



BASALT REGIONAL LIBRARY DISTRICT RECONSIDERATION POLICY

It is the policy of the Basalt Regional Library District (BRLD) for staff to develop library resources that provide information, opportunities for learning, and entertainment. The Library upholds the American Library Association's (ALA) Library Bill of Rights, providing library resources for the interest, information, and enlightenment of all people of the community while avoiding exclusion of library resources due to the origin, background, or views of those contributing to their creation. The Library upholds the freedom to read and view materials as a purely individual matter.

STAFF RESPONSIBILITY

- The responsibility for selection and evaluation of library resources and services is delegated to the Executive Director
- The Executive Director appoints professional staff to carry out day-to-day curation of the Library's collection, creating displays, developing programs, and authorizing meeting room use by outside groups.
- Library resources support the Library's mission and service priorities, within budget and space limitations, to serve the needs of all individuals.
- Selection of library resources does not express or imply endorsement of the views, language or lifestyles portrayed in the material.
- Library resources are based on the merits of the material in relation to the development of resources that serve the needs and interests of a diverse population.
- The Library does not restrict any patron's freedom to read, view, or listen to library resources, including both children and adults.

PATRON RESPONSIBILITY

- Library patrons have widely diverse and separate interests, backgrounds, cultural heritages, social values, and informational needs.
- The Library supports the right of each patron to decide which items are appropriate for their personal use.
- Language, situations, or subjects which may be offensive to some patrons do not disqualify a library resource which, in its entirety, is judged to be of value.
- Patrons may decline use of library resources of which they do not approve.
- Patrons may not act in a way to limit access to library materials and services by other patrons.
- Any act to exercise censorship and/or to restrict the freedom of others to obtain such resources may result in loss of library privileges.
- Only parents and guardians have the right and the responsibility to determine their minor children's — and only their children's — access to library resources.
- Patrons may make comments and suggestions on library resources. Suggestions are considered based on guidelines established in the Materials Collection Policy, Program Policy, Display Policy, Meeting Spaces Policy, and Study Room Policy.
- An individual requesting reconsideration of any library resources must complete, sign, and submit to the Executive Director a Request for Reconsideration form.

RECONSIDERATION PROCESS

- Requests for reconsideration will be reviewed only if the requester is a resident of the Basalt Regional Library District.
- The Executive Director, in consultation with staff, will review the request and provide a written reply within 30 days. The library resource in question will continue to be available to the public during the reconsideration process. The written response will include the Executive Director's decision and the reasons for the decision.

- Requests for reconsideration on any one title will only be reviewed once per title in each two year period. If a second request is submitted on a title that has already been considered, the requester will receive a letter indicating that their request will not be considered because it has already been considered.

APPEAL PROCESS:

- Should the individual(s) requesting reconsideration choose to appeal the Executive Director's decision, they may make an appeal in writing directly to the Board of Trustees citing the reasons they dispute the decision.
- At an upcoming regularly scheduled Board meeting, within sixty (60) days of receiving the written appeal, the Board will review the appeal to reach a final decision.
- The Board's review of the appeal will only investigate whether the reconsideration policy was followed by Library staff. The appeal will not re-evaluate the content of the material or the nature of the request for reconsideration.
- In the event the board finds that the policy was not followed, the board will direct Library staff to re-evaluate the request for reconsideration with a statement detailing which part of the policy was not followed. This subsequent review will be completed within 60 days.
- The Board's decision, and its reasoning about the appeal, shall be reflected in the library's regular minutes and serves as the notice to the patron requesting reconsideration.
- If a written appeal is submitted to the Board of Trustees, the name of the person making the appeal will be made public, pursuant to the Colorado Open Meetings Law (Section 24-6-401 and 24-6-402, C.R.S.).