



**BASALT  
REGIONAL  
LIBRARY**

**BASALT REGIONAL LIBRARY DISTRICT  
CIRCULATION AND LIBRARY CARD POLICY**

It is the policy of the Basalt Regional Library District (BRLD) to provide library card accounts for users of our library regardless of residency. These library card accounts are used to borrow library materials. BRLD may apply charges for materials which are lost by a library patron.

BRLD will provide library card accounts to users of our library. BRLD will lend library materials to users who have library card accounts. Patron accounts will be “blocked” once charges reach \$10.00.

Patrons are limited to 15 display items on their library card at any one time.

**LIBRARY CARD ACCOUNT:**

Patrons of all ages can get a library card by completing an application, and showing government issued photo ID, school issued student ID, or proof of enrollment in a school.

Acceptable photo IDs include:

- Driver’s license
- Student ID
- Passport from any country
- Permanent Resident card
- DMV issued ID card

**LENDING RULES:**

- There are no age limits for checkout. Patrons of any age can check out any materials.
- Items check out for 2 or 3 weeks depending on the type of material. See the library website at [www.basaltlibrary.org](http://www.basaltlibrary.org) for more info.
- Items may be renewed one (1) time, this renewal may happen automatically if the item is eligible for renewal.
- Once an item is overdue, a patron will receive two (2) overdue notices (email only) prior to the item being deemed lost.
- If an item is not returned to BRLD within sixty (60) days of the due date, the item will be considered lost and replacement fees will be billed to the patron. In case of loss or theft the borrower may be assessed full replacement cost of the materials, including the cost of a full set if an individual item from that set cannot be ordered for replacement.
- Patrons agree to treat library items with respect. The borrower is responsible for returning loaned materials in good condition.
- Damaged items must be returned to the library and cannot be kept by the patron.

- BRLD promotes access to resources and resists censorship. Therefore, it is the responsibility of the parent/guardian to determine what is appropriate for their child.

**REIMBURSEMENT:**

If a patron pays for a lost item, and the item is found within six months of the payment, the patron may request reimbursement.