

Basalt Regional Library District Board of Trustees Meeting
Monday, October 19, 2026, 5:15 PM
Basalt Library Community Room
Zoom Meeting, see BRLD Website Calendar for Link

All meetings of the Basalt Regional Library District are open meetings.
Members of the public are most welcome.

Board of Trustees: Deborah Smith, President; Elaine Nagey, Vice President;
Eric Pelander, Treasurer; Cathy Click, Secretary; Carolyn Kane, Trustee; Laurie Smith, Trustee

MISSION STATEMENT

The confluence of community, freedom, and fun.
A Place to Go - A Place to Gather - A Place to Grow

AGENDA

1. Call to order
2. Public Comments
3. Board Comments
4. Staff Comments
5. Action Item – Approve agenda, minutes, and payables
 - a. Approve agenda
 - b. Minutes of September 21, 2026, Board Meeting (page 3)
 - c. September 2026 Accounts Payable (page 18)
6. Director's Report, *Amy Shipley* (page 7)
7. Jamie LaRue Training Update, *Elaine Nagey*
8. Discussion about facility budget for food pantry, *Cathy Click*
9. Board Reapportionment Update, *Carolyn Kane*
10. Mission Statement Revamp, *Cathy Click*
11. Finance Committee, *Eric Pelander, chair*
 - a. September 2026 Financials (page 11)
 - b. 2027 Draft Budgets
 - c. Discussion and possible vote to approve investment in ColoTrust Term (page 28)
12. Governance Committee, *Elaine Nagey, chair*
13. Strategic Planning Committee
 - a. Assign committee members
 - b. Discussion and decision on plan and timeline to revise strategic plan goals for 2027

14. Personnel Committee, *Deborah Smith, chair*
15. Executive session to discuss Executive Director annual evaluation
 - a. Discuss plan and timeline to set ED goals for July 1, 2026 – June 30, 2027
16. Adjourn Meeting

**Basalt Regional Library District Board of Trustees Meeting
Monday, September 21, 2026, 5:15 PM**

MINUTES

1. Call to order

Deborah Smith called the meeting to order at 5:15 PM.

Board Trustees Present:

- Deborah Smith, President
- Elaine Nagey, Vice President
- Eric Pelander, Treasurer
- Cathy Click, Secretary
- Carolyn Kane, Trustee

Absent Trustees:

- Laurie Smith, Trustee

Public Present:

- None

Staff Present:

- Amy Shipley
- Samuel Schoon
- Gaby Lagos
- Kristen Doyle

2. Public Comments

None

3. Board Comments

Cathy Click would like to suggest an agenda item discussing the mission statement to make it more of a statement and less of a tagline.

4. Staff Comments

None

5. Action Item – Approve agenda, minutes, and payables

- a. Approve agenda
- b. Minutes of July 24, 2026, Board Meeting (page 3)
- c. Minutes of August 17, 2026, Board Meeting (page 4)
- d. August 2026 Accounts Payable (page 21)

Cathy moved to approve the agenda, minutes for the July 24th and August 17th meeting, and the August accounts payable. Elaine Nagey seconded. Elaine said that

in item 7, she would like to update “staff feelings” to “staff input”. The motion passed unanimously.

6. How Books are Repaired – *Kristen Doyle, Cataloging and Collections Librarian*

Kristen Doyle discussed the Technical Services Department, where they repair library kits, Library of Things items, books, and discs. The Technical Services Department also takes preventative measures to help books last longer, including things like corner protectors and putting tape on the spine. Library staff are trained in how to identify damage that the Technical Services Department can repair, and what can't be repaired. Some things that can be repaired include:

- Split and detached bindings
- Torn pages
- Damage to corners
- Scratched DVDs
- Broken pieces on LOT items

Some things that can't be repaired are:

- Pages that are completely torn out
- A failing binding
- Specialized bindings
- Overall poor conditions

Gaby Lagos showed a checklist that the Technical Services Department goes over when a new item comes in. The list includes steps for processing an item depending on what type it is, if it's hard cover, paperback, etc. Collection managers are encouraged to order hard cover as they last longer. When they are not hardcover, they need to be protected and require extra processing for preventative measures. Some items like Wonderbooks the Technical Services Department are more willing to repair extra as they are expensive and we want them to last as long as possible. Kristen said that the library repairs items because it saves money, it's good for the environment, and good quality books are treated better by patrons and are checked out more. Repairing items has saved the library \$3,500 over the past month and is projected to save over \$40k in a year.

7. Director's Report, *Amy Shipley* (page 8)

Carolyn Kane asked if Amy could update the organizational chart. Amy Shipley said that the current empty positions are the Patron Services Manager and the Community Engagement Manager. Amy clarified that the Community Engagement Manager isn't technically a vacancy because it's more of an added responsibility to someone in that department, but that the Patron Services Manager is a vacancy at the Library.

- a. Which Trustee might like to participate in the meeting with the Library Trust regarding our fundraising goal for the Trust?

Elaine volunteered to go and would like to learn more about the organization. Carolyn asked what the Board's role would be in terms of the fundraising meeting. Amy said the purpose of the meeting is to go back to the basics and clearly define what the path looks like in terms of the Library's strategic plan goal

and that the trustee would be there to make sure that the goals of the Library Trust and the Library are aligned.

8. Finance Committee, *Eric Pelander, chair*
a. August 2026 Financials (page 14)

The Library is exactly on track in terms of revenue and expenses. Payroll is well under budget because of vacancies during the year. It is expected that there will be a surplus at the end of the year.

b. 2027 Draft Budgets

The preliminary valuations were higher in Pitkin County and lower in Eagle County to what was predicted, but it ends up roughly equaling out to what was expected. Currently, the Library's mil levy is 3.103. The 2027 budget expects to raise the mil to 3.46, below the 3.66 range allowed. Some of the budget changes include:

- Programming: Budget increases as grant-funded programs transition into regular operating funding.
- Collections: Budget increases to support a collections refresh.
- Payroll: Budget increase reflect:
 - Moving the livable-wage ramp-up forward by one year
 - A new Assistant Director role that combines the Patron Services Manager
 - Adding a middle school librarian.
- 2026 hiring option: If the Assistant Director is hired during 2026, this year's payroll surplus would help cover the cost.

i. Preliminary Budget Approval

Carolyn moved to preliminary approve the budget. Elaine seconded. The motion passed unanimously.

9. Governance Committee, *Elaine Nagey, chair*

The Board asked for the draft minutes to get sent to the Board within a week after the Board meeting and would also like the board packet to be sent out earlier.

a. Governance Committee History (page 29)

Elaine went over the history of the Governance Committee and what they have worked on. She said that they will continue to work on the reapportionment of board seats, and anything that needs to change in bylaws.

b. Discussion and possible vote to approve BRLD Bylaws (page 31)

Eric moved to approve the BRLD Bylaws, which include the Standing Committees and their Charge Statements. Cathy seconded. The motion passed unanimously.

10. Personnel Committee, *Deborah Smith, chair*
 - a. ED Evaluation update

Deb and Eric will be meeting with Cura to get the information on Amy Shipley's 2026 evaluation. There will be an executive session at the October meeting, and Board members will get the evaluation report beforehand. Amy's contract will be discussed at the November meeting.

11. Board Reapportionment Update (page 59)

Carolyn presented an updated summary of arguments from last month's reapportionment position paper. She favors distributing this to all the governing bodies (Chairs of the Eagle and Pitkin County Commissions and Basalt Town Mayor) so that everyone has the same information to go on. This would be opposed to meeting with the agency heads and having them bring that information back to their boards. Amy will work to get those contacts so that the memorandum can get sent to all the proper people.

12. Adjourn Meeting

Carolyn moved to adjourn the meeting. Elaine seconded. The motion passed unanimously. The meeting adjourned at 6:43 PM.



**BASALT REGIONAL LIBRARY DISTRICT
LEADERSHIP MONTHLY REPORT
OCTOBER 2026**

Personnel Management

In September, Human Resources continued to support core operations, employee relations, benefits administration, and organizational initiatives. The new Spanish Language Outreach Coordinator was successfully onboarded, and two payroll cycles were completed. Benefits open enrollment renewal was submitted, with planning underway for the upcoming enrollment period. HR successfully resolved outstanding Colorado FAMLI filing and payment issues resulting from service gaps with Paychex, utilized the state portal to bring the Library's account current and into good standing. HR continues to work with Paychex to address the underlying issues and will closely monitor future filings and payments to ensure timely compliance and prevent recurrence. Organizational development efforts included launching the Executive Director performance evaluation process, initiating DiSC assessments for staff, and developing job descriptions to support organizational needs and role clarity. HR also expanded employee access to the Sunlight Mountain Chamber Discount Program and continued supporting employee leaves of absence, workplace accommodation, and workers' compensation claims, along with ongoing day-to-day HR operations and staff support.

CURRENT STAFF				
Total Staff Count	Total FTE	Total Staff Hours per Week	Count of Staff Eligible for Benefits (over 20 hours)	Count of Staff Not Eligible for Benefits (under 20 hours)
22	13.75	550.09	19	3

STAFF VACANCIES				
Position	Scheduled Hours per Week	FTE	Benefits Eligible? (Y/N)	
Assistant Executive Director	40	1.0	yes	
Total	40	1		

Finances

Year-to-date revenues collected have reached 96% of budget, while expenses are at 65% of budget.

Collection

Technical Services continues to catalog and process new books, repair damaged books, and run monthly maintenance procedures, and has been utilizing volunteer help in getting new books ready. Inventory continues to run smoothly - we are nearing completion of the entire Juvenile and young adult collections!

Programs

September was a strong month for Youth Services, with programming running smoothly and receiving a positive response from patrons and families. Our ongoing programs continued to go well: the Imagination Library has 116 children enrolled, and both school book clubs are running smoothly, with the high school group reading *Five Survive* by Holly Jackson and the elementary group reading *Odder* by Katherine Applegate. Early release Wednesdays are also going very well this year. Last school year presented some challenges, including loud behavior and trash left behind in the library, but neither has been a problem this September. Kids are interacting with staff in a respectful manner, which reflects the work we have put into building that relationship since last school year. Looking ahead to November, we will be hosting a children's program, *Weaving with the Ute: Stories, Materials & Place*, in partnership with the Aspen Historical Society, and we have finalized plans for a new teen coding class that will expand our STEM and skill-building opportunities for teens.

This month, the music program hosted two events. First, we hosted our first Introduction to DJing workshop with Pedro Rivera, aka Da Walrus. They brought 4 full DJ setups for people to try out, and our attendees reported that it was “very cool”, that they were “so grateful for the opportunity to learn the basics of DJing”, that it was a “valuable class for the community and aspiring DJs”, and that they “will come again if I have the time”. We’ll include these reports in the summary we send to the Basalt Public Arts Commission who funded this program. We also hosted a concert featuring Amanda Gessler, who is a local member of the music community and has frequently performed with us on the concert series. Audience members raved about her performance and range of skill. The music program coordinator also collaborated with youth services and the IT department to have our sound system used for the Basalt movies in the park program this month, and we did our first run-through on training staff to use the system. We will continue to develop this training as we prepare to make the system available to all staff to use. Looking ahead, the music program coordinator is preparing for our two new workshop events in October, and our concert featuring Marc Berger, and americana artist from New York. Planning is also in motion for our 2027 music programs. We have two months left on the 2027 concert series planning, and we are starting to collect marketing and logistics information to make these programs possible.

Community Relations and Outreach

The student library card project with the Roaring Fork School District (RFSD) is in its final planning stages, and will launch at the end of October with a test load of student records into our library card database. We will train staff on the unique procedures with helping students access library resources. This is a huge increase in access for school students in our community, and we are proud to partner with RFSD on this project. This was also one of our 2027 strategic plan goals, which we can check off as achieved this year.

Marketing

The marketing study is about to move into its final phase, pending participation from Spanish Speakers. The consultants are trying a couple more things to reach that audience before moving on to the final report.

While the total number of views and interactions with social media content have gone down slightly, the average reach and interactions per post have dipped up.

	Views	Average Reach per post	Interactions	Average # of reactions per post
Facebook	17.8K		226	

Instagram	8.5K		200	
Combined		1779		43

Technology

Technology issues have stabilized this month, with several issues being resolved, including a RFID reader issue that was happening on one of the self-check machines. A ZIP file issue continues on the IT & Marketing Managers computer, but research is happening to try to address the problem. Headphones were added to the children's computers to address after school computer noise that was a result of installing new monitors.

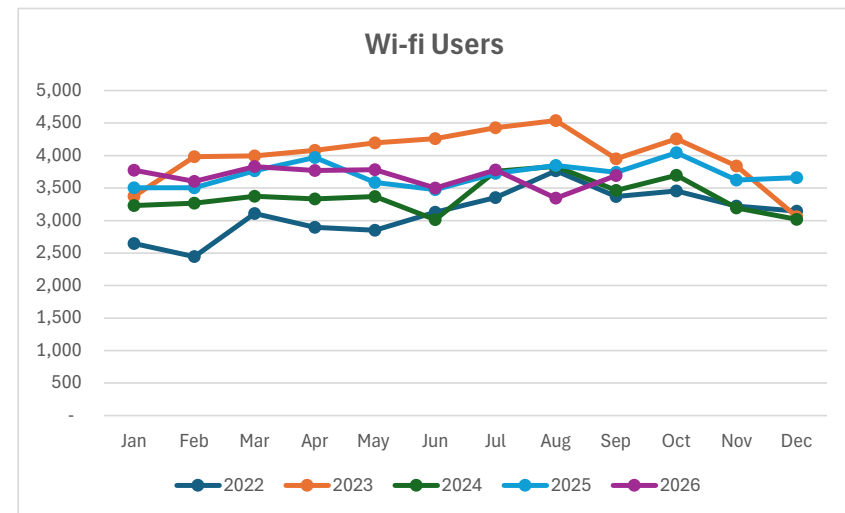
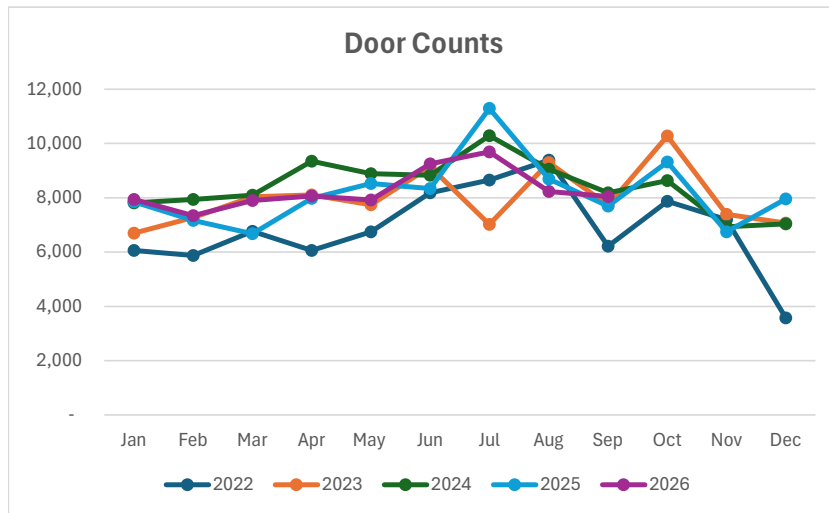
Facility Maintenance and Management

A new heat pump water heater was installed to replace the leaky unit. We anticipate receiving 75% of the cost of the new water heater reimbursed through local energy efficiency grants.

Leadership and Professional Development

The cataloging and collection librarian attended CALCON and attended sessions on best practices using A.I., project planning, staff training, and more. The adult collection manager has been planning a readers' advisory training for all staff. The technical services associate and cataloging and collection librarian also presented to the board on book repair procedures and cost savings.

Facilities Usage



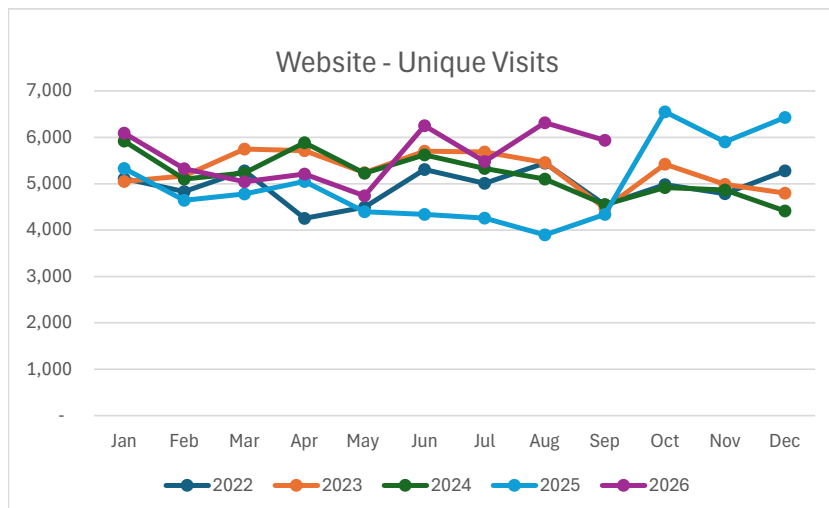
Door Counts front door count not working 6/21/24 - 6/25/24

Door Counts - Missed 1 day in July 2022

Door Counter main entrance broken 8 days in September 2022

Door Counts - Missed 8 days in July 2021

Door Counter broken several months in 2020



Basalt Regional Library District
Balance Sheet
September 2026

	General Operating	Capital Reserve	Total	Adjustments	Statement of
	Fund	Fund	Balance	(Conversion Fund)	Net Position
ASSETS					
Cash in Banks					
Alpine Bank #0127	192,782		192,782		192,782
Colo Trust - Tabor Reserve #8003	62,414		62,414		62,414
Colo Trust - Operating Fund #8004	1,874,648		1,874,648		1,874,648
Colo Trust - Bond Repayment #8002			1		1
Colo Trust - Capital Rsv Fund #8005		856,971	856,971		856,971
Cash with County Treasurer	-		-		-
Employee Ski Pass Repayment Program	112		112		112
Prepaid Expense	30,291		30,291		30,291
Property Tax Receivable	44,688		44,688		44,688
Pooled Cash (Interfund Transfers)	71,371	(71,371)	(0.85)		(1)
Capital Assets, net of depreciation	-	-	-	8,640,909	8,640,909
Total Assets	2,276,307	785,599	3,061,906	8,640,909	11,702,815
LIABILITIES					
Current Liabilities					
Accounts Payable & Accrued Liabilities	1,544	-	1,544		1,544
Other Current Liabilities					
Accrued Interest			-	-	-
Deferred Property Tax	44,688		44,688		44,688
Current Bonds Payable, 2012			-	-	-
Total Current Liabilities	46,233	-	46,233	-	46,233
Long Term Liabilities					
Bonds Payable, 2012			-	-	-
Accrued Compensated Absences			-	60,065	60,065
Total Long Term Liabilities	-	-	-	60,065	60,065
Total Liabilities	46,233	-	46,233	60,065	106,298
Fund Balance / Net Position					
Net Investment in Capital Assets	-	-	-	8,640,909	8,640,909
Non Spendable	30,291	-	30,291	(30,291)	-
Restricted for:					
Tabor	69,000		69,000	-	69,000
Debt Service			0	-	0
Committed for Future Projects		785,599	785,599	(785,599)	-
Unassigned / Unrestricted	2,130,783	-	2,130,783	755,825	2,886,608
Current Year Fund Balance / Net Position	2,230,074	785,599	3,015,674	8,580,843	11,596,517
Total Liabilities and Fund Balance / Net Position	2,276,307	785,599	3,061,906	8,640,909	11,702,815

**Basalt Regional Library District
General Fund
September 2026**

				YTD Actuals 12/31/2025	2026 Final Budget	YTD Actuals 9/30/26	Actuals vs Budget YTD %	2027 Prelim Budget	Budget Assumptions
General Operating Beginning Fund Balance				1,497,931	1,265,444	1,304,261	38,817	1,266,134	
								-	
Eagle County									
	Assessed Value			419,653,120	473,973,270	473,973,270		476,489,010	per August valuations
	% Increase					12.94%		0.53%	
	Operating Mill Levy Rate			2.610	3.103	3.103		3.460	
Pitkin County									
	Assessed Value			299,274,620	307,415,620	307,415,620		320,730,010	per August valuations
	% Increase					2.72%		4.33%	
	Operating Mill Levy Rate			2.610	3.103	3.103		3.460	
REVENUES									
4005 General Operating Mill Levy									
4010	Eagle County			1,121,770	1,470,739.06	1,466,346	99.70%	1,648,651.97	
4020	Pitkin County			779,740	953,910.67	929,807	97.47%	1,109,725.83	
Total General Operating Mill Levy				1,901,510	2,424,649.73	2,396,152	98.82%	2,758,377.81	114%
4100 MVSO - General Operating									
4110	Eagle County			81,206	70,000	42,394	60.56%	50,000	71%
4120	Pitkin County			28,714	30,000	16,708	55.69%	21,000	70%
Total MVSO - General Operating				109,920	100,000	59,102	59.10%	71,000	71%
4200 Fines & Fees									
4261	Miscellaneous			13,704	20,000	10,104	50.52%	5,000	25%
Total Fines & Fees				13,704	20,000	10,104	50.52%	13,500	68%
4300 Earnings on investments									
4310	Colotrust Int Op Acct			63,821	80,000	46,607	58.26%	30,000	38%
4320	Mill Levy Interest			4,976	-	10,018	Not Budgeted	6,800	
Total Earnings on investments				68,797	80,000	56,625	70.78%	36,800	46%
4400 Contributions *see detail									
4410				9,193	5,000	5,145	102.89%		
4412	Contributions- Restricted			1,729	1,000	-	0.00%	1,000	flat
Total Contributions				10,922	6,000	5,145	85.74%	1,000	17%
4500 Grants - Non-Restricted									
4505	Grants - General Operating Grants			2,500	5,000	-	0.00%	5,000	flat
Total Grants - Non-Restricted				2,500	5,000	-	0.00%	5,000	100%
4600 Grants - Restricted									
4604	Restricted - Library Friends			9,774	9,000	-	0.00%	9,000	flat
4620.14	Restricted - Library Trust			9,941	5,000	8,391	167.83%	5,000	flat
4620.15	Restricted - Other Misc			15,447	5,000	13,341	266.83%	5,000	flat
Total Restricted Fund Income - Foundation/Friends				35,162	19,000	21,733	114.38%	19,000	100%
TOTAL REVENUES				2,142,515	2,654,650	2,548,861	96.01%	3,002,178	113%
OPERATING:									
Administration									

**Basalt Regional Library District
General Fund
September 2026**

			YTD Actuals 12/31/2025	2026 Final Budget	YTD Actuals 9/30/26	Actuals vs Budget YTD %	2027 Prelim Budget	Budget Assumptions
		Contract Services						
5010		Accounting	5,122	7,000	5,001	71.45%	7,210	3% inflation
5020		Audit - Annual	14,800	15,781	15,500	98.22%	16,254	3% inflation
5030		Courier	9,014	7,500	5,401	72.02%	7,725	flat
5040		Legal	1,728	5,000	2,172	43.43%	5,000	flat
5050		Miscellaneous Contracts	88,857	120,000	111,179	92.65%	-	
		Human Resources - Outsourced					96,000	new budget code, previously included in 5050
		Human Resources - Special Projects					24,000	new budget code, previously included in 5050
		Total Contract Services	119,520	155,281	139,253	89.68%	156,189	101%
5100		Insurance						
5110		Property & Liability Insur	46,227	45,000	43,703	97.12%	45,014	3% increase over actuals
5120		Worker's compensation	5	2,000	-	0.00%	2,000	flat
		Total Insurance	46,232	47,000	43,703	92.99%	47,014	100%
5220		Professional Dev. & Memberships						
5230		Board	1,195	1,500	882	58.79%	1,500	flat
5235		Employers Council	3,881	3,600	3,995	110.97%	3,600	flat
5240		Library Association Dues	1,450	3,000	660	22.00%	3,000	flat
5250		Spec District Ass'n Due	1,217	1,275	1,238	97.06%	1,275	flat
5260		Staff	9,328	12,000	3,721	31.01%	10,000	83%
5270		Travel expenses	9,908	12,000	6,073	50.61%	10,000	83%
5275		Volunteer Appreciation	65	1,000	-	0.00%	1,000	flat
5276		Staff Appreciation	1,384	2,500	220	8.79%	2,500	flat
		Total Professional Dev. & Memberships	28,428	36,875	16,788	45.53%	32,875	89%
5280		Publicity						
5285		Radio	17,067	19,500	18,729	96.05%	19,750	101%
5286		Spanish Language Interpretation/Translating	3,505	6,400	2,020	31.56%	6,400	flat
5287		Job Ads	2,710	2,000	1,235	61.74%	2,000	flat
5290		Advertising - General	2,403	6,000	3,715	61.91%	9,000	150%
5293		Signage	307	500	157	31.31%	500	flat
5295		Social Media Ads	744	2,000	512	25.61%	2,000	flat
5297		Targeted Newspaper Ads	7,369	10,250	6,019	58.72%	11,275	110%
		Total Publicity	34,105	46,650	32,386	69.42%	50,925	109%
5300		Supplies						
5310		Office Supplies	12,322	14,000	7,747	55.33%	14,000	flat
5320		Technical Cataloging & Service	5,668	8,500	9,787	115.14%	10,000	118%
5330		Postage & Shipping	71	500	33	6.58%	500	flat
		Total Supplies	18,060	23,000	17,567	76.38%	24,500	107%
5350		Treasurer's fees						
5360		Eagle fees	33,702	44,122	44,029	99.79%	49,460	3% of revenue per state law
5370		Pitkin fees	39,055	47,696	46,911	98.36%	55,486	5% of revenue per state law
		Total Treasurer's fees	72,757	91,818	90,940	99.04%	104,946	114%
		Total Administration	319,103	400,624	340,637	85.03%	416,449	104%
		Facility Expenses						
5410		Janitorial	59,771	56,650	36,487	64.41%	58,350	3% inflation
5420		Janitorial Supplies	8,579	11,000	5,711	51.92%	11,330	3% inflation
5430		Landscaping	11,550	17,000	10,957	64.45%	11,000	over-budgeted in 2026
5440		Maintenance *Detailed List Attached	32,199	20,000	17,802	89.01%	20,600	3% inflation
5460		Snow Removal	1,848	5,196	2,772	53.35%	5,352	3% inflation
		Total Facility Expenses (Maintenance)	113,947	109,846	73,730	67.12%	106,632	97%
5500		Utilities						
5510		Electric	6,782	8,500	5,035	59.24%	6,000	over-budgeted in 2026
5515		Compost Collection System	830	2,400	628	26.17%	2,000	over-budgeted in 2026

**Basalt Regional Library District
General Fund
September 2026**

			YTD Actuals 12/31/2025	2026 Final Budget	YTD Actuals 9/30/26	Actuals vs Budget YTD %	2027 Prelim Budget	Budget Assumptions
5520		Gas	10,533	16,000	5,631	35.19%	12,000	over-budgeted in 2026
5530		Internet Connectivity	10,313	16,000	6,239	38.99%	16,000	flat
5540		Sanitation	4,103	3,777	3,324	88.02%	6,000	under-budgeted in 2026
5550		Telephone	6,207	9,500	4,196	44.17%	9,785	plan to change telephone systems which may result in increased ongoing costs
5560		Trash	8,956	10,446	7,416	70.99%	5,000	plan to change vendors
5570		Water	5,050	5,356	1,685	31.46%	5,517	3% inflation
		Total Utilities	52,774	71,979	34,155	47.45%	62,302	87%
		Total Facility Expenses	166,721	181,826	107,884	59.33%	168,933	93%
		Library Programs						
5610		Adult Program	13,632	11,000	9,055	82.32%	15,000	136%
5620		Children's	18,383	6,500	9,937	152.88%	13,250	204%
5633		Movie License	-	1,000	550	55.00%	1,000	flat
5634		Liquor License	759	400	-	0.00%	400	flat
5640		Music	33,201	17,000	22,343	131.43%	17,000	flat
5650		Spanish Language	2,599	4,500	173	3.85%	4,500	flat
5660		Teens	9,397	4,500	4,108	91.30%	5,500	122%
5601		Summer Reading						
5601.01		Adult Summer Reading	679	1,000	868	86.78%	1,000	flat
5601.02		Teen Summer Reading	8,277	3,000	2,220	74.00%	4,000	133%
5601.03		Children's Summer Reading	6,435	6,000	6,895	114.92%	7,000	117%
5601.04		Spanish Language Summer Reading	-	2,000	400	20.00%	2,000	flat
5602		Community Events	15,127	17,000	13,133	77.25%	17,000	flat
		Total Library Programs	108,487	73,900	69,682	94.29%	87,650	119%
		Technology & Equipment						
		Copiers & Equipment						
5740		Service Agreement / Copy Usage	5,120	6,000	1,759	29.31%	6,500	108%
		Total Copiers & Equipment	5,120	6,000	1,759	29.31%	6,500	108%
5760		Marmot ILS System	103,504	115,000	57,032	49.59%	119,600	4% increase quoted by vendor
5770		Miscellaneous Parts	2,021	3,000	737	24.57%	3,500	117%
5780		Support & Service Agreements						
5781		Marketing & Graphic Design	2,613	3,700	3,471	93.80%	4,400	119%
5785		Communication & Time Management	6,693	8,880	5,777	65.05%	9,080	102%
5783		Website Tools	3,105	4,800	4,276	89.08%	8,860	185%
		Total Support & Service Agreements	12,411	17,380	13,523	77.81%	22,340	129%
		Total Technology	123,056	141,380	73,051	51.67%	151,940	107%
		Collections						
5910		Audio						
5920		Adult BCD	2,303	3,000	2,089	69.63%	2,500	83%
5922		Spanish Audio Adult	426	500	330	65.90%	500	flat
5924		Spanish Audio Youth	500	500	536	107.14%	500	flat
5930		Youth Audio	3,588	3,500	3,521	100.61%	3,500	flat
		Total Audio	6,817	7,500	6,476	86.34%	7,000	93%
6000		Books & Magazines						
6010		Adult fiction books	12,948	12,800	10,143	79.24%	14,000	109%
6020		Adult non-fiction books	12,529	20,000	12,487	62.44%	20,000	flat
6025		Board Games	240	500	163	32.59%	500	flat
6030		Juvenile Fiction	8,784	9,600	9,249	96.34%	10,000	104%
6040		Juvenile Non-Fiction	3,548	5,000	5,852	117.03%	7,000	140%
6045		Large Print	1,995	3,000	1,984	66.15%	4,000	133%
6050		Print Subscriptions	4,054	6,000	1,867	31.12%	6,000	flat
6055		Replacement Books - Purchased	3,395	3,000	4,819	160.65%	6,000	200%
6060		Spanish Adult fiction	2,073	2,000	1,311	65.57%	2,000	flat
6070		Spanish adult non-fiction	1,498	1,500	994	66.28%	1,500	flat
6080		Spanish children's books	4,750	5,000	3,040	60.80%	5,000	flat

**Basalt Regional Library District
General Fund
September 2026**

				YTD Actuals 12/31/2025	2026 Final Budget	YTD Actuals 9/30/26	Actuals vs Budget YTD %	2027 Prelim Budget	Budget Assumptions
6100			YA Fiction	3,199	4,000	3,487	87.18%	4,500	113%
6110			YA Non-Fiction	1,382	1,700	858	50.44%	2,000	118%
6120			Special Items	1,628	2,000	741	37.04%	2,000	flat
			Total Books	62,021	76,100	56,995	74.90%	84,500	111%
6200			Digital Resources						
6300			Downloadable Titles:						
6305			Kanopy	5,000	5,000	4,750	95.00%	6,500	130%
6320			Overdrive	30,957	31,500	23,628	75.01%	36,000	114%
6340			Online Databases	6,785	12,000	12,885	107.38%	13,500	113%
6350			Online Newspaper Subscriptions	1,302	1,500	594	39.60%	1,500	flat
			Total Digital Resources	44,043	50,000	41,857	83.71%	57,500	115%
6400			Media						
6430			Adult Movies	5,746	6,000	4,603	76.72%	6,000	flat
6440			Juvenile Movies	901	1,000	778	77.80%	1,000	flat
6460			Video / Games	1,404	1,800	1,186	65.89%	2,000	111%
			Total Media	8,051	8,800	6,567	74.63%	9,000	102%
			Total Collections	120,933	142,400	111,895	78.58%	158,000	111%
6800			Restricted Funds						
6801			Restricted Exp - Misc	-	30,000	-	0.00%	30,000	flat
			Total Restricted Funds	-	30,000	-	0.00%	30,000	100%
			Total Operating expenses	838,301	970,129	703,150	72.48%	1,012,973	104%
6900			Payroll Expenses						
6910			Payroll	1,003,301	1,168,880	729,030	62.37%	1,301,082	111%
6920			Payroll Service	14,408	10,537	8,930	84.75%	10,411	99%
6930			Payroll Taxes	81,131	93,916	64,894	69.10%	104,834	112%
6940			Retirement Plan	24,249	34,315	15,091	43.98%	37,867	110%
6950			Health Insurance	133,609	185,820	99,595	53.60%	237,888	128%
6957			Background Check	1,891	1,900	481	25.32%	1,900	100%
6960			Life Insurance	-	645	-	0.00%	678	105%
6965			STD/LTD	-	3,504	-	0.00%	4,416	126%
6970			FAMLI	6,712	9,313	2,000	21.47%	11,710	126%
			Total Payroll Expenses	1,265,301	1,499,517	920,022	61.35%	1,710,786	114%
			TOTAL EXPENDITURES	2,103,602	2,478,959	1,623,171	65.48%	2,723,759	110%
			Net General Fund Income/(Loss)	38,913	175,690	925,690		278,419	158%
			Allocation to Capital Reserve Outlay	232,583	175,000	-	0.00%	175,000	
			Allocation (to)/from Bond Repayment			123		242	
			General Fund Balance	1,304,261	1,266,134	2,230,074	176.13%	1,369,553	69%

**Basalt Regional Library District
Capital Reserve Fund
September 2026**

					YTD Actuals 12/31/2025	2026 Final Budget	YTD Actuals 9/30/26	Actuals vs Budget YTD %	2027 Prelim Budget	Budget Assumptions
Capital Reserve Beginning Fund Balance					664,373	861,797	861,798	0	785,599	
REVENUES										per August valuations
7210		Allocation From General Fund			232,000	175,000	-	0.00%	175,000	
7230		Interest Earned - Reserve Fund			63,523	35,000	23,951	68.43%	35,000	projected 5% rate
7540		Furniture Grant			25,000	-	-	0.00%		
TOTAL REVENUES					320,523	210,000	23,951	11.41%	210,000	per August valuations
EXPENDITURES										
8310		Miscellaneous			-	25,000	1,361	5.44%	25,000	
8310.04		Computers - Patron			3,930	28,000	10,596	37.84%	28,000	
8310.05		Computers - Staff			21,562	28,000	20,160	72.00%	28,000	
8310.07		Copiers - Staff and Public Purchase			-	13,000	12,215	93.96%	-	
8310.08		Lighting Control System Replacement			991	-	-	0.00%	-	
8310.13		Security Cameras			-	30,000	-	0.00%	30,000	
8310.14		Televisions			416	-	-	0.00%	-	
8310.16		Remove Solar from Roof			5,910	-	-	0.00%	-	
8310.18		Furniture and Fixtures			51,083	50,000	3,627	7.25%	50,000	
8310.19		Replace telephone system			-	10,000	-	0.00%	10,000	
8310.20		Replace kitchen appliances			147	2,500	300	12.00%	2,500	
8310.21		HVAC Parts			6,293	-	-	0.00%	5,000	
8310.22		Replace/repair windows			24,130	5,000	9,229	184.58%	5,000	
8310.23		Handicap Accessible Door Openers			8,636	-	-	0.00%	-	
8310.24		Asphalt - Seal/Repair			-	14,550	3,775	25.95%	-	
8310.25		Pumps/Motors - Replace - 15%			-	3,150	-	0.00%	-	
8310.26		Window Treatments - Replace			-	3,250	-	0.00%	-	
8310.27		Keycard/Fob Reader System - Replace			-	13,500	-	0.00%	13,500	
8310.28		Packaged Air Unit - Maintain			-	8,250	-	0.00%	-	
8310.29		Wood Siding - Repair/Repaint			-	35,000	23,772	67.92%	-	
8310.30		Traffic Counter System - Replace			-	6,800	-	0.00%	6,800	
8310.31		Landscaping			-	-	5,860	Not Budgeted	-	
		LED lighting conversion							25,000	placeholder
TOTAL EXPENDITURES					123,098	276,000	100,149	36.29%	203,800	
Net Fund Income/(Loss)					197,425	(66,000)	(76,198)	115.45%	6,200	
Capital Reserve Fund Balance					861,798	795,797	785,599	98.72%	791,799	

Basalt Regional Library District Maintenance Detail

Date	Name	Category	Memo	Amount
01/07/2026	R&A Enterprises of Carbondale	Building/Interior Maintenance	Bathroom Light R&M	\$ 498.05
01/27/2026	Young Services	Plumbing / Heating	Plumbing	\$ 709.00
01/01/2026	Orkin Pest Control	Pest Control	Annual Pest Control 1/1/26-12/31/26	\$ 550.40
01/01/2026	Johnson Controls Security Solutions	Alarm / Monitoring	Qtrly Billing 1/01/2026- 2/28/26	\$ 185.48
01/01/2026	AED Authority	Miscellaneous	Annual AED Concierge 1/01/2026 - 12/31/2026	\$ 245.00
01/01/2026	Acme Alarm Company	Alarm / Monitoring	1st Qtr 2026 Monitoring	\$ 145.41
Sub-Total January				\$ 2,333.34
02/24/2026	Roto Rooter Plumbing	Building/Interior Maintenance	Bathroom Repairs and Maintenance	\$ 448.00
02/25/2026	Roto Rooter Plumbing	Building/Interior Maintenance	Bathroom Repairs and Maintenance	\$ 859.00
02/28/2026	Grizzly Creek Enterprises, Inc	Miscellaneous	Art hanging, dispose computer	\$ 200.00
Sub-Total February				\$ 1,507.00
03/01/2026	Johnson Controls Security Solutions	Alarm / Monitoring	Qtrly Billing 3/1/26 - 5/31/26	\$ 278.22
03/01/2026	Acme Alarm Company	Alarm / Monitoring	2nd Qtr Monitoring	\$ 145.41
03/14/2026	*Divvy	Building/Interior Maintenance	HVAC Air Filters	\$ 531.17
03/26/2026	R&A Enterprises of Carbondale	Building/Interior Maintenance	Bathroom Light Repairs & Maintenance	\$ 326.20
Sub-Total March				\$ 1,281.00
04/19/26	Young Services	Plumbing / Heating	Plumbing	\$ 811.00
Sub-Total April				\$ 811.00
05/07/26	First Impression Glass Cleaners	Window Cleaning	Window cleaning	\$ 2,247.00
05/29/26	Roto Rooter Plumbing	Building/Interior Maintenance	Kitchen Sink Repair & Maintenance	\$ 448.00
Sub-Total May				\$ 2,695.00
06/01/26	Johnson Controls Security Solutions	Alarm / Monitoring	Qtrly Billing 6/1/26 - 9/30/26	\$ 299.09
06/01/26	Acme Alarm Company	Alarm / Monitoring	3rd Qtr Monitoring	\$ 145.41
06/03/26	Grizzly Creek Enterprises, Inc	Miscellaneous	Repair rolling cooler, Move HR file cabinet, Move chair	\$ 175.00
06/16/26	Colorado Controls	Building/Interior Maintenance	Bathroom Fan Repair	\$ 1,950.00
06/19/26	Young Services	Plumbing / Heating	Plumbing	\$ 440.00
Sub-Total June				\$ 3,009.50
07/05/26	Orkin Pest Control	Pest Control	Rodent Repellent Program - Monthly - PC 1st Service	\$ 70.00
07/08/26	All Fine Finishes	Building/Interior Maintenance	Patch work in bathrooms	\$ 245.06
07/17/26	R&A Enterprises of Carbondale	Building/Interior Maintenance	Replace Lighting Fixtures	\$ 1,430.78
07/25/26	Grizzly Creek Enterprises, Inc	Miscellaneous	Change filters in large HVAC unit, Turn off unit for service (6/1), Fix drawers at check out des...	\$ 130.00
07/31/26	Daly Property Services, Inc.	Miscellaneous	Irrigation Repair	\$ 85.00
07/31/26	Grizzly Creek Enterprises, Inc	Building/Interior Maintenance	Install new exterior west entrance door stop (7/14), Adjust lobby display case glass door (7/14)...	\$ 220.00
Sub-Total July				\$ 2,180.84
08/02/26	Orkin Pest Control	Pest Control	Rodent Repellent Program - Monthly - PC Standard	\$ 70.00
08/06/26	Integrity Fire Safety Services	Miscellaneous	Sprinkler Inspection Repair	\$ 1,036.00
08/14/26	Young Services	Plumbing / Heating	Water Leak	\$ 270.00
08/17/26	Orkin Pest Control	Pest Control	Pest Control 9/1/26-12/31/26	\$ 537.60
08/24/26	Integrity Fire Safety Services	Miscellaneous	Sprinkler Inspection Repair	\$ 612.88
08/24/26	Integrity Fire Safety Services	Miscellaneous	Sprinkler Inspection Repair	\$ 424.88
08/26/26	Orkin Pest Control	Pest Control	Rodent Repellent Program - Mon 7/5/2026 & 8/2/2026	\$ 140.00
08/31/26	Grizzly Creek Enterprises, Inc	Building/Interior Maintenance	Re-hang kid's area artwork (8/7), Change filters in A/C unit (8/7)	\$ 130.00
Sub-Total August				\$ 3,221.36
09/01/26	Johnson Controls Security Solutions	Alarm / Monitoring	Quarterly Billing 09/01/26 - 11/30/26	\$ 299.09
09/01/26	Acme Alarm Company	Alarm / Monitoring	4th Qtr Monitoring	\$ 145.41
09/14/26	Orkin Pest Control	Pest Control	Pest Control 9/1/26-12/31/26	\$ 318.68
Sub-Total September				\$ 763.18
Alarm / Monitoring				\$ 1,643.52
Electrical				\$ -
Fireplace maintenance				\$ -
Building/Interior Maintenance				\$ 7,086.26
Inspection / Testing				\$ -
Pest Control				\$ 1,686.68
Plumbing / Heating				\$ 2,230.00
Roof Maintenance				\$ -
Signage				\$ -
Telephones				\$ -
Window Cleaning				\$ 2,247.00
Miscellaneous				\$ 2,908.76
				\$ 17,802.22

BASALT REGIONAL LIBRARY DISTRICT
ACCOUNTS PAYABLE LIST
 Sept 16 - Oct 10

BUDGET DESCRIPTION	PAYEE	AMOUNT
Accounting	*Bill.com	749.79
Accounting	*Square	49.00
Adult BCD	Blackstone Publishing	769.69
Adult Movies	Midwest Tape	322.60
Capital Reserve Expense- HVAC	Colorado Controls	5,805.00
Capital Reserve Expense- HVAC	Young Services	3,450.00
Capital Reserve Exp-Pub Comp	Marmot Library Network, Inc.	481.98
Childrens Summer Reading	Scholastic Book Fairs	828.09
Compost Collection System	EverGreen ZeroWaste	80.00
Electric	*Holy Cross Energy	1,012.03
Gas	*Black Hills Energy	168.33
Internet Connectivity	Zayo Education LLC	210.00
Janitorial	AlSCO	161.24
Janitorial Supplies	Aspen Maintenance Supply	1,361.85
Janitorial Supplies	Grizzly Creek Enterprises, Inc	9,271.27
Landscaping	Daly Property Services, Inc.	3,597.72
Legal	Garfield & Hecht, P.C.	877.50
Maintenance	Acme Alarm Company	145.41
Miscellaneous Contracts	Cura HR, LLC	9,000.00
Multiple	Ingram Library Services	5,423.03
Multiple	*Divvy	9,652.41
Music	Bealka Piano Service	275.00
Music	Big Hat Larder LLC	120.00
Music	Stephanie Rifkin	103.80
Office Supplies	Basalt Office & Art Supply	14.00
Office Supplies	ODP Business Solutions	120.76
Online Databases	CLiC - Colorado Library Consortium	2,321.00
Overdrive	Overdrive, Inc	1,750.34
Payroll Liabilities	*TIAA-CREF	4,275.27
Payroll Service	*Paychex Payroll Service	245.96
Prepaid Expense	Colorado Special Districts Property & Lia	3,200.00
Prepaid Expense	Orkin Pest Control	1,096.04
Sanitation	Basalt Sanitation District	1,151.60
Targeted Newspaper Ads	Aspen Daily News	382.52
Targeted Newspaper Ads	The Sopris Sun	450.00
Telephone	Century Link	1,062.99
Trash	Waste Management	1,008.07
Travel Expenses	Doyle, Kristen	281.50
Travel Expenses	Shipley, Amy	297.92
Water	Town of Basalt	2,471.50
Wellness/Health Insurance	CEBT Willis of Colorado	29,186.60
Wood Siding - Repair/Repaint	highlander paint finishes	11,886.00
Youth Audio	Playaway Products	1,063.74
		\$ 116,181.55

Monthly statement

This is not a bill.

VISA

Basalt Library

Account: MQU18040

Pay cycle: Auto once monthly*

Statement Summary

Balance (from previous cycle)	\$8,881.75
Transactions	\$9,642.51
Fees	\$0.00
Adjustments	\$0.00
Payments	-\$8,881.75
Statement balance	\$9,642.51

We appreciate you.



Transactions

DATE	CARD	MERCHANT	AMOUNT	NAME
08/15/2026	**** 1224	AMAZON MKTPL*5H4J69RY1	\$48.76	Laura Baumgarten
08/15/2026	**** 1224	AMAZON MKTPL*5H1HV0R50	\$84.99	Laura Baumgarten
08/15/2026	**** 1224	AMAZON MKTPL*5H1A73WU0	\$144.75	Laura Baumgarten
08/15/2026	**** 1224	AMAZON MKTPL*5H8MV5WT1	\$35.93	Laura Baumgarten
08/15/2026	**** 8447	AMAZON MKTPL*5A6MK9OL1	\$26.33	Samuel Schoon
08/15/2026	**** 8447	AMAZON MKTPL*5H8413UZ2	\$19.57	Samuel Schoon
08/15/2026	**** 8447	AMAZON MKTPL*5H0M91IM2	\$6.99	Samuel Schoon
08/17/2026	**** 8447	AMAZON MKTPL*5A0VI3181	\$12.50	Samuel Schoon
08/18/2026	**** 8447	CITY-MARKET #0433	\$9.25	Samuel Schoon
08/18/2026	**** 7327	D J*WSJ	\$40.12	Kristen A Doyle
08/18/2026	**** 8447	TST*NEW YORK PIZZA - BAS	\$47.06	Samuel Schoon
08/18/2026	**** 8447	AMAZON RETA* 5A6LV2TU2	\$23.14	Samuel Schoon
08/19/2026	**** 8447	USPS.COM CLICKNSHIP	\$7.85	Samuel Schoon
08/19/2026	**** 7553	AMAZON MKTPL*5A5KD8PL2	\$48.42	Linda Campbell
08/19/2026	**** 7553	AMAZON MKTPL*5A7EY2BA1	\$14.99	Linda Campbell
08/19/2026	**** 7553	AMAZON MKTPL*5A5E11XF2	\$154.00	Linda Campbell
08/19/2026	**** 8447	AMAZON MKTPL*5A3332VH2	\$19.79	Samuel Schoon
08/20/2026	**** 1224	AMAZON MKTPL*5A5LQ75O2	\$145.22	Laura Baumgarten
08/20/2026	**** 0933	CITY-MARKET #0433	\$161.92	Stephanie Rifkin
08/20/2026	**** 1224	AMAZON MKTPL*5A5LQ75O2	-\$48.76	Laura Baumgarten
08/20/2026	**** 7553	AMAZON MKTPL*5A9796SE1	\$46.34	Linda Campbell
08/20/2026	**** 7553	AMAZON MKTPL*5A6R575G2	\$29.78	Linda Campbell
08/20/2026	**** 7553	AMAZON MKTPL*5A5JU5SI1	\$25.48	Linda Campbell
08/20/2026	**** 7327	DEMCO INC	\$82.03	Kristen A Doyle
08/20/2026	**** 7553	AMAZON RETA* 5A6XN79I1	\$9.99	Linda Campbell

DATE	CARD	MERCHANT	AMOUNT	NAME
08/21/2026	**** 8447	TIMBERLINE ACE HARDWARE C	\$15.60	Samuel Schoon
08/21/2026	**** 7553	Etsy.com*Megfeltstories	\$40.50	Linda Campbell
08/21/2026	**** 7553	AMAZON MKTPL*5A42A1RX1	\$14.39	Linda Campbell
08/21/2026	**** 8447	AMAZON MKTPL*5A8SBOK52	\$94.99	Samuel Schoon
08/23/2026	**** 2151	WEB*NETWORKSOLUTIONS	\$91.17	Christy Baumgarten
08/23/2026	**** 7553	AMAZON MKTPL*5O79X2OE2	\$25.64	Linda Campbell
08/23/2026	**** 7327	DEMCO	\$183.67	Kristen A Doyle
08/24/2026	**** 7327	NYTIMES	\$40.00	Kristen A Doyle
08/24/2026	**** 2151	AMAZON RETA* 5O49I3JK2	\$22.43	Christy Baumgarten
08/25/2026	**** 1224	CHICAGO BOOKS & JOURNALS	\$51.06	Laura Baumgarten
08/25/2026	**** 1224	AMAZON MKTPL*5O8T99OZ2	\$156.27	Laura Baumgarten
08/25/2026	**** 7553	AMAZON MKTPL*5O37G36T1	\$13.50	Linda Campbell
08/25/2026	**** 2151	Moo Print	\$201.68	Christy Baumgarten
08/25/2026	**** 1224	Etsy.com*fikadoodle	\$1.23	Laura Baumgarten
08/26/2026	**** 8447	AMAZON RETA* 5O9M77S31	\$36.92	Samuel Schoon
08/26/2026	**** 2151	AMAZON MARK* 5O57T1SY1	\$129.99	Christy Baumgarten
08/26/2026	**** 7553	AMAZON MKTPL*5O7JF5670	\$63.86	Linda Campbell
08/26/2026	**** 8447	AMAZON MKTPL*5O6PS6552	\$29.24	Samuel Schoon
08/26/2026	**** 2151	Moo Print	-\$5.68	Christy Baumgarten
08/26/2026	**** 8447	AMAZON MKTPL*5O4WH16T2	\$22.99	Samuel Schoon
08/26/2026	**** 8447	AMAZON RETA* 5O6SI2770	\$49.29	Samuel Schoon
08/27/2026	**** 1224	AMAZON MKTPL*5O7WI5RT0	\$138.70	Laura Baumgarten
08/28/2026	**** 1224	Amazon.com*5O7KE5722	\$29.37	Laura Baumgarten
08/28/2026	**** 1224	AMAZON MKTPL*5O9FN4972	\$11.98	Laura Baumgarten
08/28/2026	**** 7327	DENVER POST CIRCULATION	\$99.67	Kristen A Doyle
08/28/2026	**** 7327	AMAZON MKTPL*5Q7PU9FF1	\$114.95	Kristen A Doyle
08/28/2026	**** 7327	AMAZON RETA* 5Q9BV6O91	\$15.39	Kristen A Doyle
08/28/2026	**** 7327	AMAZON MKTPL*5Q9FY1ZI1	\$144.52	Kristen A Doyle

DATE	CARD	MERCHANT	AMOUNT	NAME
08/29/2026	**** 1224	AMAZON MKTPL*5Q8B27N30	\$69.00	Laura Baumgarten
08/29/2026	**** 7747	AMAZON RETA* 5Q6795T30	\$76.95	Sara McMillan
08/31/2026	**** 0933	AMAZON MKTPL*5Q9DI5EU2	\$52.91	Stephanie Rifkin
08/31/2026	**** 1224	AMAZON MKTPL*5Q1EP9QC1	\$137.84	Laura Baumgarten
08/31/2026	**** 8447	AMAZON MKTPL*5Q87L81Q2	\$41.55	Samuel Schoon
09/01/2026	**** 7747	USPS PO 0706120530	\$1.51	Sara McMillan
09/01/2026	**** 2151	Google Workspace_basaltli	\$428.40	Christy Baumgarten
09/01/2026	**** 1224	Amazon.com*5Q4TR3562	\$25.32	Laura Baumgarten
09/02/2026	**** 8447	AMAZON MKTPL*5Q19V9610	\$40.71	Samuel Schoon
09/02/2026	**** 2151	AMAZON MARK* 5Q1JL06P2	\$135.07	Christy Baumgarten
09/02/2026	**** 7553	AMAZON MKTPL*5Q2H50652	\$98.55	Linda Campbell
09/02/2026	**** 1224	WALMART.COM 8009256278	\$66.27	Laura Baumgarten
09/02/2026	**** 7747	AMAZON MKTPL*5Q7OQ6S60	\$63.98	Sara McMillan
09/02/2026	**** 7327	AMAZON MKTPL*530QE6ZR1	\$21.56	Kristen A Doyle
09/03/2026	**** 8447	AMAZON MKTPL*5330I6ZP1	\$479.98	Samuel Schoon
09/03/2026	**** 0933	SP BONFIRE COFFEE STOR	\$26.18	Stephanie Rifkin
09/03/2026	**** 8447	AMAZON MKTPLACE PMTS	-\$94.99	Samuel Schoon
09/03/2026	**** 1224	Etsy.com*HardDottoDotsSho	\$16.26	Laura Baumgarten
09/03/2026	**** 7553	Etsy.com*MelissasStitches	\$17.66	Linda Campbell
09/03/2026	**** 1224	Etsy.com*AdelitaDigital	\$4.23	Laura Baumgarten
09/03/2026	**** 1224	WALMART.COM 8009256278	\$42.19	Laura Baumgarten
09/04/2026	**** 8447	BASALT MOUNTAIN INN	\$496.00	Samuel Schoon
09/04/2026	**** 2151	TMOBILE POSTPAID WEB	\$551.31	Christy Baumgarten
09/05/2026	**** 1224	AMAZON MKTPL*539XT85B1	\$223.96	Laura Baumgarten
09/05/2026	**** 7553	AMAZON MKTPL*536NK68Y1	\$47.44	Linda Campbell
09/05/2026	**** 8447	AMAZON RETA* 5329I8JI2	\$190.99	Samuel Schoon
09/06/2026	**** 7553	AMAZON MKTPL*530MZ3T12	\$39.98	Linda Campbell
09/07/2026	**** 9304	DREAMTIME WATER DIST	\$143.00	Amy Shipley
09/08/2026	**** 2151	DRI*eSigns	\$77.96	Christy Baumgarten

DATE	CARD	MERCHANT	AMOUNT	NAME
09/09/2026	**** 7327	AMAZON MKTPL*532FS7S10	\$18.99	Kristen A Doyle
09/09/2026	**** 7553	CITY-MARKET #0433	\$36.82	Linda Campbell
09/09/2026	**** 1224	AMAZON MKTPL*5L4DE2AP1	\$16.14	Laura Baumgarten
09/09/2026	**** 0933	SP JAMBAR	\$22.80	Stephanie Rifkin
09/10/2026	**** 1224	DD *DOORDASH THEPASTAA	\$51.78	Laura Baumgarten
09/10/2026	**** 2151	DENHY - FB- HYATT REGENCY	\$24.83	Christy Baumgarten
09/10/2026	**** 2151	DENHY - FB- HYATT REGENCY	\$3.83	Christy Baumgarten
09/10/2026	**** 7553	AMAZON MKTPL*5L9576O52	\$28.99	Linda Campbell
09/11/2026	**** 1224	DD *DOORDASH PUPUSASYT	\$21.83	Laura Baumgarten
09/11/2026	**** 2151	DENHY - FB- HYATT REGENCY	\$2.19	Christy Baumgarten
09/12/2026	**** 7327	THE WIZARD'S CHEST	\$116.96	Kristen A Doyle
09/12/2026	**** 2151	TST*PRESS	\$16.64	Christy Baumgarten
09/13/2026	**** 9304	DENHY - LDG - HYATT REGEN	\$688.04	Amy Shipley
09/13/2026	**** 7327	DENHY - LDG - HYATT REGEN	-\$69.84	Kristen A Doyle
09/13/2026	**** 8447	DENHY - LDG - HYATT REGEN	\$570.09	Samuel Schoon
09/13/2026	**** 7327	DENHY - LDG - HYATT REGEN	\$662.43	Kristen A Doyle
09/13/2026	**** 7327	DENHY - LDG - HYATT REGEN	\$662.43	Kristen A Doyle
09/13/2026	**** 2151	DENHY - FB- HYATT REGENCY	\$9.38	Christy Baumgarten
09/13/2026	**** 2151	AMAZON MARK* 5L02S5V92	\$39.18	Christy Baumgarten
09/14/2026	**** 8447	AMAZON MKTPL*5L0UVOMIO	\$19.96	Samuel Schoon
09/14/2026	**** 2151	AMAZON MKTPL*5R9NH5L41	\$147.51	Christy Baumgarten
Total			\$9,642.51	

Amazon Transaction Details
September

Order Date	Order ID	PO Number	Order Subtotal	Title
9/30/2026	111-3448488-4919442	5660	306.9	DICEKOO Acrylic Paint Markers for Coloring 288 Colors with 30% More Ink
9/30/2026	111-3448488-4919442	5660		Origami to Color Kit: Includes 100 Origami Sheets, 5 Gel Pens, and 12 Page Instruction Book
9/30/2026	111-3448488-4919442	5660		Lineshading 36 Pcs Wooden Sword Craft Kit for Kids Party Activity DIY
9/30/2026	111-3448488-4919442	5660		Jumbo Squishy Toys Craft Kit (8-Pack Garden Critters) - Paint Your Own Slow Rising Squishies DIY Art Set for Kids -
9/30/2026	111-3448488-4919442	5660		Includes 12 Fabric Paints & Kawaii Stress Relief Toys - Ages 4-12 Birthday Gift
9/30/2026	111-3448488-4919442	5660		126 Pcs DIY Slime Making Kit for Girls Boys, Ultimate Supplies for Kid
9/30/2026	111-3448488-4919442	5660		Aoriher 100/50/30 Pcs Paper Mache Masks Bulk DIY Blank Halloween Masks
9/30/2026	111-3448488-4919442	5660		Idiy Jumbo Squishy Toys Craft Kit (8-Pack Fruits & Veggies) - Paint Your Own Slow Rising Squishies DIY Play Food Art Set -
9/30/2026	111-3448488-4919442	5660		Includes 12 Fabric Paints & Kawaii Produce Toys - Kids Ages 4-12 Gift
9/30/2026	111-3448488-4919442	5660		Idiy Jumbo Squishy Toys Craft Kit (9 Pack Kawaii Pantry Foods) - Paint Your Own Slow Rising Squishies DIY Grocery Art Set -
9/30/2026	111-3448488-4919442	5660		Includes 12 Fabric Paints & Condiment Toys - Quirky Gift for Kids & Tweens
9/29/2026	114-8172763-6136232	5310	11.95	Promot 3-Line Self Inking Stamp (Small) - Customizable Font & Ink Color
9/28/2026	111-0214936-0116234	5602	159.54	RUBYCA Floating Charms Lot for DIY Glass Living Memory Locket Mix Silver Gold Color (200pcs)
9/28/2026	111-4026224-9250643	5602	418.54	Miraclekoo 100 Pcs Floating Charms Assorted Mix DIY for Floating Lockets Glass Living Memory Lockets,Random Style
9/28/2026	111-4026224-9250643	5602		SANNIX 350Pcs Bracelet Charms Jewelry Making Charms Assorted Gold Plated Enamel Pendants for DIY Necklace
9/28/2026	111-4026224-9250643	5602		Bracelet Earring Craft Supplies
9/28/2026	111-4026224-9250643	5602		Beffy 96Pcs 5mm Round Heart Birthstone for Living Floating Locket Pendant
9/28/2026	111-4026224-9250643	5602		Weysat 36 Pcs 7ml Mini seasoning Keychain, Small Glass Bottle Bulk
9/28/2026	111-4026224-9250643	5602		Sawysine 50 Set 10 ml Mini Glass Bottles with Cork Necklace Glass Tiny Wishing Bottle Vial Black Waxed Cord Eye Screws
9/28/2026	111-4026224-9250643	5602		Clasp Rings for DIY Crafts Container Jars(Colorful)
9/25/2026	111-7951194-6757802	5310	39.99	Hello Bello Baby Wipes, Fragrance-Free, 18 Resealable Packets = 1080ct
9/25/2026	111-0976346-9478637	5310	43.33	18mm 0.7 Laminated White Tape Compatible with Brother TZe-241
9/25/2026	111-0976346-9478637	5310		Amazon Basics AAA Long-Lasting Alkaline Batteries, 36-Count, 1.5 Volt, Reliable Performance, 10-Year Shelf Life, Emergency Storage
9/25/2026	111-0976346-9478637	5310		New Replacement RMT-VB201U Remote Control for Sony Blu-ray Player BD Disc DVD BDP-S1700 BDP-S3700 BDP-BX370
9/24/2026	114-0193612-8545878	6055	7.83	UBP-X700 BDPS3700 BDPBX370 BDPS1700 - Pre-Programmed
9/24/2026	111-9298469-2975444	5310	46.08	OMOTON Purple Wireless Keyboard and Mouse Combo, Built-in Phone Holder
9/24/2026	111-9298469-2975444	5310		Aoviho Adjustable Laptop Stand for Desk - 360° Rotating Laptop Riser, Ergonomic Computer Stand Foldable Holder
9/24/2026	111-9298469-2975444	5310		Compatible with MacBook Pro/Air, HP, Dell, Lenovo and Tablets Up to 16", Purple
9/24/2026	113-7672399-9617834	6055 LC	11.96	CAT Construction Toys CAT Construction Die Cast Metal 3 Pack Vehicles - Steam Roller/Excavator/Wheel Loader for Ages 3+
9/24/2026	113-6049045-2736223	5620 LC	255.16	Estako Cozy Thick & Quick Yarn, 20% Wool 80% Acrylic, Super Bulky #6, Coral
9/24/2026	113-6049045-2736223	5620 LC		GISIMO 100% Merino Wool Yarn, 6-Ply Luxurious and Soft Yarn for Hand Knitting & Crocheting, 1.76 OZ/50g, 127 yds/116 Meters (Purple, 1 Ball)
9/24/2026	113-6049045-2736223	5620 LC		Merino Wool Blend Baby Yarn - Soft Feel Crochet Yarn for Beginners & Newborns - 50g/160 Yards per Ball (2-Ball Pack) (Orange)
9/24/2026	113-6049045-2736223	5620 LC		Facai Blend Merino Wool Yarn for Knitting - Worsted Weight,197yds (3.5oz) Ball, Ideal for Sweaters, Scarves, and Accessories (1, Yellow)
9/24/2026	113-6049045-2736223	5620 LC		Estako Cozy Thick & Quick Yarn, 20% Wool 80% Acrylic, Super Bulky #6, Cream
9/24/2026	113-6049045-2736223	5620 LC		Facai Blend Merino Wool Yarn for Knitting - Worsted Weight,197yds (3.5oz) Ball, Ideal for Sweaters, Scarves, and Accessories (1, Red)
9/24/2026	113-6049045-2736223	5620 LC		Lemonfilter 9.45x11 Weaving Loom for Kids Ages 6 8 10 Girls Beginners Gift
9/24/2026	113-6049045-2736223	5620 LC		Merino Wool Blend Baby Yarn - Soft Feel Crochet Yarn for Beginners & Newborns - 50g/160 Yards per Ball (2-Ball Pack) (Blue)
9/24/2026	113-6049045-2736223	5620 LC		gegemaoyi 1000Pcs Clear Glue Dots Double Sided Adhesive Points for Balloons Craft Decor
9/24/2026	113-6049045-2736223	5620 LC		Estako Cozy Thick & Quick Yarn, 20% Wool 80% Acrylic, Bulky #6, Dark Orange
9/24/2026	113-6049045-2736223	5620 LC		Durable Loom Warp Thread (Natural/Off White), One Spool, 8/4 Warp Yarn (800 Yards), Perfect for Weaving: Carpet, Tapestry, Rug, Blanket or Pattern - Warping Thread for Any Loom
9/24/2026	113-6049045-2736223	5620 LC		Gisimo 100% Merino Wool Yarn, 6-Ply Luxurious and Soft Yarn for Hand Knitting & Crocheting, 1.76 OZ/50g, 127 yds/116 Meters(Ocean Green, 1 Ball)
9/24/2026	113-6380191-6416219	5620 LC	9.99	118 PCS Halloween Party Favors Bulk, 80 Rings, 14 Brooches, 12 Necklaces, 12 Bracelets,Halloween Toys for Kids, Glow
9/23/2026	111-1316706-6617846	5620	49.98	in the Dark Toys, Bulk Halloween Goodie Bag Fillers, Halloween Party Supplies
9/21/2026	111-0183858-7793867	5660	137.19	Five Survive
9/17/2026	114-4079154-8589850		29.99	Libershine Mahjong Tile Bag Set Portable Mahjong Case with Mat Holder
9/17/2026	111-2495218-7778639	5610	39.96	U by Kotex Click Compact Tampons, Regular/Super, Unscented, 45 Count
9/16/2026	113-5843834-4018606	5620 LC	34.99	Grabie Set of 42 Color Glitter Gel Pens, 1.0 mm Fine Tip Art Pens
9/16/2026	114-6129955-8913002	6055	209.99	SINGER® 4423 (Grey) High Speed Heavy Duty Sewing Machine with Accessory Kit
9/15/2026	113-1136835-3041033	5620 LC	63.72	DINOSAURS ROCK® Genuine Spinosaurus Dinosaur Fossil Tooth - 1.5"

Amazon Transaction Details
September

Order Date	Order ID	PO Number	Order Subtotal	Title
9/15/2026	113-1136835-3041033	5620 LC		KALIFANO Authentic Fossilized Prehistoric Shark Teeth from Morocco - Shark Tooth for Fossil Collections and Education Purposes (Information Card Included)
9/15/2026	113-2866470-1765032	5620 LC	115.2	Odder (Spanish Edition)
9/14/2026	111-0356983-2959445		511.5	Children of the Wolf: A Novel
9/14/2026	111-5352850-3290662	5310	24.79	Amazon Basics Multi-function Manual Can Opener and Bottle Opener with Soft Grip Dual Handle, 22 cm, Black Katbite 200Pcs 12x16 In Unbleached Parchment Paper for Baking, Precut Parchment Paper Sheets, Heavy Duty Flat Baking Paper, Half Sheet Baking Sheets for Baking Cookies, Cooking, Air Fryer, Oven
9/14/2026	111-5352850-3290662	5310		Lebenrich Rotating Pen Holder for Desk, 5 Slots Easthetic Pencil holder Desk Organizer Supplies and Accessories for
9/11/2026	111-2556936-0769052	5310	19.96	Women Girls, Pencil Cup for Office Home Art Supply, White
9/11/2026	111-2556936-0769052	5310		PILOT G2 Premium Rolling Ball Gel Pens, Fine Point, Black Ink, 12 Count
9/10/2026	114-8233272-7415439	5770	39.18	Highwings Long HDMI Cable 50FT 4K HDR High Speed HDMI 2.0 Cables
9/10/2026	114-8233272-7415439	5770		Highwings Long HDMI Cable 30FT 4K HDR High Speed HDMI 2.0 Cables
9/10/2026	113-6518938-6447448	5602	28.99	Jars with Lids, 48pcs 8 oz Plastic Containers with Lids Pen Labels Leak Proof BPA Free Airtight Refillable Clear Small Containers Storage Jars for Storing Dry Food Makeup Slime Honey Jam (8oz White)
9/9/2026	114-8929956-8493841	5770	147.51	Mitel Networks 5330 IP Phone VoIP Phone - SIP, MiNet (71948D) Category: IP Phones
9/8/2026	114-8649674-4303467		16.14	Double Sided Tape Heavy Duty for Wall Decor No Damage to Paint,Clear Removable Mounting Tape,Nano Two Sided Adhesive Tape,Picture Hanging Strips for Posters,Stickers -2Rolls(1.18in*6.5FT+0.39in*6.5FT)
9/8/2026	114-6296828-1034608	6055	18.99	LYHNMW 31.5 Inch Camping Folding Chair Replacement Bags- 2 Pack 600D Oxford
9/4/2026	114-8012058-0205862	6055	0	LYHNMW 31.5 Inch Camping Folding Chair Replacement Bags- 2 Pack 600D Oxford
9/3/2026	113-0021847-1421005	5620 LC	47.44	UMU® Wooden Cash Register for Kids - Includes Accessories (Scanner, Payment Terminal, Play Money, etc.), Role Play Shop & Accessories for Children Ages 3 4 5 6
9/3/2026	113-0021847-1421005	5620 LC		Whaline 330 Pcs Winter Glitter Stickers 3 Colors Snowflake Decals Christmas Self Adhesive Stickers for DIY Crafts Home Party Greeting Cards Making Scrapbooking Decor, 10 Sheets
9/3/2026	113-7383590-4114657	5602	39.98	Jetec 72 Set Holiday Snowflake Craft Kit, Felt DIY Winter,Assorted Color
9/1/2026	111-4883551-9266626	5310	479.98	KIZZBY Glass Dry Erase Board - Magnetic Whiteboard, 60"X36" Frameless White Board Clear Glass Boards with Super Strong Magnets, Wall Mounted for Office, Classroom and Home
9/1/2026	111-8222308-9001842	5310	190.99	TOSHIBA Countertop Microwave Oven, 1.2 Cu.Ft, 1000W, Stainless Steel
9/1/2026	114-7552364-5384258	8310.04	135.07	Kids Headphones Bulk 5 Pack, Student On Ear Color Varieties, Comfy Swivel Earphones for Classroom, Library, School, Airplane, for Online Learning and Travel, Noise Stereo Sound 3.5mm Jack (Colorful)
9/1/2026	114-7552364-5384258	8310.04		Avantree Neetto HS908 - Dual Headphone Stand for Desk
9/1/2026	113-8398946-4924236	5610	63.98	Adboros 10 Sets DIY Glass Mosaic Tiles for Crafts
9/1/2026	113-8398946-4924236	5610		Honeydak 6 Set DIY Glass Mosaic Tile for Craft,Butterfly,Vibrant Color
9/1/2026	111-0677051-8005806	5310	40.71	Gorilla Tough & Clear Double Sided Mounting Tape, 1" x 60", Clear, (Pack of 6)
Total			<u><u>3,797.50</u></u>	

Basalt Regional Library District 2025 Grant Spending Summary by Budget

1/5/2026	Amazon	Menstrual supplies	5610	Adult Program	\$110.24	Friends
3/9/2026	Rachel Eliza Griffiths	Author Talks	5610	Adult Program	\$700.00	Contributions - Nonrestricted
3/16/2026	Amazon	Baby Wipes	5610	Adult Program	\$107.94	Friends
3/23/2026	Ingram	Books for author talk	5610	Adult Program	593.15	Library Trust
6/9/2026	Mitzi Rapkin	Author Talks	5610	Adult Program	\$500.00	Contributions - Nonrestricted
8/27/2026	Abby Geni	Author Talks	5610	Adult Program	\$500.00	Library Trust
8/27/2026	Abby Geni	Author Talks	5610	Adult Program	\$600.00	Contributions - Nonrestricted
SUBTOTAL					3,111.33	
1/2/2026	Imagination Library	Imagination Library	5620	Children Program	\$100.00	Library Trust
1/13/2026	Aspen Science Center	STEM Hour	5620	Children Program	\$235.00	Library Trust
2/17/2026	Imagination Library	Imagination Library	5620	Children Program	\$116.59	Library Trust
3/19/2026	Aspen Science Center	STEM Hour	5620	Children Program	\$235.00	Contributions - Nonrestricted
4/15/2026	Aspen Science Center	STEM Hour	5620	Children Program	\$235.00	Contributions - Nonrestricted
5/2/2026	Imagination Library	Imagination Library	5620	Children Program	\$126.38	Library Trust
5/10/2026	Imagination Library	Imagination Library	5620	Children Program	\$120.90	Library Trust
6/4/2026	Raising A Reader	Bolsitas Rojas	5620	Children Program	\$750.00	Contributions - Nonrestricted
6/15/2026	Raising A Reader	Blue Bag Days	5620	Children Program	\$1,039.50	Library Trust
6/15/2026	Raising A Reader	Blue Bag Days	5620	Children Program	\$1,039.50	Library Trust
8/28/2026	Imagination Library	Imagination Library	5620	Children Program	\$122.15	Library Trust
9/25/2026	Ingram	BES Book Club	5620	Children Program	\$185.41	Library Trust
SUBTOTAL					4,305.43	
2/6/2026	Delaney Meyers	Performer fee	5640	Music	\$500.00	Aspen Thrift Shop Grant
2/6/2026	Kevin Kaukl	Performer fee	5640	Music	\$750.00	Aspen Thrift Shop Grant
2/6/2026	Charles Hebenstreit	Performer fee	5640	Music	750.00	Aspen Thrift Shop Grant
3/23/2026	The OK Factor	Performer fee	5640	Music	\$4,200.00	Music Circle
3/23/2026	City Market	Food & drink for concert	5640	Music	202.40	Music Circle
3/23/2026	Basalt Mountain Inn	Lodging for performers	5640	Music	\$1,098.00	Music Circle
5/18/2026	High Country Sinfonia	Spring Concert Series	5640	Music	\$200.00	Aspen Thrift Shop Grant
6/9/2026	Slipstream Productions	Workshops	5640	Music	\$300.00	BPAC Grant
8/1/2026	Calkins LLC	Musician transportation	5640	Music	\$1,750.00	Friends
8/6/2026	Amazon	Music program	5640	Music	\$28.47	BPAC Grant
8/6/2026	Amazon	Music program	5640	Music	\$40.40	BPAC Grant
8/17/2026	Pedro Riviera	Workshops	5640	Music	\$1,050.00	BPAC Grant
8/17/2026	Amanda Gessler	Concert	5640	Music	\$800.00	Music Circle
SUBTOTAL					11,669.27	
6/2/2026	Amazon	Switch 2	5660	Teens Program	\$381.84	State Grants to Libraries
6/2/2026	Amazon	Switch 2	5660	Teens Program	\$71.29	State Grants to Libraries
6/2/2026	Amazon	Switch 2	5660	Teens Program	\$37.99	State Grants to Libraries
6/2/2026	Amazon	Switch 2	5660	Teens Program	\$449.00	State Grants to Libraries
6/2/2026	Amazon	Switch 2	5660	Teens Program	\$59.88	State Grants to Libraries
SUBTOTAL					1,000.00	
1/28/2026	Ingram	BES Book Club	6030	Juvenile Fiction	\$112.54	Library Trust
3/25/2026	Ingram	BES Book Club	6030	Juvenile Fiction	\$59.27	Library Trust
4/14/2026	Tonies	Tonies	6030	Juvenile Fiction	\$208.00	State Grants to Libraries
4/14/2026	Tonies	Tonies	6030	Juvenile Fiction	\$320.00	State Grants to Libraries
4/15/2026	Tonies	Tonies	6030	Juvenile Fiction	\$236.00	State Grants to Libraries
6/2/2026	Amazon	Tonies	6030	Juvenile Fiction	\$336.00	State Grants to Libraries
SUBTOTAL					1,271.81	
5/27/2026	World Book	Encyclopedias	6040	Juvenile Nonfiction	\$1,410.00	State Grants to Libraries
5/27/2026	World Book	Encyclopedias	6040	Juvenile Nonfiction	\$90.00	State Grants to Libraries
SUBTOTAL					1,500.00	

[Back to Agenda](#)

2/3/2026	Ingram	BES Book Club	6080	Spanish Children Books	\$56.85	Library Trust
SUBTOTAL					56.85	
6/9/2026	Ingram	JGN	6100	YA Fiction	\$14.60	State Grants to Libraries
6/9/2026	Ingram	JGN	6100	YA Fiction	\$19.18	State Grants to Libraries
6/9/2026	Ingram	JGN	6100	YA Fiction	\$593.13	State Grants to Libraries
6/9/2026	Ingram	JGN	6100	YA Fiction	\$215.17	State Grants to Libraries
6/9/2026	Ingram	JGN	6100	YA Fiction	64.01	State Grants to Libraries
6/9/2026	Ingram	JGN	6100	YA Fiction	\$45.23	State Grants to Libraries
6/9/2026	Ingram	JGN	6100	YA Fiction	\$223.98	State Grants to Libraries
6/9/2026	Ingram	JGN	6100	YA Fiction	\$98.57	State Grants to Libraries
6/9/2026	Ingram	JGN	6100	YA Fiction	\$20.92	State Grants to Libraries
6/9/2026	Ingram	JGN	6100	YA Fiction	\$56.94	State Grants to Libraries
6/9/2026	Ingram	JGN	6100	YA Fiction	\$24.51	State Grants to Libraries
6/9/2026	Ingram	JGN	6100	YA Fiction	\$14.94	State Grants to Libraries
6/9/2026	Ingram	JGN	6100	YA Fiction	\$15.64	State Grants to Libraries
SUBTOTAL					1,406.82	
6/2/2026	Overdrive	Spanish Overdrive	6320	Overdrive	58.47	State Grants to Libraries
6/2/2026	Overdrive	Spanish Overdrive	6320	Overdrive	940.66	State Grants to Libraries
SUBTOTAL					999.13	
	Final Totals					
	Budget Code	Budget Description	Amount			
	5610	Adult Program	3,111.33			
	5620	Children Program	4,305.43			
	5640	Music	11,669.27			
	5660	Teens Program	1,000.00			
	6030	Juvenile Fiction	1,271.81			
	6040	Juvenile Nonfiction	1,500.00			
	6080	Spanish Children Books	56.85			
	6100	YA Fiction	1,406.82			
	6320	Overdrive	999.13			
		TOTAL	25,320.64			

Proposal for Investing Reserve Funds

ColoTrust is the investment agency serving Special Districts and other governmental agencies in Colorado. Other than our checking account at Alpine Bank (which typically has ~ \$200K), all of our investments are held at ColoTrust. Currently these funds (approximately \$2.8MM) are held in a short-term money market fund called Plus+ with a 7-Day yield of 3.99%.

ColoTrust has introduced a new investment (Term Series II) which is a pooled investment vehicle designed to deliver a fixed rate of return while prioritizing capital preservation, planned-date liquidity, and is built on the same high-quality credit exposures as the Plus+ Fund. The Term Series II locks money in for a defined term of up to 12 months, paying a higher interest rate on longer terms. **The Finance Committee proposes that the Library utilize this new investment vehicle and invest some of our funds in Term Series II investments.**

For about 6 months from September through March, when tax receipts have largely been collected (i.e., no substantial new revenue), the Library withdraws approximately \$200K/month from our ColoTrust funds to cover monthly operating expenses. We propose that \$1.4MM be maintained in the current Plus+ fund to maintain immediate liquidity.

We propose the remaining \$1.4MM be invested in two tiers: \$700K in the 8 month Term Series II (currently 4.42% rate) and \$700K in the 12 month Term Series II (currently 4.65%).

This proposal will yield approximately \$8,000 more in interest revenue annually, while maintaining appropriate liquidity and security.