

Basalt Regional Library District Board of Trustees Meeting
Monday, September 15th, 2025, 5:15 PM
Basalt Library Community Room and
Zoom Meeting, see BRLD Website Calendar for Link

All meetings of the Basalt Regional Library District are open meetings.
Members of the public are most welcome.

Board of Trustees: Carolyn Kane, President; Eric Pelander, Vice President;
Deborah Smith, Treasurer; Suzi Jenkins, Secretary; Elaine Nagey, Trustee; John
Goodwin, Trustee; Sarah Johnson, Trustee

MISSION STATEMENT

The confluence of community, freedom, and fun.
A Place to Go – A Place to gather – A Place to Grow

AGENDA

1. Call to order
2. Public Comments
3. Board Comments
4. Staff Comments
5. Action Item – Approve agenda, minutes, and payables
 - a. Approve agenda
 - b. Minutes of August 25th, 2025, Board Meeting (page 3)
 - c. August 2025 Accounts Payable (page 22)
6. CALCON recap, *Amy Shipley, Dhakiya Mitchell, Mackenzie Newman, Deborah Smith*
7. Director's Report, *Amy Shipley* (page 6)
8. Ballot Measure Committee
 - a. Ballot measure deadlines met
 - i. Intergovernmental Agreements (IGAs) with both counties signed August 25, 2025
 - ii. Ballot language certified with both counties September 5, 2025
 - iii. Proofread ballot with both counties by September 12, 2025
 - b. Upcoming deadlines to meet
 - i. Submit pro/con statements to Designated Election Official by September 19, 2025 at noon
 - ii. File TABOR notice with both counties by September 22, 2025 at 3pm.
 - iii. Election day, Tuesday, November 4, 2025
 - c. Farmers Market dates
 - d. Back-to-school nights
 - e. Other business
9. Facilities Committee: *Suzi Jenkins, chair*

10. Finance Committee: *Deb Smith, chair*
 - a. August 2025 Financials (page 13)
 - b. 2026 Draft Budgets
11. Governance Committee: *Elaine Nagey, chair*
12. Policy Committee: *John Goodwin, chair*
13. Personnel Committee: *Carolyn Kane, chair*
14. Executive Session to discuss the Executive Director Evaluation pursuant to CRS § 24-6-402(4)(f) and to discuss the Executive Director Contract pursuant to CRS §24-6-402(4)€
15. Discussion and possible vote on elements of the Executive Director Contract
16. Adjourn Meeting

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AGENDA

1. Call to order

Carolyn called the meeting to order at 5:15pm

Board Members Present:

- Carolyn Kane
- Elaine Nagey
- Eric Pelander
- Jon Goodwin
- Sarah Johnson
- Suzi Jenkins

Board Members Absent:

- Deborah Smith

Public Present:

- None

Staff Present:

- Amy Shipley
- Samuel Schoon

2. Public Comments

None

3. Board Comments

John commented about how at the Sunday booth that a family had told him that they moved to Basalt because of the library.

4. Staff Comments

Amy commented about statistics and electronic documents instead of paper documents and how those agenda items are being postponed until after the ballot measure is completed. Sam commented that many staff members would like the library to be closed for Juneteenth. Sarah would like to add closing the library for Juneteenth to a future agenda item.

5. Action Item – Approve agenda, minutes, and payables

- a. Approve agenda
- b. Minutes of July 21, 2025, Board Meeting (page ?)
- c. July 2025 Accounts Payable (page ?)

Eric moved to approve the agenda, minutes, and accounts payable. Suzi seconded. The motion passed unanimously.

6. Friends of the Library Report, *Deb McCanne, chair of the Friends of the Library*

Deb was not present at the meeting, but Amy notified that the Friends will have their annual meeting on Friday, September 5th.

7. Library Trust Report, *Nina Itin, President of the Library Trust Board*

The Trust met the July 29th to brainstorm fundraising opportunities. They have funded the library of things, the back to school fair, and some funding for staff to attend CALCON.

8. Director's Report, *Amy Shipley* (page ?)

Amy discussed that the Basalt Chamber of Commerce annual review of statewide ballot measures will occur at the Library but the library will not be co-hosting it as the Library is going on the ballot and that disqualifies them from co-hosting the meeting. Amy will be attending the Basalt elementary, middle, and high school back to school nights, and Board members are free to provide assistance for those nights. Amy told the Board that we have filled a part-time patron services associate and they have begun onboarding, and a full-time patron services associate who will start soon. The teen librarian position was posted internally, and Amy expects an application.

9. Ballot Measure Committee

Elaine said the Ballot Measure Committee members were at Motors on Midland, and have been going to the Basalt Sunday market, and she said it has been very gratifying and that there were many people who weren't aware of the ballot measure.

- a. Discussion and possible vote to ratify appointment of Eric Pelander as the District's Deputy Designated Election Official

Sarah moved to appoint Eric Pelander as the District's Deputy Designated Election Official. Elaine seconded. The motion passed unanimously.

10. Facilities Committee: *Suzi Jenkins, chair*

Suzi had nothing to comment on.

11. Finance Committee: *Deb Smith, chair*

a. July 2025 Financials (page xx)

Amy noted that budgets are tracking as normal.

b. 2026 Draft Budgets

The Pitkin County property valuations came in a little lower than what was predicted and the budget, if the mill levy passes, has been updated to account for that.

c. Change to date for public budget hearing, Tuesday, October 14, 2025

12. Governance Committee: *Elaine Nagey, chair*

The Governance Committee did not meet since the last board meeting.

13. Personnel Committee: *Carolyn Kane, chair*

a. *Director evaluation update*

They reviewed the evaluations that were submitted by Board members and staff. They created a summary of strengths and growth. This week they are meeting with Amy to review the evaluations and the goals that they have set for her. At the Board meeting in September, they will review the evaluations and then will discuss the evaluation with Amy and the points of Amy's contract. They will then later vote on the aspects of Amy's contract.

14. Policy Committee: *John Goodwin, chair*

a. Discussion and possible vote to approve Patron Behavior Policy (page ?)

Eric moved to approve the Patron Behavior Policy. Elaine seconded. The motion passed unanimously.

b. Discussion and possible vote to approve Response to Law Enforcement Policy (page ?)

Eric moved to approve the Response to Law Enforcement Policy. Elaine seconded. The motion passed unanimously.

15. Adjourn Meeting

Sarah moved to adjourn the meeting. Eric seconded. Meeting adjourned at 6:38pm.



**BASALT REGIONAL LIBRARY DISTRICT
LEADERSHIP MONTHLY REPORT
SEPTEMBER 2025**

Administration

CURRENT STAFF				
Total Staff Count	Total FTE	Total Staff Hours per Week	Count of Staff Eligible for Benefits (over 20 hours)	Count of Staff Not Eligible for Benefits (under 20 hours)
19	15.63	624	17	2

STAFF VACANCIES			
Position	Scheduled Hours per Week	FTE	Benefits Eligible? (Y/N)
Patron Services	40	1.0	yes
Spanish Outreach Coordinator	40	1.0	yes
Teen Librarian	40	1.0	yes
Music Programming Coordinator	20	.5	yes
Total	140	3.5	

Departures: Our Temporary Patron Services Associate had their last day on 8/22/2024.

Recruitment continues for the following positions:

Full-Time Patron Services Associate – Currently interviewing for this position. One of our substitutes has stepped in full-time until we hire someone for this position.

Music Programming Coordinator – We have a couple of applicants that we will schedule interviews for.

Spanish Language Outreach Coordinator – Still taking applications. We have only one interview scheduled so far.

Teen Librarian – It is posted and we have a couple interviews scheduled.

Open positions have been updated on the website and posted to local job boards and newspapers.

Finances

Revenue and expenses continue to track closely to the budget.

Collection

Technical services staff has trained the new patron services staff on assessing damage, the library of things collection, and the life cycle of a book at the library. Four additional staff members have also been trained in the new inventory procedure, with inventory to be completed once a day starting in September. The cataloging librarian continues to work on the new juvenile kit collection with the children's librarian. Technical services worked together to create September's monthly display, which focuses on the monthly theme of "Discover Your Library," including fiction and non fiction books about libraries, as well as information about the online resources we provide such as databases, digital books and audiobooks, language learning apps, etc.

Patron Services has launched a new weekly meeting to address questions and service challenges, with the goal of improving patron experiences. Recent discussions have focused on patron privacy for all ages, troubleshooting Sierra passwords, and exploring our new resource database, Udemy. The team continues to maintain the monthly circulation list to ensure our library system remains up to date. Patron Services has also partnered with the Technical Services team to get a head start on inventory.

Courier service reliability has decreased, with frequent missed deliveries and later arrival times. Although the Basalt Library delivery window is scheduled for 12–4 PM, a significant number of deliveries are still arriving after 5 PM. All late and missing deliveries have been reported to CLiC, and we are developing an internal process to better track and manage these issues.

Programs

The Adult Programming Coordinator has hit the ground running in their new role. They have an exciting lineup of programs planned for the coming months and are already looking ahead to 2026, while also reevaluating current offerings to better serve the community. Recently, the Adult Programming Coordinator and the IT & Marketing Manager partnered with the Senior Center to provide tech help during a senior lunch, which was very well received. In addition, tentative plans for 2026 community events and monthly programming themes have been drafted.

Community Relations and Outreach

The new notary public service offered by the library has been set up within the appointment software and added to the "book a librarian" page on the website.

Technology

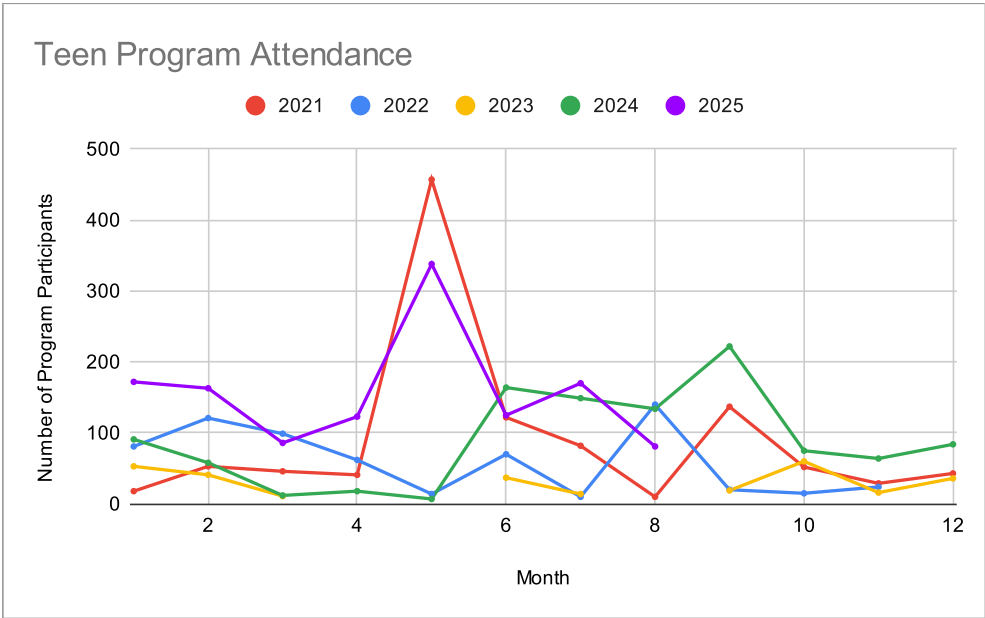
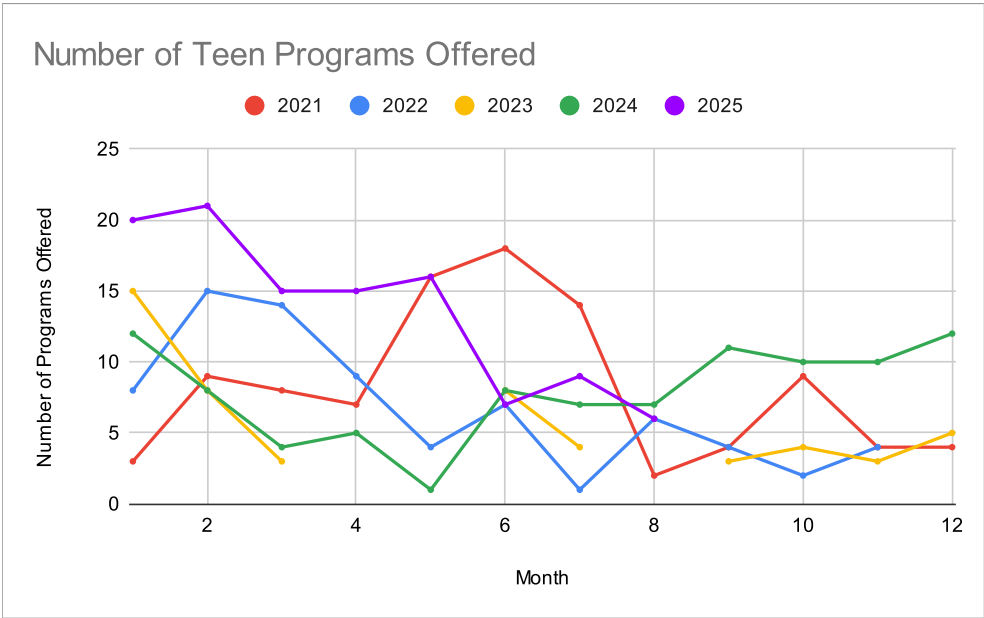
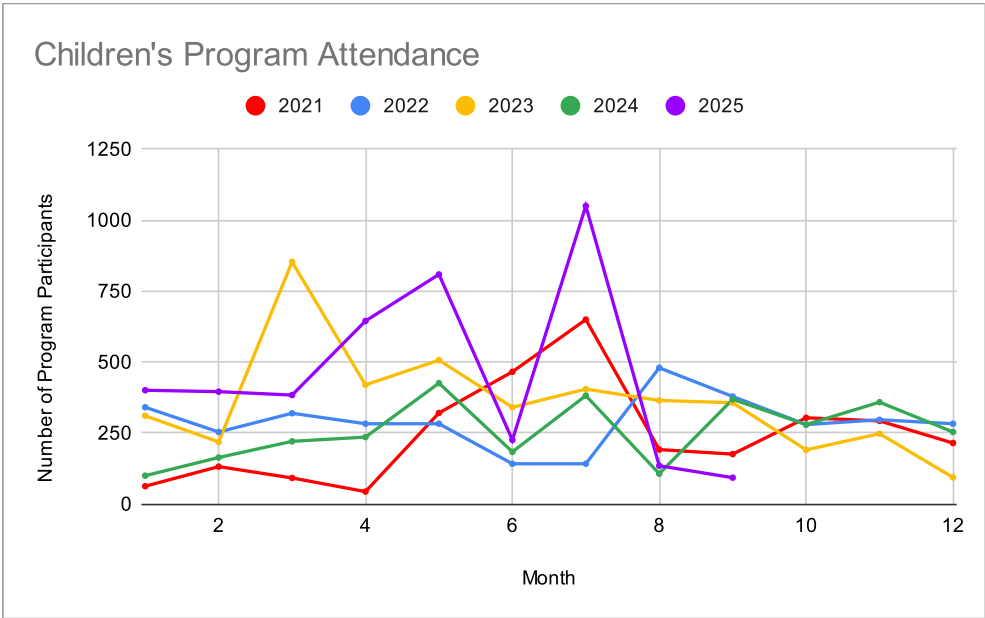
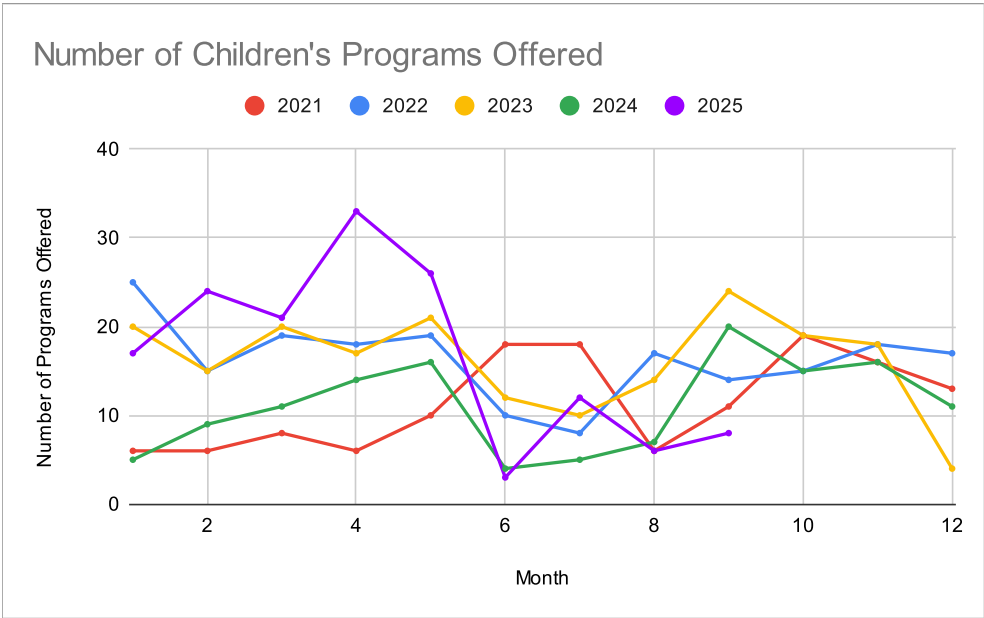
The Chromebooks for board members have arrived and will be given to those interested soon. A board login has been created as well for use on the computers. A few minor computer issues were fixed by running updates, including touchpad issues and glitches. The IT & Marketing Associate is working on training for staff on the process for handling offline circulation, checking out books when the main system is down. They've also sent out a security awareness assessment that will be used to set up the next series of cyber security training.

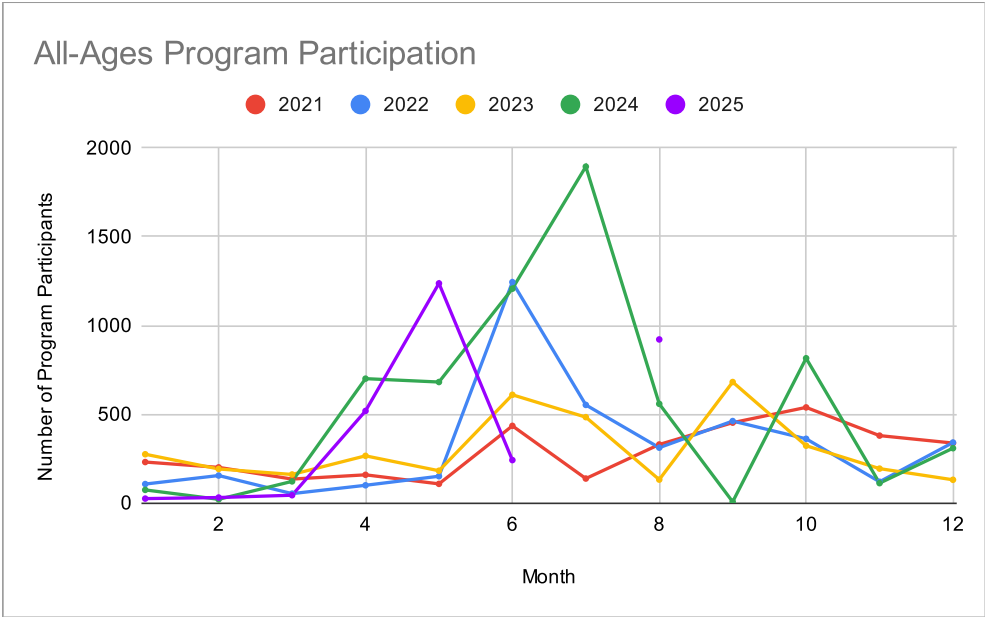
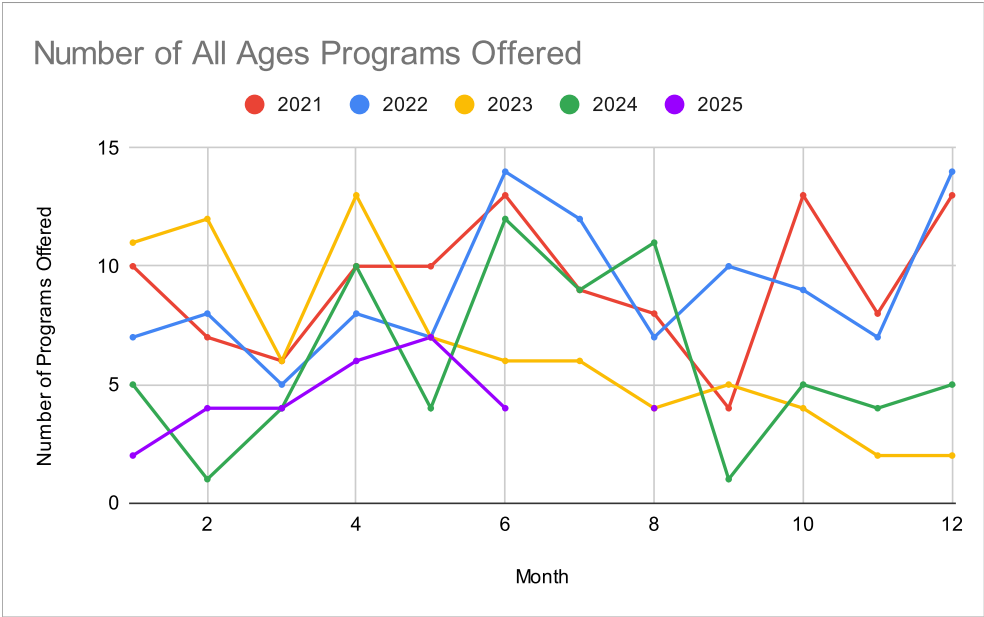
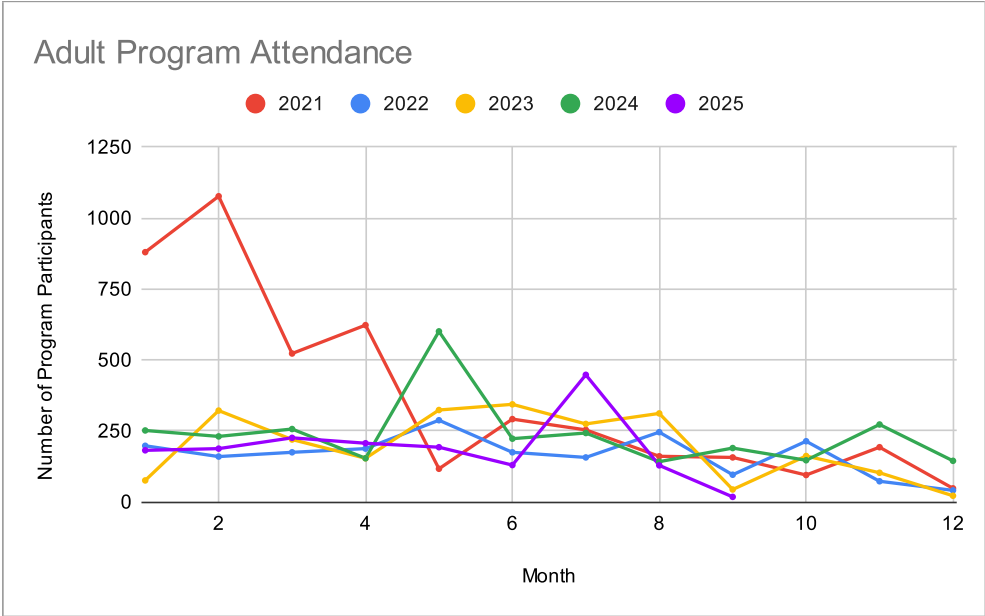
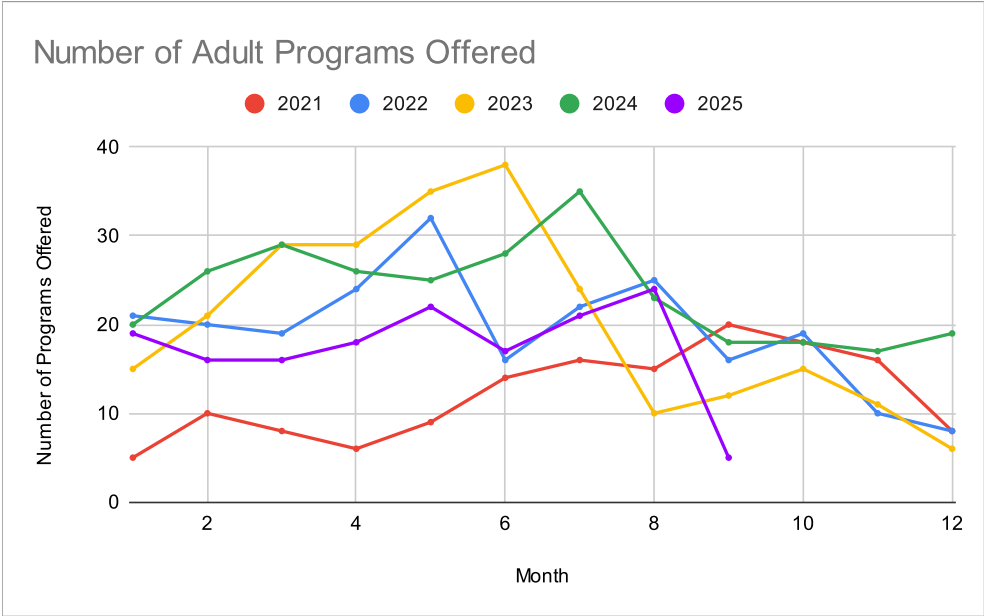
Facility Maintenance and Management

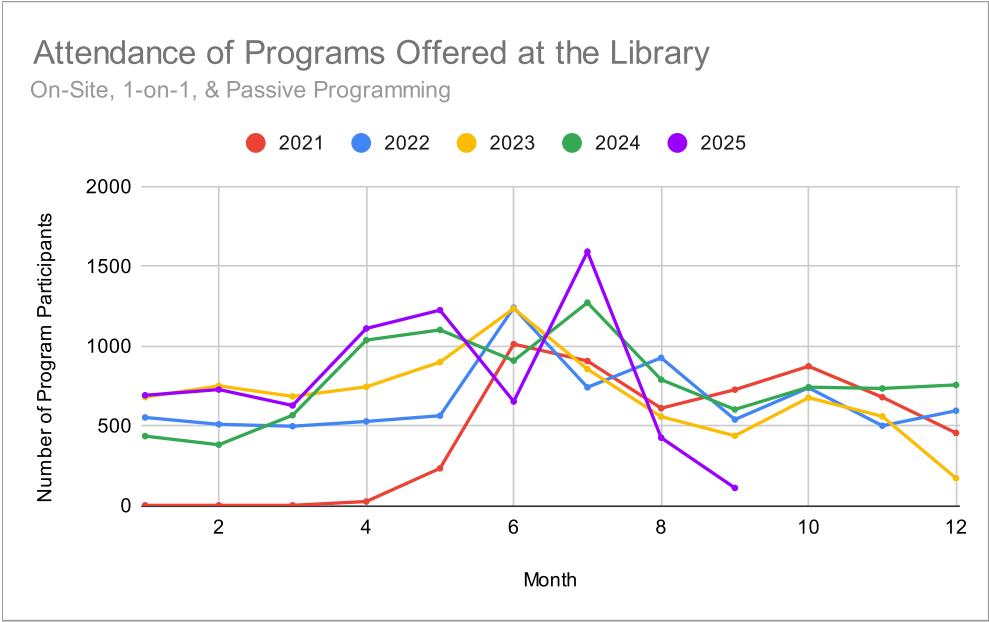
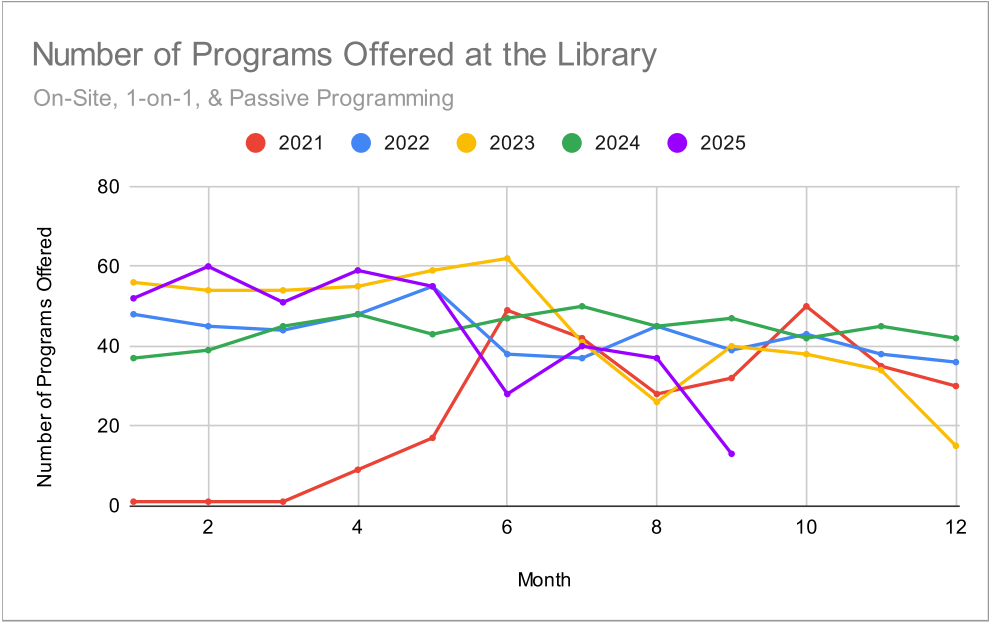
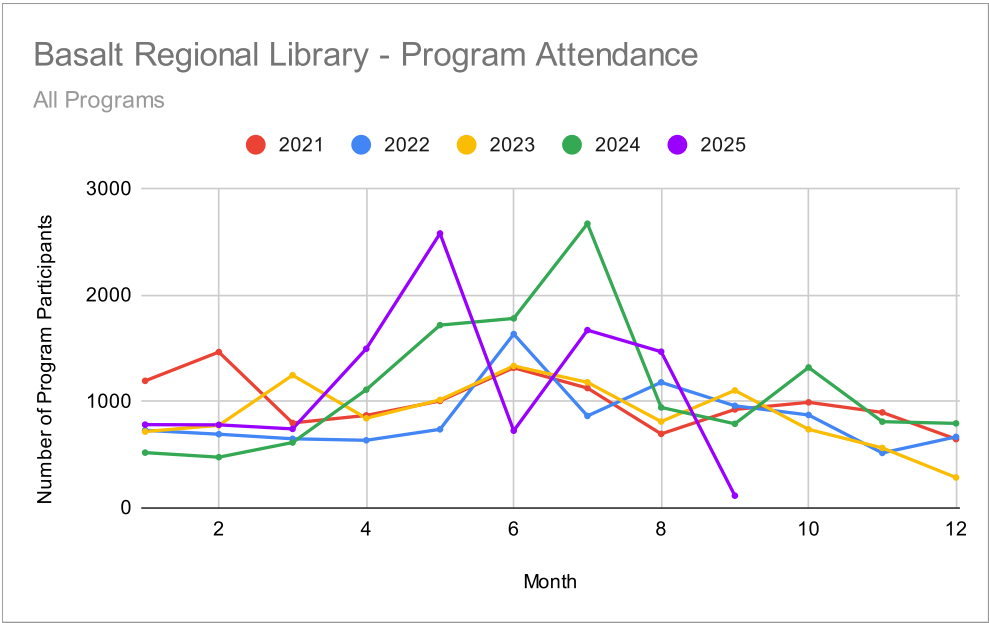
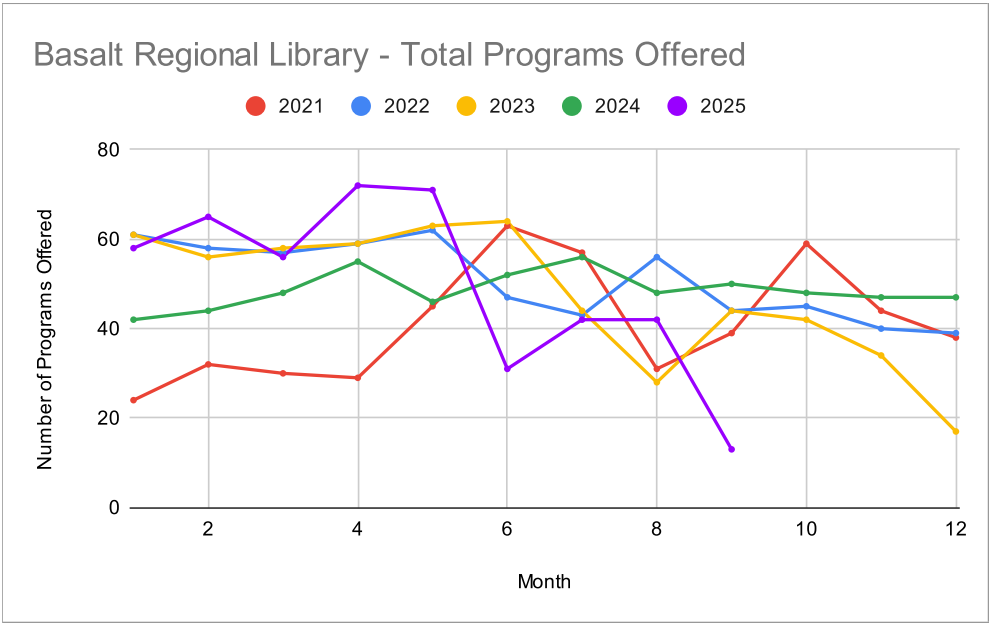
We have scheduled the replacement of the faulty windows in the building for September 22 and 23rd. We anticipate some disruption, that the company will keep to a minimum, and we are communicating to the public to expect this disruption for those two days.

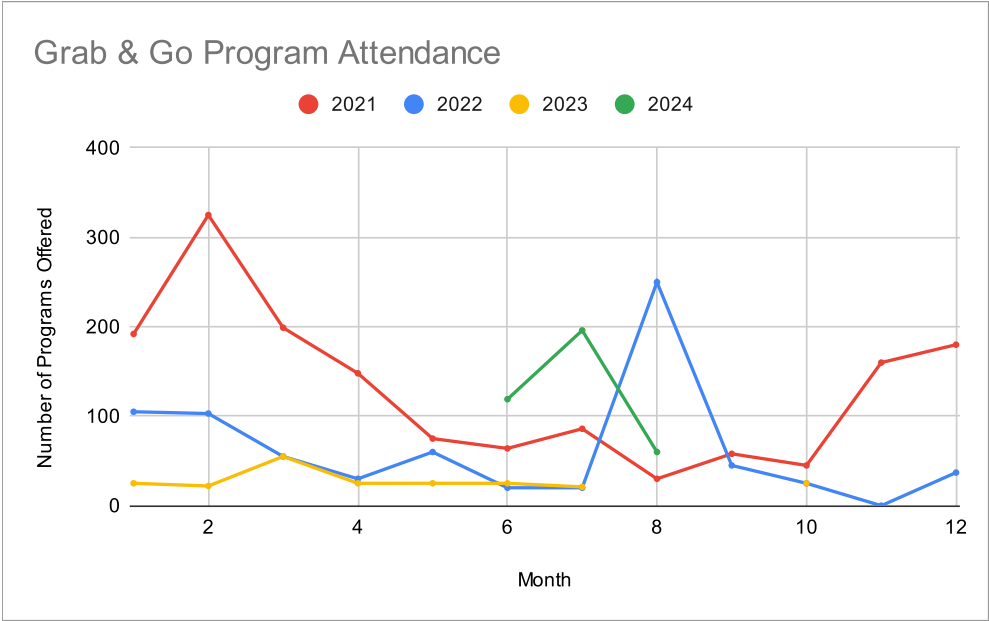
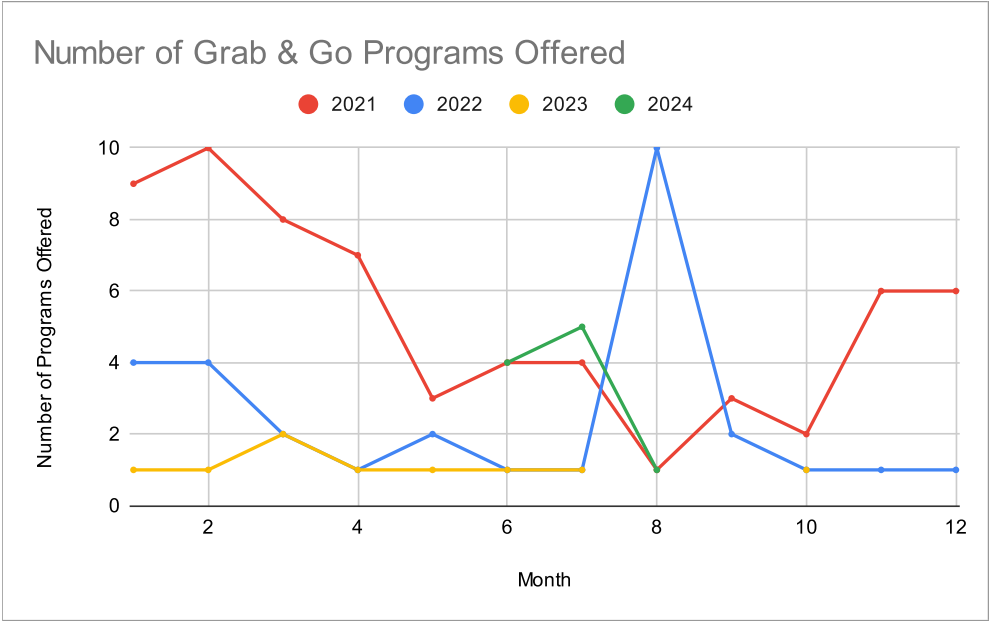
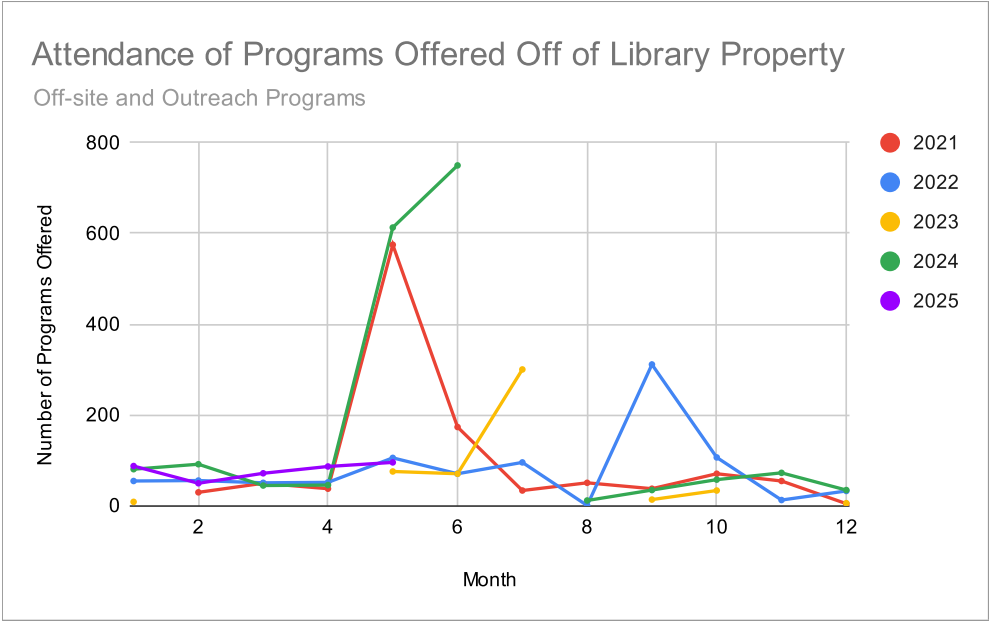
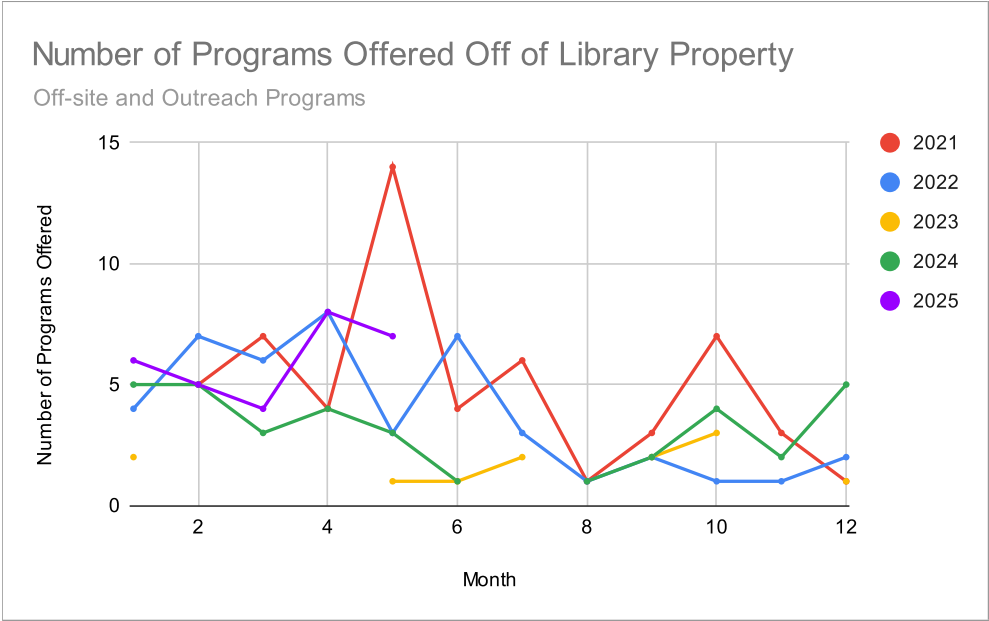
Leadership and Professional Development

The Executive Director, Adult Programming Coordinator, a Patron Services Associate, and a Board Trustee attended the annual Colorado Association of Libraries conference in Breckenridge. The conference was three full days of sessions, keynotes, and lectures intended to teach library staff and trustees new skills, and to inform them about library trends. The conference also included a vendor display area to learn about new products and services available to libraries. Staff and the trustee will report about what they learned at the September Board meeting.









Basalt Regional Library District
Balance Sheet
August 2025

	General Operating	Bond Repayment	Capital Reserve	Total	Adjustments	Statement of
	Fund	Fund	Fund	Balance	(Conversion Fund)	Net Position
ASSETS						
Cash in Banks						
Alpine Bank #0127	135,031			135,031		135,031
Colo Trust - Tabor Reserve #8003	59,835			59,835		59,835
Colo Trust - Operating Fund #8004	1,924,548			1,924,548		1,924,548
Colo Trust - Bond Repayment #8002		553,053		553,053		553,053
Colo Trust - Capital Rsv Fund #8005			1,720,775	1,720,775		1,720,775
Cash with County Treasurer	-			-		-
Employee Ski Pass Repayment Program	112			112		112
Prepaid Expense	(50,628)			(50,628)		(50,628)
Property Tax Receivable	59,178			59,178		59,178
Pooled Cash (Interfund Transfers)	(39,532)	1,115,781	(1,076,076)	173		173
Capital Assets, net of depreciation	-	-	-	-	8,862,793	8,862,793
Total Assets	2,088,544	1,668,834	644,699	4,402,077	8,862,793	13,264,869
LIABILITIES						
Current Liabilities						
Accounts Payable & Accrued Liabilities	(4,986)	-	-	(4,986)		(4,986)
Other Current Liabilities						
Accrued Interest				-	6,807	6,807
Deferred Property Tax	59,178			59,178		59,178
Current Bonds Payable, 2012				-	825,000	825,000
Total Current Liabilities	54,192	-	-	54,192	831,807	885,998
Long Term Liabilities						
Bonds Payable, 2012		-		-	850,000	850,000
Accrued Compensated Absences				-	60,318	60,318
Total Long Term Liabilities	-	-	-	-	910,318	910,318
Total Liabilities	54,192	-	-	54,192	1,742,124	1,796,316
Fund Balance / Net Position						
Net Investment in Capital Assets	-	-	-	-	7,187,793	7,187,793
Non Spendable	(50,628)	-	-	(50,628)	50,628	-
Restricted for:						
Tabor	81,973			81,973	-	81,973
Debt Service		1,668,834		1,668,834	-	1,668,834
Committed for Future Projects			644,699	644,699	(644,699)	-
Unassigned / Unrestricted	2,003,007	-	-	2,003,007	526,948	2,529,954
Current Year Fund Balance / Net Position	2,034,352	1,668,834	644,699	4,347,885	7,120,669	11,468,554
Total Liabilities and Fund Balance / Net Position	2,088,544	1,668,834	644,699	4,402,077	8,862,793	13,264,869

Basalt Regional Library District
General Fund
August 2025

					YTD Actuals 12/31/2024	2025 Final Budget	YTD Actuals 8/31/2025	Actuals vs Budget YTD %	2026 Prelim Budget A	Budget Assumptions	2026 Prelim Budget B	Budget Assumptions	
General Operating Beginning Fund Balance					1,370,825	1,520,852	1,497,931	(22,921)	2,034,352		2,034,352		
Eagle County						424,742,070	419,653,120						
	Assessed Value				419,653,120				474,284,780	pre-preliminary budget	474,284,780	pre-preliminary budget	
	% Increase								11.66%		11.66%		
	Operating Mill Levy Rate				2.610				3.085	add 1.08 to 2.61, then reduce to mill that will result in net profit of \$175,000	2.610		
Pitkin County						299,054,640	299,274,620						
	Assessed Value				299,274,620				307,296,690	preliminary budget	307,296,690	preliminary budget	
	% Increase								2.76%		2.76%		
	Operating Mill Levy Rate				2.610				3.085	add 1.08 to 2.61, then reduce to mill that will result in net profit of \$175,000	2.610		
REVENUES						1,108,576.80	1,106,584						
4005	General Operating Mill Levy												
4010	Eagle County				1,147,189				99.82%	1,463,168.55		1,237,883.28	
4020	Pitkin County				800,008				97.02%	948,010.29		802,044.36	
	Total General Operating Mill Levy				1,947,197				98.66%	2,411,178.83	128%	2,039,927.64	108%
4100	MVSO - General Operating												
4110	Eagle County				79,983				66.25%	70,000	flat	70,000	flat
4120	Pitkin County				34,078				61.18%	30,000	flat	30,000	flat
	Total MVSO - General Operating				114,062				64.73%	100,000		100,000	
4200	Fines & Fees												
4290	Holy Cross Deposit Return/Member Equity				105				0.00%	-		-	
4261	Miscellaneous				16,325				70.95%	20,000	underbudgeted in 2025	20,000	underbudgeted in 2025
	Total Fines & Fees				16,431				70.95%	20,000	133%	20,000	133%
4300	Earnings on investments												
4310	Colotrust Int Op Acct				93,791				47.16%	80,000	overbudgeted in 2025	80,000	overbudgeted in 2025
4320	Mill Levy Interest				5,150				45.22%	-	overbudgeted in 2025	-	overbudgeted in 2025
	Total Earnings on investments				98,941				47.06%	80,000	84%	80,000	84%
4400	Contributions *see detail												
4410	Contributions- Non-Restricted				4,380				107.93%	5,000	flat	5,000	flat
4412	Contributions- Restricted				360				172.86%	1,000	flat	1,000	flat
	Total Contributions				4,740				118.75%	6,000	100%	6,000	100%
4500	Grants - Non-Restricted												
4505	Grants - General Operating Grants				-		50.00%	5,000	flat	5,000	flat		
	Total Grants - Non-Restricted				-		0.00%	5,000	100%	5,000	100%		
4600	Grants - Restricted												
4601	Restricted - Library Foundation				471		0.00%	-		-			
4604	Restricted - Library Friends				5,950		174.00%	9,000	underbudgeted in 2025	9,000	underbudgeted in 2025		
4620.03	Restricted - CSD Safety Grant				2,428		0.00%	-		-			
4620.14	Restricted - Library Trust				8,050		112.32%	5,000	flat	5,000	flat		
4620.15	Restricted - Other Misc				13,728		293.95%	5,000	flat	5,000	flat		
	Total Restricted Fund Income - Foundation/Friends				30,627		193.42%	19,000	127%	19,000	127%		
TOTAL REVENUES					2,211,997	2,125,109	2,022,601	95.18%	2,641,179	124%	2,269,928	107%	
OPERATING:													
Administration													
Contract Services													
5010	Accounting				5,203		64.18%	7,000	underbudgeted in 2025	7,000			
5020	Audit - Annual				14,045		99.41%	15,781	vendor quote	15,781	vendor quote		
5030	Courier				9,096		95.78%	7,500	flat	7,500			

Basalt Regional Library District
General Fund
August 2025

				YTD Actuals 12/31/2024	2025 Final Budget	YTD Actuals 8/31/2025	Actuals vs Budget YTD %	2026 Prelim Budget A	Budget Assumptions	2026 Prelim Budget B	Budget Assumptions
5040		Legal		4,391	15,000	297	1.98%	5,000	decrease, no ballot measure	50,000	increase for potential ballot measure
5050		Miscellaneous Contracts		17,873	21,500	57,903	269.32%	21,500	flat	50,000	increase for potential ballot measure
		Total Contract Services		50,607	64,888	84,034	129.51%	56,781	88%	130,281	201%
5100		Insurance									
5110		Property & Liability Insur		39,214	39,664	43,571	109.85%	45,000	3% increase	45,000	3% increase
5120		Worker's compensation		1,782	2,594	-	0.00%	2,000	overbudgeted in 2025	2,000	overbudgeted in 2025
		Total Insurance		40,996	42,258	43,571	103.11%	47,000	111%	47,000	111%
5220		Professional Dev. & Memberships									
5230		Board		1,620	1,500	658	43.84%	1,500	flat	1,500	
5235		Employers Council		3,799	3,600	3,881	107.79%	3,600	flat	3,600	
5240		Library Association Dues		2,194	1,000	1,330	133.00%	3,000	PLA Conference	3,000	PLA Conference
5250		Spec District Ass'n Due		1,238	1,275	1,217	95.48%	1,275	flat	1,275	flat
5260		Staff		11,254	8,000	7,291	91.13%	12,000	PLA Conference	12,000	PLA Conference
5275		Volunteer Appreciation		-	1,000	65	6.50%	1,000	flat	1,000	flat
5276		Staff Appreciation		1,714	2,000	387	19.36%	2,500	125%	2,000	flat
5270		Travel expenses		13,404	5,000	7,017	140.34%	12,000	PLA Conference	12,000	PLA Conference
		Total Professional Dev. & Memberships		35,222	23,375	21,845	93.46%	36,875	158%	36,375	156%
5280		Publicity									
5290		Advertising - General		1,982	6,000	1,157	19.28%	6,000	flat	6,000	flat
5285		Radio		16,252	17,850	17,067	95.61%	19,500	109%	19,500	109%
5293		Signage		656	500	228	45.58%	500	flat	500	flat
5295		Social Media Ads		881	3,000	456	15.21%	2,000	67%	2,000	67%
5297		Targeted Newspaper Ads		5,038	9,500	4,224	44.47%	10,250	108%	10,250	108%
5286		Spanish Language Interpretation/Translating		4,661	6,000	2,437	40.62%	6,400	107%	6,400	107%
5287		Job Ads		1,018	2,000	1,192	59.58%	2,000	flat	2,000	flat
		Total Publicity		30,488	44,850	26,761	59.67%	46,650	104%	46,650	104%
5300		Supplies									
5310		Office Supplies		15,103	14,000	7,607	54.33%	14,000	flat	14,000	flat
5320		Technical Cataloging & Service		7,670	8,500	4,030	47.41%	8,500	flat	8,500	flat
5330		Postage & Shipping		52	500	55	11.04%	500	flat	500	flat
		Total Supplies		22,824	23,000	11,692	50.83%	23,000	100%	23,000	100%
5350		Treasurer's fees									
5360		Eagle fees		34,459	33,257	33,223	99.90%	43,895	3% of revenue per state law	37,136	3% of revenue per state law
5370		Pitkin fees		34,901	39,027	32,124	82.31%	47,401	5% of revenue per state law	40,102	5% of revenue per state law
		Total Treasurer's fees		69,360	72,284	65,347	90.40%	91,296	126%	77,239	107%
		Total Administration		249,496	270,655	253,251	93.57%	301,602	111%	360,545	133%
		Facility Expenses									
5410		Janitorial		49,891	55,000	32,027	58.23%	56,650	3% inflation	56,650	3% inflation
5420		Janitorial Supplies		8,123	9,000	5,646	62.74%	11,000	underbudgeted in 2025	11,000	underbudgeted in 2025
5430		Landscaping		11,500	12,000	8,146	67.88%	17,000	landscaping project	17,000	landscaping project
5440		Maintenance *Detailed List Attached		34,595	20,000	19,596	97.98%	20,000	flat	20,000	flat
5460		Snow Removal		4,718	5,045	-	0.00%	5,196	flat	5,196	flat
		Total Facility Expenses (Maintenance)		108,826	101,045	65,416	64.74%	109,846	109%	109,846	109%
5500		Utilities									
5510		Electric		10,300	8,240	3,598	43.67%	8,500	3% inflation	8,500	3% inflation
5515		Compost Collection System		2,372	1,927	375	19.46%	2,400	underbudgeted in 2025	2,400	underbudgeted in 2025
5520		Gas		14,895	18,332	8,054	43.93%	16,000	overbudgeted in 2025	16,000	overbudgeted in 2025
5530		Internet Connectivity		9,883	15,450	6,333	40.99%	16,000	104%	16,000	104%
5540		Sanitation		3,337	3,667	3,093	84.34%	3,777	3% inflation	3,777	3% inflation
5550		Telephone		6,264	9,198	4,105	44.63%	9,500	projected cost increase after new phones	9,500	projected cost increase after new phones
5560		Trash		11,089	10,142	5,528	54.50%	10,447	3% inflation	10,447	3% inflation
5570		Water		4,557	5,200	2,964	57.00%	5,356	3% inflation	5,356	3% inflation
		Total Utilities		62,698	72,157	34,050	47.19%	71,980	100%	71,980	100%
		Total Facility Expenses		171,524	173,201	99,465	57.43%	181,826	105%	181,826	105%
		Library Programs									
5610		Adult Program		12,457	11,000	7,826	71.15%	11,000	flat	11,000	flat
5620		Children's		12,934	5,500	12,885	234.27%	6,500	118%	6,500	118%
5634		Liquor License		700	400	-	0.00%	400	flat	400	flat
5633		Movie License		865	550	-	0.00%	1,000	underbudgeted in 2024	1,000	underbudgeted in 2024

Basalt Regional Library District
General Fund
August 2025

				YTD Actuals 12/31/2024	2025 Final Budget	YTD Actuals 8/31/2025	Actuals vs Budget YTD %	2026 Prelim Budget A	Budget Assumptions	2026 Prelim Budget B	Budget Assumptions
5640		Music		24,741	17,000	21,903	128.84%	17,000	flat	17,000	flat
5650		Spanish Language		2,798	4,000	2,599	64.98%	4,500	113%	4,500	113%
5660		Teens		8,062	3,500	6,857	195.91%	4,500	129%	4,500	129%
5601		Summer Reading									
5601.01		Adult Summer Reading		666	1,000	599	59.94%	1,000	flat	1,000	flat
5601.02		Teen Summer Reading		3,838	2,500	8,277	331.06%	3,000	120%	3,000	120%
5601.03		Children's Summer Reading		4,907	5,500	6,220	113.09%	6,000	109%	6,000	109%
5601.04		Spanish Language Summer Reading		652	2,000	-	0.00%	2,000	flat	2,000	flat
5602		Community Events		9,650	15,000	12,179	81.20%	17,000	113%	17,000	113%
		Total Library Programs		82,270	67,950	79,345	116.77%	73,900	109%	73,900	109%
		Technology & Equipment									
		Copiers & Equipment									
5730		Lease		-	-	-	0.00%	-		-	
5740		Service Agreement / Copy Usage		4,738	2,500	2,884	115.36%	6,000		6,000	
		Total Copiers & Equipment		4,738	2,500	2,884	115.36%	6,000	240%	6,000	240%
5760		Marmot ILS System		94,884	105,730	78,479	74.23%	115,000	109%	115,000	109%
5770		Miscellaneous Parts		2,561	2,000	1,809	90.43%	3,000	150%	3,000	150%
5780		Support & Service Agreements									
5784		Appointment Booking		156	-	-	0.00%	-		-	
5781		Marketing & Graphic Design		3,986	3,300	2,613	79.17%	3,700	112%	3,700	112%
5783		Website Tools		3,680	9,400	3,020	32.13%	4,800	51%	4,800	51%
5785		Communication & Time Management		3,901	7,500	5,030	67.07%	8,880	118%	8,880	118%
		Total Support & Service Agreements		11,723	20,200	10,663	52.79%	17,380	86%	17,380	86%
		Total Technology		113,906	130,430	93,835	71.94%	141,380	108%	141,380	108%
		Collections									
5910		Audio									
5920		Adult BCD		2,891	3,000	1,352	45.08%	3,000	flat	3,000	flat
5922		Spanish Audio Adult		484	500	426	85.24%	500	flat	500	flat
5924		Spanish Audio Youth		510	500	500	100.00%	500	flat	500	flat
5930		Youth Audio		2,827	3,000	1,744	58.13%	3,500	117%	3,500	117%
		Total Audio		6,712	7,000	4,023	57.47%	7,500	107%	7,500	107%
6000		Books & Magazines									
6010		Adult fiction books		12,262	12,800	8,478	66.24%	12,800	flat	12,800	flat
6020		Adult non-fiction books		12,131	12,800	7,229	56.48%	20,000	156.25% adult nonfiction needs a refresh	15,000	117.1875% adult nonfiction needs a refresh
6025		Board Games		492	500	232	46.33%	500	flat	500	flat
6030		Juvenile Fiction		8,709	9,100	5,058	55.59%	9,600	105%	9,600	105%
6040		Juvenile Non-Fiction		3,769	4,000	2,588	64.70%	5,000	125%	5,000	125%
6045		Large Print		2,231	2,000	1,010	50.50%	3,000	150%	3,000	150%
6050		Print Subscriptions		3,683	3,500	245	7.01%	3,500	flat	3,500	flat
6055		Replacement Books - Purchased		3,828	1,500	2,690	179.30%	3,000	200%	3,000	200%
6060		Spanish Adult fiction		2,147	2,000	1,319	65.97%	2,000	flat	2,000	flat
6070		Spanish adult non-fiction		1,592	1,500	1,100	73.32%	1,500	flat	1,500	flat
6080		Spanish children's books		5,700	5,000	3,095	61.90%	5,000	flat	5,000	flat
6100		YA Fiction		3,627	4,000	2,173	54.33%	4,000	flat	4,000	flat
6110		YA Non-Fiction		1,773	1,700	950	55.87%	1,700	flat	1,700	flat
6120		Special Items		3,332	2,000	1,262	63.11%	2,000	flat	2,000	flat
		Total Books		65,275	62,400	37,430	59.98%	73,600	118%	68,600	110%
6200		Digital Resources									
6210		Annual Subscriptions:									
6270		Mango Languages		4,111	-	-	0.00%	-		-	
6300		Downloadable Titles:									
6305		Kanopy		2,000	5,000	5,000	100.00%	5,000	flat	5,000	flat
6320		Overdrive		26,958	27,000	19,104	70.76%	31,500	117%	31,500	117%
6340		Online Databases		8,437	9,500	5,682	59.81%	12,000	126%	12,000	126%
6350		Online Newspaper Subscriptions		1,299	2,000	1,302	65.10%	1,500	75%	1,500	75%
		Total Digital Resources		42,805	43,500	31,088	71.47%	50,000	115%	50,000	115%
6400		Media									
6430		Adult Movies		5,769	6,000	3,229	53.82%	6,000	flat	6,000	flat
6440		Juvenile Movies		837	1,000	643	64.31%	1,000	flat	1,000	flat
6460		Video / Games		666	1,500	717	47.78%	1,800	120%	1,800	120%
		Total Media		7,272	8,500	4,589	53.99%	8,800	104%	8,800	104%

Basalt Regional Library District
General Fund
August 2025

					YTD Actuals 12/31/2024	2025 Final Budget	YTD Actuals 8/31/2025	Actuals vs Budget YTD %	2026 Prelim Budget A	Budget Assumptions	2026 Prelim Budget B	Budget Assumptions
					122,065	121,400	77,129	63.53%	139,900	115%	134,900	111%
6800				Restricted Funds								
6801				Restricted Exp - Misc	-	30,000	-	0.00%	30,000	flat	30,000	flat
				Total Restricted Funds	-	30,000	-	0.00%	30,000	100%	30,000	100%
				Total Operating expenses	739,261	793,636	603,025	75.98%	868,608	109%	922,551	116%
6900				Payroll Expenses								
6910				Payroll	1,012,102	1,091,075	705,766	64.69%	1,239,028	114%	1,158,506	106%
6920				Payroll Service	6,796	8,075	5,557	68.81%	10,537	130%	10,537	130%
6930				Payroll Taxes	78,723	87,791	55,505	63.22%	99,554	113%	93,152	106%
6940				Retirement Plan	23,060	33,770	18,132	53.69%	36,986	110%	34,911	103%
6950				Health Insurance	124,650	160,284	92,715	57.84%	195,829	122%	195,829	122%
6960				Life Insurance	-	645	-	0.00%	678	105%	678	105%
6965				STD/LTD	-	3,624	-	0.00%	3,748	103%	3,653	101%
6970				FAMLI	9,003	9,780	4,622	47.26%	9,944	102%	9,812	100%
6957				Background Check	1,296	1,900	859	45.21%	1,900	100%	1,900	100%
				Total Payroll Expenses	1,255,631	1,396,945	883,156	63.22%	1,598,203	114%	1,508,978	108%
				TOTAL EXPENDITURES	1,994,892	2,190,581	1,486,180	67.84%	2,466,811	113%	2,431,529	
				Net General Fund Income/(Loss)	217,106	(65,472)	536,421		174,368	-266%	(161,601)	247%
				Allocation to Capital Reserve Outlay	90,000	232,000	-	0.00%	175,000	see long-range projections	175,000	see long-range projections
				Allocation to Bond Repayment		242			242		242	
				General Fund Balance	1,497,931	1,223,380	2,034,352	166.29%	2,033,720	102%	1,697,751	85%

**Basalt Regional Library District
Bond Repayment Fund
August 2025**

					YTD Actuals 12/31/2024	2025 Final Budget	YTD Actuals 8/31/2025	Actuals vs Budget YTD %			
Bond Repayment Beginning Fund Balance					890,909	948,818	948,758	(61)			
						424,742,070					
Eagle County											
	Assessed Value				75.64%						
	% Increase										
	Bond Mill Levy Rate				1.082						
						299,054,640					
Pitkin County											
	Assessed Value				61.88%						
	% Increase										
	Bond Mill Levy Rate				1.082						
						16,000	9,647	60.30%			
REVENUES											
		Interest Earned - Bond Repayment		23,786							
		Mill Levy Debt Repayment									
			Eagle County	537,869	459,570.92					452,630	98.49%
			Pitkin County	395,713	323,577.12					313,226	96.80%
		Total Mill Levy Debt Repayment		933,582	783,148.04					765,856	97.79%
		Transfer from General Fund			35						
TOTAL REVENUES					957,368	799,183	775,503	97.04%			
						40,844	20,422	50.00%			
EXPENDITURES											
	Bond Interest			60,094							
	Bond Repayment Principle Loan Payment			800,000	1,675,000					-	0.00%
	Treasurer's Fees										
		Eagle County		16,157	13,787					13,589	98.56%
		Pitkin County		23,268	16,179					21,416	132.37%
	Total Treasurer's Fees			39,425	29,966					35,006	116.82%
TOTAL EXPENDITURES					899,519	1,745,810	55,427	3.17%			
Net Fund Income/(Loss)					57,849	(946,627)	720,076	-0.76			
Bond Repayment Fund Balance					948,758	2,192	1,668,834	/6149.38%			
			**Bond Repayment Schedule:		2025						
			May 1 - Series 2012 Interest		20,421.88	5/1/2025					
			November 1 - Series 2012 Interest		20,421.88	11/1/2025					
			November 1 - Series 2012 Principle		\$ 825,000.00	11/1/2025					
			Series 2012 Bond Matures 11/2026								
					2026						
			May 1 - Series 2012 Interest		10,625.00	5/1/2026					
			November 1 - Series 2012 Interest		10,625.00	11/1/2026					
			November 1 - Series 2012 Principle		\$ 850,000.00	11/1/2026					
			Series 2012 Bond Matures 11/2026								

**Basalt Regional Library District
Capital Reserve Fund
August 2025**

					YTD Actuals 12/31/2024	2025 Final Budget	YTD Actuals 8/31/2025	Actuals vs Budget YTD %	2026 Prelim Budget A	Budget Assumptions		
Capital Reserve Beginning Fund Balance					1,150,083	604,807	664,373	59,566	604,807			
REVENUES												
7210		Allocation From General Fund			90,000			232,000	-	0.00%	175,000	
7540		Furniture Grant			-			-	25,000	Not Budgeted		
7230		Interest Earned - Reserve Fund			78,761	35,000	49,753	142.15%	35,000	projected 5% rate		
TOTAL REVENUES					168,761	267,000	74,753	28.00%	210,000			
						25,000						
EXPENDITURES												
8310		Miscellaneous			915			25,000	-	0.00%	25,000	100%
8310.01		HVAC Compressors			-			-	-	0.00%	-	
8310.02		Painting - Exterior			-			-	-	0.00%	-	
8310.03		Conference Room - A/V Replace			13,685			-	-	0.00%	-	
8310.04		Computers - Patron			10,785			3,500	3,930	112.28%	28,000	800%
8310.05		Computers - Staff			6,171			24,500	21,562	88.01%	28,000	114%
8310.06		EV Charging Station			-			-	-	0.00%	-	
8310.07		Copiers - Staff and Public Purchase			-			-	-	0.00%	13,000	need to replace staff copier
8310.08		Lighting Control System Replacement			-			-	991	Not Budgeted	-	
8310.09		Fiber Cable			4,649			-	-	0.00%	-	
8310.10		Handrail for Tent Area			-			-	-	0.00%	-	
8310.11		Painting - Interior			11,552			-	-	0.00%	-	
8310.12		Pumps / Valves			-			-	-	0.00%		
8310.13		Security Cameras			-			10,000	-	0.00%	30,000	300%
8310.14		Televisions			-			-	416	Not Budgeted		
8310.15		Roof			544,714			-	-	0.00%	-	
8310.16		Remove Solar from Roof			-			-	5,910	Not Budgeted	-	
8310.17		Consulting Engineer			40,618			-	-	0.00%	-	
8310.18		Furniture and Fixtures			21,382			50,000	37,372		50,000	100%
8310.19		Replace telephone system						10,000	-		10,000	100%
8310.20		Replace kitchen appliances						2,500	-		2,500	100%
8310.21		HVAC Parts						-	6,293			
8310.22		Replace/repair windows						20,000	14,077		-	
8310.23		Handicap Accessible Door Openers				15,000	3,876					
		Asphalt - Seal/Repair							14,550	new item from Facility Replacement Plan		
		Pumps/Motors - Replace - 15%							3,150	new item from Facility Replacement Plan		
		Window Treatments - Replace							3,250	new item from Facility Replacement Plan		
		Keycard/Fob Reader System - Replace							13,500	new item from Facility Replacement Plan		

Basalt Regional Library District
 Capital Reserve Fund
 August 2025

					YTD Actuals 12/31/2024	2025 Final Budget	YTD Actuals 8/31/2025	Actuals vs Budget YTD %	2026 Prelim Budget A	Budget Assumptions
		Packaged Air Unit - Maintain							8,250	new item from Facility Replacement Plan
		Wood Siding - Repair/Repaint							35,000	new item from Facility Replacement Plan
		Traffic Counter System - Replace							6,800	new item from Facility Replacement Plan
TOTAL EXPENDITURES					654,471	160,500	94,427	58.83%	271,000	
Net Fund Income/(Loss)					(485,710)	106,500	(19,674)	-18.47%	(61,000)	
Capital Reserve Fund Balance					664,373	711,307	644,699	90.64%	543,807	

Basalt Regional Library District Maintenance Detail

Date	Name	Category	Memo	Amount
01/01/2025	Orkin Pest Control	Pest Control	Annual Pest Control 1/1/25-12/31/25	\$ 486.37
01/01/2025	Johnson Controls Security Solutions	Alarm / Monitoring	Qtrly Billing 1/01/2025- 2/28/25	\$ 86.27
01/01/2025	Acme Alarm Company	Alarm / Monitoring	1st Qtr 2025 Monitoring	\$ 133.26
01/11/2025	Roto Rooter Plumbing	Plumbing / Heating	Misc Repairs & Maintenance	\$ 3,106.62
Sub-Total January				\$ 3,812.52
03/01/2025	Johnson Controls Security Solutions	Alarm / Monitoring	Qtrly Billing 3/01/2025- 05/31/25	\$ 258.81
03/03/2025	Acme Alarm Company	Alarm / Monitoring	2nd Qtr 2025 Monitoring	\$ 133.26
03/06/2025	The Fireplace Company	Inspection / Testing	Gas Service Call	\$ 250.00
03/17/2025	Young Services	Building/Interior Maintenance	Push Button	\$ 1,214.00
03/21/2025	Lassiter Electric Inc.	Electrical	Lighting Repair	\$ 4,342.00
Sub-Total March				\$ 6,198.07
04/17/25	Grizzly Creek Enterprises, Inc	Building/Interior Maintenance	Shelving	\$ 250.00
Sub-Total April				\$ 250.00
05/14/25	*Divvy	Building/Interior Maintenance	Air Filters	\$ 533.70
Sub-Total May				\$ 533.70
06/01/25	Johnson Controls Security Solutions	Alarm / Monitoring	Qtrly Billing 6/01/2025- 08/31/25	\$ 278.22
06/01/25	Acme Alarm Company	Alarm / Monitoring	3rd Qtr 2025 Monitoring	\$ 133.26
06/10/25	First Impression Glass Cleaners	Window Cleaning	window cleaning	\$ 2,043.00
06/24/25	Tri County Locksmith	Building/Interior Maintenance	Intermatic HA7 Door	\$ 2,380.21
06/25/25	Grizzly Creek Enterprises, Inc	Building/Interior Maintenance	AC Filters/ Hanging Art	\$ 150.00
Sub-Total June				\$ 4,984.69
07/16/25	Pinyon Mesa Automatic Services	Building/Interior Maintenance	Repair and Maintenance- Doors	\$ 959.00
07/18/25	Pinyon Mesa Automatic Services	Building/Interior Maintenance	Repair and Maintenance- Doors	\$ 230.00
07/27/25	Grizzly Creek Enterprises, Inc	Building/Interior Maintenance	Hanging Art	\$ 200.00
Sub-Total July				\$ 1,389.00
11/20/24	Aspen Carpet Floors	Building/Interior Maintenance	Carpet Repair	\$ 542.91
08/06/25	R&A Enterprises of Carbondale	Building/Interior Maintenance	Restroom GFCI/Wired Door Motors/Light Fixture	\$ 795.24
08/14/25	*Divvy	Building/Interior Maintenance	Parts for stage	\$ 114.01
08/18/25	Integrity Fire Safety Services	Inspection / Testing	Inspections fire safety	\$ 976.00
Sub-Total August				\$ 2,428.16

Alarm / Monitoring	\$ 1,023.08
Electrical	\$ 4,342.00
Fireplace maintenance	\$ -
Building/Interior Maintenance	\$ 7,369.07
Inspection / Testing	\$ 1,226.00
Pest Control	\$ 486.37
Plumbing / Heating	\$ 3,106.62
Roof Maintenance	\$ -
Signage	\$ -
Telephones	\$ -
Window Cleaning	\$ 2,043.00
Miscellaneous	\$ -
	\$ 19,596.14

Var \$ -
Var to Financials \$ -

BASALT REGIONAL LIBRARY DISTRICT
ACCOUNTS PAYABLE LIST
August 2 - September 5

BUDGET DESCRIPTION	PAYEE	AMOUNT
Accounting	*Bill.com	255.89
Gas	*Black Hills Energy	136.08
Multiple	*Divvy	7,237.56
Electric	*Holy Cross Energy	794.28
Payroll Service	*Paychex Payroll Service	531.60
Accounting	*Square	35.00
Payroll Liabilities	*TIAA-CREF	7,962.85
Janitorial	Alsco	73.50
Maintenance	aspen carpet floors	542.91
Targeted Newspaper Ads	Aspen Daily News	191.26
Adult	Aspen Journalism	299.00
Janitorial Supplies	Aspen Maintenance Supply	161.20
Office Supplies	Basalt Office & Art Supply	141.00
Adult BCD	Blackstone Publishing	211.83
Wellness/Health Insurance	CEBT Willis of Colorado	13,002.31
Telephone	Century Link	518.29
Translation / Interpretation	Cesco Linguistic Services	75.00
Spanish Children's Books	Cinco Books Corp	442.99
Landscaping	Daly Property Services, Inc.	1,571.55
Adult	Divine Moon LLC	300.00
Background Check	Employers Council Services, Inc.	59.00
Compost Collection System	EverGreen ZeroWaste	75.00
Children's	Imagination Library of Colorado	224.71
Multiple	Ingram Library Services	7,522.29
Maintenance	Integrity Fire Safety Services	976.00
Music	Javier De Los Santos	750.00
Replacement Books - Purchased	Jennie Halliwell	16.87
Maintenance	Johnson Controls Security Solutions	278.22
Miscellaneous Parts/Staff Comp	Marmot Library Network, Inc.	1,960.69
Adult Movies	Midwest Tape	973.27
Office Supplies	ODP Business Solutions	103.34
Overdrive	Overdrive, Inc	408.29
Maintenance	R&A Enterprises of Carbondale	795.24
Adult	Ramona J Payne	200.00
Children's	Scholastic Book Fairs	\$ 1,073.80
Music	Susan Wolf	\$ 150.13
Miscellaneous Contracts	Team CivX	\$ 6,000.00
Targeted Newspaper Ads	The Sopris Sun	\$ 450.00
Trash	Waste Management	\$ 793.78
Internet Connectivity	Zayo Education LLC	\$ 210.00
Grand Total		<u>\$ 57,504.73</u>



Monthly statement

This is not a bill.

VISA

Basalt Library

Account: MQU18040

Pay cycle: Auto once monthly*

Statement Summary

Balance (from previous cycle)	\$7,711.36
Transactions	\$7,430.53
Fees	\$0.00
Adjustments	-\$192.97
Payments	-\$7,711.36
Statement balance	\$7,237.56

We appreciate you.



Payments

DATE	TYPE	AMOUNT
07/15/2025	Autodraft	\$7,711.36
Total		\$7,711.36



Transactions

DATE	CARD	MERCHANT	AMOUNT	NAME
07/15/2025	**** 1645	AMAZON MKTPL*C907921I3	\$34.95	Dhakiya Mitchell
07/15/2025	**** 1645	AMAZON MKTPL*Z79VR5LK3	\$123.22	Dhakiya Mitchell
07/15/2025	**** 7553	AMAZON MKTPL*NR9BL9P61	\$46.05	Linda Campbell
07/15/2025	**** 1835	AMAZON RETA* T33N31SI3	\$106.80	Brittany Crooke
07/17/2025	**** 2151	TMOBILE POSTPAID WEB	\$731.42	Christy Baumgarten
07/17/2025	**** 2151	DAYS INNS/DAYSTOP	\$312.80	Christy Baumgarten
07/18/2025	**** 7327	AMAZON MKTPL*O92IT6E23	\$9.99	Kristen A Doyle
07/18/2025	**** 7327	AMAZON MKTPL*I36O43K83	\$21.84	Kristen A Doyle
07/18/2025	**** 2151	MCDONALD'S F6315	\$9.69	Christy Baumgarten
07/18/2025	**** 1835	AMAZON MKTPL*XQ1KH26A3	\$35.61	Brittany Crooke
07/18/2025	**** 7553	AMAZON MKTPL*NP0I86NX3	\$9.99	Linda Campbell
07/19/2025	**** 7553	AMAZON MKTPL*UH0493263	\$55.70	Linda Campbell
07/19/2025	**** 2151	TST*5 BS BBQ GUNNISON	\$26.28	Christy Baumgarten
07/19/2025	**** 9304	TST*THE DIVE AT MARIOS	\$26.59 (\$0.61 foreign fee)	Amy Shipley
07/19/2025	**** 8447	AMAZON RETA* BI4EV4N33	\$34.73	Samuel Schoon
07/22/2025	**** 1835	AMAZON MKTPL*913AQ4LA3	\$619.15	Brittany Crooke
07/23/2025	**** 7553	AMAZON MKTPL*KQ13A48W3	\$17.99	Linda Campbell
07/23/2025	**** 7553	AMAZON MKTPL*VH3WF3KE3	\$12.99	Linda Campbell
07/23/2025	**** 1645	CITY-MARKET #0433	\$32.95	Dhakiya Mitchell
07/23/2025	**** 8447	AMAZON MKTPL*XN0O77183	\$17.88	Samuel Schoon
07/24/2025	**** 1835	AMAZON MKTPL*VE8D770F3	\$151.27	Brittany Crooke
07/24/2025	**** 8447	FSP*CAL-COASSOCLIBRARIES	\$413.00	Samuel Schoon
07/24/2025	**** 9304	STAGEDROP LLC	\$114.01	Amy Shipley
07/24/2025	**** 1729	AMAZON MKTPL*AJ0WW8Z93	\$199.56	Laura Baumgarten
07/24/2025	**** 2151	AMAZON MARK* NJ11W6SE3	\$113.76	Christy Baumgarten

DATE	CARD	MERCHANT	AMOUNT	NAME
07/25/2025	**** 8447	BEAVER RUN RESORT	\$158.88	Samuel Schoon
07/25/2025	**** 8447	AMAZON MKTPL*J09CW23E3	\$58.22	Samuel Schoon
07/25/2025	**** 1645	Amazon.com*Q821O8LT3	\$26.45	Dhakiya Mitchell
07/26/2025	**** 7327	AMAZON MKTPL*TS6SL1OK3	\$67.01	Kristen A Doyle
07/27/2025	**** 7553	CITY-MARKET #0433	\$11.31	Linda Campbell
07/28/2025	**** 7553	AMAZON MKTPL*PW5F44HU3	\$59.38	Linda Campbell
07/28/2025	**** 1645	Amazon.com*N98P81LC0	\$66.10	Dhakiya Mitchell
07/29/2025	**** 7327	AMAZON RETA* CR1S855G3	\$6.99	Kristen A Doyle
07/31/2025	**** 8447	AMAZON MKTPL*0X2TQ9ON3	\$7.49	Samuel Schoon
07/31/2025	**** 2151	FACEBK *MXVLKXCMH2	\$26.63	Christy Baumgarten
07/31/2025	**** 1835	AMAZON RETA* W90KL88E3	\$59.97	Brittany Crooke
08/01/2025	**** 7327	AMAZON MKTPL*ZT4QT9RD3	\$53.19	Kristen A Doyle
08/01/2025	**** 1835	SP ESTES ROCKETS	\$249.54	Brittany Crooke
08/01/2025	**** 1835	AMAZON MKTPL*976N28QX3	\$8.26	Brittany Crooke
08/01/2025	**** 8447	NESPRESSO USA, INC.	\$196.00	Samuel Schoon
08/02/2025	**** 2151	GOOGLE*GSUITE BASALTLI	\$415.80	Christy Baumgarten
08/02/2025	**** 1645	Amazon.com*6M27S3J33	\$199.50	Dhakiya Mitchell
08/05/2025	**** 9304	B2B Prime	-\$223.74	Amy Shipley
08/05/2025	**** 1835	AMAZON MKTPL*9T6IQ5Q63	\$47.51	Brittany Crooke
08/05/2025	**** 1729	Scholastic Education	\$34.00	Laura Baumgarten
08/05/2025	**** 2151	WAL-MART #5232	\$9.30	Christy Baumgarten
08/06/2025	**** 1835	BASALT PRINTING	\$272.48	Brittany Crooke
08/06/2025	**** 2151	TMOBILE POSTPAID WEB	\$702.14	Christy Baumgarten
08/06/2025	**** 1835	CITY-MARKET #0433	\$172.56	Brittany Crooke
08/07/2025	**** 7553	AMAZON MKTPL*Y79BP8RZ3	\$39.98	Linda Campbell
08/07/2025	**** 1645	Amazon.com*6M7MZ01A3	\$113.40	Dhakiya Mitchell
08/07/2025	**** 9304	DREAMTIME WATER DIST	\$267.90	Amy Shipley
08/08/2025	**** 7553	AMAZON RETA* 698775NA3	\$77.65	Linda Campbell
08/08/2025	**** 2151	SQ *SQUARE HARDWARE	\$49.00	Christy Baumgarten

DATE	CARD	MERCHANT	AMOUNT	NAME
08/09/2025	**** 9304	Amazon.com*NK8FZ15N3	\$146.54	Amy Shipley
08/09/2025	**** 2151	MOUNTAINCAREERS.COM	\$85.00	Christy Baumgarten
08/10/2025	**** 2151	SWIFT COMMUNICATIONS	\$238.64	Christy Baumgarten
08/10/2025	**** 2151	SWIFT COMMUNICATIONS	\$294.92	Christy Baumgarten
08/13/2025	**** 7327	AMAZON MKTPL*4S8IO5O43	\$57.98	Kristen A Doyle
08/13/2025	**** 7327	AMAZON MKTPL*9F6NF2ES3	\$12.34	Kristen A Doyle
08/13/2025	**** 7553	CITY-MARKET #0433	\$83.99	Linda Campbell
Total			\$7,430.53	

Amazon Transaction Details
August

Order Date	Order ID	PO Number	Order Subtot	Title
8/31/2025	113-5246134-1506617	5310	139.4	Land Coffee Creamer Mini Moo's Half & Half Creamer Singles, 192 Count
8/31/2025	113-5246134-1506617	5310		Land Coffee Creamer Mini Moo's Half & Half Creamer Singles, 192 Count
8/31/2025	113-5246134-1506617	5310		Land Coffee Creamer Mini Moo's Half & Half Creamer Singles, 192 Count
				Five Star Personal Size Spiral Notebooks, 6 Pack, 1 Subject, College Ruled Paper, Fights Ink Bleed, Water Resistant
8/28/2025	113-0721108-4685010	5310	37.94	Cover, 7" x 4-3/8", 100 Sheets, Purple, Orange, Green, Blue, Gray, Black (38028)
				Five Star Personal Size Spiral Notebooks, 6 Pack, 1 Subject, College Ruled Paper, Fights Ink Bleed, Water Resistant
8/28/2025	113-0721108-4685010	5310		Cover, 7" x 4-3/8", 100 Sheets, Purple, Orange, Green, Blue, Gray, Black (38028)
				Five Star Personal Size Spiral Notebooks, 6 Pack, 1 Subject, College Ruled Paper, Fights Ink Bleed, Water Resistant
8/28/2025	113-0721108-4685010	5310		Cover, 7" x 4-3/8", 100 Sheets, Purple, Orange, Green, Blue, Gray, Black (38028)
				Five Star Spiral Notebook, 6 Pack, College Ruled Paper, Fat Lil' Pocket Notebooks, 3-1/2" x 5-1/2", 200 Sheets, Assorted
8/28/2025	113-5648401-6001022	5310	17.01	Colors (38027)
				Five Star Spiral Notebook, 6 Pack, College Ruled Paper, Fat Lil' Pocket Notebooks, 3-1/2" x 5-1/2", 200 Sheets, Assorted
8/28/2025	113-5648401-6001022	5310		Colors (38027)
8/28/2025	112-4240757-8927417	6460	199.97	EA SPORTS FC 26 - PlayStation 4
8/28/2025	112-4240757-8927417	6460		PokémonTM Legends: Z-A
8/28/2025	112-4240757-8927417	6460		EA SPORTS FC 26 - XBOX Series X
8/28/2025	112-4639731-9525821	6460	362.13	Monster Hunter Wilds Standard Edition - PlayStation 5
8/28/2025	112-4639731-9525821	6460		Monster Hunter Wilds
8/28/2025	112-4639731-9525821	6460		Luigi's Mansion 3 - US Version
8/28/2025	112-4639731-9525821	6460		Tales of the Shire: A The Lord of The RingsTM Game - Nintendo Switch
8/28/2025	112-4639731-9525821	6460		Emio The Smiling Man: Famicom Detective Club for Nintendo Switch
8/28/2025	112-4639731-9525821	6460		Mario Party Superstars - US Version
8/28/2025	112-4639731-9525821	6460		Super Mario RPG - Nintendo Switch (US Version)
8/27/2025	113-2334478-9329831	5310	4.75	Scotch Classic Desktop Tape Dispenser, Black, 1-inch Core, Made from 100% Recycled Plastic, 1 Dispenser
				300 Pcs Scratch Off Stickers Sitckers 2 inches Round Self Adhesive Scratch Off Cards for Lottery Tickets, DIY, Raffle Card
8/27/2025	113-0624252-6534615	5602	47.98	Games Creating (Gold) (300Pcs, Gold)
				Equesion 100 Pcs Bookish Book Club Gifts Bookish Read Acrylic Keychains Bulk for Book Lovers Librarian Bookworm
8/27/2025	113-0624252-6534615	5602		Group Teacher Student Club Back to School Gifts Reading Party Favors
8/26/2025	113-1111883-7841828	5620 LC	35.99	Fiskars Snowflake Lever Punch, Medium
8/26/2025	113-1111883-7841828	5620 LC		Fiskars Hole Punch Confetti Maker Set (4-Pack) - Stars, Hearts, Circles and Rectangle Shapes - Arts and Crafts Tools
				Label KINGDOM TZe-241 18mm Label Maker Tape Compatible with Brother PTouch, TZ Tape 18mm 0.7" Laminated
8/26/2025	113-8501341-8383439	5310	43.2	White for Label Maker PT-D410 D400 PT-D600 PT-D610BT, 5 Pack
8/26/2025	113-8501341-8383439	5310		Amazon Basic Care Ibuprofen Tablets, 200 mg, Pain Reliever and Fever Reducer, For Arthritis, Toothache, Backache and
8/26/2025	113-3427739-9291424	5310		More, 100 Count
			4.75	Scotch Classic Desktop Tape Dispenser, Black, 1-inch Core, Made from 100% Recycled Plastic, 1 Dispenser
8/25/2025	112-7331941-1529043	6055	23.49	Spin Master Games, Mexican Train Dominoes Set in Aluminum Carry Case, Includes Colorful Trains for Fun-Filled Family
				Game Night, for Kids & Family, 2-8 Players, for Ages 8 & Up
8/22/2025	113-5399071-3811439	5620 LC		Boao 20 Sheets Neon Papers Glow in The Dark Party Supplies 8.27 x 11.69 Inch DIY Dance Floor Moves Games Decor UV
			8.49	Reactive Double Sided Cardstock for Black Light Neon Birthday Wedding Party, 5 Colors
8/22/2025	113-7404720-8222609	5620 LC	66.06	LEGO DUPLO Green Building Plate - 16x16 Stud Learning and Educational Building Toy for Toddlers, Preschool, Boys and
				Girls, Ages 1.5+ - Gift Ideas for Birthdays - 10460
8/22/2025	113-7404720-8222609	5620 LC		LEGO DUPLO Classic Deluxe Brick Box 10914 Starter Set - Features Storage Box, Bricks, Duplo Figures, Dog, and Car,
				Creative Play, Great Early Learning Toy for Toddlers Ages 18+ Months
8/22/2025	113-7404720-8222609	5620 LC		Oriate Construction 6PCS/Set diecast car, Including bulldozers, Forklift, Excavator & Other Educational Indoor & Outdoor
8/21/2025	114-0009471-4444278	Library Trust	105.48	Toy Cars, mini car Models for Boys and Girls 3 Years Old Birthday Gifts
				We Are the Ants
8/21/2025	113-3896004-1504206	5620 LC	11.99	Lilifuf 80 Pcs Ocean Animals Scratch Cards Sea Crafts for DIY Ocean Party Scratch Card Summer Card Under The Sea
				Party Favors for DIY Crafts Home Decoration Project, 20 Styles
8/20/2025	113-5265759-1050633	5660	5.99	Estes 2274 Recovery Wadding, Rocket-Model Recovery Wadding, Rocket Model Kit Accessories for Ages 10+, 75 Sheets
8/20/2025	112-3107145-5629860	5310	30.06	Amazon Basics Clear Thermal Laminating Plastic Paper Laminator Sheets, 9 x 11.5-Inch, 200-Pack, 3mil
				UGREEN Vertical Laptop Stand Holder for Desk Compatible with MacBook Pro, MacBook Air Stand Vertical Aluminum
8/20/2025	112-5131097-5013831	5310	18.99	Adjustable for Up to 17.3 Inch Gaming Laptop, Gray
8/19/2025	112-1918118-9912221	5310	5.14	3M Tape Dispenser Replacement Core - 3 Count
8/15/2025	112-2333612-9732211	5310	44.01	Clorox Free & Clear Compostable Cleaning Wipes, Light Lemon Scent, 75 Count, Pack of 3 (Pack May Vary)
				Everyday Wipes by Zehn, Canister with Tea Tree Oil & Aloe Vera equipment cleaner Personal Wipes yoga mat cleaner
8/15/2025	112-7955906-5937819	5310	20	Surface Wipes Bulk wipes, (160 Count) (1 Canister)
				Koogel 24 Pack Mini Pocket Notebooks, Small Blank Notebooks 3.5 x 5.5 Inch Memo Steno Tiny Notepad Bulk 48 Pages
8/15/2025	113-7151721-0861016	5620 LC	13.71	of each Journals for Kids Students Nursing School Essentials Office Supplies 12 Colors
				30Pcs XL Stress Balls, Large Squishy Balls for Adults, Squeeze Balls, Octopus Fidget Balls for Stress Relief, ADHD,
8/15/2025	113-3562189-2013843	5601.03 LC	88.66	Classroom Prizes, Easter Party Favors, Goodie Bag Stuffers
				Nuenen 50 Pieces Worry Stones for Anxiety Teardrop Crystal Bulk 0.9 Inch Waterdrop Gemstone Thumb Healing Stress
8/15/2025	113-3562189-2013843	5601.03 LC		Pocket Stone Teardrop Pendants Bulk Decor for Witchcraft DIY Meditation(Fresh Colors)
				Jelly Blox Stash 'N Stack 2-in-1 Storage Case Including 30 Blocks Toddler & Preschool Building Blocks Kids Can Squeeze
8/15/2025	113-3562189-2013843	5601.03 LC		& Stretch Safety Tested & Ouch-Free Tactile, Sensory Play Toy for Ages 2+
				ValBox 5x5x3.5 Brown Gift Boxes, 20 PCS Gift Boxes with Lids for Presents, Small Bridesmaid Box for Gifts, Wedding,
8/15/2025	113-3562189-2013843	5601.03 LC		Crafting, Recyclable, Easy Assemble Cardboard Boxes
8/15/2025	113-6014536-5594669	5601.03 LC	10.69	Fun Express Mini Metallic 2-Tone Pinwheels Party Supplies - Multicolor (Bulk Set of 72)
				Roccee 10 Pieces UV Blacklight Flashlights, LED Light, Handheld, Mini Light Torch Detector, Portable UV Flashlight Torch
8/15/2025	113-4304090-0599457	5601.03 LC	94.45	for Pets Stains Urine (Purple Light)

Amazon Transaction Details
August

Order Date	Order ID	PO Number	Order Subtotal	Title
8/15/2025	113-4304090-0599457	5601.03 LC		144Pcs Halloween Party Favors for Kids, 18 Prefilled Mini Plastic Witch Cauldron Halloween Goodie Bag Pinata Fillers
8/15/2025	113-4304090-0599457	5601.03 LC		Halloween Treats Non Candy Bulk Classroom Prizes Trick or Treat Toys Party Gifts
8/15/2025	113-4304090-0599457	5601.03 LC		Everyglow Glow in The Dark Photo Paper, Luminous Printing Paper Photoluminescent Inkjet Printing Paper Vnyl for Pictures Halloween Party(10pcs Yellow Green Glow) 4"X6"
8/15/2025	113-4304090-0599457	5601.03 LC		Halloween Party Favors for Kids, 66Pcs Light Up Rings Necklaces Halloween Goodie Bag Fillers Treats Non Candy Prizes
8/15/2025	113-4304090-0599457	5601.03 LC		Glow in The Dark Hallo ween Toys Bulk Classroom Favors Trick or Treat Gifts
8/15/2025	113-4304090-0599457	5601.03 LC		Brajtt Mini Yogurt Jars 30 Pack, 7 oz Glass Favor Jars with Cork Lids, Pudding Containers with Lids, Mason Jar Wedding Favors Honey Pot with Label Tags and String
8/14/2025	112-9607814-2128261	6055	11.74	WaterStorageCube BPA-Free Collapsible Water Container with Spigot, Food-Grade Camping Water Storage Carrier Jug for Outdoors Hiking Hurricane Emergency, Foldable Portable Water Canteen (2.6 Gallon)
8/14/2025	112-2288038-1457821	5310	14.99	XLUX Long Probe Deep Use Soil Moisture Meter, Water Monitor Indicator Sensor, Hygrometer for Outdoor Indoor Large Pot Plants, Flower, Gardening, Farming
8/12/2025	112-0305885-0863408	6055	12.34	KOFULL 20" x 20" Cargo Net, Bungee net with 8 Hooks, Small Cargo net Stretches to 42" x 42", Cargo Netting with 2" x 2" Mesh for Motorcycle, Bike, ATV - Free 1 PC Luggage Fixed Strap Rope
8/12/2025	112-3189481-6467418	6055	57.98	Coleman Gas Stove Pressure Regulator, Maintains Stable Propane Gas Pressure, Compatible with Most Coleman Stoves & Grills
8/12/2025	112-3189481-6467418	6055		Vekclit Upgrade 3 PCS Tent Poles Replacement for Coleman 4 Person DarkRoom Camping Tent
8/7/2025	112-1945040-0439414	8310.2	146.54	TOSHIBA EM131A5C-SS Countertop Microwave Ovens 1.2 Cu Ft with 12.4" Removable Turntable Smart Humidity Sensor, 12 Auto Menus Mute Function ECO Mode Easy Clean Interior, 1000W, Silver
8/6/2025	113-8594698-3297819	5601.03 LC	39.98	VISATOR 50pcs Mini Stuffed Animals Keychains- Small Plush Toys Bulk for Claw Machine Prizes, Party Favors for Kids, Classroom Rewards, Carnival Gifts, Goodie Bags, Easter & Birthday Gifts
8/6/2025	113-8594698-3297819	5601.03 LC		Ecation 100 Pcs Luminous Mini Duck Keychains Glow in the Dark Duck Resin Keychains 3D Tiny Key Chains Bulk Small Animal Pendant Accessories for Birthday Party Favors(Multicolor,Jesus)
8/5/2025	113-2139415-1288235	5601.03 LC	77.65	Frito-Lay Variety Packs, Party Mix, Single Serve Bags (40 Pack)
8/5/2025	113-2139415-1288235	5601.03 LC		Utz Snack Variety Pack Individual Snacks, Includes Potato Chips, Cheese Curls, Popcorn, and Party Mix, Crunchy Travel Snacks for Lunches, Vending Machines, and Enjoying on the Go (Pack of 42)
8/5/2025	113-2139415-1288235	5601.03 LC		Slim Jim Smoked Meat Sticks, Original Flavor, 6g Protein Per Serving, Snack Size, Lunchbox Snack, 0.28 oz. (46 Count)
8/5/2025	113-2139415-1288235	5601.03 LC		Frito Lay Fun Times Mix Variety Pack, (Pack of 40)
8/5/2025	114-2606371-5533800	5610	113.4	Bicycling with Butterflies: My 10,201-Mile Journey Following the Monarch Migration
8/4/2025	D01-0696701-1152230		499	Business Prime Annual Membership Fee - Small
8/4/2025	113-2415733-5796204	5660 BC 8-2!	47.51	Nongshim Tonkotsu Ramen with Kuromayu Noodle Big Bowl, 3.56 Ounce (Pack Of 6)
8/4/2025	113-2415733-5796204	5660 BC 8-25		50 Japanese Candy & Snack box set 10 Japanese Kitkat assortment and 40 popular Sweets (GIFT BOX)
8/1/2025	114-9397702-2961053		199.5	Enter Ghost
Total			<u><u>2,660.96</u></u>	