Basalt Regional Library District Board of Trustees Meeting Monday, July 21st, 2025, 5:15 PM Basalt Library Community Room and Zoom Meeting, see BRLD Website Calendar for Link

All meetings of the Basalt Regional Library District are open meetings. Members of the public are most welcome.

Board of Trustees: Carolyn Kane, President; Eric Pelander, Vice President; Deborah Smith, Treasurer; Suzi Jenkins, Secretary; Elaine Nagey, Trustee; John Goodwin, Trustee; Sarah Johnson, Trustee

MISSION STATEMENT

The confluence of community, freedom, and fun. A place to Go – A Place to gather – A Place to Grow

AGENDA

- 1. Call to order
- 2. Public Comments
- 3. Board Comments
- 4. Staff Comments
- 5. Action Item Approve agenda, minutes, and payables
 - a. Approve agenda
 - b. Minutes of June 16, 2025, Board Meeting (page 3)
 - c. June 2025 Accounts Payable (page 20)
- 6. Staff Presentation Collection Inventory Project and New Sub-collections: *Kristen Doyle, Cataloging & Collection Librarian*
- 7. Director's Report, Amy Shipley (page 6)
 - a. Strategic Plan Update
- 8. Ballot Measure Committee
 - a. Updates to stakeholder conversations
 - b. Ballot measure timeline update (page 47)
 - c. Ballot measure marketing plan (page 48)
 - d. Discussion and possible vote to approve Resolution 2025-03, Basalt Regional Library District 2025 Tax Extension Ballot Resolution (page 44)
 - e. Sign up to staff Basalt Sunday market booth (page 50)
 - f. Survey status report and preliminary results
- 9. Facilities Committee: Suzi Jenkins, chair
- 10. Finance Committee: Deb Smith, chair
 - a. June 2025 Financials (page 11)
 - b. 2026 Draft Budgets
 - c. Grant spending report

- 11. Governance Committee: Elaine Nagey, chair
- 12. Personnel Committee: Carolyn Kane, chair
- 13. Policy Committee: John Goodwin, chair
 - a. Discussion and possible vote to approve Patron Behavior Policy (page 37)
 - b. Discussion and possible vote to approve Safe Child Policy (page 41)
- 14. Discussion and possible vote to send trustee to Colorado Association of Libraries Conference
- 15. Adjourn Meeting

Basalt Regional Library District Board of Trustees Meeting Monday, June 16th, 2025, 5:15 PM Basalt Library Community Room and Zoom Meeting, see BRLD Website Calendar for Link

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Board of Trustees: Carolyn Kane, President; Eric Pelander, Vice President; Deborah Smith, Treasurer; Suzi Jenkins, Secretary; Elaine Nagey, Trustee; John Goodwin, Trustee; Sarah Johnson, Trustee

MISSION STATEMENT

The confluence of community, freedom, and fun. A place to Go – A Place to gather – A Place to Grow

AGENDA

1. Call to order

Carolyn Kane called the meeting to order at 5:12pm.

2. Public Comments

None

3. Board Comments

Elaine said that the Summer Kickoff Party and all the events at the library are going great and that the staff is doing a great job.

4. Staff Comments

Amy said that there should be an agenda item to approve the agenda in the action items.

- 5. Action Item Approve minutes and payables
 - a. Minutes of May 19, 2025, Board Meeting (page ?)

There were no comments. Carolyne moved to approve the minutes. Deborah seconded. The motion passed unanimously.

b. May 2025 Accounts Payable (page ?)

Sarah commented on the usage of Amazon. Elaine moved to approve the payables. Suzi seconded. The motion passed unanimously.

6. Staff Presentation: AI; What it Is, and How to Use It, Amy Shipley

Amy presented a broad overview of AI to the board. Amy notes that libraries need to be aware of AI and proficient in its use so that libraries are ready to adapt. An AI policy for staff is planned to be written in the future. 7. Director's Report, Amy Shipley (page ?)

Carolyn asked about the theft of binoculars at the library. Amy responded saying that binoculars were in the backpacks in the library of things area, and the binoculars are now behind the front desk and have to be requested when a patron checks out a backpack. Amy said that Marmot by the end of the year will be planning to move their servers to a different building, and that she would like the board to close the library during those days as the library cannot function during the days that the servers are down. The library has made a big stride in being fully staffed.

a. Discussion and possible vote to change date of August Board of Trustees Meeting

John moved to reschedule the meeting for August 25th. Elaine seconded. The motion passed unanimously.

- 8. Ballot Measure Committee
 - a. Stakeholder conversation discussion

The board discussed their conversations they had with stakeholders about the ballot measure. Many stakeholders were supportive of the ballot measure and the library, and emphasized simple language and information.

b. Draft ballot language discussion (page ?)

The board agrees that the language is simple and easier to understand.

c. Review timeline (page ?)

Amy discussed how if the board votes to approve the ballot measure, that they cannot talk persuasively about the ballot measure any longer.

9. Facilities Committee: Suzi Jenkins, chair

Did not meet

- 10. Finance Committee: Deb Smith, chair
 - a. May 2025 Financials (page xx)
 - b. 2026 Draft Budgets

Amy discussed what the budget would look like if the potential ballot measure passes vs if it doesn't. The budget could be around 2.2m in 2026 if it passes, vs 1.5m if it doesn't.

- 11. Governance Committee: Elaine Nagey, chair
 - a. Discussion and possible vote to eliminate ad hoc Bylaws Committee and charge the Governance Committee with editing the Bylaws

Elaine asked the board to give the governance committee the ability to edit the Bylaws in order to effectively change policies. Elaine moved to give the

governance committee the ability to edit the Bylaws. Carolyn seconded. The motion passed unanimously.

b. Discussion and possible vote to approve Board Attendance Policy (page ?)

There was a discussion about attendance being a percentage of committee and trustee meetings and not a discrete number of meetings missed that would result in a conversation with that trustee.

- 12. Personnel Committee: Carolyn Kane, chair
 - a. Discussion and possible vote to approve Executive Director Evaluation Policy (page?)

Carolyn noted that there needed to be a correction, fixing that the director's evaluation will actually be complete by August, and the compensation and employment agreement will be completed by September. Sarah moved to approve the policy. Suzi seconded. The motion passed unanimously.

- 13. Policy Committee: John Goodwin, chair
 - a. Discussion and possible vote to approve Circulation Policy (page ?)

Elaine moved to approve the policy. Suzi seconded. The motion passed unanimously.

14. Adjourn Meeting

Sarah moved to adjourn the meeting. Deborah seconded. The motion passed unanimously The meeting adjourned at 7:28pm.



BASALT REGIONAL LIBRARY DISTRICT

LEADERSHIP MONTHLY REPORT

MONTH 2025

Administration

CURRENT ST	CURRENT STAFF										
Total Staff Count	Total FTE	Total Staff Hours per Week	Count of Staff Eligible for Benefits (over 20 hours)	Count of Staff Not Eligible for Benefits (under 20 hours)							
20	16.63	664	17	3							

STAFF VACANCIES			
Position	Scheduled Hours per Week	FTE	Benefits Eligible? (Y/N)
Music Program Coordinator	40	1.0	yes
Spanish Outreach Coordinator	40	1.0	yes
Patron Services Associate	40	1.0	yes
Patron Services Associate	20	.5	yes
Total	100	2.5	

Personnel Management

June was a relatively quiet month as we focused on recruitment and staffing transitions.

We successfully hired for two Patron Services Associate positions, one permanent and one temporary for the summer season. Additionally, we onboarded two substitute staff members to provide extra coverage and flexibility during this busy time.

Our new Youth Services Associate began in early July. While not officially a June update, much of the onboarding preparation and coordination occurred in June.

We are continuing the hiring process for the Music Programming Coordinator and the Spanish Outreach Coordinator positions. Both roles are still open and remain a priority for recruitment moving into July. As well as two Patron Services positions, one part-time and one full-time.

Finances

Staff have submitted their 2026 budget requests, and they have been incorporated into the draft budget.

Collection

The adult acquisitions manager has weeded the first ~200 books from Non-fiction as part of that project and submitted his 2026 budget proposals for adult collection line items. The adult acquisitions manager is also helping with two of the upcoming Tunes and Takes Program. The cataloging and collection management librarian submitted a 2026 budget proposal for the line items she purchases for. She also worked with the circulation manager to update procedures for staff and waive fines now that we will not be charging patrons for damaged items. The technical services associate and the cataloging and collection management librarian have been testing the CIRCA model of inventorying and have used it to complete inventorying of the adult New Books and Graphic Novel collections. They have found that while this model works well for Non-fiction, it struggles to accurately inventory Fiction items. They will be testing Marmot's alternative method of inventorying the first week in July before solidifying BRL's procedure.

Both the Teen Librarian and Children's Librarian have made significant progress in weeding and maintaining the youth collection, ensuring materials remain relevant, diverse, and in good condition. This work is being done thoughtfully and systematically, aligning with our goals for accessibility and equity in the collection. Spending is also on track for the department, with strategic purchases being made to support summer programming needs and long-term collection goals. We anticipate staying within budget while continuing to refresh high-circulation and high-interest areas of the collection.

Since late June, we have seen a noticeable decline in the reliability of our courier service, with multiple issues affecting both internal operations and patron satisfaction

- Late Deliveries: Deliveries are often delayed beyond expected windows, leading to postponed patron holds and slower turnaround on interlibrary loan materials.
- **Missed Deliveries:** There have been several missed delivery days with no prior notification.
- **Incorrect Deliveries:** We have received materials intended for other libraries and have experienced instances where our outgoing items did not reach their intended destinations.
- Uncollected No-Store Boxes: The courier has failed to pick up our no-store boxes—which include weeded materials for donation—over several scheduled visits. This has led to a backlog of boxes in our backroom, creating space and workflow challenges.

These ongoing disruptions have been documented, and we have reached out to the courier service to report concerns and request more reliable service. In the meantime, staff have been managing patron expectations and reviewing internal procedures to help mitigate these issues.

Programs

The summer reading program is in full swing and has been met with strong participation and enthusiasm from patrons of all ages. Attendance at youth and teen programs has been excellent, with many events reaching or exceeding our expected capacity. Feedback from families has been overwhelmingly positive, with several patrons expressing appreciation for the engaging and diverse activities offered throughout the month. One of the standout successes has been the Rocket Program for teens, which has emerged as one of our most popular summer events. Hosted in partnership with the Basalt High School Aerospace Club, the program offered teens a hands-on, creative opportunity to explore rocket science and engineering concepts. The collaborative nature of the event helped build excitement and fostered positive connections between library users and high school mentors. We received enthusiastic responses from both teens and their families.

Community Relations and Outreach

The Youth Services team has begun an exciting new collaboration with Basalt High School to help redesign and revitalize their student library. The goal is to create a space that better serves students' academic and recreational reading needs. Our role includes:

- Consulting on space design and layout
- Supporting long-term collection development planning
- Recommending materials that reflect student interests
- Helping align the collection with current literacy trends

This partnership will continue through the academic year, and we are excited about the opportunity to help create a library space that inspires and supports student learning.

Marketing

In the marketing department, new yard signs were designed and ordered for the friends of the library bookstore. We also ordered business cards for some new staff members as well as ones that had run out of cards. Social media posting has increased to cover summer programs and potential ballot measure messaging. Engagement has been great with many reactions and some comments being left. Open positions were posted to the website, as well as employment boards in the area.

We discovered that the computer login information for staff was given out to volunteers and others, creating a potential security concern. Because of this, that login was changed along with others that had not been updated in a while. Along with this we are working on creating a volunteer specific login that provides access to the computers while being limited in what is available. In the meantime, a temporary solution is in place.

Technology

Public laptops continued to have more issues than previously. Marmot was able to rebuild one that looked like it would need to be replaced. Another was repaired by Dell, but that repair caused other issues requiring it to be sent back. We also had many issues with the EV chargers going offline. They

needed to be rebooted a few times but continued to have troubles. A pinched cord connected to the Wi-Fi access point dedicated to the chargers was replaced so hopefully they will stay online going forward. The IT and Marketing Associate swapped out a computer monitor that had gone bad.

Facility Maintenance and Management

The executive administrative assistant has been working to move forward with the window replacement project, the automatic door opener project for the public restrooms, and keeping on top of other maintenance issues as they come up.

Leadership and Professional Development

A lot of training happened this month. New hires were trained on high priority technology items, such as their email, guidelines for using staff computers, using the library website and more. The IT and Marketing associate walked some of the new staff members through the technology in the community and conference rooms. The IT and Marketing Manager trained other managers on how to update the new website for unplanned closures. The Executive Admin Assistant received initial training on how to make documents accessible before posting online, with more detailed training to follow. The IT and Marketing Manager also attended Marmot Council, a meeting that covers accomplishments and upcoming projects for Marmot.

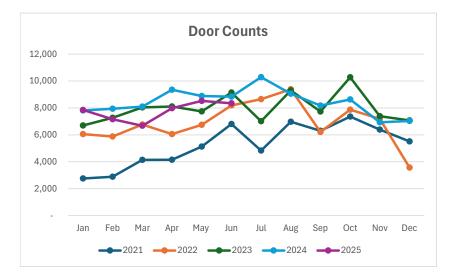
All new staff have received technical services-led training and are picking up things quickly. The technical services assistant has begun an online course on cataloging and Dewey decimal classification, which will continue through July. The cataloging and collection management librarian has applied for a year-long professional development cohort for non-traditionally trained new catalogers, which would start in late July if accepted.

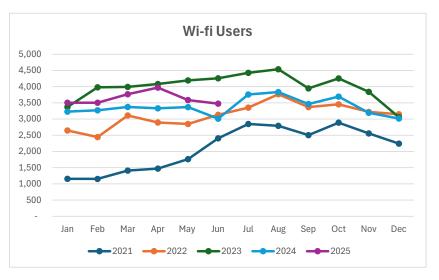
Between June and early July, the Patron Services Department has focused heavily on training and onboarding new staff members. We welcomed a total of five new team members:

- 1 Full-Time Patron Services Associate
- 1 Temporary Summer Patron Services Associate
- 2 Substitute Patron Services Associates
- 1 Youth Services Associate (joined in early July)

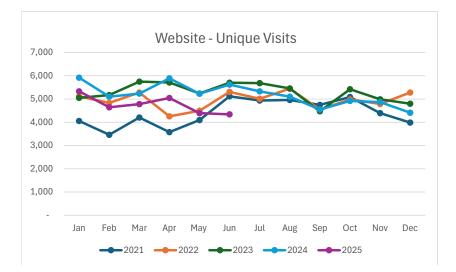
Training has included circulation procedures, front desk operations, paging and shelving, customer service best practices, and an introduction to interlibrary loan systems. The Youth Services Assistant is currently in their first full week and is being cross trained on key Patron Services functions to ensure strong interdepartmental support. We are seeing positive early signs, with new staff adapting quickly and building confidence in their roles. Continued shadowing and mentorship will help solidify skills as they become more independent in their responsibilities.

Facilities Usage





Door Counts front door count not working 6/21/24 - 6/25/24 Door Counts - Missed 1 day in July 2022 Door Counter main entrance broken 8 days in September 2022 Door Counts - Missed 8 days in July 2021 Door Counter broken several months in 2020



Basalt Regional Library District Balance Sheet June 2025

	General Operating	Bond Repayment	Capital Reserve	Total	Adjustments	Statement of
	Fund	Fund	Fund	Balance	(Conversion Fund)	Net Position
ASSETS						
Cash in Banks						
Alpine Bank #0127	220,918			220,918		220,918
Colo Trust - Tabor Reserve #8003	59,392			59,392		59,392
Colo Trust - Operating Fund #8004	1,628,239			1,628,239		1,628,239
Colo Trust - Bond Repayment #8002	1,020,200	433,558		433,558		433,558
Colo Trust - Capital Rsv Fund #8005			1,708,049	1,708,049		1,708,049
Cash with County Treasurer	_		1,700,015	-		-
Employee Ski Pass Repayment Program	112			112		112
Prepaid Expense	(52,134)			(52,134)		(52,134)
Property Tax Receivable	718,899			718,899		718,899
Pooled Cash (Interfund Transfers)	26,700	1,047,957	(1,074,630)	27		27
Capital Assets, net of depreciation		1,047,937	(1,074,030)		8,862,793	8,862,793
Capital Assets, net of depreciation	-	-	-	-	8,802,795	0,002,795
Total Assets	2,602,126	1,481,515	633,420	4,717,060	8,862,793	13,579,853
LIABILITIES						
Current Liabilities						
Accounts Payable & Accrued Liabilities	34,954	_	_	34,954		34,954
Recounts I dydole & Recided Eldolinties	51,951			54,754		54,954
Other Current Liabilities						
Accrued Interest				-	6,807	6,807
Deferred Property Tax	718,899			718,899		718,899
Current Bonds Payable, 2012				-	825,000	825,000
Total Current Liabilities	753,852	-	-	753,852	831,807	1,585,659
Long Term Liabilities						
Bonds Payable, 2012		-		-	850,000	850,000
Accrued Compensated Absences				-	60,318	60,318
Total Long Term Liabilities	-	-	-	-	910,318	910,318
Total Liabilities	753,852	_	_	753,852	1,742,124	2,495,976
Fund Balance / Net Position						
Net Investment in Capital Assets	_	_	_	-	7,187,793	7,187,793
Non Spendable	(52,134)		_	(52,134)	52,134	
Restricted for:	(32,134)			(52,154)	52,154	
Tabor	81,973			81,973	_	81,973
Debt Service	01,775	1,481,515		1,481,515		1,481,515
Committed for Future Projects		1,401,515	633,420	633,420	(633,420)	
Unassigned / Unrestricted	1,818,434			1,818,434	514,162	2,332,596
Current Year Fund Balance / Net Position	1,848,273	1,481,515	633,420	3,963,208	7,120,669	11,083,876
Surrent I car Fund Dalance / fict f 051000	1,040,275	1,401,313	055,420	3,703,208	/,120,009	11,005,070
Total Liabilities and Fund Balance / Net Position	2,602,126	1,481,515	633,420	4,717,060	8,862,793	13,579,853

									-	
						Actuals vs				
			YTD Actuals 12/31/2024	2025 Final Budget	YTD Actuals 6/30/2025	Budget YTD %	2026 Prelim Budget A	Budget Assumptions	2026 Prelim Budget B	Budget Assumptions
General Ope	rating]	Beginning Fund Balance	1,370,825	1,520,852	1,497,931	(22,921)	1,848,273		1,848,273	
Eagle Count	ty									
		ed Value	419,653,120	424,742,070	419,653,120			pre-preliminary budget	478,687,270	pre-preliminary budget
	% Incre						12.70%		12.70%	
	Opera	ting Mill Levy Rate	2.610	2.610	2.610		3.690	add 1.08 to 2.61	2.610	
Didi: C	<u> </u>									
Pitkin Coun		ed Value	299,274,620	299,054,640	299,274,620		314,007,372	the formation to the t	314,007,372	and a factor to to the
	Assess % Incre		299,274,620	299,054,640	299,274,620		5.00%	preliminary budget	5.00%	preliminary budget
		ting Mill Levy Rate	2.610	2.610	2.610			add 1.08 to 2.61	2.610	
	Opera		2.010	2.010	2.010		5.070		2.010	
REVENUES	5									
		l Operating Mill Levy								
4010		le County	1,147,189	1,108,576.80	826,275	74.53%	1,766,356.03		1,249,373.77	
4020		in County	800,008	780,532.61	570,028	73.03%	1,158,687.20		819,559.24	
	Total C	General Operating Mill Levy	1,947,197	1,889,109.41	1,396,303	73.91%	2,925,043.23	155%	2,068,933.02	110%
		- General Operating								
4110		le County	79,983	70,000	32,295	46.14%	70,000	flat	70,000	flat
4120		in County	34,078	30,000	12,724	42.41%	30,000	flat	30,000	flat
		IVSO - General Operating	114,062	100,000	45,018	45.02%	100,000		100,000	
	Fines 8									
4290		y Cross Deposit Return/Member Equity	105	-	-	0.00%	-	1.1.1.1.0005	-	1.1.1
4261		cellaneous	16,325	15,000	8,240	54.93%	20,000	underbudgeted in 2025	20,000	underbudgeted in 2025
1200		ines & Fees	16,431	15,000	8,240	54.93%	20,000	133%	20,000	133%
4300		gs on investments	02.501		20.146	21.274/	00.000	1 1 . 11 2025	00.000	1 1 . 11 2025
4310		otrust Int Op Acct l Levy Interest	93,791 5,150	90,000 5,000	28,146 635	31.27% 12.69%	80,000	overbudgeted in 2025 overbudgeted in 2025	80,000	overbudgeted in 2025 overbudgeted in 2025
4320		Earnings on investments	98,941	95,000	28,781	30.30%	80,000	84%	80,000	84%
4400		putions *see detail	50,541	95,000	20,701	30.3076	80,000	0470	80,000	6470
4400		ntributions- Non-Restricted	4,380	5,000	5,100	102.00%	5,000	flat	5,000	flat
4412		atributions- Restricted	360	1,000	1,729	172.86%	1,000	flat	1,000	flat
		Contributions	4,740	6,000	6,829	113.81%	6,000	100%	6,000	100%
				.,						
4500	Grants	- Non-Restricted								
4505	Gra	nts - General Operating Grants	-	5,000	2,500	50.00%	5,000	flat	5,000	flat
	Total C	Grants - Non-Restricted	-	5,000	2,500	0.00%	5,000	100%	5,000	100%
L	μ								1	
		- Restricted								
4601		tricted - Library Foundation	471	-	-	0.00%	-			
4604		tricted - Library Friends	5,950	5,000	8,700	174.00%	9,000	underbudgeted in 2025	9,000	underbudgeted in 2025
4620.03		tricted - CSD Safety Grant	2,428	-	-	0.00%	-	9 .4	-	a .
4620.14 4620.15		tricted - Library Trust tricted - Other Misc	8,050 13,728	5,000 5,000	- 8.636		5,000	flat flat	5,000 5,000	flat flat
4620.15		tricted - Other Misc Restricted Fund Income - Foundation/Friends	30,627	5,000	8,636	172.73%	5,000	nat 127%	5,000	nat 127%
	rotar R	lesu loca runa income - roundation/Friends	30,627	15,000	17,336	115.58%	19,000	1 2 / 70	19,000	12//0
<u> </u>	\vdash								1	
TOTAL RE	VENU	ES	2,211,997	2,125,109	1,505,007	70.82%	3,155,043	148%	2,298,933	108%
			_,_11,///	2,123,137	1,000,007	/0.02/0	3,133,043		2,270,755	
	OPER	ATING:					1		1	
		ministration					1		1	
	····	Contract Services							1	
5010		Accounting	5,203	6,000	3,273	54.55%	7,000	underbudgeted in 2025	7,000	
5020		Audit - Annual	14,045	14,888	14,800	99.41%	15,781		15,781	vendor quote
5030		Courier	9,096	7,500	7,184	95.78%	7,500	flat	7,500	
5040		Legal	4,391	15,000	297	1.98%	5,000	decrease, no ballot measure	50,000	increase for potential ballot measure
5050		Miscellaneous Contracts	17,873	21,500	37,525	174.53%	21,500	flat	50,000	increase for potential ballot measure
	\square	Total Contract Services	50,607	64,888	63,078	97.21%	56,781	88%	130,281	201%

					Actuals vs				
		YTD Actuals 12/31/2024	2025 Final Budget	YTD Actuals 6/30/2025	Budget YTD %	2026 Prelim Budget A	Budget Assumptions	2026 Prelim Budget B	Budget Assumptions
5100	Insurance	12/01/2021	Thin Duuger	0.00.2020	115 /0	Trenin Buugern	buugeerissumptions	Trenin Buuger B	Budget issumptions
5110	Property & Liability Insur	39,214	39,664	43,571	109.85%	45,000	3% increase	45,000	3% increase
5120	Worker's compensation	1,782	2,594	-	0.00%	2,000	overbudgeted in 2025	2,000	overbudgeted in 2025
	Total Insurance	40,996	42,258	43,571	103.11%	47,000	111%	47,000	111%
			,	- ,					
5220	Professional Dev. & Memberships								
5230	Board	1,620	1,500	86	5.71%	1,500	flat	1,500	
5235	Employers Council	3,799	3,600	3,881	107.79%	3,600	flat	3,600	
5240	Library Association Dues	2,194	1,000	1,165	116.50%	3,000	PLA Conference	3,000	PLA Conference
5250	Spec District Ass'n Due	1,238	1,275	1,217	95.48%	1,275	flat	1,275	flat
5260	Staff	11,254	8,000	6,036	75.45%	12,000	PLA Conference	12,000	PLA Conference
5275	Volunteer Appreciation	-	1,000	65	6.50%	1,000	flat	1,000	flat
5276	Staff Appreciation	1,714	2,000	387	19.36%	2,500	125%	2,000	flat
5270	Travel expenses	13,404	5,000	5,790	115.79%	12,000	PLA Conference	12,000	PLA Conference
	Total Professional Dev. & Memberships	35,222	23,375	18,626	79.68%	36,875	158%	36,375	156%
5280	Publicity						-		-
5290 5285	Advertising - General Radio	1,982	6,000	1,157	19.28% 95.61%	6,000	flat	6,000	flat
		16,252	17,850	17,067		19,500	109%	19,500	109%
5293 5295	Signage	656 881	500 3,000	133	26.54%	500 2,000	flat 67%	500 2,000	flat 67%
5295	Social Media Ads	5,038	3,000	360 2,863	30.14%	,	108%	10,250	108%
5297	Targeted Newspaper Ads	4,661	9,500	2,863	29.75%	10,250 6,400	108%	6,400	108%
5286	Spanish Language Interpretation/Translating Job Ads	1,018	2,000	1,785	8.30%	2,000	flat	2,000	flat
5287	Total Publicity	30,488	44,850	23,530	52.46%	46,650	104%	46,650	104%
5300	Supplies	50,488	44,850	25,550	52.4076	40,050	10476	40,030	10470
5310	Office Supplies	15,103	14.000	5,992	42.80%	14,000	flat	14,000	flat
5320	Technical Cataloging & Service	7,670	8,500	2,675	31.47%	8,500	flat	8,500	flat
5330	Postage & Shipping	52	500	51	10.12%	500	flat	500	flat
	Total Supplies	22,824	23,000	8,717	37.90%	23,000	100%	23,000	100%
5350	Treasurer's fees	,	,	•,• • •				,	
5360	Eagle fees	34,459	33,257	24,796	74.56%	52,991	3% of revenue per state law	37,481	3% of revenue per state law
5370	Pitkin fees	34,901	39,027	24,158	61.90%	57,934	5% of revenue per state law	40,978	5% of revenue per state law
	Total Treasurer's fees	69,360	72,284	48,955	67.73%	110,925	153%	78,459	109%
	Total Administration	249,496	270,655	206,477	76.29%	321,231	119%	361,765	134%
	Facility Expenses								
5410	Janitorial	49,891	55,000	27,554	50.10%	56,650	3% inflation	56,650	3% inflation
5420	Janitorial Supplies	8,123	9,000	4,245	47.16%	11,000	underbudgeted in 2025	11,000	underbudgeted in 2025
5430	Landscaping	11,500	12,000	5,003	41.69%	17,000	landscaping project	17,000	landscaping project
5440	Maintenance *Detailed List Attached	34,595	20,000	15,779	78.89%	20,000	flat	20,000	flat
5460	Snow Removal	4,718	5,045	-	0.00%	5,196	flat	5,196	flat
	Total Facility Expenses (Maintenance)	108,826	101,045	52,581	52.04%	109,846	109%	109,846	109%
5500	Utilities						2011 0 11		
5510	Electric	10,300	8,240	2,408	29.22%	8,500	3% inflation	8,500	3% inflation
5515	Compost Collection System	2,372	1,927	300	15.57%	2,400	underbudgeted in 2025 overbudgeted in 2025	2,400	underbudgeted in 2025
5520 5530	Gas	14,895 9,883	18,332	7,712	42.07% 30.35%	16,000 15,500	100%	16,000 15,500	overbudgeted in 2025 100%
5540	Internet Connectivity Sanitation	3,337	15,450	4,689 2,021	30.35% 55.12%	3,777	3% inflation	3,777	3% inflation
5540	Sanitation	5,557	3,667	2,021	33.12%	5,777	5% inflation projected cost increase after	5,///	projected cost increase after new
5550	Telephone	6,264	9,198	3,054	33.21%	9,500	new phones	9,500	phones
5560	Trash	11,089	10,142	3,118	30.75%	10,447	3% inflation	10,447	3% inflation
5570	Water	4,557	5,200	1,873	36.02%	5,356	3% inflation	5,356	3% inflation
	Total Utilities	62,698	72,157	25,177	34.89%	71,480	99%	71,480	99%
	Total Facility Expenses	171,524	173,201	77,757	44.89%	181,326	105%	181,326	105%
	Library Programs								
5610	Adult Program	12,457	11,000	5,770	52.45%	11,000	flat	11,000	flat
5620	Children's	12,934	5,500	11,186	203.37%	6,500	118%	6,500	118%
5634	Liquor License	700	400	-	0.00%	400	flat	400	flat
5633	Movie License	865	550	-	0.00%	1,000	underbudgeted in 2024	1,000	underbudgeted in 2024
5640	Music	24,741	17,000	19,436	114.33%	17,000	flat	17,000	flat
5650	Spanish Language	2,798	4,000	2,599	64.98%	4,500	113%	4,500	113%
5660	Teens	8,062	3,500	5,369	153.41%	4,500	129%	4,500	129%

		1			Actuals vs	1	1	1	
		YTD Actuals	2025	YTD Actuals	Budget	2026		2026	
		12/31/2024	Final Budget	6/30/2025	YTD %	Prelim Budget A	Budget Assumptions	Prelim Budget B	Budget Assumptions
5601	Summer Reading								
5601.01	Adult Summer Reading	666	1,000	526	52.59%	1,000	flat	1,000	flat
5601.02	Teen Summer Reading	3,838	2,500	7,796	311.85%	3,000	120%	3,000	120%
5601.03	Children's Summer Reading	4,907	5,500	5,264	95.71%	6,000	109%	6,000	109%
5601.04	Spanish Language Summer Reading	652	2,000	-	0.00%	2,000	flat	2,000	flat
5602	Community Events	9,650	15,000	12,747	84.98%	17,000	113%	17,000	113%
	Total Library Programs	82,270	67,950	70,693	104.04%	73,900	109%	73,900	109%
	Technology & Equipment								
	Copiers & Equipment								
5730	Lease	-	-	-	0.00%	-		-	
5740	Service Agreement / Copy Usage	4,738	2,500	2,884	115.36%	6,000		6,000	
	Total Copiers & Equipment	4,738	2,500	2,884	115.36%	6,000	240%	6,000	240%
5760	Marmot ILS System	94,884	105,730	78,479	74.23%	105,730	waiting for vendor quote	105,730	waiting for vendor quote
5770	Miscellaneous Parts	2,561	2,000	1,131	56.55%	3,000	150%	3,000	150%
5780	Support & Service Agreements								
5784	Appointment Booking	156	-	-	0.00%	-		-	
5781	Marketing & Graphic Design	3,986	3,300	1,140	34.53%	3,700	112%	3,700	112%
5783	Website Tools	3,680	9,400	3,020	32.13%	4,800	51%	4,800	51%
5785	Communication & Time Management	3,901	7,500	4,199	55.98%	8,880	118%	8,880	118%
	Total Support & Service Agreements	11,723	20,200	8,358	41.38%	17,380	86%	17,380	86%
	Total Technology	113,906	130,430	90,852	69.66%	132,110	101%	132,110	101%
	Collections								
5910	Audio								
5920	Adult BCD	2,891	3,000	1,141	38.02%	3,000	flat	3,000	flat
5922	Spanish Audio Adult	484	500	426	85.24%	500	flat	500	flat
5924	Spanish Audio Youth	510	500	500	100.00%	500	flat	500	flat
5930	Youth Audio	2,827	3,000	1,744	58.13%	3,500	117%	3,500	117%
	Total Audio	6,712	7,000	3,811	54.44%	7,500	107%	7,500	107%
6000	Books & Magazines								
6010	Adult fiction books	12,262	12,800	4,680	36.56%	12,800	flat	12,800	flat
6020	Adult non-fiction books	12,131	12,800	3,390	26.49%	20,000	156.25% adult nonfiction needs a refresh	15,000	117.1875% adult nonfiction needs a refresh
6020	Board Games	492	500	3,390 200	39.94%	20,000	flat	500	flat
6023	Juvenile Fiction	8,709	9,100	3,096	39.94%	9,600	105%	9,600	105%
6040	Juvenile Non-Fiction	3,769	4,000	1,483	37.07%	5,000	125%	5,000	125%
6045	Large Print	2,231	2,000	349	17.45%	3,000	150%	3,000	150%
6050	Print Subscriptions	3,683	3,500	212	6.07%	3,500	flat	3,500	flat
6055	Replacement Books - Purchased	3,828	1,500	2,134	142.26%	3,000	200%	3,000	200%
6060	Spanish Adult fiction	2,147	2,000	1,223	61.15%	2,000	flat	2,000	flat
6070	Spanish adult non-fiction	1,592	1,500	994	66.26%	1,500	flat	1,500	flat
6080	Spanish children's books	5,700	5,000	1,991	39.81%	5,000	flat	5,000	flat
6100	YA Fiction	3,627	4,000	1,549	38.72%	4,000	flat	4,000	flat
6110	YA Non-Fiction	1,773	1,700	648	38.14%	1,700	flat	1,700	flat
6120	Special Items	3,332	2,000	528	26.40%	2,000	flat	2,000	flat
	Total Books	65,275	62,400	22,476	36.02%	73,600	118%	68,600	110%
6200	Digital Resources								
6210	Annual Subscriptions:								
6270	Mango Languages	4,111	-	-	0.00%	-		-	
6300	Downloadable Titles:								
6305	Kanopy	2,000	5,000	5,000	100.00%	5,000	flat	5,000	flat
6320	Overdrive	26,958	27,000	16,843	62.38%	31,500	117%	31,500	117%
6340	Online Databases	8,437	9,500	5,682	59.81%	12,000	126%	12,000	126%
6350	Online Newspaper Subscriptions	1,299	2,000	1,302	65.10%	1,500	75%	1,500	75%
	Total Digital Resources	42,805	43,500	28,827	66.27%	50,000	115%	50,000	115%
6400	Media								
6430	Adult Movies	5,769	6,000	2,336	38.93%	6,000	flat	6,000	flat
6440	Juvenile Movies	837	1,000	426	42.58%	1,000	flat	1,000	flat
6460	Video / Games	666	1,500	717	47.78%	1,800	120%	1,800	120%
	Total Media	7,272	8,500	3,479	40.92%	8,800	104%	8,800	104%
	Total Collections	122,065	121,400	58,592	48.26%	139,900	115%	134,900	111%
6800	Restricted Funds								
	*					-	-		

			YTD Actuals 12/31/2024	2025 Final Budget	YTD Actuals 6/30/2025	Actuals vs Budget YTD %	2026 Prelim Budget A	Budget Assumptions	2026 Prelim Budget B	Budget Assumptions
680	1	Restricted Exp - Misc	-	30,000	-	0.00%	30,000	flat	30,000	flat
		Total Restricted Funds	-	30,000	-	0.00%	30,000	100%	30,000	100%
	Tota	Operating expenses	739,261	793,636	504,372	63.55%	878,467	111%	914,001	115%
6900	Payr	oll Expenses								
6910	Pa	nyroll	1,012,102	1,091,075	513,468	47.06%	1,254,764	115%	1,134,718	104%
6920	Pa	ayroll Service	6,796	8,075	4,266	52.83%	9,755	121%	9,398	116%
6930	Pa	yroll Taxes	78,723	87,791	40,376	45.99%	100,381	114%	91,303	104%
6940	R	etirement Plan	23,060	33,770	13,901	41.16%	37,643	111%	35,121	104%
6950	Н	ealth Insurance	124,650	160,284	75,443	47.07%	185,592	116%	185,592	116%
6960	Li	fe Insurance	-	645	-	0.00%	700	108%	671	104%
6965	S	TD/LTD	-	3,624	-	0.00%	3,912	108%	3,769	104%
6970	F	AMLI	9,003	9,780	2,546	26.03%	11,293	115%	10,172	104%
6957	B	ackground Check	1,296	1,900	294	15.47%	2,060	108%	1,976	104%
	Tota	Payroll Expenses	1,255,631	1,396,945	650,293	46.55%	1,606,099	115%	1,472,719	105%
TOTAL EX	PEND	ITURES	1,994,892	2,190,581	1,154,665	52.71%	2,484,567	113%	2,386,721	
Net Genera	l Fund	Income/(Loss)	217,106	(65,472)	350,342		670,477	-1024%	(87,788)	134%
	A	llocation to Capital Reserve Outlay	90,000	232,000	-	0.00%	175,000	see long-range projections	175,000	see long-range projections
	A	llocation to Bond Repayment		242			242		242	
General Fu	nd Bala	ince	1,497,931	1,223,380	1,848,273	151.08%	2,343,750	192%	1,585,485	130%

Basalt Regional Library District Bond Repayment Fund June 2025

			YTD Actuals 12/31/2024	2025 Final Budget	YTD Actuals 6/30/2025	Actuals vs Budget YTD %		
Bond Repayment	t Beginning Fund l	Balance	890,909	948,818	948,758	(61)		
Eagle County								
	essed Value			424,742,070			-	
	crease			75.64%			-	
	d Mill Levy Rate			1.082				
Pitkin County								
	essed Value			299,054,640				
	crease			61.88%			-	
	d Mill Levy Rate			1.082				
REVENUES								
	Interest E	arned - Bond Repayment	23,786	16,000	5,710	35.69%		
	Mill Levy	Debt Repayment	525.070	450 550 00	225.0.15	72.540/		
		Eagle County Pitkin County	537,869 395,713	459,570.92 323,577.12	337,947 235,769	73.54% 72.86%		
	T-t-1 M(II	,	933,582	783,148.04	573,716	73.26%	-	
		Levy Debt Repayment	933,382	,	5/5,/10	/3.20%	4	
TOTAL REVEN		rom General Fund	957,368	35 799,183	579,426	72.50%		
IUIAL REVEN	UES		957,508	799,183	579,420	72.50%	4	
EXPENDITURE	's							
	d Interest		60,094	40,844	20,422	50.00%		
Don			00,031	10,011	20,122	2010070		
Bon	d Repayment Princi	ple Loan Payment	800,000	1,675,000	-	0.00%		
Trea	asurer's Fees							
	Eagle Cou		16,157	13,787	10,142	73.56%		
	Pitkin Co	unty	23,268	16,179	16,105	99.55%	-	
Tota	al Treasurer's Fees		39,425	29,966	26,247	87.59%		
TOTAL EXPEN	DITURES		899,519	1,745,810	46,669	2.67%	-	
				, ,, ,, ,	.,		=	
Net Fund Income	e/(Loss)		57,849	(946,627)	532,757	-56.28%		
Bond Repayment	t Fund Balance		948,758	2,192	1,481,515	67601.96%		
		**Bond Rer	ayment Schedule:	2025			+	
			Series 2012 Interest	20,421.88	5/1/2025			
			Series 2012 Interest	20,421.88	11/1/2025			
			eries 2012 Principle		11/1/2025			
		Se	ries 2012 Bond Mat	ures 11/2026				
				2026				
			Series 2012 Interest	10,625.00	5/1/2026			
			Series 2012 Interest	10,625.00	11/1/2026			
			eries 2012 Principle		11/1/2026			
		Se	ries 2012 Bond Mat	ures 11/2026				

Basalt Regional Library District Capital Reserve Fund June 2025

		YTD Actuals 12/31/2024	2025 Final Budget	YTD Actuals 6/30/2025	Actuals vs Budget YTD %	2026 Prelim Budget A	Budget Assumptions
Capital Reserve Begin	nning Fund Balance	1,150,083	604,807	664,373	59,566	604,807	
REVENUES							
7210	Allocation From General Fund	90,000	232,000	-	0.00%	175,000	
7540	Furniture Grant	-	-	25,000	Not Budgeted		
7230	Interest Earned - Reserve Fund	78,761	35,000	37,028	105.79%	35,000	projected 5% rate
TOTAL REVENUES		168,761	267,000	62,028	23.23%	210,000	
EVDENDITIDES							
EXPENDITURES 8310	Miscellaneous	915	25,000		0.00%	25,000	100%
8310.01	HVAC Compressors	- 915	25,000	-	0.00%	- 25,000	10070
8310.02	Painting - Exterior		-	-	0.00%		
8310.02	Conference Room - A/V Replace	13,685	-	-	0.00%	-	
8310.04	Computers - Patron	10,785	3,500	3,930	112.28%	28,000	800%
8310.05	Computers - Staff	6,171	24,500	20,116	82.11%	28,000	114%
8310.06	EV Charging Station	-	-	-	0.00%	-	11470
8310.07	Copiers - Staff and Public Purchase	_	-	-	0.00%	13,000	need to replace staff copier
8310.08	Lighting Control System Replacement	-	-	991	Not Budgeted	-	
8310.09	Fiber Cable	4,649	-	-	0.00%	-	
8310.10	Handrail for Tent Area	-	-	-	0.00%	-	
8310.11	Painting - Interior	11,552	-	-	0.00%	-	
8310.12	Pumps / Valves	-		-	0.00%		
8310.13	Security Cameras	-	10,000	-	0.00%	30,000	300%
8310.14	Televisions	-		416	Not Budgeted		
8310.15	Roof	544,714	-	-	0.00%	-	
8310.16	Remove Solar from Roof	-	-	5,910	Not Budgeted	-	
8310.17	Consulting Engineer	40,618	-	-	0.00%	-	
8310.18	Furniture and Fixtures	21,382	50,000	37,372		50,000	100%
8310.19	Replace telephone system		10,000	-		10,000	100%
8310.20	Replace kitchen appliances		2,500	-		2,500	100%
8310.21	HVAC Parts			6,293			
8310.22	Replace/repair windows		20,000	14,077		-	
8310.23	Handicap Accessible Door Openers		15,000	3,876			
	Asphalt - Seal/Repair					14,550	
	Pumps/Motors - Replace - 15%					3,150	new item from Facility Replacement Plan

Basalt Regional Library District Capital Reserve Fund June 2025

	Window Trea	tments - Replac	ce					3,250	new item from Facility Replacement Plan
	Keycard/Fob I	Reader System	- Replace					13,500	new item from Facility Replacement Plan
	D 1 14	TT '/ N# ' / '						0.250	new item from Facility Replacement
	Packaged Air Unit - Maintain Wood Siding - Repair/Repaint							8,250 35,000	Flan
		<u> </u>							new item from Facility Replacement
	Traffic Counter	er System - Rep	place					6,800	Plan
TOTAL EXPENDITURES	5			654,471	160,500	92,981	57.93%	271,000	
Net Fund Income/(Loss)				(485,710)	106,500	(30,953)	-29.06%	(61,000)	
Capital Reserve Fund Bala	nce			664,373	711,307	633,420	89.05%	543,807	

Basalt Regional Library District Maintenance Detail

Date	Name	Category	Мето	Amount
01/01/2025 Orki	n Pest Control	Pest Control	Annual Pest Control 1/1/25-12/31/25	\$ 486.37
01/01/2025 Johr	son Controls Security Solutions	Alarm / Monitoring	Qtrly Billing 1/01/2025- 2/28/25	\$ 86.27
01/01/2025 Acm	e Alarm Company	Alarm / Monitoring	1st Qtr 2025 Monitoring	\$ 133.26
01/11/2025 Roto	Rooter Plumbing	Plumbing / Heating	Misc Repairs & Maintenance	\$ 3,106.62
	Sub-Total Januar	у		\$ 3,812.52
03/01/2025 .lohr	nson Controls Security Solutions	Alarm / Monitoring	Qtrly Billing 3/01/2025- 05/31/25	\$ 258.81
	e Alarm Company	Alarm / Monitoring	2nd Qtr 2025 Monitoring	\$ 133.26
	Fireplace Company	Inspection / Testing	Gas Service Call	\$ 250.00
03/17/2025 Your		Building/Interior Maintenance	Push Button	\$ 1,214.00
03/21/2025 Lass	-	Electrical	Lighting Repair	\$ 4,342.00
	Sub-Total Marc	h		\$ 6,198.07
04/17/25 Grizz	zly Creek Enterprises, Inc	Building/Interior Maintenance	Shelving	\$ 250.00
	Sub-Total Apr	il		\$ 250.00
05/14/25 *Div		Building/Interior Maintenance	Air Filters	\$ 533.70
	Sub-Total Ma	У		\$ 533.70
06/01/25 .lohr	nson Controls Security Solutions	Alarm / Monitoring	Qtrly Billing 6/01/2025- 08/31/25	\$ 278.22
	e Alarm Company	Alarm / Monitoring	3rd Qtr 2025 Monitoring	\$ 133.26
	Impression Glass Cleaners	Window Cleaning	window cleaning	\$ 2,043.00
	County Locksmith	Building/Interior Maintenance	Intermatic HA7 Door	\$ 2,380.21
	zly Creek Enterprises, Inc	Building/Interior Maintenance	AC Filters/ Hanging Art	\$ 150.00
	Sub-Total Jun	0		\$ 5,518.39

Grand Total \$15,778.98

Alarm / Monitoring	\$ 1,023.08
Electrical	\$ 4,342.00
Fireplace maintenance	\$ -
Building/Interior Maintenance	\$ 4,527.91
Inspection / Testing	\$ 250.00
Pest Control	\$ 486.37
Plumbing / Heating	\$ 3,106.62
Roof Maintenance	\$ -
Signage	\$ -
Telephones	\$ -
Window Cleaning	\$ 2,043.00
Miscellaneous	\$ -
	\$ 15,778.98

Var \$ -

Var to Financials \$ -

BASALT REGIONAL LIBRARY DISTRICT ACCOUNTS PAYABLE LIST

June 6 - July 10

BUDGET DESCRIPTION	PAYEE	AMOUNT
Accounting	*Bill.com	261.47
Gas	*Black Hills Energy	297.42
Multiple	*Divvy	9,422.42
Electric	*Holy Cross Energy	296.99
Payroll Service	*Paychex Payroll Service	493.89
Accounting	*Square	35.00
Payroll Liabilities	*TIAA-CREF	6,569.71
Maintenance	Acme Alarm Company	133.26
Miscellaneous Contracts	Align Multimedia	5,000.00
Janitorial	Alsco	147.53
Targeted Newspaper Ads	Aspen Daily News	286.89
Janitorial Supplies	Aspen Maintenance Supply	682.94
Travel Expenses	Baumgarten, Christy AP	404.60
Adult BCD	Blackstone Publishing	213.47
Wellness/Health Insurance	CEBT Willis of Colorado	8,490.41
Telephone	Century Link	516.78
Spanish Children's Books	Cinco Books Corp	637.10
Translation / Interpretation	Convey Language Solutions	472.46
Landscaping	Daly Property Services, Inc.	3,431.26
Miscellaneous Contracts	Deborah Smith	16.20
Translation / Interpretation	Dulce Andrea Suarez	70.00
Marketing & Graphic Design	EBSCO	1,530.00
Employment Council	Employers Council Services, Inc.	3,995.00
Replace/repair windows	Epic Custom Glass	14,076.73
Compost Collection System	EverGreen ZeroWaste	329.00
Maintenance	First Impression Glass Cleaners	2,043.00
Maintenance/Janitorial Supplies	Grizzly Creek Enterprises, Inc	9,072.96
Service Agreement	Image Net Consulting	1,770.08
Multiple	Ingram Library Services	8,174.60
Maintenance	Johnson Controls Security Solutions	278.22
Капору	Kanopy LLC	2,000.00
Marmot ILS System	Marmot Library Network, Inc.	24,910.75
Audit - Annual	McMahan and Associates	14,800.00
Adult/Juvenile Movies	Midwest Tape	713.11
Office Supplies	ODP Business Solutions	83.98
Furniture & Fixtures	Office Outfitters Planners Inc	4,868.67
Overdrive	Overdrive, Inc	2,366.14
Spanish/Youth Audio	Playaway Products	1,379.39
Adult	Ramona J Payne	200.00
Travel Expenses	Shipley, Amy	103.95
Miscellaneous Contracts	Team CivX	6,000.00
Water	Town of Basalt	1,091.12
Trash	Waste Management	1,615.81
Internet Connectivity	Zayo Education LLC	420.00
		Grand Total \$ 139,702.31

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Monthly statement

This is not a bill.

VISA

Basalt Library

Account: MQU18040 Pay cycle: Auto once monthly*

Statement Summary

Balance (from previous cycle)	\$9,745.71
Transactions	\$9,422.42
Fees	\$0.00
Adjustments	\$0.00
Payments	-\$9,745.71
Statement balance	\$9,422.42

We appreciate you.

Payments

DATE	ТҮРЕ	AMOUNT
05/15/2025	Autodraft	\$9,745.71
	Total	\$9,745.71

Б

Transactions

DATE	CARD	MERCHANT	AMOUNT	NAME
05/15/2025	**** 8447	SP HAWORTHSTORE	\$3,112.00	Samuel Schoon
05/15/2025	**** 7327	AMAZON MKTPL*NW5LW3OL0	\$53.99	Kristen A Doyle
05/15/2025	**** 4228	AMAZON MKTPL*NW7DD2F70	\$34.99	Laura Baumgarten
05/15/2025	**** 0011	PY *The Arts Campus At Wi	\$75.00	Elizabeth DeWetter
05/15/2025	**** 0011	CITY-MARKET #0433	\$30.73	Elizabeth DeWetter
05/15/2025	**** 9304	DREAMTIME WATER DIST	\$125.10	Amy Shipley
05/15/2025	**** 7327	UW CE REGISTRATION CENTER	\$324.00	Kristen A Doyle
05/15/2025	**** 2151	AMAZON MKTPL*NZ8PL0LB2	\$5.80	Christy Baumgarten
05/16/2025	**** 4228	AMAZON MKTPL*NZ72I1Z42	\$23.65	Laura Baumgarten
05/16/2025	**** 1835	SP ESTES ROCKETS	\$283.29	Brittany Crooke
05/16/2025	**** 4228	ETSY, INC.	\$16.81	Laura Baumgarten
05/16/2025	**** 0011	BASALT PRINTING	\$3.82	Elizabeth DeWetter
05/16/2025	**** 8447	AMAZON MKTPL*NW40D33X0	\$53.45	Samuel Schoon
05/16/2025	**** 7553	AMAZON MKTPL*NW4WT3341	\$6.99	Linda Campbell
05/16/2025	**** 0011	CITY-MARKET #0433	\$11.98	Elizabeth DeWetter
05/17/2025	**** 1835	Audible*NW55G70E0	\$24.84	Brittany Crooke
05/17/2025	**** 7553	AMAZON MKTPLACE PMTS	-\$53.24	Linda Campbell
05/17/2025	**** 7553	CITY-MARKET #0433	\$136.33	Linda Campbell
05/17/2025	**** 4228	WAL-MART #5232	\$87.73	Laura Baumgarten
05/17/2025	**** 9304	1675 GAYLORD ROCKIES	\$21.99	Amy Shipley
05/17/2025	**** 9304	HAMPTON INNS	\$162.22	Amy Shipley
05/20/2025	**** 8447	AMAZON MKTPL*NW9BH5II1	\$63.51	Samuel Schoon
05/21/2025	**** 7327	AMAZON MKTPL*NZ2B18CV0	\$25.31	Kristen A Doyle
05/22/2025	**** 4228	AMAZON MKTPL*NZ0VD6JA1	\$200.97	Laura Baumgarten
05/22/2025	**** 4228	AMAZON MKTPL*NZ8LN8T51	\$38.99	Laura Baumgarten

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DATE	CARD	MERCHANT	AMOUNT	NAME
05/22/2025	**** 4228	AMAZON MKTPL*NZ4613TZ1	\$15.76	Laura Baumgarten
05/22/2025	**** 4228	AMAZON MKTPL*NZ2TB4T21	\$18.99	Laura Baumgarten
05/22/2025	**** 1835	REI.COM 800-426-4840	\$359.90	Brittany Crooke
05/23/2025	**** 4228	AMAZON MKTPL*NZ7135AX0	\$75.97	Laura Baumgarten
05/23/2025	**** 9304	CITY-MARKET #0433	\$28.66	Amy Shipley
05/26/2025	**** 4228	DD *DOORDASHDASHPASS	\$9.99	Laura Baumgarten
05/28/2025	**** 7327	AMAZON MKTPL*NN48K5JM1	\$13.34	Kristen A Doyle
05/28/2025	**** 7370	WHOLEFDS BLT #10298	\$9.68	Evelyn I Dominguez
05/29/2025	**** 7327	AMAZON MKTPL*NN1ZL0A50	\$19.95	Kristen A Doyle
05/29/2025	**** 1835	CITY-MARKET #0433	\$120.14	Brittany Crooke
05/29/2025	**** 1835	REI.COM 800-426-4840	\$7.15	Brittany Crooke
05/31/2025	**** 2151	CITY-MARKET #0433	\$219.82	Christy Baumgarten
05/31/2025	**** 7370	EAGLE CREST NURSERY	\$68.24	Evelyn I Dominguez
05/31/2025	**** 2151	AMAZON RETA* N63HH7X52	\$239.99	Christy Baumgarten
05/31/2025	**** 4228	WM SUPERCENTER #5232	\$73.15	Laura Baumgarten
05/31/2025	**** 2151	FACEBK *36ZC2SQMH2	\$109.87	Christy Baumgarten
06/02/2025	**** 2151	GOOGLE*GSUITE BASALTLI	\$415.80	Christy Baumgarten
06/02/2025	**** 8447	AMAZON MKTPL*N68PI8FE1	\$60.00	Samuel Schoon
06/02/2025	**** 4228	GRAMMARLY CO*RSKKR7D	\$144.00	Laura Baumgarten
06/02/2025	**** 8447	AMAZON RETA* N69V239S2	\$36.38	Samuel Schoon
06/03/2025	**** 7553	CITY-MARKET #0433	\$50.89	Linda Campbell
06/03/2025	**** 2151	TMOBILE POSTPAID WEB	\$681.28	Christy Baumgarten
06/03/2025	**** 0011	HEATHER'S SAVORY PIES LLC	\$103.00	Elizabeth DeWetter
06/03/2025	**** 0011	TIPSY TROUT	\$25.75	Elizabeth DeWetter
06/03/2025	**** 0011	JALISCO GRILL II	\$28.21	Elizabeth DeWetter
06/04/2025	**** 4228	AMAZON MKTPL*NH0D510C2	\$46.56	Laura Baumgarten
06/05/2025	**** 2151	AMAZON MKTPL*N66EQ6V20	\$236.36	Christy Baumgarten
06/05/2025	**** 8447	AMAZON MKTPLACE PMTS	-\$53.45	Samuel Schoon
06/06/2025	**** 2151	AMAZON RETA* N63HH7X52	-\$239.99	Christy Baumgarten

ſ	DATE	CARD	MERCHANT	AMOUNT	NAME
(06/06/2025	**** 9304	DREAMTIME WATER DIST	\$172.70	Amy Shipley
(06/07/2025	**** 2151	WAL-MART #5232	\$69.99	Christy Baumgarten
(06/07/2025	**** 9304	VAL*WINE COUNTRY INN	\$165.00	Amy Shipley
(06/07/2025	**** 2151	VAL*WINE COUNTRY INN	\$165.00	Christy Baumgarten
(06/10/2025	**** 8447	CITY-MARKET #0433	\$25.98	Samuel Schoon
(06/10/2025	**** 4228	Amazon.com*NH6PO5PD1	\$155.88	Laura Baumgarten
(06/11/2025	**** 7327	AMAZON MKTPL*NA60263B2	\$114.87	Kristen A Doyle
(06/12/2025	**** 1835	AMAZON RETA* NA29C2XN2	\$100.56	Brittany Crooke
(06/12/2025	**** 2151	Moo Print	\$170.27	Christy Baumgarten
(06/13/2025	**** 0011	TIMBOS PIZZA	\$25.14	Elizabeth DeWetter
(06/13/2025	**** 9304	CITY-MARKET #0433	\$8.22	Amy Shipley
(06/13/2025	**** 2151	Moo Print	-\$4.52	Christy Baumgarten
(06/13/2025	**** 7370	AMAZON MKTPL*NH0LN3RQ1	\$25.48	Evelyn I Dominguez
(06/13/2025	**** 9304	BASALT MOUNTAIN INN	\$126.00	Amy Shipley
(06/13/2025	**** 9304	AMAZON MKTPL*NA2DX78L2	\$77.98	Amy Shipley
(06/13/2025	**** 9304	CC CAFE	\$8.51	Amy Shipley
(06/14/2025	**** 1835	AMAZON RETA* NA0OJ9L91	\$22.48	Brittany Crooke
(06/14/2025	**** 7327	AMAZON RETA* NA57V0K92	\$24.99	Kristen A Doyle
(06/14/2025	**** 1835	AMAZON MKTPL*NA3HV3FH0	\$33.98	Brittany Crooke
(06/14/2025	**** 1835	AMAZON RETA* NA2YB4IE2	\$25.92	Brittany Crooke
(06/14/2025	**** 1835	AMAZON RETA* NA1KT2IT2	\$112.35	Brittany Crooke
			Total		\$9,422.42

Amazon Transaction Details June

Order Date	Order ID	PO Number	Order Subtotal	Title
	113-0832751-2377827			The Petting Zoo Giraffe Stuffed Animal, Gifts for Kids, Wild Onez Zoo Animals, Giraffe Plush Toy 14 inches
				World's Softest Plush Gorilla, Lushee, Large, 16" Stuffed Animal for Baby, Toddler, Kids, Adults - Gorilla Plush Toy-
6/30/2025	113-0832751-2377827	5601.03 LC		Adorable Toy Made from Kid-Friendly, Quality Materials
6/29/2025	113-6798587-3109050	5601.02 BC Cookie kit	68.97	Dozen Nut Free Individually Wrapped White Iced Sugar Cookies
6/28/2025	114-2978697-6159449			U by Kotex Tampons, Click Compact Multipack, Regular/Super Absorbency, Unscented, 45 Count
				Nature's Bakery Whole Wheat Fig Bars, Apple Cinnamon, Real Fruit, Vegan, Non-GMO, Snack Bar, 1 Box With 12 Twin
6/28/2025	114-6774189-8082633		85.27	Packs (12 Twin Packs)
				U by Kotex Clean & Secure Panty Liners, Light Absorbency, Regular Length, 516 Count (4 Packs of 129) (Packaging May
6/28/2025	114-6774189-8082633			Vary)
				Nature's Bakery Whole Wheat Fig Bar, Original Fig, Plant-Based, Vegan Friendly, Kosher, Non-GMO, 2 Ounce (Pack of
6/28/2025	114-6774189-8082633			12)
6/28/2025	114-6774189-8082633			U by Kotex Balance Ultra Thin Pads with Wings, Regular Absorbency, 50 Count (Packaging May Vary)
6/28/2025	114-6774189-8082633			Nature's Bakery Blueberry Fig Bars, 2 Oz, 6 Ct
				Scotch Removable Magic Tape Refill 3/4" x 1296" - 6 Rolls (811 Tape, Matte Invisible, Repositionable Adhesive)
6/28/2025	111-9729962-7593809	5310	59.26	Temporary Posting Tape
				FEED GARDEN 7 Inch Tent Stakes 50 Pack Yard Inflatable Stakes for Outdoor Decorations Metal Pegs Heavy Duty
6/27/2025	111-3425317-8572231		-	Garden Hooks Camping Tent Spikes for Canopies, Tarp and Outdoor Christmas Decorations
6/26/2025	114-4014814-3075413	5610	85.88	Nature's Bakery Whole Wheat Fig Bars, Blueberry, Real Fruit, Vegan, Non-GMO, Snack bar, Twin packs- 12 count
				Nature's Bakery Whole Wheat Fig Bars, Raspberry, Real Fruit, Vegan, Non-GMO, Snack bar, 1 box with 12 twin packs (12
6/26/2025	114-4014814-3075413	5610		twin packs)
				Nature's Bakery Whole Wheat Fig Bars, Apple Cinnamon, Real Fruit, Vegan, Non-GMO, Snack Bar, 1 Box With 12 Twin
6/26/2025	114-4014814-3075413	5610		Packs (12 Twin Packs)
				Boredwalk Delve Deck Conversation Cards for Couples, Adults, Family and Friends - Question Cards Therapy Game for
6/26/2025	113-5040875-9900212	6025	31.99	Adults - Icebreaker Game - First Date Card Game
6/25/2025	111-3547614-3880217	5310	10.63	Nate's 100% Pure, Raw & Unfiltered Honey - Award-Winning Taste, 32oz. Squeeze Bottle
6/25/2025	111-8144564-9638642	5310	23.62	Land O'Lakes Mini-Moo's Half and Half Liquid Creamer, 0.28 oz., 192/Carton (ORG100718)
				FEED GARDEN 7 Inch Tent Stakes 50 Pack Yard Inflatable Stakes for Outdoor Decorations Metal Pegs Heavy Duty
6/25/2025	111-4452943-0475437	6120 Special items	12.91	Garden Hooks Camping Tent Spikes for Canopies, Tarp and Outdoor Christmas Decorations
				The Original Slinky Walking Spring Toy, 3-Pack Metal Slinky, Fidget Toys, Party Favors and Gifts, Kids Toys for Ages 5 Up,
6/25/2025	113-6036923-7615454	5601.03 LC	16.67	Amazon Exclusive by Just Play
				Fly Swatter,5 Pack Plastic Heavy Duty Manual Fly Killer, Long Handle Flyswatter, Large Bug Swatters That Work for
6/25/2025	113-6036923-7615454	5601.03 LC		Indoor and Outdoor
				S&S Worldwide Color Splash! Liquid Tempera Bulk Paint, Set of 12 in 11 Bright Colors, 32-oz Easy-Pour Bottles, Great
6/25/2025	113-8495208-4237052	5601.03 LC	55.19	for Arts & Crafts, School, Classroom, Poster Paint, For Kids & Adults, Non-Toxic.
6/24/2025	113-2272688-7836234	5601.03 LC	38.94	Pacon Drawing Paper, White, Heavyweight, 12" x 18", 500 Sheets
				LIKJ Tent Pole Storage Bag, Fine Stitching Cleaning and Tidy Simple and Practical Just Pull and Store It Canopy Pole
6/24/2025	111-1306936-2581055	6055	17.88	Storage Bag for Camping
				300 Pack 2-Ply Compostable FSC Certified Napkins - 5x5 Inch Folded Post Consumer Recycled - Highly Absorbent Eco-
6/24/2025	111-0338812-4949041	5310	35.98	Friendly Disposable Biodegradable Paper for Dining & Events
				Keewonda Bulk Earbuds Headphones 100 Pack Earphones Wholesale Classroom Ear Buds Kids Bulk Headphones
6/22/2025	111-9557547-3692226	5310	68.95	Mixed 5 Assorted Colors Earbuds for Schools, Libraries, Hospitals (Mixed-Color)
				Hereisa Disposable Plastic Tablecloth 54x108 Inch Rectangle - White, 4 Pack Waterproof & Tear-Resistant Party Table
6/20/2025	114-9570911-3365819	5660 BC 6-25	9.69	Cover for Dining, Picnic, Crafts, Holiday Decor
6/17/2025	111-7408398-6913026	5310	39.52	3PCS Replacement Duster Handles - Compatible with Swiffer Duster Mop, Detachable & Extendable Dust Handle Only
6/17/2025	111-7408398-6913026	5310		Scotch Double Sided Tape, 1/2 in x 500 in, Permanent, 2 Boxes/Pack (665-2)
6/16/2025	111-6507145-3432224	6055 REPLACE	51.33	Super Smash Bros. Ultimate - US Version
				Development of the second se

Powlankou 200 Pieces M3 x 0.5mm 304 Stainless Steel Hex Nut, Coarse Thread, 3mm Small Stainless Steel Female

6/16/2025 111-0549942-6927418 5320 TECH SERVICES

6/16/2025 111-0549942-6927418 5320 TECH SERVICES

6/16/2025 111-0549942-6927418 5320 TECH SERVICES

6/14/2025 111-4523998-2563452 5310 6/14/2025 111-4523998-2563452 5310

6/14/2025 111-4523998-2563452 5310

6/13/2025 114-7439114-3865017 5601.02 BC 6-25 6/13/2025 111-4086598-1301866 5320 TECH SERVICES

6/13/2025114-8280035-70514485660 BC 6-256/13/2025114-6481934-79210625660 BC 6-256/12/2025114-2119979-43842405660 BC 6-25

20.73 Thread Hex Nut, M3

M3-0.5 x 8mm Button Head Socket Cap Screws 304 Stainless Steel 18-8 Hex Socket Cap Screws, Allen Hex Drive, Full Thread, Coarse Thread UNC, 100 PCS

Bolt Dropper #4 x 1/4" Stainless Steel Flat Head Phillips Wood Screw (100 Pack), 18-8 (304) Stainless Steel Sheet Metal Screws - Type A Point, Plain Finish

Swiffer Dusters Refill for Cleaning, Made by SWIFFER, Feather & Microfiber Duster Disposable Alternative, for Dusting

68.62 Furniture, Blinds, Ceiling Fans, Walls, Helps Remove Allergens, Unscented, 18ct

Scotch Heavy Duty Shipping Packing Tape, Clear, Shipping and Packaging Supplies, 1.88 in. x 54.6 yd., 6 Tape Rolls Uniclife 50 Pcs Key Tags 1.5 Inch Round Key Chain Tags Writable White Paper Labels with Metal Edges and Split Rings Sturdy Lightweight Key Item Identifiers

WOW DING Small Plastic Bags, 300 PCS Assorted Sizes, Transparent, Reclosable, Clear Bags for Jewelry, Daily Pills,

- 5.99 Snack, Small Toys, Packaging
- 24.99 Limited Run Nintendo Switch Standard Game Cases (10 Pack)

Motipuns 600 Pcs Paint Chip Supply Strips for Kids 10 Gradient Colors Classroom Craft Strips for Arts Math Games

33.98 Learning Projects Educational Activities, 2 Sizes

112.35 Lawn Boy

25.92 Torani Sugar Free Syrup, Vanilla, 25.4 Ounce (Pack of 4)

Amazon Transaction Details June

Order Date	Order ID	PO Number	Order Subtotal	Title
6/12/2025	114-0484965-0713066	5660 BC 6-25	22.48	Country Time Lemonade Naturally Flavored Powdered Drink Mix, 60 ct Packs, 6 Boxes of 10 On-the-Go Packets
6/12/2025	112-5458960-3605060		25.48	Avery 12-Tab Binder Dividers, Easy Print & Apply Clear Label Strip, Index Maker, White Tabs, 5 Sets (11429)
6/12/2025	112-5546121-5655431		12.32	Cardinal 1.5 Inch 3 Ring Binder, Round Ring, White, 4 Pack, Holds 350 Sheets (79517)
				KUNTAERY 200 Sets 1.25 Inch Button Maker Supplies, 32mm Round Badge Parts with Metal Covers, Plastic Pin Backs,
6/11/2025	111-9852665-1252250	5276	77.98	Clear Film & Blank Paper, Perfect for Button Maker Machine & Badge Press
				Alldeer 32mm Button Maker Machine - 1.25inch DIY Badge Press with 100pcs Supplies & Circle Cutter, Pin Making Kit
6/11/2025	111-9852665-1252250	5276		for Crafts Projects and Gifts for Kids
6/11/2025	114-9650190-4957036	5660 BC 6-25	100.56	Frito Lay Fun Times Mix Variety Pack, (Pack of 40)
6/11/2025	114-9650190-4957036	5660 BC 6-25		Crystal Light Lemonade Naturally Flavored Powdered Drink Mix, 120 ct Pack, 12 Boxes of 10 On-the-Go-Packets
6/11/2025	114-9650190-4957036	5660 BC 6-25		Slim Jim Smoked Meat Sticks, Original Flavor, 6g Protein Per Serving, Snack Size, 0.28 oz. (46 Count)
				Foamma 2" x 24" x 24" (6 Pack) - High Density Outdoor Couch Cushion Replacement for Patio Furniture, Square Foam
6/9/2025	112-8473497-9567417	5320	114.87	Pad for Couch Cushion Support, Upholstery Foam Padding for Sofa - Cover Not Included
				US Weight 20 Pound Canopy Weight Set of 4 with No-Pinch Design - Easy Installation and Removal to Secure Tents,
6/9/2025	113-9625870-5517815	8310.18	155.88	Canopies, and Umbrellas at Outdoor Events
				ASUS 24" 1080P Video Conferencing Monitor (BE249QFK) - IPS, 100Hz, Frameless, Full HD Webcam, Mic Array,
6/3/2025	112-5549665-6926637		236.36	Speakers, Height Adjustable, Ergonomic Design, Eye Care, Wall Mountable, 3 yr Warranty
				JellyMallow Elephant Weighted Stuffed Animals 5 lbs 16 inches Blue, Large Weighted Elephant Plushie Cuddly Pillow
6/2/2025	114-0469543-7178632	5620	46.56	Gift for Kids & Adults
6/2/2025	114-0469543-7178632	5620		TUPARKA 36 PCS Paper Crowns Hat Gold Foil Crowns Paper Party Hat for Birthday Party, Baby Shower
6/1/2025	111-2431753-3241839	5310	60.00	ANTISEPTIC SANITIZ WIPES
6/1/2025	111-3719977-0539454	5310	36.38	Clorox Free & Clear Compostable Cleaning Wipes, Light Lemon Scent, 75 Count, Pack of 3 (Pack May Vary)
		Total	1,960.87	-

	Basalt Regi	ional Library District	t 2025 Grar	nt Spending Su	mmary by	Budget
Date	Vendor	Expense	Budget Code	Budget Description	Amount	Grant
5/13/2025	Pay.gov	User fee	5240	Library Association Due	\$275.00	Library Trust
SUBTOTAL					275.00	
4/44/2025		Tustatas	5260	Staff	¢007 50	
	American Red Cross	Training	5200	Stall		CSD Safety Grant
SUBTOTAL					897.50	
2/3/2025	Om Side of Things	Creative Writing Summer Club	5601.01	Adult Summer Reading	\$2,025.00	Contributions - Nonrestricted
SUBTOTAL					2,025.00	
2/2/2025	Caula Cire	Cours ains and and an	F (01 02		62 C20 F4	Alaine Deals
	Cave Sim	Cave sim program		Teen Summer Reading		Alpine Bank
	Cave Sim	Cave sim program	5601.02	Teen Summer Reading		Contributions - Nonrestricted
SUBTOTAL					3,386.09	
6/19/2025	Ingram	Communtiy Book Read	5602	Community Events	\$362.10	Alpine Bank
6/19/2025	Ingram	Communtiy Book Read	5602	Community Events	\$196.80	Alpine Bank
6/19/2025	Ingram	Communtiy Book Read	5602	Community Events	\$420.50	Alpine Bank
SUBTOTAL					979.40	
1/8/2025	Amazon	Menstrual supplies	5610	Adult Program	\$13.66	Friends
1/17/2025		menstrual supplies		Adult Program	-	Friends
1/17/2025		diapers		Adult Program		Friends
2/5/2025		menstrual supplies		Adult Program		Friends
2/17/2025		menstrual supplies		Adult Program		Friends
2/25/2025	Amazon	menstrual and diaper supplies	5610	Adult Program	\$94.59	Friends
2/25/2025		menstrual supplies		Adult Program		Friends
3/27/2025	Amazon	menstrual supplies	5610	Adult Program		Friends
SUBTOTAL					317.79	
1/14/2025	Aspen Science Center	Whatlow Stem	5620	Children Program	\$210.00	Library Trust
-1 -1 2023	rispen selence center		5020	Simarchinogram	7210.00	Listary Hust

3/10/2025Aspen Science CenterWhatlow Stem5620Children Program\$220.00Library Trust4/22/2025Aspen Science CenterWhatlow Stem5620Children Program\$220.00Library Trust5/13/2025Imagination LibraryImagination Library5620Children Program\$119.04Library Trust5/13/2025Imagination LibraryImagination Library5620Children Program\$121.46Library Trust5/13/2025Imagination LibraryImagination Library5620Children Program\$109.66Library Trust5/13/2025Imagination LibraryImagination Library5620Children Program\$113.01Library Trust5/13/2025Imagination LibraryImagination Library5620Children Program\$113.01Library Trust5/13/2025Imagination LibraryImagination Library5620Children Program\$113.01Library Trust5/13/2025Imagination LibraryImagination Library5620Children Program\$107.11Library Trust5/13/2025Imagination LibraryImagination Library5620Children Program\$107.11Library Trust5/13/2025Imagination LibraryImagination Library5620Children Program\$107.11Library Trust5/13/2025Imagination LibraryImagination Library5620Children Program\$107.01Library Trust5/13/2025Imagination LibraryImagination Library5620Children Program\$107.01Librar
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6/26/2025 Imagination Library Imagination Library 5620 Children Program \$114.92 Library Trust
6/26/2025 Raising A Reader Raising A Reader 5620 Children Program 750.00 Contributions - Nonrestri
6/26/2025 Raising A Reader Raising A Reader 5620 Children Program \$1,008.00 Contributions - Nonrestri
SUBTOTAL 7,469.54
2/9/2025 City Market Food & drink for concert 5640 Music \$227.62 Music Circle
3/7/2025 City Market Food & drink for concert 5640 Music \$248.86 Music Circle
3/20/2025 Sol De Valley Ad in Sol De Valle 5640 Music \$45.00 TourWest/WESTAF
3/21/2025 City Market Food & drink for concert 5640 Music \$30.05 Music Circle
4/1/2025 Jarabe Mexicano Lodging & artistic fee 5640 Music 2,003.35 TourWest/WESTAF

4/30/2025	Sopris Sun	Ad in Sopris Sun	5640	Music	\$45.00	TourWest/WESTAF
5/2/2025	City Market	Food & drink for concert	5640	Music	\$174.86	Music Circle
5/2/2025	Valley Hopper	Tour/trip	5640	Music	\$1,700.00	Friends
5/13/2025	Aspenalt Lodge	Room charge	5640	Music	\$3,000.00	Aspen Thrift Shop Grant
5/14/2025	MLAM	Lodging	5640	Music	\$27.90	TourWest/WESTAF
5/14/2025	MLAM	Lodging	5640	Music	\$1,750.00	TourWest/WESTAF
5/15/2025	Mountain Inn	Lodging	5640	Music	\$253.35	TourWest/WESTAF
SUBTOTAL					9,505.99	
4/15/2025	The Whole Empanada	Food	5650	Spanish Language	\$380.00	Friends
4/15/2025	City Market	Drinks	5650	Spanish Language	\$15.83	Friends
4/15/2025	City Market	Drinks	5650	Spanish Language	\$15.83	Friends
4/15/2025	Timbos Pizza	Food	5650	Spanish Language	\$27.00	Friends
5/6/2025	The Whole Empanada	Food	5650	Spanish Language	\$190.00	Friends
5/6/2025	City Market	Food	5650	Spanish Language	5.96	Friends
5/6/2025	City Market	Food	5650	Spanish Language	\$100.00	Friends
SUBTOTAL					734.62	
1/2/2025	Amazon	book club	5660	Teens Program	\$71.40	Library Trust
1/2/2025	Amazon	book club	5660	Teens Program	\$473.20	Library Trust
1/7/2025	Amazon	book club	5660	Teens Program	\$224.70	Library Trust
1/13/2025	City market	Teen Cafe	5660	Teens Program	\$11.10	Library Trust
1/14/2025	NESPRESSO	Teen Cafe	5660	Teens Program	\$47.33	Library Trust
1/15/2025	Amazon	Book Club	5660	Teens Program	\$281.61	Library Trust
1/15/2025	Amazon	Book Club	5660	Teens Program	\$81.51	Library Trust
1/17/2025	Amazon	Book Club	5660	Teens Program	\$108.60	Library Trust
2/9/2025	New York Pizza	Teen Program	5660	Teens Program	111.06	Ayres - Teen Grant
2/17/2025	Amazon	Teen Program	5660	Teens Program	\$286.99	Ayres - Teen Grant
2/18/2025	Amazon	Book Club	5660	Teens Program	175.80	Library Trust
2/18/2025	Georgina Levy	Babysitting	5660	Teens Program	\$400.00	Contributions - Restricted
2/27/2025	Amazon	Book Club	5660	Teens Program	105.48	Library Trust
3/11/2025	Amazon	Book Club	5660	Teens Program	\$60.13	Library Trust
4/1/2025	Amazon	Book Club	5660	Teens Program	\$137.13	Library Trust

4/8/2025	City Market	Teen Cafe	5660	Teens Program	\$10.07	Library Trust
4/11/2025	Amazon	Book Club	5660	Teens Program	\$169.05	Library Trust
4/15/2025	Amazon	Book Club	5660	Teens Program	211.61	Library Trust
4/16/2025	Amazon	Book Club	5660	Teens Program	\$127.05	Library Trust
4/24/2025	Amazon	Book Club	5660	Teens Program	9.99	Library Trust
5/6/2025	Amazon	Book Club	5660	Teens Program	\$23.44	Library Trust
5/12/2025	Amazon	Book Club	5660	Teens Program	131.70	Library Trust
5/13/2025	Amazon	Book Club	5660	Teens Program	\$89.99	Library Trust
5/29/2025	City Market	Teen Cafe	5660	Teens Program	\$120.14	Library Trust
6/13/2025	Amazon	Book Club	5660	Teens Program	\$112.35	Library Trust
6/14/2025	Amazon	Teen Cafe	5660	Teens Program	\$25.92	Library Trust
SUBTOTAL					3,607.35	
2/27/2025	Ingram	Book Club	6030	Juvenile Fiction	59.79	Library Trust
3/3/2025	Ingram	Book Club	6030	Juvenile Fiction	\$59.79	Library Trust
SUBTOTAL					119.58	
3/10/2025	Overdrive	Ebook & Audiobooks	6320	Overdrive	176.98	State Grants to Libraries
3/12/2025	Overdrive	Ebook & Audiobooks	6320	Overdrive	\$1,946.32	State Grants to Libraries
5/30/2025	Overdrive	Ebook & Audiobooks	6,320	Overdrive	413.50	Contributions - Nonrestricted
5/30/2025	Overdrive	Ebook & Audiobooks	6,320	Overdrive	\$427.78	Contributions - Nonrestricted
SUBTOTAL					2,964.58	
1/1/2025	Office Outfitters	down payment	8,310.18	Furniture and Fixtures	\$13,027.00	Furniture Grant
3/5/2025	Office Outfitters	final payment	8,310.18	Furniture and Fixtures	\$13,027.27	Furniture Grant
SUBTOTAL					26,054.27	
					· · · · · · · · · · · · · · · · · · ·	
	Final Totals					
	Budget Code	Budget Description	Amount			
		Library Association Dues	275.00			
	5260	· ·	897.50			
		Community Events	979.40			
	5002		2.2110			

5610	Adult Program	317.79	
5620	Children Program	7,469.54	
5640	Music	9,505.99	
5650	Spanish Language	734.62	
5660	Teens Program	3,607.35	
6030	Juvenile Fiction	119.58	
6320	Overdrive	2,964.58	
5601.01	Adult Summer Reading	2,025.00	
5601.02	Teen Summer Reading	3,386.09	
8310.18	Furniture and Fixtures	26,054.27	
	TOTAL	58,336.71	

	Basalt Reg	gional Library District 2	025 Grant	Spending Sum	mary by Bu	udget
Date	Vendor	Expense	Budget Code	Budget Description	Amount	Grant
2/3/2025		Cave sim program	-	Teen Summer Reading		Alpine Bank
6/19/2025		Communtiy Book Read		Community Events		Alpine Bank
6/19/2025		Community Book Read		Community Events		Alpine Bank
6/19/2025	_	Community Book Read		Community Events		Alpine Bank
SUBTOTAL	ingram		5002	community Events	3,609.94	
JODIOTAL					3,005.54	
5/13/2025	Aspenalt Lodge	Room charge	5640	Music	\$3,000.00	Aspen Thrift Shop Grant
SUBTOTAL					3,000.00	
2/9/2025	New York Pizza	Teen Program	5660	Teens Program	\$111.06	Ayres - Teen Grant
2/17/2025	Amazon	Teen Program	5660	Teens Program	\$286.99	Ayres - Teen Grant
SUBTOTAL					398.05	
4/11/2025	American Red Cross	Training	5260	Staff	\$897.50	CSD Safety Grant
SUBTOTAL					897.50	
2/3/2025	Om Side of Things	Creative Writing Summer Club	5601.01	Adult Summer Reading	\$2,025.00	Contributions - Nonrestricted
2/3/2025	Cave Sim	Cave sim program	5601.02	Teen Summer Reading	\$755.55	Contributions - Nonrestricted
5/30/2025	Overdrive	Ebook & Audiobooks	6320	Overdrive	\$413.50	Contributions - Nonrestricted
5/30/2025	Overdrive	Ebook & Audiobooks	6320	Overdrive	\$427.78	Contributions - Nonrestricted
6/26/2025	Raising A Reader	Raising A Reader	5620	Children Program	\$750.00	Contributions - Nonrestricted
6/26/2025	Raising A Reader	Raising A Reader	5620	Children Program	\$1,008.00	Contributions - Nonrestricted
SUBTOTAL					5,379.83	
2/18/2025	Georgina Levy	Babysitting	5660	Teens Program	\$400.00	Contributions - Restricted
SUBTOTAL					400.00	
1/8/2025	Amazon	Menstrual supplies	5610	Adult Program	\$13.66	Friends
1/17/2025	Amazon	menstrual supplies	5610	Adult Program	\$40.85	Friends
1/17/2025	Amazon	diapers	5610	Adult Program	\$27.70	Friends
2/5/2025	Amazon	menstrual supplies	5610	Adult Program	\$7.49	Friends

2/17/2025	Amazon	menstrual supplies	5610	Adult Program	\$22.77	Friends
2/25/2025	Amazon	menstrual and diaper supplies	5610	Adult Program	\$94.59	Friends
2/25/2025	Amazon	menstrual supplies	5610	Adult Program	\$66.21	Friends
3/27/2025	Amazon	menstrual supplies	5610	Adult Program	\$44.52	Friends
4/15/2025	The Whole Empanada	Food	5650	Spanish Language	\$380.00	Friends
4/15/2025	City Market	Drinks	5650	Spanish Language	\$15.83	Friends
4/15/2025	City Market	Drinks	5650	Spanish Language	\$15.83	Friends
4/15/2025	Timbos Pizza	Food	5650	Spanish Language	\$27.00	Friends
5/2/2025	Valley Hopper	Tour/trip	5640	Music	\$1,700.00	Friends
5/6/2025	The Whole Empanada	Food	5650	Spanish Language	\$190.00	Friends
5/6/2025	City Market	Food	5650	Spanish Language	\$5.96	Friends
5/6/2025	City Market	Food	5650	Spanish Language	\$100.00	Friends
SUBTOTAL					2,752.41	
1/1/2025	Office Outfitters	down payment	8310.18	Furniture and Fixtures	13,027.00	Furniture Grant
3/5/2025	Office Outfitters	final payment	8310.18	Furniture and Fixtures	\$13,027.27	Furniture Grant
SUBTOTAL					26,054.27	
1/2/2025	Amazon	book club	5660	Teens Program	71.40	Library Trust
1/2/2025	Amazon	book club	5660	Teens Program	\$473.20	Library Trust
1/7/2025	Amazon	book club	5660	Teens Program	224.70	Library Trust
1/13/2025	City market	Teen Cafe	5660	Teens Program	11.10	Library Trust
1/14/2025	Aspen Science Center	Whatlow Stem	5620	Children Program	\$210.00	Library Trust
1/14/2025	NESPRESSO	Teen Cafe	5660	Teens Program	47.33	Library Trust
1/15/2025	Amazon	Book Club	5660	Teens Program	281.61	Library Trust
1/15/2025	Amazon	Book Club	5660	Teens Program	81.51	Library Trust
1/17/2025	Amazon	Book Club	5660	Teens Program	\$108.60	Library Trust
2/18/2025	Amazon	Book Club	5660	Teens Program	175.80	Library Trust
2/27/2025	Ingram	Book Club	6030	Juvenile Fiction	59.79	Library Trust
2/27/2025	Amazon	Book Club	5660	Teens Program	105.48	Library Trust
3/3/2025	Ingram	Book Club	6030	Juvenile Fiction	\$59.79	Library Trust
3/10/2025	Aspen Science Center	Whatlow Stem	5620	Children Program	220.00	Library Trust
3/11/2025	Amazon	Book Club	5660	Teens Program	60.13	Library Trust
4/1/2025	Amazon	Book Club	5660	Teens Program	\$137.13	Library Trust
4/8/2025	City Market	Teen Cafe	5660	Teens Program	10.07	Library Trust

4/11/2025	Amazon	Book Club	5660	Teens Program	\$169.05	Library Trust
4/15/2025	Amazon	Book Club	5660	Teens Program	\$211.61	Library Trust
4/16/2025	Amazon	Book Club	5660	Teens Program	\$127.05	Library Trust
4/22/2025	Aspen Science Center	Whatlow Stem	5620	Children Program	\$220.00	Library Trust
4/24/2025	Amazon	Book Club	5660	Teens Program	\$9.99	Library Trust
5/6/2025	Amazon	Book Club	5660	Teens Program	\$23.44	Library Trust
5/12/2025	Amazon	Book Club	5660	Teens Program	\$131.70	Library Trust
5/13/2025	Imagination Library	Imagination Library	5620	Children Program	\$119.04	Library Trust
5/13/2025	Imagination Library	Imagination Library	5620	Children Program	\$121.46	Library Trust
5/13/2025	Imagination Library	Imagination Library	5620	Children Program	\$109.66	Library Trust
5/13/2025	Imagination Library	Imagination Library	5620	Children Program	\$113.01	Library Trust
5/13/2025	Amazon	Book Club	5660	Teens Program	\$89.99	Library Trust
5/13/2025	Pay.gov	User fee	5240	Library Association Due	\$275.00	Library Trust
5/13/2025	Imagination Library	Imagination Library	5620	Children Program	\$98.13	Library Trust
5/13/2025	Imagination Library	Imagination Library	5620	Children Program	\$107.11	Library Trust
5/13/2025	Imagination Library	Imagination Library	5620	Children Program	115.70	Library Trust
5/21/2025	Aspen Science Center	Stem Hour	5620	Children Program	\$220.00	Library Trust
5/29/2025	City Market	Teen Cafe	5660	Teens Program	120.14	Library Trust
6/13/2025	Amazon	Book Club	5660	Teens Program	\$112.35	Library Trust
6/14/2025	Amazon	Teen Cafe	5660	Teens Program	25.92	Library Trust
6/26/2025	Imagination Library	Imagination Library	5620	Children Program	\$114.92	Library Trust
SUBTOTAL					4,972.91	
	City Market	Food & drink for concert	5640	Music	•	Music Circle
	City Market	Food & drink for concert	5640	Music	\$248.86	Music Circle
	City Market	Food & drink for concert		Music		Music Circle
5/2/2025	City Market	Food & drink for concert	5640	Music	\$174.86	Music Circle
SUBTOTAL					681.39	
3/10/2025	Overdrive	Ebook & Audiobooks	6320	Overdrive	\$176.98	State Grants to Libraries
3/12/2025		Ebook & Audiobooks		Overdrive		State Grants to Libraries
6/17/2025		Program		Children Program	. ,	State Grants to Libraries
6/17/2025		Program		Children Program		State Grants to Libraries
6/17/2025		Program		Children Program		State Grants to Libraries
	Amazon	Program		Children Program		State Grants to Libraries

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6/17/2025	Lakeshore	Program	5620	Children Program	\$24.86	State Grants to Libraries
6/17/2025	Amazon	Program	5620	Children Program	\$51.25	State Grants to Libraries
6/17/2025	Amazon	Program	5620	Children Program	\$12.00	State Grants to Libraries
6/17/2025	Amazon	Program	5620	Children Program	\$5.96	State Grants to Libraries
6/17/2025	Amazon	Program	5620	Children Program	\$5.98	State Grants to Libraries
6/17/2025	Amazon	Program	5620	Children Program	\$36.70	State Grants to Libraries
6/17/2025	Amazon	Program	5620	Children Program	\$6.23	State Grants to Libraries
6/17/2025	Amazon	Program	5620	Children Program	165.66	State Grants to Libraries
6/17/2025	Amazon	Program	5620	Children Program	\$229.28	State Grants to Libraries
SUBTOTAL					6,065.81	
3/20/2025	Sol De Valley	Ad in Sol De Valle	5640	Music	\$45.00	TourWest/WESTAF
4/1/2025	Jarabe Mexicano	Lodging & artistic fee	5640	Music	\$2,003.35	TourWest/WESTAF
4/30/2025	Sopris Sun	Ad in Sopris Sun	5640	Music	\$45.00	TourWest/WESTAF
5/14/2025	MLAM	Lodging	5640	Music	\$27.90	TourWest/WESTAF
5/14/2025	MLAM	Lodging	5640	Music	1,750.00	TourWest/WESTAF
5/15/2025	Mountain Inn	Lodging	5640	Music	\$253.35	TourWest/WESTAF
SUBTOTAL					4,124.60	
	Final Totals					
	Grant	Amount				
	Alpine Bank	3,609.94				
	Aspen Thrift Shop Grant	3,000.00				
	Ayres - Teen Grant	398.05				
	CSD Safety Grant	897.50				
	Contributions - Nonrestricted	5,379.83				
	Contributions - Restricted	400.00				
	Friends	2,752.41				
	Furniture Grant	26,054.27				
	Library Trust	4,972.91				
	Music Circle	681.39				
	State Grants to Libraries	6,065.81				
	TourWest/WESTAF	4,124.60				
		4,124.00				



BASALT REGIONAL LIBRARY DISTRICT PATRON BEHAVIOR POLICY

It is the policy of the Basalt Regional Library District (BRLD) Board of Trustees to ensure an atmosphere that is comfortable and safe by providing behavior expectations for all users of the library's facilities and resources. By using the library, users agree to follow this policy.

We expect our library users to:

- Follow all library policies and procedures.
- Exit the building when prompted.
- Engage with library staff in a respectful and courteous manner.
- Treat other library users with respect.
- Avoid loud conversations and disruptive behavior.
- Respect the rights of other users to access library materials. Deliberate misplacement of library materials, or the deliberate postponement of returning library materials, is prohibited. Patrons may request reconsideration of library materials if they believe they are inappropriate.
- Respect that the youth side of the library is intended for use by children, teens, and families. Staff may ask adults to leave the children's area of the library if the presence of the adult is inhibiting use by the intended audience.
- Care for library books and other materials properly. Library materials should not be written on or defaced in any way.
- Care for library equipment, furniture, and facilities. Leave library furniture in its place.
- Never leave personal items unattended. The library is not responsible for lost or stolen personal items, including library materials already checked out to the user.
- Wear shoes and clothing while in the library.
- Refrain from wearing and/or using skates, bicycles, etc. in the building.
- Not bring pets and emotional support animals into the library. Service animals are permitted.
- Refrain from soliciting for any reason, including gathering signatures on a petition while on the premises.
- Never enter areas designated "staff only" without an appointment with or accompaniment by staff.
- Refrain from sleeping in the library.
- Smoke or vape more than 25 feet from library entrances.

Library staff members will intervene when a child or vulnerable adult alone is:

- Found frightened, disoriented, or upset in the Library,
- Doing something dangerous to his/her/their self, or to another person,
- Subject to a perceived threat posed by another person,
- Not following the Patron Behavior Policy and exhibiting specific inappropriate behavior, or
- Not met by a caregiver at closing time.

The library also expects library users to follow all local, state, and federal laws:

- Smoking in the building is prohibited.
- Use or possession of weapons of any kind is prohibited, except with a concealed carry permit, or by law enforcement officers.
- Use, possession, or distribution of any controlled substance, alcoholic beverages, or illegal drugs is prohibited.
- Lewd or obscene conduct, or sexual misconduct, is prohibited.
- Violence, including threatening, intimidating, or unsafe behavior will never be tolerated.

Consequences:

Library staff may ask library users to leave the library if they do not follow the Patron Behavior Policy. The library will bill the library user for lost items.

Library staff may revoke library privileges for repeat offenders or depending on the severity of the violation. Library staff may call 911 for assistance with more troubling library user behavior.



BASALT REGIONAL LIBRARY DISTRICT PATRON BEHAVIOR POLICY

It is the policy of the Basalt Regional Library District (BRLD) Board of Trustees to ensure an atmosphere that is comfortable and safe by providing behavior expectations for all users of the library's facilities and resources. By using the library, users agree to follow this policy.

The library is a place for learning, accessing information, and gathering as a community. The Basalt Regional Library District (BRLD) staff strive to provide such a place for our users. To this end, library users are asked to follow the Patron Behavior Policy.

We expect our library users to:

- Follow all library policies and procedures.
- Exit the building when prompted.
- Engage with library staff in a respectful and courteous manner.
- Treat other library users with respect.
- Avoid loud conversations and disruptive behavior.
- Respect the rights of other users to access library materials. Deliberate misplacement of library materials, or the deliberate postponement of returning library materials, is prohibited. <u>Patrons may request</u> reconsideration of library materials if they believe they are inappropriate.
- Respect that the youth side of the library is intended for use by children, teens, and families. Staff may ask adults to leave the children's area of the library if the presence of the adult is inhibiting use by the intended audience.
- Care for library books and other materials properly. Library materials should not be written on or defaced in any way. Users are responsible for the care of items checked out to them.
- Care for library equipment, furniture, and facilities. Leave library furniture in its place.
- Never leave personal items or library laptops unattended. The library is not responsible for lost or stolen personal items, including library materials already checked out to the user.
- Wear shoes and clothing while in the library.
- Refrain from wearing and/or using skates, bicycles, etc. in the building.
- Leave Not bring pets and emotional support animals into the libraryat home. Exception: <u>-sS</u>ervice animals are permittedssible.
- Refrain from soliciting for any reason, including gathering signatures on a petition while on the premises.
- Never enter areas designated "staff only" without an appointment with or accompaniment by staff.
- •____Refrain from sleeping in the library.
- Smoke or vape more than 25 feet from library entrances.

Library staff members will intervene when a child or vulnerable adult alone is:

- Found frightened, disoriented, or upset in the Library,
- Doing something dangerous to his/her/their self, or to another person,
- Subject to a perceived threat posed by another person,
- Not following the <u>Rules of ConductPatron Behavior Policy</u> and exhibiting specific inappropriate behavior, or is
- Not met by a caregiver at closing time.

The library also expects library users to follow all local, state, and federal laws:

- Smoking in the building is prohibited.
- Use or possession of weapons of any kind is prohibited, except with a concealed carry permit, or by law enforcement officers.

- Use, possession, or distribution of any controlled substance, alcoholic beverages, or illegal drugs is prohibited.
- Lewd or obscene conduct, or sexual misconduct, is prohibited.
- Violence, including threatening, intimidating, or unsafe behavior will never be tolerated.

Consequences:

Library staff may ask library users to leave the library if they do not follow the code of conductPatron Behavior Policy.

The library will bill the library user for lost, missing, mutilated, or defaced items.

Library staff may revoke library privileges for repeat offenders or depending on the severity of the violation. Library staff may call 911 for assistance with more troubling library user behavior.



It is the policy of the Basalt Regional Library District (BRLD) Board of Trustees to keep our youngest patrons safe while visiting the BRLD. Children of all ages are encouraged to use the library and its services.

- BRLD requires all patrons, regardless of age, to comply with the Patron Behavior Policy.
- BRLD requires all staff to comply with the Code of Conduct with Children statement in the Employee Handbook.
- Library staff are available to assist and support children with their use of Library resources, however, parents assume responsibility for the choices their children make regarding which library resources to access.
- The responsibility for the care, safety and behavior of children using BRLD facilities (including all indoor, outdoor, and off-site program settings) rests with the parent/guardian or caregiver. Staff will provide a welcoming, fun environment for children of all ages. Staff will not provide childcare or assume parental responsibility for children.
- The youth side of the library is intended for use by children, teens, and families. Staff may ask adults to leave the children's area of the library if the presence of the adult is inhibiting use by the intended audience.
- Parents are expected to keep sick children at home and not bring them to the library.
- Children whose behavior is not compliant with the BRLD Patron Behavior Policy may be asked to leave the library and/or off-site program setting. Children who are asked to leave will be given the opportunity to make a phone call to a parent or guardian to inform them of the circumstances, using the BRLD telephone if necessary. If a parent or guardian cannot be reached, the police may be called to pick up the child.
- Parents, guardians, and/or caregivers are responsible for knowing the scheduled closing times and should be aware that BRLD may close unexpectedly due to emergencies or safety issues.
- When the safety of an unattended child is in doubt, or if the library is closing and a parent, guardian, or other caregiver cannot be located, library staff will call the police for help addressing the situation. Two staff will stay with the child until an adult or the police arrive. Under no circumstance will staff transport young people home or to any other location.
- Colorado State law protects the privacy of all individuals while visiting the library. The library will not monitor or share what materials children have checked out, or what they do while in the library, except in accordance with Colorado State law.



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STATE OF COLORADO)BASALT REGIONAL LIBRARY DISTRICT) ss.EAGLE AND PITKIN COUNTIES)

As the Secretary of the Board of Trustees of Basalt Regional Library District, Eagle and Pitkin Counties, Colorado (the "District"), I do hereby certify that:

1. Attached is a true and correct copy of a resolution (the "Resolution") adopted by the Board of Trustees (the "Board") at a regular meeting held on July 21, 2025.

2. The Resolution was duly moved, seconded and adopted at such meeting by the affirmative vote of a majority of the members of the Board as follows:

Trustee Board Members	Yes	<u>No</u>	Absent	<u>Abstaining</u>
Carolyn Kane, President				
Eric Pelander, Vice President				
Suzi Jenkins, Secretary Deborah Smith, Treasurer				
John Goodwin				
Sarah Johnson Elaine Nagey				

3. The Resolution was duly approved by the Board, signed by the President of the Board, attested by the Secretary of the Board and recorded in the minutes of the Board.

4. The public meeting at which the Resolution was adopted was noticed, and all proceedings relating to the adoption of the Resolution were conducted in accordance with all applicable bylaws, policies, rules, and regulations for resolutions of the District, in accordance with the approved procedures of the District relating to such matters, and in accordance with applicable statutes of the State of Colorado, including without limitation the Open Meetings Law (Section 24-6-402, C.R.S.) and all other applicable laws.

WITNESS my hand as of July 21, 2025.

Secretary

[SEAL]

RESOLUTION

A RESOLUTION CALLING AN ELECTION ON NOVEMBER 4, 2025 TO AUTHORIZE A PROPERTY TAX EXTENSION; SETTING THE BALLOT TITLE AND CONTENT FOR THE BALLOT MEASURE; AND PROVIDING OTHER MATTERS RELATING THERETO

WHEREAS, the Basalt Regional Library District (the "District"), in Eagle and Pitkin Counties (the "Counties") and the State of Colorado (the "State"), is a library district duly organized and validly existing pursuant to the provisions of Part 1 of Article 90 of Title 24 of the Colorado Revised Statutes ("C.R.S.") and established in 1976 by separate resolutions of the Town of Basalt, Eagle County and Pitkin County to establish a regional library district to serve the needs of residents within the District more efficiently; and

WHEREAS, the District is in need of additional funds for the purposes described in the ballot issue set forth in Section 1 hereof and the of Trustee Board has determined to submit a ballot issue for voter approval for to extend the expiring tax rate of 1.08 mills; and

WHEREAS, pursuant to Section 24-90-112, C.R.S. (regarding tax support elections) it is unclear as to whether the Trustee Board may, on its own authority, call an election to authorize a tax extension for the District and set the ballot title and content for the ballot issue for the election, and therefore the Trustee Board, through the adoption of this Resolution, hereby requests that the Board of County Commissioners of Eagle and Pitkin Counties take such action as may be statutorily necessary to cause the ballot measure set forth in Section 1 hereof to be submitted to the electors of the District residing within the library's legal service area; and

WHEREAS, the election shall be conducted as a coordinated election in Eagle and Pitkin Counties in accordance with articles 1 to 13 of title 1, Colorado Revised Statutes, as amended (the "Uniform Election Code"); and

WHEREAS, the Clerk and Recorder of Eagle and Pitkin Counties, respectively (the "County Clerks") are the coordinated election officials for the election pursuant to the Uniform Election Code, and are responsible for mailing the notice of election required by Article X, Section 20(3)(b) of the Colorado Constitution (the "TABOR Notice") within the respective Counties; and

WHEREAS, the District will assist the County Clerks in providing necessary information and notice for the conduct of the election; and

WHEREAS, the Trustee Board has determined to set the ballot title and content for the ballot measure to be submitted at the election called by this Resolution.

THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BASALT REGIONAL LIBRARY DISTRICT, IN THE COUNTY OF CHAFFEE AND STATE OF COLORADO: 1. An election shall be held on Tuesday, November 4, 2025 (the "Election Date") at which there shall be submitted to the eligible electors of the District a ballot measure authorizing a tax extension, which ballot measure shall be in substantially the following form:

Ballot Issue [__]

WITHOUT INCREASING THE TAX RATE, SHALL THE BASALT REGIONAL LIBRARY DISTRICT PROPERTY TAXES BE EXTENDED TO RETAIN THE EXPIRING 2006 VOTER APPROVAL AT THE CURRENTLY IMPOSED RATE OF 1.08 MILLS TO:

(i) PROPERLY FUND THE ONGOING MAINTENANCE OF LIBRARY FACILITIES;

(ii) PROVIDE FUNDING NECESSARY TO RETAIN STAFF AND MAINTAIN/EXPAND OPERATING HOURS AT THE LIBRARY;

(iii) PROPERLY FUND COMMUNITY ACCESS TO BOOKS, INTERNET, INFORMATION AND PROGRAMS;

(iv) IMPROVE JOB SEARCH AND HOMEWORK SUPPORT; AND

(v) SUPPORT OTHER ESSENTIAL LIBRARY SERVICES AND PROGRAMS

THROUGH A PERMANENT PROPERTY TAX PRODUCING \$782,000 IN TAX REVENUES IN CALENDAR YEAR 2025 AND WHATEVER IS GENERATED EACH YEAR THEREAFTER FROM THE EXTENDED RATE OF 1.08 MILLS FOR DEPOSIT INTO THE DISTRICT'S GENERAL FUND, TO CONSTITUTE A VOTER-APPROVED REVENUE CHANGE UNDER ARTICLE X, SECTION 20 OF THE STATE CONSTITUTION?

YES/FOR NO/AGAINST

2. For purposes of Section 1-11-203.5, C.R.S., this Resolution shall serve to set the ballot title and content for the ballot measure set forth in the preceding section.

3. Amy Shipley is hereby confirmed as the "Designated Election Official" responsible for the running of the election for the District. The Designated Election Official is hereby authorized and directed to proceed with any action necessary or appropriate to effectuate the provisions of this Resolution and comply with the Uniform Election Code, Article X, Section 20 of the Colorado Constitution ("TABOR") and other applicable laws and election rules.

4. Not later than 60 days before the Election Date (Friday, September 5, 2025) the the ballot measure set forth in Section 1 hereof shall be certified to the County Clerks in accordance with Section 1-5-203, C.R.S.

5. The officers and employees of the District are hereby authorized and directed to take all action necessary or appropriate to effectuate the provisions of this Resolution.

6. All actions not inconsistent with the provisions of this Resolution heretofore taken by the members of the Board and the officers and employees of the District and directed toward holding the election for the purposes stated herein are hereby ratified, approved and confirmed.

If any section, paragraph, clause or provision of this Resolution shall be adjudged 7. to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining sections, paragraphs, clauses or provisions of this Resolution, it being the intention that the various parts hereof are severable.

8. This Resolution shall take effect immediately upon its passage.

ADOPTED AND APPROVED this 21st day of July, 2025.

BASALT REGIONAL LIBRARY DISTRICT

By _____ President

ATTEST:

By ______ Secretary



BRLD 2025 ELECTION TIMELINE

June board meeting: discussion item of ballot question language, what have trustees heard from stakeholder meetings?

July 21: Board votes whether to Approve Placement of Mill Levy Measure on Nov 2025 Ballot

July 25: (100 days prior to election) Deadline to Notify in Writing to Both County Clerks of Intention to Participate in Coordinated Election

August 26: (70 days prior to election) Deadline for IGA for Both County Clerks and BRLD identifies its Designated Election Official

August 29: (67 days prior to election) Deadline for Board of County Commissioners in Eagle & Pitkin Counties to Adopt BRLD Mill Levy Resolution

September 5: (60 days prior to election) Deadline to Submit Ballot Question to County Clerks

September 19: (45 days prior to election) Deadline at Noon to Submit Written Comments For with the Designated Election Official

September 22: (43 days prior to election) Deadline to Submit TABOR Notice to County Clerks

November 4: Election Day

5/29/25

Michelle Thiebault- Town of Basalt Planner, Schedules Concert Series, Sandwich Board for Ads

1. <u>River Park Concert Series</u>

Informational Booths – can be manned by volunteers. She will check to see if there's availability for August concerts. August is most popular month for summer concerts. Huge local attendance.

• 24 x 36" sandwich board will be set out for Weds. Concerts beginning 7/9.

Sandwich Boards – Town sets them out in River Park (all summer) and next to Town Hall *Sara Nadolny <u>sara.nadolny@basalt.net</u>

We can put up 24" x 36" posters with Library Ballot Measure info – good visibility

- 7/8/25 Posters with Survey taken to Sara. One sandwich board with front/back message. We want high visibility with this poster until board votes on Monday, 7/21. Then we will provide an updated poster.
- She will take the sandwich board to <u>Wednesday Concerts</u> beginning on 7/9.
- Sandwich board will also be set out for <u>Sunday Markets</u>.

Another suggestion: Make 8 x 12 flyers of the poster with QR code and put up in message boards around downtown Basalt. - DONE

3. Sunday Farmer's Market – runs through end of September

(Scott Lindsay is in charge)

*Hannah Kaufman – Contact person

- 7/8 Talk to Hannah Kaufman We will need to provide a 10' x 10' canopy tent, weights and a table. Can do a table only but it's not shaded and gets hot. Locate in NP area on lawn by the performance stage. Hannah will locate a space for us. No charge for library tent.
- We'll need to set up by 9 9:30. Unload car, then park car, then return to set up tent.
- Take down after 2:00pm
- Check with **Bennet Bramson** to see if there's space in his Rotary tent. I spoke with Bennet on 7/13. His schedule for sharing his tent is currently full but he will contact me if availability comes up.
- 4. Basalt Education Foundation (BEF)

Casey Livingston – (works at Chris Ryan Investments) -President BEF

- I met with Casey on 7/10 and BEF is willing to coordinate with us.
- They have **monthly board meetings.** <u>August 19</u> they will pass out BRLD campaign flyer. She suggests we attach a paragraph explaining our campaign. Due to timing constraints, they prefer not to have us give a presentation.
- Casey named Melissa Knight, Minette Mahoney and Amy Honey as good contacts to get the word out.
- 5. Michaela Idhammar, ED BEF
- 6. Amy Groom

-Chair, Motors on Midland

• <u>Motors on Midland</u> – Saturday, August 23

We have permission to put up a tent at Motors on Midland. Amy will contact me about 1 week in advance to assign us a location for a tent. We will need to set up a tent & have weights for it.

7. Back to School Nights – Elementary, Middle and High School

- Casey says school principals are out till <u>mid-July</u>.
- <u>The vice-principals</u> are better contacts to help us organize presence at back to school night for each school (there will be a table for NPs).
- Elementary School VP: Mary Henriquez
- Middle School VP: Jason Santo
- High School VP: Jesus Rios Vera

8. Basalt Library Trust

• Amy will present our Ballot Measure information at their July meeting.

All dates set up at 9:00am, market from 10:00am to 2:00pm, tear down from 2:00pm to 3:00pm

DATE	PERSON 1	PERSON 2	PERSON 3
7/27/2025			
8/3/2025	Amy Shipley		
8/10/2025			
817/2025			
8/24/2025			
8/31/2025	Amy Shipley		
9/7/2025	Amy Shipley		
9/14/2025	Amy Shipley		
9/21/2025	Amy Shipley		
9/28/2025			