00 | \$887,343.00 | \$35,000.00 | \$922,343.00 | \$68,450.00 | \$100,000.00 | \$160,500.00 | \$761,843.00 |
| 2026 | \$761,843.00 | \$175,000.00 | \$936,843.00 | \$46,842.15 | \$983,685.15 | \$69,800.00 | \$100,000.00 | \$169,800.00 | \$813,885.15 |
| 2027 | \$813,885.15 | \$175,000.00 | \$988,885.15 | \$49,444.26 | \$1,038,329.41 | \$0.00 | \$100,000.00 | \$100,000.00 | \$938,329.41 |
| 2028 | \$938,329.41 | \$175,000.00 | \$1,113,329.41 | \$55,666.47 | \$1,168,995.88 | \$257,700.00 | \$100,000.00 | \$357,700.00 | \$811,295.88 |
| 2029 | \$811,295.88 | \$175,000.00 | \$986,295.88 | \$49,314.79 | \$1,035,610.67 | \$0.00 | \$100,000.00 | \$100,000.00 | \$935,610.67 |
| 2030 | \$935,610.67 | \$175,000.00 | \$1,110,610.67 | \$55,530.53 | \$1,166,141.21 | \$252,450.00 | \$100,000.00 | \$352,450.00 | \$813,691.21 |
| 2031 | \$813,691.21 | \$175,000.00 | \$988,691.21 | \$49,434.56 | \$1,038,125.77 | \$0.00 | \$100,000.00 | \$100,000.00 | \$938,125.77 |
| 2032 | \$938,125.77 | \$175,000.00 | \$1,113,125.77 | \$55,656.29 | \$1,168,782.05 | \$36,500.00 | \$100,000.00 | \$136,500.00 | \$1,032,282.05 |
| 2033 | \$1,032,282.05 | \$175,000.00 | \$1,207,282.05 | | \$1,267,646.16 | · · · | \$100,000.00 | \$335,000.00 | \$932,646.16 |
| 2034 | \$932,646.16 | \$175,000.00 | \$1,107,646.16 | \$55,382.31 | \$1,163,028.46 | \$0.00 | \$100,000.00 | \$100,000.00 | \$1,063,028.46 |
| 2035 | \$1,063,028.46 | | \$1,238,028.46 | \$61,901.42 | \$1,299,929.89 | | \$100,000.00 | \$212,300.00 | \$1,087,629.89 |
| 2036 | \$1,087,629.89 | \$175,000.00 | \$1,262,629.89 | \$63,131.49 | \$1,325,761.38 | \$0.00 | \$100,000.00 | \$100,000.00 | \$1,225,761.38 |
| 2037 | \$1,225,761.38 | \$175,000.00 | \$1,400,761.38 | | \$1,470,799.45 | \$0.00 | \$100,000.00 | \$100,000.00 | \$1,370,799.45 |
| 2038 | \$1,370,799.45 | \$175,000.00 | \$1,545,799.45 | \$77,289.97 | \$1,623,089.42 | \$0.00 | \$100,000.00 | \$100,000.00 | \$1,523,089.42 |
| 2039 | \$1,523,089.42 | \$175,000.00 | \$1,698,089.42 | \$84,904.47 | \$1,782,993.89 | \$0.00 | \$100,000.00 | \$100,000.00 | \$1,682,993.89 |
| 2040 | \$1,682,993.89 | | \$1,857,993.89 | \$92,899.69 | | \$1,275,000.00 | \$100,000.00 | \$1,375,000.00 | \$575,893.59 |
| 2041 | \$575,893.59 | \$175,000.00 | \$750,893.59 | \$37,544.68 | \$788,438.27 | \$0.00 | \$100,000.00 | \$100,000.00 | \$688,438.27 |
| 2042 | \$688,438.27 | | | \$43,171.91 | \$906,610.18 | · | \$100,000.00 | \$100,000.00 | \$806,610.18 |
| 2043 | \$806,610.18 | | \$981,610.18 | \$49,080.51 | \$1,030,690.69 | \$0.00 | \$100,000.00 | \$100,000.00 | \$930,690.69 |
| 2044 | \$930,690.69 | \$175,000.00 | \$1,105,690.69 | \$55,284.53 | \$1,160,975.23 | \$413,500.00 | \$100,000.00 | \$513,500.00 | \$647,475.23 |
| 2045 | \$647,475.23 | | \$822,475.23 | \$41,123.76 | \$863,598.99 | \$0.00 | \$100,000.00 | \$100,000.00 | \$763,598.99 |
| 2046 | \$763,598.99 | \$75,000.00 | \$838,598.99 | \$41,929.95 | \$880,528.94 | \$0.00 | \$100,000.00 | \$100,000.00 | \$780,528.94 |
| 2047 | \$780,528.94 | . , | \$855,528.94 | \$42,776.45 | \$898,305.38 | · · | \$100,000.00 | \$100,000.00 | \$798,305.38 |
| 2048 | \$798,305.38 | | \$873,305.38 | \$43,665.27 | \$916,970.65 | \$0.00 | \$100,000.00 | \$100,000.00 | \$816,970.65 |
| 2049 | \$816,970.65 | | \$891,970.65 | \$44,598.53 | \$936,569.19 | • | \$100,000.00 | \$100,000.00 | \$836,569.19 |
| 2050 | \$836,569.19 | | \$911,569.19 | \$45,578.46 | \$957,147.64 | | \$100,000.00 | \$122,500.00 | \$834,647.64 |
| 2051 | \$834,647.64 | | \$909,647.64 | \$45,482.38 | \$955,130.03 | \$0.00 | \$100,000.00 | \$100,000.00 | \$855,130.03 |
| 2052 | \$855,130.03 | | \$930,130.03 | \$46,506.50 | \$976,636.53 | \$0.00 | \$100,000.00 | \$100,000.00 | \$876,636.53 |
| 2053 | \$876,636.53 | | \$951,636.53 | \$47,581.83 | \$999,218.35 | \$0.00 | \$100,000.00 | \$100,000.00 | \$899,218.35 |
| 2054 | \$899,218.35 | | \$974,218.35 | \$48,710.92 | | \$26,500.00 | \$100,000.00 | \$126,500.00 | \$896,429.27 |
| 2055 | \$896,429.27 | | \$971,429.27 | \$48,571.46 | | \$0.00 | \$100,000.00 | \$100,000.00 | \$920,000.74 |
| 2056 | \$920,000.74 | | \$995,000.74 | \$49,750.04 | | \$0.00 | \$100,000.00 | \$100,000.00 | \$944,750.77 |
| 2057 | \$944,750.77 | | \$1,019,750.77 | . , | \$1,070,738.31 | \$0.00 | \$100,000.00 | \$100,000.00 | \$970,738.31 |
| 2058 | \$970,738.31 | | \$1,045,738.31 | \$52,286.92 | | \$0.00 | \$100,000.00 | \$100,000.00 | \$998,025.23 |
| 2059 | \$998,025.23 | . , | \$1,073,025.23 | | \$1,126,676.49 | • | \$100,000.00 | \$100,000.00 | \$1,026,676.49 |
| 2060 | \$1,026,676.49 | | \$1,101,676.49 | | \$1,156,760.31 | \$233,600.00 | \$100,000.00 | \$333,600.00 | \$823,160.31 |
| 2061 | \$823,160.31 | \$75,000.00 | \$898,160.31 | \$44,908.02 | \$943,068.33 | \$0.00 | \$100,000.00 | \$100,000.00 | \$843,068.33 |

CAPITAL EXPENSE PROJECTION

| ſ | 2062 | \$843,068.33 | \$75,000.00 | \$918,068.33 | \$45,903.42 | \$963,971.75 | \$0.00 | \$100,000.00 | \$100,000.00 | \$863,971.75 |
|---|------|--------------|-------------|--------------|-------------|----------------|-------------|--------------|--------------|--------------|
| | 2063 | \$863,971.75 | \$75,000.00 | \$938,971.75 | \$46,948.59 | \$985,920.33 | \$0.00 | \$100,000.00 | \$100,000.00 | \$885,920.33 |
| Ī | 2064 | \$885,920.33 | \$75,000.00 | \$960,920.33 | \$48,046.02 | \$1,008,966.35 | \$50,500.00 | \$100,000.00 | \$150,500.00 | \$858,466.35 |



Proposal of Public Opinion Research and Community Engagement Services to the Basalt Regional Library District

January 13th, 2025







Prepared for Amy Shipley, Executive Director Prepared by David Flaherty, Ryan Winger

Magellan Strategies
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MagellanStrategies.com | 303-861-8585

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About Magellan Strategies

Magellan Strategies is a professional public opinion research firm that measures and understands resident and voter opinion. Since 2007, we have managed survey research projects for Colorado library districts, special districts, governments, and school districts. We are also proud members of the <u>Colorado Association of Libraries</u> and the (Colorado) <u>Special District Association</u>.



You can learn more about our survey projects by visiting our website <u>HERE</u>. We appreciate the opportunity to submit this proposal of

opinion research services to Executive Director Amy Shipley and the Basalt Regional Library board and leadership team.

Basalt Regional Library District Survey Research Needs

The Basalt Regional Library District wishes to hire an experienced public opinion research firm to manage a survey research project with the following goals and objectives.

- Measure resident awareness of library services, programs, and location hours.
- Quantify frequent and non-frequent library visitor populations.
- Measure the library district's image rating and job approval of providing services.
- ➤ Educate and inform residents of the district's annual budget, revenue streams, reserve status, and a bond payment set to expire in 2026.
- ➤ Measure voter support and opposition for a ballot measure to retain some or all of the expiring bond payment amount.
- ➤ Educate voters on how the revenue would be allocated toward staff salaries (a living wage increase), ongoing building maintenance, and perhaps new services or programs.

The survey will also include several open-ended verbatim questions to give respondents multiple opportunities to voice their thoughts and opinions.

The Magellan Strategies Ballot Measure Survey Difference

A well-managed voter opinion survey is an indispensable investment that library districts should make when considering a ballot measure to raise or extend a tax. Statistically accurate and demographically representative voter opinion data ensures confident decision-making. In addition, our high-quality ballot measure survey process provides library districts with other benefits.

- An opportunity to strengthen a library district's brand and image rating by asking residents and voters to share their thoughts and opinions regarding library programs, services, and initiatives.
- An opportunity to tell residents and voters the library district's story of why additional funding is needed to maintain or improve services.
- ➤ It is an opportunity to demonstrate to residents and voters that their local library district is fiscally responsible and spends taxpayer money wisely. Compare staff salaries to those of other library districts to educate respondents about the cost of staff. Also, inform respondents of the cost of ongoing library building maintenance, library services, and programs. Show your community that you have counted every penny!

Our Survey Data Collection Methods Provide More Value

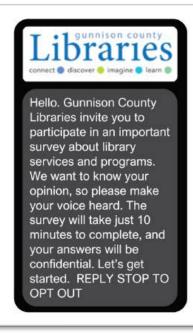
We pride ourselves on the fact that our ballot measure survey process always generates a remarkable number of completed interviews. This is not a claim we make lightly. One aspect of a statistically valid and representative survey is providing respondents with multiple opportunities to participate. We achieve this goal by implementing two survey data collection methods. The first method sends multiple MMS text (text with an image and message) survey invitations to 60% or more of a library district's population.

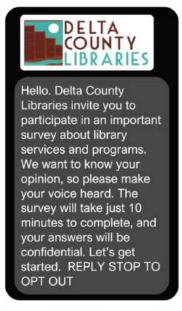


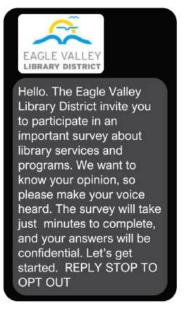
The second data collection method utilizes a library district's email databases (which we never have to touch) and social media channels to raise awareness. We also generate survey QR codes that can be posted and distributed in library buildings and public areas. These two methods will engage a larger percentage of residents and voters than relying on phone-only or online panel data collection methods.

The Overwhelming Benefits of MMS Text Survey Data Collection

A statistically valid and representative survey should allow respondents multiple opportunities to participate. MMS text survey data collection meets that standard very well, which is why we have utilized this data collection method in every research project since 2020. Our data collection process sends an MMS text survey invitation to a respondent's cell phone number. Additional benefits of MMS text survey data collection are:





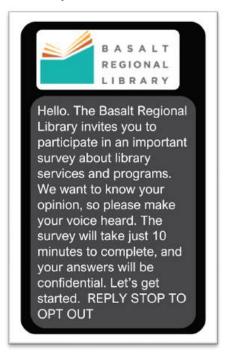


- 1. **Send Multiple Survey Invitations** Unlike a phone survey, MMS text invitations are fast and affordable and can be sent multiple times to residents and respondents. Furthermore, text survey invitations can target specific population subgroups based on a region, gender, age, or a U.S. Census socioeconomic data point.
- 2. Exceptional Respondent Engagement Residents and voters from different demographic, ethnic, and socioeconomic backgrounds are more likely to participate in a survey when the text invitation includes their local library district's logo. Moreover, this method generates robust response rates compared to phone-only data collection.
- 3. Larger Sample Sizes Stronger survey participation leads to larger sample sizes, lower margins of error, higher confidence levels, and a more accurate and statistically representative survey.
- 4. More Affordable than a Phone Survey The cost of sending an MMS text survey invitation is significantly less than paying a call center \$40 to \$50 for a single cell phone interview that takes 14 minutes to complete. The savings on MMS texts allow us to pass cost savings on to our clients.
- 5. Online Surveys Can Include More Questions It takes less time for a respondent to read and answer questions on their cellphone, desktop, or electronic device than to listen to an interviewer read questions and record responses.

6. Trustworthy Communication From Your Local Library An MMS text survey invitation from a library district is a professional and trustworthy communication that

respondents trust and appreciate. Moreover, it strengthens and enhances the library district's brand and image among its residents.

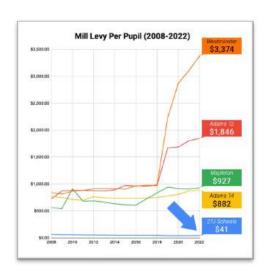
- 7. Unique Links Prevent Respondents From Taking the Survey Multiple Times Our platform generates a unique survey link for every respondent. Once respondents complete the survey, the link is no longer active.
- 8. Add Images to Enhance the Respondent Experience Images can improve the respondent experience and empower library districts by sharing information that would otherwise be difficult to convey. The following are examples of how our team has used images to enhance the information experience of survey respondents.



27J Schools Ballot Measure Survey

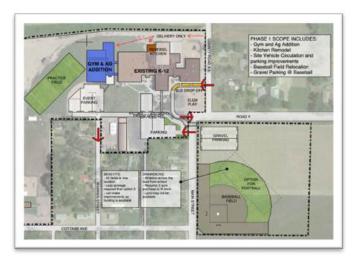
This image compared the mill levy funding per pupil over time to other local school districts. This information was very effective in informing likely voters of the dramatic difference in pupil funding among school districts in the Brighton area.





Adams County Detention Center Survey

This image educated and informed Adams County residents about the problem of "water ponding" at the county detention center. Unfortunately, the detention center was built on a swamp, so flooding occurs during excessive rain and snow melts.



Weldon Valley Ballot Measure Survey

This image, which respondents could zoom into view more clearly on their electronic devices, helped them better understand the necessary school building infrastructure repairs and improvements to the school campus, including the construction of a new gym and agriculture shop.

How We Prevent Respondents From Taking a Survey Multiple Times

Our clients often ask how we prevent respondents or a group of individuals from taking a survey multiple times. Our MMS text survey process generates a unique survey link for each cell phone number in our voter database. Once the survey is completed, the individual's link is effectively "closed" and will not allow someone to retake the survey. In addition, we've found in practice that when the survey data is downloaded, multiple completed interviews may exist for a single link. When this occurs, we keep just one interview for each survey link and discard repeated interviews.

Provide Basalt Residents a Pleasant Way to Answer Questions

Another advantage of our data collection method is the ease with which residents and voters can respond to open-ended questions. Qualitative response data is vital in accurately

measuring and understanding opinions. Our approach allows respondents to speak into their electronic devices to share their opinions. Furthermore, our team uses the powerful capabilities of Chat GPT to summarize hundreds of open-ended responses accurately.



Participate in the Gunnison Library District 2024 Ballot Measure Survey

In 2024, we managed a ballot measure survey for Gunnison County Libraries. This survey interviewed 436 voters and measured support and opposition for a 1.1-mill property tax increase to build a new library in Crested Butte South. It also expanded access to electronic books, audiobooks, and library events. To take the survey, click the link below or hover your cell phone over the QR code. To view the survey presentation, click **HERE**.







Participate in the Gunnison Library District 2023 Community Survey

In 2023, we managed a community survey for Gunnison County Libraries. This extensive, 33-question survey interviewed 423 residents and measured opinions on various library services and programs at each branch location. To take the survey, click the link below or hover your cell phone over the QR code. To view the survey presentation, click <u>HERE</u>.





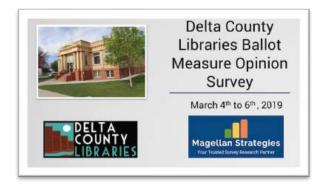
CLICK HERE

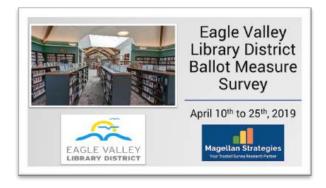
View Other Colorado Library District Ballot Measure Surveys

In 2019, we managed ballot measure surveys for Delta County Libraries and the Eagle Valley Library District. Click on the corresponding link to view the presentations for each survey.

CLICK HERE FOR DELTA

CLICK HERE FOR EAGLE





Using an Enhanced Voter File for Stronger Community Engagement

The following is a voter registration and past election turnout report for the Basalt Regional Library District. This information ensures that our survey response data demographically represents the correct voter turnout population. Using a current voter file to engage residents also has other benefits.

First, the age, gender, and location information provided on the file helps us direct our MMS text survey invitations. Our online platform informs us in real time if a voter subgroup is below their expected interview goal. Second, we can append cell phone numbers to the file and U.S. Census socioeconomic data at the tract geographic level. This information enables us to engage hard-to-reach populations, such as households with lower income levels, people of color, and families who speak a language other than English.

| | ategies v | oter Regist | ration an | d Past Ele | ction Tur | nout Repo | rt | | | |
|--------------|-----------|-------------|-----------|------------|-----------|-----------|-------|--------|-------|--------|
| County | Regist | ration | 20 | 24 | 20 | 23 | 20 | 22 | 202 | 21 |
| Eagle | 6,027 | 69.3% | 4,527 | 69.1% | 2,271 | 71.2% | 3,765 | 69.8% | 2,298 | 70.9% |
| Pitkin | 2,666 | 30.7% | 2,029 | 30.9% | 920 | 28.8% | 1,632 | 30.2% | 941 | 29.1% |
| Total | 8,693 | 100.0% | 6,556 | 100.0% | 3,191 | 100.0% | 5,397 | 100.0% | 3,239 | 100.0% |
| Sex | Regist | ration | 20 | 24 | 20 | 23 | 20 | 22 | 20 | 21 |
| Female | 4,254 | 48.9% | 3,348 | 51.1% | 1,650 | 51.7% | 2,677 | 50.4% | 1,651 | 51.0% |
| Male | 4,439 | 51.1% | 3,208 | 48.9% | 1,541 | 48.3% | 2,631 | 49.6% | 1,589 | 49.0% |
| Total | 8,693 | 100.0% | 6,556 | 100.0% | 3,191 | 100.0% | 5,307 | 100.0% | 3,239 | 100.0% |
| Age Group | Regist | ration | 20 | 24 | 20 | 23 | 20 | 22 | 20 | 21 |
| 18-34 | 2,322 | 26.7% | 1,421 | 21.7% | 320 | 10.0% | 867 | 16.3% | 333 | 10.3% |
| 35-44 | 1,496 | 17.2% | 1,064 | 16.2% | 375 | 11.8% | 765 | 14.4% | 429 | 13.2% |
| 45-54 | 1,279 | 14.7% | 1,000 | 15.3% | 488 | 15.3% | 883 | 16.6% | 519 | 16.0% |
| 55-64 | 1,373 | 15.8% | 1,146 | 17.5% | 621 | 19.5% | 1,062 | 20.0% | 730 | 22.5% |
| 65+ | 2,223 | 25.6% | 1,925 | 29.4% | 1,387 | 43.5% | 1,730 | 32.6% | 1,228 | 37.9% |
| Total | 8,693 | 100.0% | 6,556 | 100.0% | 3,191 | 100.0% | 5,307 | 100.0% | 3,239 | 100.0% |
| Party | Regist | ration | 20 | 24 | 20 | 23 | 20 | 22 | 20 | 21 |
| Unaffiliated | 4,716 | 54.3% | 3,416 | 52.1% | 1,586 | 49.7% | 2,639 | 49.7% | 1,403 | 43.3% |
| Democrat | 2,661 | 30.6% | 2,141 | 32.7% | 1,106 | 34.7% | 1,830 | 34.5% | 1,301 | 40.2% |
| Republican | 1,137 | 13.1% | 894 | 13.6% | 468 | 14.7% | 768 | 14.5% | 494 | 15.3% |
| Libertarian | 73 | 0.8% | 42 | 0.6% | 21 | 0.7% | 43 | 0.8% | 26 | 0.8% |
| Other | 106 | 1.2% | 63 | 1.0% | 10 | 0.3% | 27 | 0.5% | 15 | 0.5% |
| | 8.693 | 100.0% | 6.556 | 100.0% | 3,191 | 100.0% | 5,307 | 100.0% | 3.239 | 100.0% |

Magellan Strategies Ballot Measure Survey Project Timeline

On average, our ballot measure survey projects take about 30 days to complete from start to finish. However, we can complete a survey project in less than 20 days if the client is in a rush to meet a deadline. The questionnaire design phase always takes the most time to complete. The table below shows each phase and the number of days to complete it.

| Basalt Regional Library Survey Project Timeline | | | | | | | |
|---|---|----|--------|----|---|---|---|
| Estimated Number of Days | 1 | 14 | 2 | 14 | 2 | 5 | 3 |
| Initial Survey Discussion | | | | | | | |
| Survey quesitonnaire development & design | | | | | | | |
| Survey public communication & awareness phase | | | | | | | |
| Survey data colleciton phase (MMS Text & promotion) | | | | | | | |
| Deliver survey toplines & crosstabs | | | \neg | | | | |
| Deliver survey verbatims, presentation & summary | | | | | | | |
| Present survey findings to staff, board members and stakeholders (we assume 2 or 3 separate meetings) | | | | | | | |

Magellan Strategies 2024 Ballot Measure Survey Results

When choosing a public opinion research firm in the ballot measure space, it is appropriate to ask each firm how accurate the research firm was in projecting the outcome. The following are results from some of our 2024 ballot measure survey projects.



Ballot Measure Survey 2024 Track Record

| | Magellan Forecast | Yes Result | Difference |
|--|----------------------|---------------|------------|
| Town of Castle Rock 2024 Sales Tax for Public Safety | 57% | 55% | 2% |
| Westminster Public Schools 2024 Mill Levy Extention | 70% | 70% | 0% |
| Arapahoe County De-Brucing Ballot Measure | 60% | 70% | 10% |
| City of Leadville 2024 0.5% Sales Tax for Pool | 50% | 52% | 2% |
| City of Lakewood 2024 De-Bruce Extension for Services | 50% | 52% | 2% |
| Mesa County Valley School District 51 2024 Sales Tax Extention for Operations | 60% | 59% | 1% |
| Mesa County 2024 Bond for Road Improvements | 47% | 43% | 4% |
| Town of Avon 2024 Use Tax for Housing | 57% | 53% | 4% |
| Gunnison County Libraries 2024 Mill Levy for Library Constuction | 46% | 42% | 4% |
| Adams County Five Star Schools 2024 \$830 Million Bond Debt | 51% | 54% | 3% |
| Weld County RE-4 School District 2022 Mill Levy Override for Operations | 53% | 55% | 2% |

Magellan Strategies Ballot Measure Survey Deliverables

Our ballot measure survey projects always include a topline document, a PowerPoint presentation, open-ended verbatim responses, and crosstabs. Click each deliverable below to view a specific survey deliverable from our Gunnison County Libraries ballot measure survey.

<u>Survey Presentation</u> <u>Survey Topline Document</u> <u>Survey Verbatim Responses</u> <u>Survey Crosstabs</u>

Public Alignment Communication for Outreach

When our clients request a recommendation for a public outreach and communication strategy firm we trust, Public Alignment Communication is our first answer. Our team has worked with Bryan-David Blakely and Sara O'Keefe on several projects. They are knowledgeable, hard-working, experienced, and trustworthy in managing outreach and communication projects for public entities. Following is a brief description of their company and services.

<u>Public Alignment Communication</u> is a certified minority and women business enterprise founded in 2016. We are trusted advisors to our clients and experts in their issues as we navigate complex projects together. Our approach is shaped by decades of experience using research and audience insights to inform messaging and issue-based education campaigns. Whether it's community development, emergency services, education, infrastructure, health, or housing, you'd be hard-pressed to find an issue we haven't worked on. You can learn more about our work history and record of success <u>HERE</u>.

What Differentiates Public Alignment Communication

Our founders and managing partners, Bryan-David López Blakely and Sara O'Keefe, both Colorado natives, each have over 20 years of experience helping local governments, non-profits, and private clients. We like to help build community, improve communication, and make a positive change for our clients and their residents. Our approach is to:

- Develop a strategy and supporting tactics that will resonate with the impacted community.
- Form research-based messaging and manage an approach to align with your objectives and target audiences.
- Improve public engagement and community understanding and/or participation
- Track impact and measure results.

Clear, compelling, consistent communication and a strategic public engagement approach are at the core of everything we do. This approach builds trust and allows underlying interests to align to reach shared objectives.

Basalt Regional Library Survey Pricing

With a registered voter population of about 8,700, we should be able to complete a minimum of 400 interviews. However, we often exceed our interview goals. The following is a range of pricing for a survey project with different numbers of questions.

400 Interviews, MMS Text Invitation Survey Pricing

| About 30 to 35 q | uestions | \$16,500 |
|------------------|----------|----------|
| About 25 to 30 q | uestions | \$14,500 |

Public Alignment Community Engagement Budget

Unlike polling and survey research pricing, a community engagement budget can vary widely. The community engagement scope, approach, and deliverables will significantly impact the final amount. For those reasons, we are providing a broad range of pricing below. Once we have a strategy kick-off session and see the poll results, we'll be able to get much more granular with the budget. Regardless, our team is adept at adjusting our budget to meet your specific expectations and available resources.

Community Engagement Estimate Budget

Summary

We look forward to discussing our proposal with Executive Director Amy Shipley and the Basalt Regional Library board members soon. Following are some past survey project references and our team biographies.

Gunnison County Libraries 2023 Community Survey

We believe the goals of this in-depth, bi-lingual library community survey project are similar to the Eaton Public Library's objectives. This extensive survey measured awareness and opinions of the Gunnison County Libraries services and programs for the Gunnison and Crested Butte branches. In addition, the survey identified what library services could be added or improved. Reference: Drew Brookhart, Executive Director, drew@gunnisoncountylibraries.org, 970-641-3485.

Roaring Fork Fire Rescue Survey, 2023

We measured support and opposition levels for this project to allow the Basalt and Rural Fire Protection District to increase their permitted debt to \$42 million. In addition, the survey educated and informed residents that the funding would pay for the expansion, renovation, and modernization of Fire Station 42 in El Jabel. This survey also informed residents the new facility would house additional firefighters and be able to provide 24-hour staffing. Reference: Fire Chief Scott Thompson, sthompson@roaringforkfire.org, 970-340-7040, Hilary Fletcher, hilary.fletcher@woolpert.com, 970-379-2413.

Larmier County Transportation Survey, 2024

This survey interviewed 3,567 residents of Larimer County. Its objectives included measuring voter support for a 0.15% sales tax increase to generate \$15 million for county road and transportation improvement projects. The survey also educated and informed voters about the county's transportation programs and needs. The 0.15% sales tax will be on the ballot this November. For more information, contact Lesli Ellis, Director of Community Planning, Infrastructure, and Resources, at ellislk@co.larimer.co.us or 970-498-5741.

City of Westminster Fire Station Funding Survey, 2024

As we mentioned, we recently managed a ballot measure survey project for the City of Westminster, measuring voter support and opposition for a property and sales tax increase to fund the construction of new fire stations. In addition, this survey measured the fire department's image rating, job approval, and concerns about future fire risks to their community. Reference: Deputy City Manager Larry Dorr, LDorr@WestminsterCO.gov, 303-658-2663.

Adams County Detention Center Ballot Measure Survey, 2024

This survey had several objectives, including measuring resident awareness of the structural problems with the Adams County Detention Center. The county does not have the \$500 million in its general fund to address deferred facility maintenance and necessary repairs. Furthermore, the survey educated and informed residents about the county's consideration of building a new facility in Brighton and the risk of inmate litigation due to an unsafe environment. Reference: Senior Deputy County Manager Alisha Reis, AReis@adcogov.org, 720-523-6293.

City of Fountain Public Safety Ballot Measure, 2022

For this project, we surveyed 853 registered voters. We measured voter support and opposition for a 6.2 mill property tax increase to generate a \$1.7 million annual dedicated funding source for city police, fire, and EMS services. References: City Manager Scott Trainor, strainor@fountaincolorado.org, Deputy City Manager John Trylch, jtrylch@fountaincolorado.org, Police Chief Chris Heberer cheberer@fountainpd.com, Todd Evan, City Administrator TEvans@fountaincolorado.org. Main Phone: (719) 322-2000

The Magellan Strategies Team

Courtney Sievers, MPA, Director of Survey Research

As Director of Survey Research at Magellan Strategies since 2009, Courtney Sievers has over a decade of expertise and a proven track record of delivering actionable insights through survey research. Specialized in public policy, ballot measures, and community analysis, she has successfully managed hundreds of projects, making her the go-to expert for organizations



looking to gauge public opinion on complex legislative and policy issues.

Courtney's mastery lies in her ability to craft questions that accurately capture voter opinion, even for the most nuanced topics. Whether you aim to secure funding through a ballot measure, test campaign messaging, or understand voter priorities, Courtney's keen analytical skills and strategic approach ensure that your survey will produce reliable, clear, and effective results.

Courtney's commitment to building strong, personal relationships with every client sets her apart from other project managers. She's not just a consultant for the project's duration—she's a partner invested in your long-term success. By taking the time to understand your organization's needs deeply, she tailors every project to align with your goals, ultimately helping you communicate the value and impact of your initiatives in a way that resonates with voters.

Courtney holds a Bachelor's Degree in Mathematics with a Concentration in Statistics from Colorado Mesa University and a Master of Public Administration from the University of Colorado Denver. She resides in Arvada with her husband, Jake, and their two children, Riley and Sammy. When she's not helping clients navigate complex survey projects or chasing her two young kiddos, you can find her hitting the slopes, watching the Broncos, praying for the Rockies, or cheering on the Nuggets and Avs.

Ryan Winger, Education Polling Project Manager

Ryan Winger has been an indispensable leader at Magellan since our founding in 2007 and now serves as our Director of Survey Data Analysis and Polling Project Manager. With over a decade of experience, Ryan is an expert in data analysis, helping communities better understand their residents and voters to create effective outreach and campaign strategies.



His expertise spans voter data development, survey development, ballot measure campaign consulting, and ballot language strategy—offering our clients the knowledge and expertise they need to succeed. Throughout his career at Magellan, Ryan has managed various ballot measure surveys, assisting school districts, local governments, and public policy organizations across the state. He has deep experience leveraging survey research to develop compelling messages to educate residents and voters.

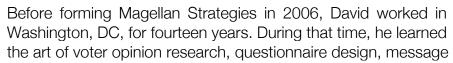
What our clients appreciate most about Ryan is that this experience is combined with a collaborative approach that respects and acknowledges the specific details of each project, ensuring their strengths and assets are translated into winning strategies that drive community outreach, engagement, and education. In particular, he has deep experience managing bond measures and MLO campaigns for Colorado school districts. He is most proud of his work for 27J Schools in 2022, helping guide the "I Am 27J" campaign to a successful mill levy override after over 20 years of setbacks.

Ryan understands that all projects are different. The most enjoyable part of his job is learning about our client's unique strengths and challenges and helping them develop the right messages to tell their stories and achieve their goals.

Ryan graduated from the University of Colorado with a degree in Political Science. He resides in Frederick with his wife, Vicki, and their three children, Emmalyn, Easton, and Everly. Ryan is a big college basketball fan and a supporter of the Kansas Jayhawks.

David Flaherty, CEO and Founder

David Flaherty is the CEO and founder of Magellan Strategies. David has spent his 31-year career designing and conducting hundreds of survey research projects measuring resident and voter opinion. He is an expert public opinion pollster, focus group moderator, and voter data analyst.





development, and voter demographic trends while working at the Republican National Committee, the U.S. House of Representatives (Subcommittee on the Census), Americans for Prosperity, and a small government relations firm.

For the past sixteen years, David has led the Magellan team's growth by providing high-quality, professional survey research services to local governments, school districts, special districts, and public policy organizations. He is proud to have helped more than 100 Colorado governments achieve voter approval for various funding ballot measures.

David is a native of Wellesley, Massachusetts, and is a 1991 graduate of the University of Delaware. He lives in Broomfield, Colorado, with his wife, Jennifer, and their two sons, Jack and Bobby. David is an active skier, golfer, and mountain biker. He also serves on the board of the Five Star Foundation that supports the Adams 12 Five Star School District.

The Public Alignment Communication Team

Bryan-David López Blakely, Public Alignment Co-Founder & Managing Partner

Bryan-David has over twenty years of experience strategizing and creating positive transformations for people, places, and communities. He has developed successful approaches to communicating and working with diverse populations, growing public support, and passing ballot initiatives.

He loves challenging issues, developing strategic solutions, and making a positive impact. Bryan-David is bilingual and earned a double B.A. from CU Boulder and an M.A. from George



Washington University on a full scholarship. He is a second-generation Coloradoan on his father's side and a Colombian on his mother's side.

Sara O'Keefe, Public Alignment Co-Founder & Managing Partner

Sara has over 22 years of experience developing and implementing communication and outreach strategies that engage communities and stakeholders in critical social, economic, and policy discussions and decisions. She is an expert in positioning and message strategy and has led such efforts for multi-million dollar regional and statewide education and policy campaigns.

Sara's clients seek thoughtful advice on authentically and effectively communicating with their constituents and stakeholders. She holds a master's degree in political science from the University of Colorado—Denver, with an emphasis in state and local policy.





January 8, 2025

Ms. Amy Shipley Executive Director Basalt Regional Library 14 Midland Avenue Basalt, CO 81621

RE: PROPOSAL FOR COMMUNITY SURVEY AND OUTREACH SUPPORT

Dear Amy,

Thank you for the opportunity to provide the following proposal to the Basalt Regional Library for community engagement and support of the district's funding needs.

WR Communications has specialized in public affairs, strategic communications and issues management—including local government community engagement and public-finance support—for nearly 20 years in Colorado. WR Communications looks for unique and challenging opportunities to provide its clients with a proven and successful blend of strategic direction, message development, community engagement and hands-on management.

In my work with local governments, I provide clients with experience, insights, strategies and tactics developed from multiple successful public engagement and finance efforts. This experience has come from supporting schools, municipalities, counties and special districts in Colorado's urban, suburban, rural and mountain communities. My experience in the Roaring Fork Valley includes work with Roaring Fork Schools, RFTA, Basalt (two separate measures), Glenwood Springs and New Castle.

As you review the following information, please let me know if you have any questions. I look forward to working with Basalt Regional Library's board and administration, as well as the community, to successfully communicate and engage on the district's funding needs.

Sincerely,

Bill Rav

Principal, WR Communications Inc.

SERVICES

WR Communications is prepared to support Basalt Regional Library District's public-finance and community engagement efforts through research, ballot question development and community outreach. WR Communications services that will be applied to this project include, but are not limited to:

- Collaboration with the district's board, management, parents and other stakeholders to understand the needs, challenges and opportunities ahead for the library district.
- Research:
 - Developing a Community Update and Survey mailer to help inform community members and solicit feedback.
 - Utilizing survey data to further guide the district's messaging, policy development, ballot language and community engagement.
 - o Presentation of data to board and administration.
 - o Analysis of election turnout for November 2025.
- Funding Proposal:
 - Support proposal development, including assistance with drafting ballot language.
 - Facilitate outreach to community leaders and stakeholders to further vet the funding proposal and potential ballot question.
 - o If a question is referred, draft pro statements for county white books, TABOR statement and other policy-focused materials.
- Messaging:
 - Development of public messaging materials, in collaboration with district administration, that support community engagement and targeting of key audiences.
 - Collaboration on marketing materials such as infographics, videos, print and audio. (Example attached)
 - Social media and digital communications consulting, as well as monitoring and reputation management.
- Additional Tasks:
 - o Regular update meetings with district board and management.
 - o Transition from policy phase to campaign phase.

SURVEYS:

WR Communications believes that the foundation of any successful ballot question is publicopinion research. This helps guide our messaging, policy development, outreach and, most importantly, the actual ballot question.

Mail Survey:

WR Communications will write and design a survey self-mailer (example attached) to directly inform residents. The mailer will include financial information, graphics and photos and will conclude with a survey.

The survey will have 10 to 15 questions, with at least one open-ended question for community input. Recipients are encouraged to visit an online portal to complete the survey but

can still return the survey via mail. WR Communications tabulates the online and mailed surveys into a single data set and a PowerPoint presentation. WR Communications supplies the final analysis to the client. A Spanish-language version of the survey will be provided online.

It's important to note this is not a statistically reliable survey, since there is no way through this method to set demographic quotas. **But unlike a statistical phone survey, the mail survey provides an opportunity to more broadly communicate about the project**, since a phone survey allows limited information. In addition, these surveys can be less costly and often still provide a high return rate. The results of these surveys often mirror statistical polling and help broaden the base of feedback through the open-ended question(s).

Mail surveys can be paired with a smaller phone survey to provide additional information and data for the analysis.

Estimated budget: The statewide voter database shows 7,265 voters living in 5,377 households in the district. Mailing one Community Update/Survey to each household provides the following estimated cost:

Printing: About \$0.60 per piece (high estimated based on current paper costs)

Postage: \$0.55 per piece (high estimate based on first class postal rates)

List purchase: \$350.00

Estimated survey cost: ~\$6,500.00

FEE:

WR Communications Inc. recommends a flat fee of \$8,500.00 to perform the services listed in this proposal. Total project cost with mail survey would be about \$15,000.00.

WR Communications will invoice for expenses such as the Community Update mailer and other items incurred <u>at the client's direction and with the client's approval</u>. As a policy, WR Communications provides services as a pass through, with no mark ups or commissions.

TIMELINE:

Summer presents opportunities and challenges — despite this being the time when most local governments develop their ballot questions. In nearly two decades of working on local finance issues, I have found some consistent things around timing:

- 1. People "checkout" from the end of school through July 4. Rushing community engagement and marketing pieces in mid- to late-June typically produces low response rates and interest.
- 2. Surveys are best done before school lets out. Surveys can be successful in June but get less reliable closer to July 4.
- 3. People start to pay attention after July 4 and are more responsive starting in mid-July.
- 4. People "check back in" when school starts in August and are ready to learn more and engage on local issues.

5. Using June to develop the ballot proposal, create messaging and do meetings with community stakeholders allows us to have materials ready in July and August to effectively communicate with the broader community.

Survey timeline:

WR Communications proposes the following timeline to complete the initial survey phase. Its important to get the survey fielded in the spring to be able to use late April and May, before summer break, to continue community education. The district can then use the second half of July and August to inform community member before making a final decision on moving forward. The following timeline takes into account RFSD spring break timing.

| Project start | Discuss funding proposals, messaging and other survey components; develop questionnaire |
|----------------|---|
| March 10 to 21 | Write/design Community Update/Survey, edits and feedback |
| March 24/25 | Finalize update and survey, create online survey, Spanish translation |
| March 26 | Mail survey. Send "Check your mailbox" text and reminders. |
| April 16 | Close survey, begin analysis of data set |
| April 21 | Present results of survey to board |

Election dates:

Key dates to keep in mind if the district moves forward with a ballot question:

| July 25 | Last day to notify county clerk of intention to participate in coordinated election—non-binding, but critical, action item |
|--------------|--|
| September 5 | Last day to certify ballot question |
| September 19 | Last day to file pro/con comments for local ballot issues |

ABOUT WR COMMUNICATIONS:

WR Communications focuses on one-on-one relationships with its clients and ensures that clients have the full attention of its principal, Bill Ray. This has been a successful practice since WR Communications was founded as a one-man shop—and has continued to be one of the cornerstones of our clients' success over the past seven-plus years. When necessary, WR Communications utilizes strategic partnerships with other firms and professionals to build successful teams for campaign, community-outreach projects and public relations efforts.

Local Government and Special District Public Finance Experience

The following is a snapshot of recent and relevant local government public finance experience, including public engagement, communications, surveys and other outreach.

2025:

- Clear Creek County
- Clear Creek Fire Authority
- Town of Gypsum
- Yampa Valley Regional Transportation Authority formation

2024:

- City of Westminster
- Alamosa School District
- Kiowa School District
- North Park School District
- Poudre School District
- St. Vrain Valley School District
- Summit School District
- Weld County Re-3J School District
- Weld County 8 School District
- Eagle River Fire Protection District

2023:

- Dove Creek and Telluride school district realignment
- Kiowa School District
- Platte Canyon School District

2022:

- Eagle Valley Regional Transportation Authority
- City of Glenwood Springs
- Dove Creek School District
- Delta County Schools
- Nederland Fire Protection District

2021:

- Clear Creek County
- Town of Basalt
- Mountain Recreation District

<u>2020:</u>

- Weld County Re-3J Schools
- Eagle River Fire Protection District
- Eagle County Schools

2019:

- Anythink (Adams County) Library District
- Town of Basalt
- Eagle County 1A
- Town of New Castle

2018:

- Roaring Fork Transportation Authority
- Eagle County Open Space
- City of Arvada
- Central Colorado Water Conservancy District



February 5, 2025

Amy Shipley, Executive Director Basalt Regional Library District ashipley@basaltlibrary.org

Dear Amy,

Thank you very much for reaching out about your prospective 2025 mill levy election. It was a privilege and a pleasure to work with you, your team and your Board at Garfield County Libraries in 2019, and I appreciate you considering our support in your upcoming effort.

Our specialty is helping public agencies like Library Districts talk to voters about taxes. We help prepare ballot measures that will affect taxpayers and property owners, in a constructive way that includes transparency and public input.

As we discussed, and you recall from our prior work together, we are not a polling firm. In fact, considering the size of your electorate and the challenges facing the polling industry, I don't believe polling alone will give BRLD leaders the complete picture of public feedback that you and your Board should have before finalizing your measure.

We provide public-facing materials and strategic guidance to support your efforts, as detailed on page 3. We work closely with our clients and their advisers, including pollsters and legal counsel, to ensure that the eventual measure placed before your voters has been well-vetted politically in your community, aligns with your needs and community priorities, and has a very strong chance of success.

As we also discussed, I think it's possible a simple "no tax increase" measure might have the best chance of success, and yield more revenue than you may have been contemplating.

The remainder of this proposal describes our specific, proposed scope of services, experience, fees and staffing. If you have questions or need additional information, please don't hesitate to contact me at (415) 816-3412 or jboigon@TeamCivX.com.

I look forward to hearing from you.

Jared Boigon, Partner

(415) 816-3412

jboigon@TeamCivX.com



About Us: Democracy is Team Sport

We believe in the civic process and bringing citizens together to build stronger communities.

- **Specialized Experience**. The partners at TeamCivX have helped develop and/or pass nearly 500 successful ballot measures for public agencies, generating tens of billions of dollars of voter-approved public funding to support vital public services and facilities, including libraries and library programs.
- **Unique Understanding.** Our specialization lies at the intersection of politics, government, finance and law. We know how to look at public funding challenges through a voter's lens, communicate effectively in a time of government mistrust, and ask constructive questions about your legal and finance options.
- Non-Partisan Approach. We are a non-partisan election firm, and we emphasize the importance of creating measures that can appeal broadly across your community, regardless of political affiliation. We know how to create ballot measures that don't feel political which is increasingly important in our divided times.
- **Proven Experience in Rural Areas.** We've had success passing measures in rural areas. We understand how to make a value case to voters who may not live a short driving distance from any particular public facility.
- Experience Navigating Challenging Environments. A ballot measure like the one you're considering is impacted by factors far beyond our control, including voter perceptions of the economy, political division, the public's trust in government and many other factors. We've helped our clients navigate economic downturns, partisan division, controversy and other challenges to achieve success.
- Multimedia Communications Experts. Part of our job is to help you get your message
 to the right people so that we build public awareness of your needs and ballot measure.
 People receive their information in many different ways these days. We are experts in
 traditional communication methods including direct mail and earned media. We are
 also experts in digital media, including utilizing social media, digital advertising and
 video.
- Capacity to Serve You. TeamCivX's seasoned partners and well-trained staff have both
 the knowledge and the capacity to serve your needs throughout the ballot measure
 process. I am one of TeamCivX's founding partners and will personally lead your project
 as your primary point of contact. I will be supported by one of our experienced
 Consultants who will manage project logistics to ensure the plans developed are
 executed on time, on budget and with precision.

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Scope of Services

Our recommended scope of services is outlined below. There's a lot to do in just a short time, and we believe following the list below will help us ensure you present the best possible measure to your Board on the third Monday in July 2025.

- Work with you to create a project timeline, leading up the Board vote
- Meet with you, legal counsel and financial adviser to confirm facts and circumstances regarding a 2025 measure, potential mill levy amounts, and appropriate use of phrases like "no tax increase"
- Meet with you to review potential spending needs and priorities (we've already reviewed your helpful budget letters, available on your website)
- Work with you and your selected polling firm to finalize a survey questionnaire, sampling methodology and polling timeline
- Review your existing community feedback notes from 55 conversations you've mentioned having already
- Help review poll results and share analysis and recommendations
- Develop informational messaging and fact sheets to be distributed virtually and at the library, including on your website, social media, email updates and newsletters
- Provide talking points, frequently asked questions and a message training for district officials who will be interfacing with the public on this issue
- Draft a PowerPoint presentation for public and community meetings, if needed
- Write, design and produce mailing(s) to inform local residents and solicit additional feedback, as directed (A mailer of this nature, amplified by an online/social media survey, could help broaden our picture of local voter opinion, beyond your opinion survey.)
- Recommend a final mill levy rate, dollar amount and other specifics for the ballot measure itself
- Help refine the final project list to reflect community priorities and to ensure projects are described in clear language the general public will understand
- Work with legal counsel to develop the actual ballot question, and refine all language that will appear before voters
- If needed, help present recommendations, documents and resolutions to the Board, and help brief Board members along the way
- Meet regularly (virtually) with you and/or designated members of your team & advisers to ensure implementation of this plan

Public agencies <u>cannot</u> spend public funds to advocate for passage of ballot measures like this one. An independent campaign committee would need to be formed to advocate for votes in favor of the measure. TeamCivX can provide campaign strategy and messaging services to independent committees, if requested, but those services are not included here, since they cannot be funded publicly.

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Fees & Pricing

We do not bill hourly, as we find that our clients prefer predictable availability and cost. We can provide the services outlined on the prior page for a total of \$36,000, billed in six monthly increments, covering our time as needed between date of hire and a July Board vote. This is nearly identical to our arrangement with Garfield County Libraries in 2019.

Any travel is not included in the fees and would be expensed at cost. We can make ourselves available virtually, via video, phone, email and text, as needed, to complete the scope of services.

Any paid advertising, including mailers or paid digital ads, is also not included in our fees. It would be produced and billed according to an agreed-upon budget and timeline, and all such materials would be subject to your review and (electronic) <u>written approval</u> before any expense is incurred or paid advertising is launched.

For reference, an informational brochure that includes <u>a perforated return postcard to capture resident feedback</u>, sent to an estimated 10,000 local voter/resident households would be approximately \$11,500*, assuming non-profit bulk postage rates.

*Mailer cost includes graphic design, print on adequate paper weight for the reply card, use of licensed stock photography if needed, cost of obtaining and processing voter data from Secretary of State, bulk mail preparation and household walk sequencing, other mailing and shipping costs, postage, and applicable sales tax estimated at 8.2% (Basalt).

Exact cost depends on exact mailer specifications and quantity.

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Staffing

Jared Boigon will be your lead contact, assisted by one of our experienced staffers and our design/production team. See https://www.teamcivx.com/our-team for more details.

Jared Boigon, Partner

Jared, a founding partner of TeamCivX, has worked in campaigns, politics and government since the mid-1990s, and personally guided more than 100 successful efforts producing voterapproved revenue for public agencies in California and Colorado.

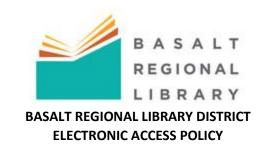
Jared grew up and attended public schools in Denver, where his family moved in 1973. He began working in grassroots campaigns in the early 1990's. He served as policy analyst and speechwriter for then-Gov. Roy Romer during the third and final term of office.

Jared helped pass more than a dozen local finance measures in Colorado, with the firm Reiter & Associates, before moving to California in 2001 and joining an established political firm to expand its practice preparing and passing public finance measures. Jared became a partner in that firm in 2005, and helped expand it in 2009 and 2016.

In 2023, following more than 20 years of successful work on hundreds of ballot measures requiring voter approval for tax increases or other public funding, Jared left his prior firm to help create TeamCivX, joining with four others to create the leading non-partisan firm specializing in these efforts. TeamCivX proudly assisted nearly 150 ballot measure efforts in 2023-24, resulting more than \$2 billion in voter-approved revenue for public agencies.

Jared's extensive experience in political campaigns, from volunteer and campaign organizing to media strategist, helped him guide his mother's successful citywide election to the Denver City Council in 2003, her first-ever bid for elective office. (She retired from Council in 2011.)

53 TeamCivX.com



It is the policy of the Basalt Regional Library District's (BRLD) Board of Trustees to provide Internet access to its patrons and guests. BRLD understands the important role the Internet and electronic resources play in today's society. Therefore, BRLD maintains public computers, wireless Internet service, and reputable databases for the convenience of our guests and patrons. BRLD adheres to the USA Patriot Act, the Children's Internet Protection Act (CIPA), and the Child Online Protection Act (COPA).

- 1. Each Internet accessible computer has security software which will automatically delete any changes made during a user's session once the computer is rebooted or shut down at the end of the session.
- 2. Computer users may use the computer in one-hour blocks. Library staff may grant or deny extended computer time on an individual basis depending on computer availability.
- 3. All public computer stations and network connections (including wireless internet) in the library are filtered according to Federal and State law. Parents or legal guardians of minors are responsible for their children's use of the computers.
- 4. Unauthorized Use: Illegal activities or any other activities intended to disrupt the network services or equipment are prohibited. Unauthorized use includes, but is not limited to, the following:
 - a. Disrupting or causing damage to library programs, data, network, or equipment
 - Disassembling computers or disconnecting network or power cables from computer or wall
 - c. Unauthorized monitoring of electronic communications
 - d. Unauthorized access of other machines accessible via the library's networks
 - e. Intentionally propagating computer worms, viruses, or other malicious software
 - f. Interfering with another patron's privacy or use of a library terminal
 - g. Fraudulently obtaining access to Internet sites including falsification of age, and unauthorized use of computer accounts, access codes or network identification numbers
 - h. Unauthorized use or copying of information posted on the Internet
 - i. Distributing unsolicited advertising or spam
 - j. Violating software licensing agreements and/or copyright laws

Unauthorized access of a computer, computer network, computer system, or any part thereof, or exceeding authorized access to a computer, computer network, computer system, or any part thereof, is a crime under Colorado law (Colorado Revised Statutes, Sec. 18-5.5-102). Unauthorized use may result in the loss of library privileges. Violators may also be subject to criminal prosecution or other legal action.

5. All computer users are prohibited from invading the privacy of any computer user. Each user must comply with the BRLD's Behavior Policy and should be considerate of all library users and library staff. Computer users must be aware that the U.S.A. Patriot Act gives authorities the legal right to access information from computers in the library.

- 6. The American Library Association's Freedom to Read Statement (attached hereto as Exhibit A) and the Library Bill of Rights (attached hereto as Exhibit B) are adopted policies of the Board of Trustees.
- 7. The library will not be responsible for any information that is compromised, or for any damage caused to your hardware or software due to electricity surges, security issues, or consequences caused by viruses or hacking.



EXHIBIT A AMERICAN LIBRARY ASSOCIATION'S FREEDOM TO READ STATEMENT

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label "controversial" views, to distribute lists of "objectionable" books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be "protected" against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings.

Policy reviewed: 2015, March 2022, February 2025

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

1. It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

2. Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

3. It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

4. There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

Policy reviewed: 2015, March 2022, February 2025

5. It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.

The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

6. It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

7. It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Policy reviewed: 2015, March 2022, February 2025

Adopted June 25, 1953, by the ALA Council and the AAP Freedom to Read Committee; amended January 28, 1972; January 16, 1991; July 12, 2000; June 30, 2004.

A Joint Statement by:

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National Coalition Against Censorship
National Council of Teachers of English

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Policy reviewed: 2015, March 2022, February 2025 Policy approved: June 2022,

EXHIBIT B LIBRARY BILL OF RIGHTS

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

- I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
- V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
- VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.
- VII. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; January 29, 2019.

Inclusion of "age" reaffirmed January 23, 1996.

Although the Articles of the *Library Bill of Rights* are unambiguous statements of basic principles that should govern the service of all libraries, questions do arise concerning application of these principles to specific library practices. See the documents designated by the Intellectual Freedom Committee as Interpretations of the Library Bill of Rights.

Policy reviewed: 2015, March 2022, February 2025



BASALT REGIONAL LIBRARY DISTRICT ELECTRONIC ACCESS POLICY

It is the policy of the Basalt Regional Library District's (BRLD) Board of Trustees to provide Internet access to its patrons and guests.

BRLD understands the important role the Internet and electronic resources play in today's society. Therefore, BRLD maintains public computers, wireless Internet service, and reputable databases for the convenience of our guests and patrons.

BRLD adheres to the USA Patriot Act, the Children's Internet Protection Act (CIPA), and the Child Online Protection Act (COPA).

- 1. Each Internet accessible computer has security software which will automatically delete any changes made during a user's session once the computer is rebooted or shut down at the end of the session. Patrons are advised to save files to the cloud or onto a flash drive.
- 2.1. Patrons must have a BRLD library card if they wish to use an Internet accessible computer.

 Guests may request a "Guest Pass."
- 3.2. Computer users may use the computer in <u>one-hour</u> blocks-<u>of one-hour sessions</u>. Library staff <u>has may the authority to</u> grant or deny extended computer time on an individual basis <u>depending on if-computer_s are-availabilitye</u>.
- 4.3. All public computer stations and network connections (including wireless <u>internet</u>) in the library are filtered according to Federal and State law. Filters are software programs that block access to material that may be considered offensive. No filter is 100 percent effective. Parents or legal guardians of minors must assume are responsible ility for their children's use of the computers.
- 5. The information resources available through the Internet exist beyond the scope of BRLD's Collection Development policy. BRLD is not responsible for the accuracy or validity of information found on the Internet. Patrons should consider the source and timeliness of all information retrieved through the Internet. BRLD subscribes to several reputable databases that are available to our patrons.
- <u>6.4.</u> Unauthorized Use: Illegal activities or any other activities intended to disrupt the network services or equipment are prohibited. Unauthorized use includes, but is not limited to, the following:
 - a. Disrupting or causing damage to library programs, data, network, or equipment
 - Disassembling computers or disconnecting network or power cables from computer or wall
 - c. Unauthorized monitoring of electronic communications
 - d. Unauthorized entering access of other machines accessible via the library's networks
 - e. Intentionally propagating computer worms, viruses, or other malicious software
 - f. Interfering with another patron's privacy or use of a library terminal
 - g. Fraudulently obtaining access to Internet sites including falsification of age, and unauthorized use of computer accounts, access codes or network identification numbers

- h. Unauthorized use or copying of information posted on the Internet
- i. Distributing unsolicited advertising or spam
- j. Violating software licensing agreements and/or copyright laws

Unauthorized access of a computer, computer network, computer system, or any part thereof, or exceeding authorized access to a computer, computer network, computer system, or any part thereof, is a crime under Colorado law (Colorado Revised Statutes, Sec. 18-5.5-102). Unauthorized use may result in the loss of library privileges. Violators may also be subject to criminal prosecution or other legal action.

- 7.5. Patrons of BRLDAll computer users are-shall be prohibited from invading the privacy of any computer user. Each patron-user must comply with the BRLD's Behavior Policy and should be considerate of all library users and library staff. Computer users must be aware that the U.S.A. Patriot Act gives authorities the legal right to access information from computers in the library. In the event of a request for information from a law enforcement agency, the Executive Director will contact BRLD legal counsel for advice on how to respond to the request.
- 8.6. The American Library Association's Freedom to Read Statement (attached hereto as Exhibit ₽A) and the Library Bill of Rights (attached hereto as Exhibit ₽B) are adopted policies of the Board of Trustees.
- 7. The library will not be responsible for any information (i.e. credit card) that is compromised, or for any damage caused to your hardware or software due to electricity surges, security issues, or consequences caused by viruses or hacking.

EXHIBIT A

AMERICAN LIBRARY ASSOCIATION'S FREEDOM TO READ STATEMENT

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label "controversial" views, to distribute lists of "objectionable" books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be "protected" against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound

Policy reviewed: 2015, March 2022, February 2025

responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings.

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

1. It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

2. Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

3. It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

4. There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for

Policy reviewed: 2015, March 2022, February 2025 Policy approved: June 2022, which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

5. It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.

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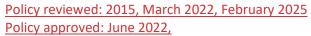


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III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

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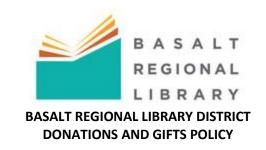
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Review Date: April 2015, March 2022



It is the policy of the Basalt Regional Library District's (BRLD) Board of Trustees to welcome donations and gifts from individuals, businesses, corporations, foundations, and other community organizations. Donors wishing to contribute to BRLD are encouraged to explore the following options outlined below.

Principles:

- Any donations or gifts accepted by BRLD will be viewed as an addition to, not a reduction of, BRLD's operating budget and will be accepted in accordance with BRLD's mission and related policies.
- All gifts, grants, and support must further BRLD's mission, goals, objectives, and priorities. They must not drive the library's agenda or priorities.
- All gifts, grants, and support must safeguard equity of access to library services. Donor
 agreements must not give unfair advantage to, or cause discrimination against, sectors of the
 community.
- All gifts, grants, and support must protect the principle of intellectual freedom. Donors may not direct the selection of collections or require endorsement of products or services.
- All gifts, grants, and support must ensure the confidentiality of user records. The library will not sell or provide access to library records in exchange for gifts or support.
- All gifts, grants, and support must leave open the opportunity for other actual or potential donors to have similar opportunities to provide support to BRLD.

In-Kind Donations:

- Artwork. Donation does not ensure display or retention of artwork by BRLD. Donated wall art
 must be display ready (i.e. framed, mounted). Outdoor artwork must be prepared to withstand
 all weather conditions. BRLD is not liable for any damage done to the artwork. Artwork is
 accepted at the discretion of the Executive Director.
- Books, CDs and DVDs. As space is available, donations of books, CDs, DVDs, and other materials
 are made to the Friends of the Library. The library provides space for these donations to be
 received.
- **Equipment/Technology**. Donations of computers, printers, internet devices, and software are generally not accepted because it is in the best interest of BRLD to standardize its computer equipment, and to adhere to software licensing agreements and product warranties.
- Heritage Pieces. Heritage pieces include any historical item relating to Basalt and the surrounding vicinity (Frying Pan and Roaring Fork Valleys). Heritage materials will be accepted at the discretion of the Executive Director or recommended for use by the Basalt Heritage Society.
- **Library of Things**. Donations to BRLD's "Library of Things," such as telescopes, ukuleles, sewing machines, and board/games are generally not accepted because it is in the best interest of BRLD to standardize these items.

Monetary Donations:

Unrestricted Gifts are always welcome and allow BRLD to direct funds to those areas that are
most important to the continued excellence of our library. These funds are used to meet
opportunities that may arise outside budgeting cycles.

• **Restricted Gifts** are those which are directed to a specific material or service BRLD provides. The Executive Director maintains a list of needs for which donations are welcome.

Acknowledgements:

BRLD will promptly acknowledge the Donor in writing including recognition that BRLD is recognized as a tax-exempt organization by the Internal Revenue Service under Section 170(c)1, and donations are tax-deductible to the full extent of the law. Additional recognition of donors will be in conjunction with, but not limited to, the library events and activities supported by their donation. The nature of donor recognition will be detailed in case-by-case donation agreements between donors and BRLD.

Disclaimers and Liabilities:

Due to space constraints and limited processing resources, BRLD is unable to accept all offered materials. BRLD reserves the right to dispose of unsolicited materials in any manner it deems appropriate.

All gifts to BRLD are the property of BRLD and cannot be returned to the donor for any reason.

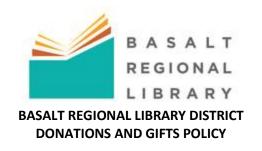
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Unusable Donations

The Library reserves the right to decide whether donations are outside the scope of the Library collection and/or mission. If found so, the library will dispose of them in an appropriate manner.

Policy reviewed: April 2022, February 2025



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Stewardship:

BRLD will maintain a list of Donors for sharing information about the library and its activities.

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